

Help with NHS charges and the cost of travel to hospital for NHS treatment / Benefits Agency.

Contributors

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Help with NHS charges

and the cost of travel to hospital for NHS treatment

This form is to claim help with paying for

- NHS prescriptions
- NHS dental treatment
- Glasses and sight tests
- NHS wigs and fabric supports
- Travel to hospital for NHS treatment

If you do not have much money coming in

You can normally get help for

- you
- your partner
- your children.

You may be able to get these things free or you may get help with paying for them. Please fill in this form.

We use *partner* to mean a person you are married to or a person you live with as if you are married to them.

If you or your partner get Income Support

You get these things free anyway. Do not fill in this form.

If you or your partner get Family Credit

You get these things free anyway. Do not fill in this form.

If you have more than £8,000 in savings

You cannot claim help with paying for these things. Do not fill in this form.

Remember, if you have a partner any savings that they have are counted with yours.

If you have already paid for something

You can normally claim money back. We tell you more about this over the page.

Remember we must get your claim within one month of when you paid.

What happens if you can get help?

If you can get help we will send you a certificate. The certificate lasts for 6 months. It can be used to get help with all of the things listed on this page. So even if you only want help with one thing now it is a good idea to fill in this form. You may need help with some of the other things later.

We are sorry if this form seems long

It may not take you as long as you think to fill in this form. You will not have to answer all the questions.

FORM

AG1

Please read these notes carefully before filling in the form

WHO CAN GET HELP?

Women over 60 and men over 65	can get free prescriptions anyway. Please fill in this form to claim help with the other things.
Pregnant women and women who have had a baby in the last 12 months	can get these things anyway — free prescriptions — free NHS dental treatment, <i>but pregnant women can only get this if they were pregnant when the treatment started.</i> Please fill in this form to claim help with the other things.
Children under 16 and young people under 19 studying full-time	can get these things anyway — free prescriptions — free NHS dental treatment — free NHS wigs and fabric supports — free sight test — help with glasses or contact lenses. Please fill in this form for help with the cost of travel to hospital for NHS treatment. For children under 16 a parent or the person looking after the child should fill in the form.
Young people who are 16 or 17	can get free NHS dental treatment anyway. Please fill in this form to claim help with the other things.
People who get a War Pension	can get these things for their accepted disability anyway — free prescriptions — free NHS wigs and fabric supports. Please fill in this form to claim help with the other things.
Everybody else	Please fill in this form to claim help with all the things listed on the front of this form.

■ Remember if you have a partner you or your partner can fill in this form.

WHEN TO FILL IN THIS FORM

You can fill in this form at any time. You do not have to wait until you know that you will need help with NHS charges.

CLAIMING MONEY BACK THAT YOU HAVE ALREADY PAID

You can normally claim money back if you have already paid for something. **But you can only claim money back for glasses if they were prescribed by a hospital.**

For a prescription

Please get an NHS receipt from the chemist. The receipt tells you what to do to claim money back for a prescription. Send it to us with this claim form.

Remember we must get your claim within one month of when you paid.

For a sight test

If you can get help we will send you a certificate and this will tell you what to do to claim money back. The certificate will start from the day we get this claim form. So send this claim form to us straight away — you can only get money back if your certificate starts within 14 days of the sight test.

For something else

Get form **AG5 Claiming money back** from any Benefits Agency office or hospital. Fill it in and send it to us with this claim form. And send any receipts that you have. But if you cannot get form **AG5** do not worry. Just send any receipts with this form. We will normally send you a form **AG5** to fill in.

If you are claiming money back for glasses prescribed by a hospital please send the prescription as well as the receipt.

Remember we must get your claim within three months of when you paid.

HELP AND ADVICE

If you want more information about help with NHS charges

- get leaflet **AB11 Help with NHS costs**. You can get this leaflet from any Benefits Agency office, post office or doctor's surgery.

- ring **Freeline Social Security** — this phone call is free. The number is 0800 666 555.

- talk to someone at an advice centre like a **Citizens Advice Bureau**.

If you have difficulty filling in the form someone else can do it for you. You can ask a friend or an advice centre. Or you can ask at your local Benefits Agency office. But still sign the form yourself.

Please tear off this page and keep it for your information



22500508420

About you and your partner

Do you have a partner who is living with you?

We use *partner* to mean a person you are married to or a person you live with as if you are married to them.

No ☐ Answer the questions about yourself in the **green** boxes. Remember you do not need to fill in this form if you are getting Income Support or Family Credit.

Yes ☐ Answer the questions about yourself in the **green** boxes and about your partner in the **purple** boxes. Remember you do not need to fill in this form if you or your partner are getting Income Support or Family Credit.

PERSONAL DETAILS

PLEASE WRITE IN

BLOCK CAPITALS

Surname

Other names

Title

Date of birth

National Insurance
Number if known

Address

Postcode

Daytime phone number

Please tell us the code
if you can

YOU

YOUR PARTNER

Do you have savings of more than £3,000?

If you have a partner count any savings that they have.

We use *savings* to mean things like

- money in a bank account or a building society account
- National Savings Certificates
- Premium Bonds
- shares, unit trusts and other investments
- any other money that you have saved or are keeping at home.

No ☐**Yes** ☐

How much are these savings worth in total?

If you and your partner have savings of between £3,000 and £8,000 it will make some difference to the amount of help that you can get.

£

We may write to you about this but please fill in the rest of this form.

Do any of the children you have told us about in Part 2 have savings of more than £3,000?**No** ☐**Yes** ☐

Please tell us about each child who has savings of more than £3,000

Child's name

How much are their savings worth?

£

£

£

Do you own any property or land in this country or abroad apart from the place where you live?

Does your partner or any of the children you have told us about in Part 2?

If the property or land is on a mortgage or loan, still tick **Yes**. But remember do not count the place where you live.

No ☐**Yes** ☐

We will get in touch with you about this but please fill in the rest of this form.

PART 4

About earnings from work

We need to know about earnings from

- work for an employer
- self-employed work
- work on an Employment Training Project (ET)
- work on Youth Training (YT)
- any other work.

Count things like

- regular overtime
- tips that you regularly get
- commission that you regularly get.

If the earnings vary please tell us what the average earnings are.

If you or your partner are not earning any money temporarily, because of something like sickness, jury service, or a trade dispute still tell us what you usually earn.

Are you earning any money from work at the moment?
Is your partner?

What is the work?

Is the work Youth Training (YT)?

How much are the normal earnings before tax and National Insurance (NI) are taken off?
If the work is ET or YT please do not count any money that is paid for fares.

How much is taken off for tax?
If you or your partner are self-employed please tell us how much tax is paid.

How much is taken off for National Insurance (NI)?
If you or your partner are self-employed please tell us how much NI is paid.

Does an employer take money off for pension contributions?

Do you or your partner pay money towards a Personal Pension that is not paid through your employer?

YOU

No ☐ Please go to Part 5

Yes ☐ Please tell us about these earnings

No ☐

Yes ☐ Does your employer pay you as a trainee? ☐
or as an employee? ☐

£ every

£ every

£ every

No ☐

Yes ☐ How much? £ every

No ☐

Yes ☐ How much? £ every

YOUR PARTNER

No ☐ Please go to Part 5

Yes ☐ Please tell us about these earnings

No ☐

Yes ☐ Does your employer pay you as a trainee? ☐
or as an employee? ☐

£ every

£ every

£ every

No ☐

Yes ☐ How much? £ every

No ☐

Yes ☐ How much? £ every

Are you getting any Social Security pensions or benefits?

Is your partner or any of the children you have told us about in Part 2?

Social Security pensions and benefits are things like

- Retirement Pension
- Child Benefit
- Unemployment Benefit
- Maternity Allowance
- Severe Disablement Allowance
- Sickness Benefit
- Invalidity Benefit
- Disablement Benefit
- Invalid Care Allowance
- Attendance Allowance
- Constant Attendance Allowance
- Widow's Benefit
- War Pension
- Disability Working Allowance

No ☐ Please go to Part 6

Yes ☐ Please tell us about these pensions and benefits
Remember you do not need to fill in this form if:

- you get Income Support or Family Credit
 - your partner gets Income Support or Family Credit.
- Some people get Income Support paid with another pension or benefit. The order book or the letter about the amount of pension or benefit will show if Income Support is included.

Name of benefit	Who is getting this?	How much is being paid?	How often is it paid?
<input type="text"/>	<input type="text"/>	£ <input type="text"/>	every <input type="text"/>
<input type="text"/>	<input type="text"/>	£ <input type="text"/>	every <input type="text"/>
<input type="text"/>	<input type="text"/>	£ <input type="text"/>	every <input type="text"/>

About Invalid Care Allowance

Have you or your partner claimed Invalid Care Allowance since 30.9.90?

No ☐

Yes ☐ Who claimed it? You ☐ Your partner ☐

Were you or your partner told that you could not get Invalid Care Allowance because you were getting another benefit instead?

No ☐

Yes ☐ What other benefit were you getting instead?

Does *someone else* get Invalid Care Allowance for looking after you or for looking after your partner?

No ☐

Yes ☐

About Disability Living Allowance

Do you, your partner or any of your children receive Disability Living Allowance?

No ☐

Yes ☐ Who is getting this?

How much is it?

How often is it paid?

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Does it include a care component?

No ☐

Yes ☐

PART 6

About other money coming in

Does anyone pay you, or your partner, or any children you have told us about in Part 2 for rooms or property that is let?

If the payments are from people like boarders, lodgers, tenants and subtenants, tick Yes.

No ☐

Yes ☐ Who do they pay?

Who pays?

How much is paid?

£

£

£

How often is it paid?

every

every

every

Does this include money for heating?

No ☐

Yes ☐

No ☐

Yes ☐

No ☐

Yes ☐

Does this include money for meals?

No ☐

Yes ☐

No ☐

Yes ☐

No ☐

Yes ☐

Do you get any money because you are a student?
Does your partner?

This could be money from a grant or a deed of covenant.

No ☐

Yes ☐ We will ask you about this money later in the form.

Do you have any other money coming in?
Does your partner or any children you have told us about in Part 2?

Count things like

- maintenance paid because of a court order or paid voluntarily
- money from a trust fund
- benefits, allowances and pensions that are not from Social Security
- a pension from an employer, or any other source
- any other money coming in.

No ☐

Yes ☐ Who is paid?

What is this money for?

How much is coming in?

£

£

£

How often is it paid?

every

every

every

YOU

No ☐ Please go to Part 8Yes ☐ Please tell us about this
Please do not include

- water charges
- Standard Community Charge that you pay for any empty property.

£ every year

No ☐Yes ☐ How much is your Community Charge after
Community Charge Reduction is taken off?

£ every year

No ☐Yes ☐ How much is your Community Charge after
Community Charge Benefit is taken off?

£ every year

YOUR PARTNER

No ☐ Please go to Part 8Yes ☐ Please tell us about this
Please do not include

- water charges
- Standard Community Charge that you pay for any empty property.

£ every year

No ☐Yes ☐ How much is your Community Charge after
Community Charge Reduction is taken off?

£ every year

No ☐Yes ☐ How much is your Community Charge after
Community Charge Benefit is taken off?

£ every year

Do you have to pay Community Charge?

Does your partner?

Community Charge is sometimes called poll tax.
Your Community Charge notice tells you about this.
Your local council sent you this notice.

How much is the full amount of Community Charge
every year?

Do you get Community Charge Reduction on your
Community Charge?
Does your partner?

Do you get Community Charge Benefit?

Does your partner?

Community Charge Benefit is help with paying
Community Charge.

PART 8

For people who live in a residential care home or nursing home

Do you or your partner live in a residential care home or nursing home?

No ☐ Please go to Part 9

Yes ☐ How much do you or your partner pay for your accommodation?
If you have a partner who lives with you in the home please count the cost of their accommodation.

£

every

Do you or your partner own your home?

No ☐ Please go to Part 10

Yes ☐ Please tell us about the money you pay for your home

If you have a partner please tell us about the money that you and your partner pay.

If you pay this money with someone who is not your partner only tell us about your share.

We use *partner* to mean a person you are married to or a person you live with as if you are married to them.

Mortgages or loans

Do you have a mortgage or loan on your home?

If it is an endowment mortgage, include the insurance premium linked to the mortgage.

No ☐

Yes ☐ Please tell us about this mortgage or loan

How much do you pay for the mortgage or loan?

£ every

Does this mortgage or loan include money for anything apart from buying the place where you live? This might be for something like a piece of land or a car or home improvements or repairs.

No ☐

Yes ☐ How much of the amount you have written above is for the loan?

£ every

What is the loan for?

How much of the loan still has to be paid? This will be on your last mortgage or loan statement.

£

What is the interest rate on the loan at the moment?

%

If you do not know please get in touch with the place where you got the loan.

Do you have a second mortgage or home loan?

No ☐

Yes ☐ We will write to you about this but please fill in the rest of this form.

PART 9

For people who own their home continued

Other money that you pay

Do you pay ground rent?

In Scotland ground rent is called feu duty.

No ☐

Yes ☐ How much ground rent do you pay?

£

every

Do you have to pay any service charges for the place where you live?

These might be for things like cleaning and maintenance of hallways and stairs. Do not include ordinary gas or electricity bills if they are paid separately from other service charges.

No ☐

Yes ☐ How much is paid?

£

every

What is it paid for?

■ We may get in touch with you about this but please fill in the rest of this form.

Do you or your partner pay rent or money like rent for the place where you live to

- a landlord or landlady
- a council
- a housing association
- a university or college
- a hotel or guest house or somewhere like that?

If you pay money to parents, other relatives or friends tick **No**.
We do not need to know about any money that you pay to them.

No ☐ Please go to **Part 11**

Yes ☐ Please tell us about the money you pay for where you live
If you have a partner please tell us about the money that you and your partner pay.

If you pay this money with someone who is not your partner only tell us about your share.

We use *partner* to mean a person you are married to or a person you live with as if you are married to them.

Rent or money like rent

How much do you pay? Take off Housing Benefit if you get it.

Do not include

- water rates
- Community Charge
- service charge.

£ every

Does the amount you pay include money for things like heating, hot water or meals?

No ☐

Yes ☐ Please tick what is included and give us the information we ask for
These charges may be shown on your rent book.
Or you could ask your landlord or landlady.

Heating	<input type="checkbox"/>	£
Lighting	<input type="checkbox"/>	£
Cooking	<input type="checkbox"/>	£
Hot water	<input type="checkbox"/>	£
Meals	<input type="checkbox"/>	How many each week?

breakfasts for each person

midday meals for each person

evening meals for each person

Do you have just one room?

Do not count a toilet, bathroom, kitchen, or any rooms that you share with someone who is not your partner.

No ☐Yes ☐**Other money that you pay****Do you have to pay any service charges for the place where you live?**

These might be for things like cleaning and maintenance of hallways and stairs. Do not include ordinary gas or electricity bills if they are paid separately from other service charges.

No ☐Yes ☐ How much is paid?

£

every

What is it paid for?

■ We may get in touch with you about this but please fill in the rest of this form.

Does anyone else live with you, who you have not already told us about in Parts 1 and 2?

If they just share a hall or bathroom or toilet with you tick No. And tick No if you live with any of these people in *their* home

- parents
- other relatives
- friends.

No ☐ Please go to Part 12

Yes ☐ Please tell us about these people

Surname

Other names

Age

Relationship to you

What do they do?

You do not have to tell us what they do. But in some cases you may be able to get more help.

– get Income Support

– get Attendance Allowance or Disability Living Allowance

– on Youth Training (YT)

– student

– work for 16 hours or more a week

■ How much do they have coming in each week. Include earnings before tax and National Insurance are taken off. Do not include Attendance Allowance or Disability Living Allowance

Are any of these people married to each other or living with each other as if they are married?

We call these people *partners*.

No ☐

Yes ☐ Please tell us about them

is the partner of

is the partner of

PART 12 Students who are 19 or over

Are you 19 or over and in full-time education?

Is your partner?

Tick Yes if the course is full-time and leads to a qualification like

- a degree
- a Diploma in Higher Education
- a Higher National Diploma
- a post-graduate qualification.

What is the name and address of the college or university?

How many weeks are there in the academic year?

What are the dates of the terms?

YOU

No ☐ Please go to Part 13

Yes ☐ Please answer the questions about this education

YOUR PARTNER

No ☐ Please go to Part 13

Yes ☐ Please answer the questions about this education

From	/	/	to	/	/
From	/	/	to	/	/
From	/	/	to	/	/

From	/	/	to	/	/
From	/	/	to	/	/
From	/	/	to	/	/

Are you in your final year of study?

Is your partner?

No ☐

Yes ☐

No ☐

Yes ☐

Are you taking a one year post-graduate teacher training course?

Is your partner?

No ☐

Yes ☐

No ☐

Yes ☐

Do you have to pay rent or money like rent for the place where you live during term time, while you are on holiday?

No ☐

Yes ☐ How much do you pay

£ every

We may get in touch with you about this.

- We need to know about money coming in from things like a grant and a deed of covenant.
- Please send us a copy of
 - the letter that gives details of any grant. This letter is sometimes called a grant award notice.
 - any deed of covenant.

- If you cannot send us copies of these things still fill in this form and send it to us. We may need to contact you again and it will take us a little longer to deal with your claim.

	YOU	YOUR PARTNER
Do you get a grant from a local education authority or from the Scottish Education Department? Does your partner? Include a grant which covers fees only.	No <input type="checkbox"/> Yes <input type="checkbox"/> How much is it for this academic year? £	No <input type="checkbox"/> Yes <input type="checkbox"/> How much is it for this academic year? £
Do you get any money from a deed of covenant? Does your partner?	No <input type="checkbox"/> Yes <input type="checkbox"/> How much is the deed of covenant? £ every	No <input type="checkbox"/> Yes <input type="checkbox"/> How much is the deed of covenant? £ every
Do you get any other grant that is not from a local education authority or from the Scottish Education Department? Does your partner?	No <input type="checkbox"/> Yes <input type="checkbox"/> How much is this grant? £ every	No <input type="checkbox"/> Yes <input type="checkbox"/> How much is this grant? £ every
Do you have any money added to your grant because you are deaf? Does your partner?	No <input type="checkbox"/> Yes <input type="checkbox"/>	No <input type="checkbox"/> Yes <input type="checkbox"/>
Do you have any money coming in because you are a student? Does your partner? This may be from parents, relatives or friends or money from an access fund	No <input type="checkbox"/> Yes <input type="checkbox"/> How much? £ every	No <input type="checkbox"/> Yes <input type="checkbox"/> How much? £ every
Are your college or university fees paid by a local education authority or the Scottish Education Department? Are your partner's?	No <input type="checkbox"/> Who pays them? How much do they pay? £ every Yes <input type="checkbox"/>	No <input type="checkbox"/> Who pays them? How much do they pay? £ every Yes <input type="checkbox"/>

PART 13 Special circumstances

Are you sending sick notes to your local Benefits Agency office at the moment?

If you have a partner are they sending sick notes?
Sick notes are also called medical certificates or doctor's statements.

No ☐

Yes ☐ Have you or your partner already sent sick notes for 28 weeks in a row

No ☐

- to your local Benefits Agency office
- or • to your employer for Statutory Sick Pay?

Yes ☐

Are you registered blind?

Is your partner or any of the children you have told us about in Part 2?

No ☐

Yes ☐ Who is registered blind?

You ☐

Your partner ☐

Child ☐ Please tell us their name

Are you in hospital?

Is your partner or any of the children you have told us about in Part 2?

No ☐

Yes ☐ Who is in hospital? You ☐

Your partner ☐

Child ☐ Please tell us their name

Date of going into hospital?

/ /

Do you or your partner pay any money for the place where you live that you have not already told us about in this form?

No ☐

Yes ☐ How much do you pay?

£

every

What is this money for?

PART 14 Claiming money back

14

Do you want to claim money back for something that you have already paid for?

■ Remember you can only claim money back for a sight test if we send you a certificate after you have filled in this claim form. The certificate will start from the day we get this claim form. So send this claim form back to us straight away – you can only get money back if your certificate starts within 14 days of the sight test.

You can only get money back for glasses if they were prescribed by a hospital.

No ☐ Please go to Part 15

Yes ☐ Do you want to claim money back for an NHS prescription?

No ☐

Yes ☐ Just send the NHS receipt with this form. **Remember** we must get your form and your receipt within one month of when you paid for the prescription.

Do you want to claim money back for any of these things?

- NHS dental treatment
- NHS wigs and fabric supports
- glasses prescribed by a hospital
- cost of travel to hospital for NHS treatment.

No ☐

Yes ☐ Get form AG5 *Claiming money back* from

- any Benefits Agency office
- a hospital.

Fill in form AG5 as well as the rest of this claim form.

Send both forms and any NHS receipts to us. If you are claiming for glasses prescribed by a hospital also send the prescription. If you cannot get form AG5 do not worry. Just send any NHS receipts with this claim form and we will normally send you a form AG5. **Remember** we must get your claim within three months of when you paid.

PART 15 Other information

15

You can use this space to tell us anything else that you think we might need to know.

REMEMBER YOU MUST SIGN THIS FORM OVERLEAF

PART 16 Declaration

I understand that if I give information that is incorrect or incomplete action may be taken against me.

I declare that the information I have given on this form is correct and complete. This is my claim for help with NHS charges.

Signature

Date

/ /

PART 17 What to do now

- 1 Check that you have answered all the questions on this form that apply to you. And check that you have signed this form.
- 2 If you have a partner check that you have answered all the questions on this form that apply to them.
- 3 Tear off the front page of this form, so that you can keep the notes for information.
- 4 If you are claiming money back for something that you have already paid for, make sure that you send the NHS receipt with this form.
- 5 Send everything to us in the envelope that came with this form. It does not need a stamp.

PART 18 What happens next

If you can get help

we will send you a certificate. The certificate can be used to get help for

- you
- your partner
- your children.

We will do this as soon as possible.

If you cannot get any help

we will write to tell you the reason.

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