Help and Advice

If you would like to know more about Invalid Care Allowance

- you can phone us. Our phone number is 0253 856 123

or • you can phone Freeline Social Security. The phone call is free. Just ring 0800 666 555

or • you can get in touch with any Social Security office. The phone number and the address are in the phone book under SOCIAL SECURITY or BENEFITS AGENCY

or • you can get in touch with an advice centre like the Citizens Advice Bureau

or • you can get in touch with
The Carers' National Association
29 Chilworth Mews
LONDON
W2 3RG
Phone 071 724 7776.
But do not send your claim form to this address.

If you cannot get Invalid Care Allowance

If you cannot get Invalid Care Allowance, but you are looking after someone who gets Attendance Allowance, Constant Attendance Allowance or Disability Living Allowance at the middle or higher rate for help with personal care, you may be able to get help from the Home Responsibilities Protection Scheme.

This is a scheme to make sure people do not get less State Retirement Pension in the future just because they stay at home to look after someone. Ask for form **CF 411** *Home Responsibilities Protection.*

You can get this form from a post office or any Social Security office.

Please keep this wraparound leaflet for your information.

The notes in this wraparound leaflet give general information only and are not a complete statement of the law. The rates given in these notes were correct when the form was printed.

DS 700 (1992)

SOCIAL SECURITY

Invalid Care Allowance

Claim Pack

ica

Invalid Care Allowance is for people who look after someone who gets

- **Attendance Allowance**

or • **Constant Attendance Allowance**

or • **Disability Living Allowance**

benefits agency
An Executive Agency of the Department of Social Security

Who can get Invalid Care Allowance?

Invalid Care Allowance is a Social Security benefit to help people who look after someone who gets Attendance Allowance, Constant Attendance Allowance or Disability Living Allowance at the middle or higher rate for help with personal care. Invalid Care Allowance is taxable.

It is paid to the person who does the caring – not the person being cared for.

From 6 April 1992, Invalid Care Allowance is £32.55 a week.

Please answer these **4** questions to see if you may be able to get Invalid Care Allowance.

1. Are you at least 16 but under 60 if you are a woman – 65 if you are a man? **No** ☐ **Yes** ☐
2. Are you looking after someone for at least 35 hours a week? **No** ☐ **Yes** ☐
3. Is the person you are looking after getting Attendance Allowance or Constant Attendance Allowance or Disability Living Allowance at the middle or higher rate for help with personal care? **No** ☐ **Yes** ☐
4. Do you normally live in Great Britain? **No** ☐ **Yes** ☐
   By *Great Britain* we mean England, Scotland, Wales, Northern Ireland and the Isle of Man. If you are part of a forces family overseas please tick **Yes.**

If you have ticked **Yes** to all 4 questions, you may be able to get Invalid Care Allowance.

But you cannot get Invalid Care Allowance if

- you are on a course of full-time education

or • you are on holiday from a course of full-time education
By *full-time education* we mean 21 hours or more of supervised study each week.

or • you earn £40 a week or more when you have taken off the money that we allow for expenses. The expenses we allow are for things like childminding fees, fares to work and National Insurance (NI) contributions.
If you are not sure about the amount that you earn after you have taken off the expenses that we allow, please claim anyway.

When to claim

To claim Invalid Care Allowance the person you look after must be getting
Attendance Allowance
or Constant Attendance Allowance
or Disability Living Allowance at the middle or higher rate for help with personal care.

Remember you can find this out from the letter we sent the person you are looking after to tell them about the result of their claim for Disability Living Allowance.

If you look after someone who gets any of these benefits

Claim now ▶ You may be entitled to Invalid Care Allowance.

If you look after someone who is waiting to hear about a claim for Attendance Allowance, Constant Attendance Allowance or Disability Living Allowance at the middle or higher rate for help with personal care

Do not claim now ▶ Wait until they get Attendance Allowance, Constant Attendance Allowance or Disability Living Allowance at the middle or higher rate for help with personal care before you make your claim.

If you look after someone who has **not** claimed Attendance Allowance, Constant Attendance Allowance or Disability Living Allowance at the middle or higher rate for help with personal care

Do not claim now ▶ Wait until they get Attendance Allowance, Constant Attendance Allowance or Disability Living Allowance at the middle or higher rate for help with personal care before you make your claim for Invalid Care Allowance.

You can find out more about Attendance Allowance, Constant Attendance Allowance and Disability Living Allowance from any Social Security office.

How to claim

Just fill in the claim form. Although it may look rather long, do not be put off. It will not take you as long as you think to fill in – you will not have to answer all the questions.

If you have any difficulty filling in the claim form someone else can do it for you. But you must sign it. You can ask a friend or an advice centre. Or you can ask at any Social Security office.

Send the claim form back to us. Our address is
ICA Unit
Department of Social Security
Palatine House
Lancaster Road
PRESTON
PR1 1NS.

Our phone number is 0253 856 123.

What happens after we get your claim?

1 We will let you know that we have got your claim form.
2 We will write and tell you if you can get Invalid Care Allowance.

For people who are getting Income Support, Housing Benefit or Community Charge Benefit

If you or your partner get Income Support on its own or with any of the benefits in the list on the next page, claim Invalid Care Allowance. The amount of Invalid Care Allowance we pay you is taken off the Income Support you or your partner get. But you may get an extra amount of money called the *Carer Premium.*

The *Carer Premium* is extra money added on to your Income Support if you get Invalid Care Allowance.

And if you are getting Housing Benefit or Community Charge Benefit on its own or with any of the benefits in the list on the next page, you should claim Invalid Care Allowance. The Local Authority take the *Carer Premium* into account when they work out how much Housing Benefit or Community Charge Benefit you can get.

You must tell the office that pays your Income Support, Housing Benefit or Community Charge Benefit that you get Invalid Care Allowance in order to get the extra help.

Please turn over ▶

About extra money added on to Invalid Care Allowance

You may be able to get extra money added on to your Invalid Care Allowance for
- the person you are married to
- your partner if they look after a child or children for you
  By *partner* we mean someone you live with as if you are married to them.
- someone else who lives with you if they look after a child or children for you
- children.

But we will need to know about Child Benefit and any other money coming in.

Invalid Care Allowance and other Social Security Benefits

If you are getting any of these benefits it could affect whether you can get Invalid Care Allowance
- State Retirement Pension
- Unemployment Benefit
- Sickness Benefit or Invalidity Benefit
- Widow's Benefit
- Severe Disablement Allowance
- War Widow's Pension
- Maternity Allowance
- Industrial Death Benefit
- Unemployability Supplement paid with Industrial Injuries Disablement Benefit or War Pension
- a training allowance.

If the amount of benefit you get is less than the amount of Invalid Care Allowance you could get, we will pay you the difference.

If someone is getting any of these benefits which includes extra money for you we will arrange for the extra money to stop. We will pay the Invalid Care Allowance to you.

BUT If you get Widow's Benefit you may be able to get National Insurance (NI) credits, so claim anyway. There is more information about NI credits later in these notes.

More information about Invalid Care Allowance

Christmas Bonus

You will get a tax-free bonus with your Invalid Care Allowance shortly before Christmas each year unless you get this payment with another benefit.

National Insurance credits

For each week that we pay you Invalid Care Allowance, you will get a National Insurance (NI) credit. These credits may help you to qualify for other Social Security benefits such as State Retirement Pension.

If you are a widow and you cannot get Invalid Care Allowance because you are getting Widow's Benefit, claim anyway because we can still give you NI credits.

We cannot give you NI credits if you are a married woman and you have chosen to pay reduced rate contributions and your option is still in force.

If you look after more than one person

You can only get one payment of Invalid Care Allowance each week even if you look after more than one person who gets Attendance Allowance, Constant Attendance Allowance or Disability Living Allowance at the middle or higher rate for help with personal care.

The time you spend looking after someone

If you stop looking after the person you care for, for a short time, you may still get Invalid Care Allowance. For example, you may be able to get Invalid Care Allowance when
- you take a short holiday
- the person you look after goes into hospital
- you go into hospital.

But you must always tell us if you stop looking after someone – even if it is only for a week.

Form **DS700**

For office use only

PART 1 About you

PART 1

- This form is to claim Invalid Care Allowance. Before you fill in this form please read the notes in the wraparound leaflet.
- Remember **you** must fill in this claim form — not the person you look after.
- Please answer all the questions that apply to you.

Do not send this claim form in to us until the person you look after gets Attendance Allowance or Constant Attendance Allowance or Disability Living Allowance at the middle or higher rate for help with personal care.

Surname

Other names

All the other surnames you have had
These might be surnames you had before you were married.

Title Mr/Mrs/Miss/Ms

Marital status
If you tick **other**, please tell us about this in **PART 17.**

single ☐ widowed ☐ separated ☐
married ☐ divorced ☐ other ☐

Date of birth / /

Address

Postcode

Daytime phone number
This may help us to deal with your claim more quickly.
If you do give it to us we will not tell anyone else.

Code

National Insurance (NI) number
This will help us to deal with your claim more quickly.
You can find this on
- letters from a Social Security office
- your National Insurance number card.

Letters Numbers Letter

PART 2

About the date you want to claim Invalid Care Allowance from

You can get Invalid Care Allowance from any time up to 12 months before the date we get your claim form.

But we will only pay you Invalid Care Allowance for the weeks you meet all these rules

- you must be at least 16 but under 60 if you are a woman — 65 if you are a man
- you must be looking after someone for at least 35 hours a week
- the person you are looking after must be getting Attendance Allowance
  or Constant Attendance Allowance
  or Disability Living Allowance at the middle or higher rate for help with personal care
- you must normally live in Great Britain
- you must not be on a full-time course of education
- you must not be on holiday from a full-time course of education
- if you work you must earn £40.00 a week or less when you have taken off the money we allow for expenses.
  The expenses we allow are for things like childminding fees, fares to work and National Insurance (NI) contributions.

What date do you want to claim Invalid Care Allowance from?

/ /

PART 3 About previous claims for Invalid Care Allowance

Have you claimed Invalid Care Allowance before?

No ☐

Yes ☐ What date did you last claim? / /

Please tell us the reference number if you know it.
This will be on the front of your order book or on letters about the benefit.

PART 4 About any time you have spent abroad

Are you in Great Britain now?
By *Great Britain* we mean England, Scotland, Wales, Northern Ireland and the Isle of Man.

No ☐
Yes ☐

Do you normally live outside Great Britain?

No ☐
Yes ☐ Where do you normally live?

Have you been out of Great Britain for a total of at least 26 weeks in the last 52 weeks?

No ☐
Yes ☐ Please tell us about the dates you were out of Great Britain

From	To	Reason
/ /	/ /	
/ /	/ /	
/ /	/ /	

Have you been out of Great Britain for a total of at least 26 weeks in the 52 weeks before the date you put in PART 2?

No ☐
Yes ☐ Please tell us about the dates you were out of Great Britain since the date you put in **PART 2**

From	To	Reason
/ /	/ /	
/ /	/ /	
/ /	/ /	

Have you been out of Great Britain with the person you look after, for more than 4 weeks, since the date you put in PART 2?

No ☐
Yes ☐ We will write to you about this

About your partner

PART 5

Do you have a partner?
We use *partner* to mean a person you are married to or a person you live with as if you are married to them.

No ☐ Please go to **PART 6**

Yes ☐ Please tell us about your partner

Surname

Other names

All the other surnames they have had
These might be surnames they had before they were married.

Title Mr/Mrs/Miss/Ms

Date of birth / /

Address

Postcode

National Insurance (NI) number
This will help us to deal with your claim more quickly.
You can find this on
- letters from a Social Security office
- their National Insurance number card
- their payslips
- letters from the Inland Revenue.

Letters Numbers Letter

About other benefits

Have you or your partner claimed or had any of these benefits since the date you put in PART 2?
Please look through the list and tick **Yes** or **No** for each benefit.

Please tick **Yes** if you or your partner are waiting to hear about the benefit.

	YOU	YOUR PARTNER
Income Support	No ☐ Yes ☐ Name of the office that deals with the benefit	No ☐ Yes ☐ Name of the office that deals with the benefit
Unemployment Benefit	No ☐ Yes ☐ Name of the office that deals with the benefit	No ☐ Yes ☐ Name of the office that deals with the benefit
State Retirement Pension	No ☐ Yes ☐ Name of the office that deals with the benefit	No ☐ Yes ☐ Name of the office that deals with the benefit
Sickness Benefit or Invalidity Benefit	No ☐ Yes ☐ Name of the office that deals with the benefit	No ☐ Yes ☐ Name of the office that deals with the benefit
Severe Disablement Allowance	No ☐ Yes ☐ Name of the office that deals with the benefit	No ☐ Yes ☐ Name of the office that deals with the benefit

About other benefits — continued

	YOU		YOUR PARTNER	
Maternity Allowance	No ☐ Yes ☐	Name of the office that deals with the benefit	No ☐ Yes ☐	Name of the office that deals with the benefit
Job Release Allowance	No ☐ Yes ☐	Name of the office that deals with the benefit	No ☐ Yes ☐	Name of the office that deals with the benefit
Unemployability Supplement paid with Disablement Benefit or War Pension	No ☐ Yes ☐	Name of the office that deals with the benefit	No ☐ Yes ☐	Name of the office that deals with the benefit
Widow's Benefit	No ☐ Yes ☐	Name of the office that deals with the benefit	No ☐ Yes ☐	Name of the office that deals with the benefit
War Widow's Pension	No ☐ Yes ☐	Name of the office that deals with the benefit	No ☐ Yes ☐	Name of the office that deals with the benefit
Industrial Death Benefit	No ☐ Yes ☐	Name of the office that deals with the benefit	No ☐ Yes ☐	Name of the office that deals with the benefit

Has anyone else got any extra money for you, added on to a Social Security benefit, allowance or pension since the date you put in PART 2?
For example, this could be extra money that your partner gets with their State Retirement Pension.

No ☐
Yes ☐ Please tell us about them

Their name

Their address

Postcode

Name of the benefit, allowance or pension

Reference number
This is on the front of their order book or on letters about the benefit.

PART 7 About work for an employer

Have you ever worked for an employer?
Work could be
- full-time
- part-time
- casual work
- job sharing
- being included in a tax return as a worker

or • being a company director.

No ☐ Please go to **PART 10**

Yes ☐ What date did you last work? / /

If this date is before the date you put in **PART 2** then go to **PART 10.**

Do you have a job now?

No ☐ Please tell us about your most recent job in **BOX 1** and the job before that, if you had one in **BOX 2**

Yes ☐ Please tell us about the job you are doing now in **BOX 1** and the job before that, if you had one in **BOX 2**

- If you need any more space please use **PART 17** at the end of this form

	BOX 1 — Your most recent job	BOX 2 — Your job before
Date the job started	/ /	/ /
Date the job finished	/ /	/ /
Type of job		
Clock or payroll number		

About work for an employer — continued

	BOX 1 — Your most recent job	BOX 2 — Your job before
Employer's name and address		
Postcode		
Employer's phone number	Code	Code
Wage before anything was taken off	£	£
How often were you paid?	**Weekly** ☐ Please give details of your last **5** payments before anything was taken off	**Weekly** ☐ Please give details of your last **5** payments before anything was taken off
	Fortnightly ☐ Please give details of your last **3** payments before anything was taken off	**Fortnightly** ☐ Please give details of your last **3** payments before anything was taken off
	4-weekly ☐ Please give details of your last **2** payments before anything was taken off	**4-weekly** ☐ Please give details of your last **2** payments before anything was taken off
	Monthly ☐ Please give details of your last **2** payments before anything was taken off	**Monthly** ☐ Please give details of your last **2** payments before anything was taken off
	Other ☐ Please give details of your last **3** payments before anything was taken off	**Other** ☐ Please give details of your last **3** payments before anything was taken off

Pay week or month ending	Wage before anything was taken off	Pay week or month ending	Wage before anything was taken off
/ /	£	/ /	£
/ /	£	/ /	£
/ /	£	/ /	£
/ /	£	/ /	£
/ /	£	/ /	£

About work for an employer — continued

	BOX 1 — Your most recent job	BOX 2 — Your job before
Do your earnings vary?	**No** ☐ **Yes** ☐ We will write to you about this	**No** ☐ **Yes** ☐ We will write to you about this
Do you get anything other than money in this job? This could be things like free board and lodgings, free meals or luncheon vouchers.	**No** ☐ **Yes** ☐ Please tell us what you get	**No** ☐ **Yes** ☐ Please tell us what you get

Remember please send in payslips as proof of your earnings. But if you do not have payslips you must send in a statement from your employer showing your earnings before anything was taken off.

PART **8** **About your travelling expenses to and from work**

Have you had any travelling expenses to and from work in the jobs you have told us about?
We take your travelling expenses to and from work into account when we work out if you can get Invalid Care Allowance.

No ☐ Please go to **PART 9**

Yes ☐ We need to know about the travelling expenses to and from work in the jobs you have told us about in **PART 7**

Have you any travelling expenses now?

No ☐ Please tell us about the travelling expenses for your most recent job in **BOX 1** and the job before that, if you had one in **BOX 2**

Yes ☐ Please tell us about the travelling expenses for the job you have now in **BOX 1** and the job you had before that, if you had one in **BOX 2**

■ If you need any more space please use **PART 17** at the end of this form

	BOX 1 — Your most recent job	BOX 2 — Your job before
Did you use public transport?	**No** ☐ **Yes** ☐ Cost of fares each week £ Please go to **PART 9**	**No** ☐ **Yes** ☐ Cost of fares each week £ Please go to **PART 9**
Did you use your own transport?	**No** ☐ **Yes** ☐	**No** ☐ **Yes** ☐
Was public transport available?	**No** ☐ **Yes** ☐ Why did you not use it? How much would it have cost? £	**No** ☐ **Yes** ☐ Why did you not use it? How much would it have cost? £
Miles travelled each week	miles	miles
Cost of travelling expenses each week	£	£

PART 9 About other expenses to do with work

Have you had any other expenses in the jobs you have told us about?
We take your other expenses into account when we work out if you can get Invalid Care Allowance.

No ☐ Please go to **PART 10**

Yes ☐ We need to know about all the other expenses in the jobs you have told us about in **PART 7**

Have you any expenses now?

No ☐ Please tell us about the expenses for your most recent job in **BOX 1** and the job before that, if you had one in **BOX 2**

Yes ☐ Please tell us about the expenses for the job you have now in **BOX 1** and the job before that, if you had one in **BOX 2**

■ If you need any more space please use **PART 17** at the end of this form

Please tick any of these expenses that you have in your job. And tell us how much they are. If you are not sure, please tell us roughly how much they are.

	BOX 1 — Your most recent job	BOX 2 — Your job before
National Insurance (NI) contributions ☐	£ a week	£ a week
Cost of buying protective clothing or overalls ☐	£ a week	£ a week
Cost of washing or cleaning of protective clothing ☐	£ a week	£ a week
Excessive wear and tear of normal clothing ☐	£ a week	£ a week
Money you pay to a Trade Union or other professional groups ☐	£ a week	£ a week
Cost of buying tools and equipment ☐	£ a week	£ a week

About other expenses to do with work — continued

	BOX 1 — Your most recent job	BOX 2 — Your job before
Cost of buying meals at work up to 15p per meal ☐	£ a week	£ a week
Cost of paying someone to care for a child or someone else who lives with you while you are at work ☐	£ a week	£ a week
Other expenses in your job like the purchase or hire of a car, payment for temporary accommodation, or the cost of buying or renting premises ☐ Please give details	£ a week	£ a week

PART 10 About self-employed work

PART 10

Have you been self-employed since the date you put in PART 2?
Self-employed work could be
- working for yourself

or
- being a partner in a business.

No ☐ Please go to **PART 13**
Yes ☐

Are you self-employed now?

No ☐ Please tell us about your most recent self-employed job in **BOX 1** and the job before that, if you had one in **BOX 2**

Yes ☐ Please tell us about the self-employed job you are doing now in **BOX 1** and the job before that, if you had one in **BOX 2**

	BOX 1 — Your most recent job	BOX 2 — Your job before
Date you started this self-employed work?	/ /	/ /
Date you finished this self-employed work?	/ /	/ /
Have you got an accountant for this work?	**No** ☐ Please send us a simple profit and loss account showing details of your business income and expenses **Yes** ☐ Please send us a statement from your accountant showing profit and loss for the last available trading year as agreed by the Inland Revenue ■ Please tell us about your accountant. We will not contact them unless we have to	**No** ☐ Please send us a simple profit and loss account showing details of your business income and expenses **Yes** ☐ Please send us a statement from your accountant showing profit and loss for the last available trading year as agreed by the Inland Revenue ■ Please tell us about your accountant. We will not contact them unless we have to
Their name and address		
Postcode		
Their telephone number	Code	Code

PART 11 About your travelling expenses to and from self-employed work

Have you had any travelling expenses to and from work in the jobs you have told us about?
We take your travelling expenses to and from self-employed work into account when we work out if you can get Invalid Care Allowance.

No ☐ Please go to **PART 12**

Yes ☐ We need to know about the travelling expenses to and from work in the self-employed jobs you have told us about in **PART 10**

Have you any travelling expenses now?

No ☐ Please tell us about the travelling expenses for your most recent job in **BOX 1** and the travelling expenses in the job before that, if you had one, in **BOX 2**

Yes ☐ Please tell us about the travelling expenses for the job you have now in **BOX 1** and the travelling expenses in the job before that, if you had, one in **BOX 2**

■ If you need any more space please use **PART 17** at the end of this form

	BOX 1 — Your most recent job	BOX 2 — Your job before
Did you use public transport?	**No** ☐ **Yes** ☐ Cost of fares each week £ Please go to **PART 12**	**No** ☐ **Yes** ☐ Cost of fares each week £ Please go to **PART 12**
Did you use your own transport?	**No** ☐ **Yes** ☐	**No** ☐ **Yes** ☐
Was public transport available?	**No** ☐ **Yes** ☐ Why did you not use it? How much would it have cost? £	**No** ☐ **Yes** ☐ Why did you not use it? How much would it have cost? £
Miles travelled each week	miles	miles
Cost of travelling expenses each week	£	£

PART 12 About other expenses to do with self-employed work

Have you had any other expenses in the self-employed jobs you have told us about?
We take your other expenses in the self-employed jobs you have told us about into account when we work out if you can get Invalid Care Allowance.

No ☐ Please go to **PART 13**

Yes ☐ We need to know about all the other expenses in the self-employed jobs you have told us about in **PART 10**

Have you any expenses now?

No ☐ Please tell us about the expenses for your most recent job in **BOX 1** and the expenses in the job before that, if you had one, in **BOX 2**

Yes ☐ Please tell us about the expenses for the job you have now in **BOX 1** and the expenses in the job before that, if you had one, in **BOX 2**

■ If you need any more space please use **PART 17** at the end of this form

Please tick any of these expenses that you have in your job. And tell us how much they are. If you are not sure, please tell us roughly how much they are.

	BOX 1 — Your most recent job	BOX 2 — Your job before
National Insurance (NI) contributions ☐	£ a week	£ a week
Cost of buying protective clothing or overalls ☐	£ a week	£ a week
Cost of washing or cleaning of protective clothing ☐	£ a week	£ a week
Excessive wear and tear of normal clothing ☐	£ a week	£ a week
Money you pay to a Trade Union or other professional groups ☐	£ a week	£ a week
Cost of buying tools and equipment ☐	£ a week	£ a week

About other expenses to do with self-employed work — continued

	BOX 1 — Your most recent job	BOX 2 — Your job before
Cost of buying meals at work up to 15p per meal ☐	£ a week	£ a week
Cost of paying someone to care for a child or someone else who lives with you while you are at work ☐	£ a week	£ a week
Other expenses in your job like the purchase or hire of a car, payment for temporary accommodation, or the cost of buying or renting premises ☐ Please give details	£ a week	£ a week

About full time education

Have you been on a course of full-time education since the date you put in PART 2?
Full-time education means 21 hours of supervised study each week.

Please tick **Yes** if you are on holiday from a full-time course of education.

No ☐ Please go to **PART 14**

Yes ☐ We will write to you about this

PART 14 About extra money added on to your Invalid Care Allowance

PART 14

You may be able to get extra money added on to your Invalid Care Allowance for

- the person you are married to
- your partner if they are looking after a child or children for you
  By *partner* we mean someone you live with as if you are married to them.
- someone else who lives with you if they look after a child or children for you
- children.

But we will need to look at Child Benefit, any other Social Security benefits you get and the money your partner has coming in.

Claiming extra money for an adult

You may be able to get an extra £19.45 a week if you claim for an adult.

To get the extra money they must

- live with you
- have less than £19.45 a week coming in when you take off their expenses. The expenses we allow are for things like childminding fees, fares to work and National Insurance (NI) contributions. To find out what other expenses we allow, look at **PART 8** and **PART 9** of this form.

Do you want to claim any extra money for an adult?

No ☐

Yes ☐ Please tell us who you want to claim for

The person you are married to ☐

Your partner if they are looking after a child or children for you ☐

Someone else who looks after a child or children for you ☐

About extra money added on to your Invalid Care Allowance — continued

Claiming extra money for a child

You may be able to get an extra £10.85 a week for each child that you claim for. But the amount of money that your partner has coming in can affect your claim for extra money for a child.

If you want to claim for a child or children, please look at the table. It will tell you if you can get extra money.

How to use the table

- Look at your partner's wages before anything is taken off.
- Take off the expenses we allow. These are for things like childminding fees, fares to work and National Insurance (NI) contributions. To find out what other expenses we allow, look at **PART 8** and **PART 9** of this form.
- Look at the table and find the number of children you want to claim for.
- Look at the amounts under **Your partner's earnings**. We cannot pay you extra money for your children if your partner earns more than the amount in the table.

	Your partner's earnings	
Number of children	8.4.91 to 5.4.92	6.4.92 to now
1 Child	£110	£115
2 Children	£124	£130
3 Children	£138	£145
4 Children	£152	£160
5 Children	£166	£175

Do you want to claim extra money for a child or children?
If you are not sure whether you can claim for children still tick **Yes**

No ☐ Please go to **PART 15**

Yes ☐ Please tell us your Child Benefit reference number
This on the front of your order book or on letters about the benefit

CHB | Numbers ☐☐☐☐☐☐☐☐ | Letter ☐☐

About the person you look after

Please tell us about the person you look after

You can get this information from
- their Attendance Allowance order book

or
- their Constant Attendance Allowance order book

or
- their Disability Living Allowance order book

or
- letters about these benefits.

Surname

Other names

Title Mr/Mrs/Miss/Ms

Date of birth / /

Address

Postcode

National Insurance (NI) number
This will help us to deal with your claim more quickly.
You can find this on
- letters from a Social Security office
- their National Insurance number card
- their payslips
- letters from the Inland Revenue.

Letters Numbers Letter

PART 15 About the person you look after — continued

What relation is this person to you?
If no relation write **NONE**

Have they been getting Attendance Allowance or Constant Attendance Allowance or Disability Living Allowance at any time since the date you put in PART 2?

No ☐ Please look again at page 2 of the wraparound leaflet

Yes ☐ Please tell us which one

Attendance Allowance ☐

Constant Attendance Allowance ☐

Disability Living Allowance at the middle or higher rate for help with personal care ☐

Benefit reference number
You can find this on the front of the order book or on letters about the benefit.

Date they made the claim / /

Do you look after this person for 35 hours or more each week?

No ☐
Yes ☐

Have you had any breaks in looking after this person since the date you put in PART 2?
A *break* means when you look after them for less than 35 hours each week.

No ☐
Yes ☐ Please give us the exact dates and times of the breaks

From	Time	To	Time	Reason for the break
/ /		/ /		
/ /		/ /		
/ /		/ /		

■ If you need more space please use **PART 17** at the end of this form

How we pay your Invalid Care Allowance

Normally we will pay your Invalid Care Allowance by order book. Each order in the book will be for one week. You can cash your order book on a Monday.

You collect your order book from a post office. We will send you a letter to tell you what to do.

Take the order book to the post office each time you go for your money. If you cannot go to the post office yourself someone else can go for you.

We are sorry but we cannot pay your Invalid Care Allowance into a bank account.

What is the full name and address of the post office where you want to get your money?
If you are not sure of the address ask the post office to stamp the form here.

PART 17

Other things we have asked about

■ Please use this space to tell us about the things we have asked you about.