Statutes, rules, and orders for the government of the Infirmary for the Sick and Lame Poor of the Counties of Durham, Newcastle upon Tyne, and Northumberland. With a list of the contributors. To which is prefixed, an account of the rise, progress, and state of this charity.

Contributors

Infirmary for the Sick and Lame Poor of the Counties of Durham, Newcastle upon Tyne, and Northumberland.

Publication/Creation

Newcastle upon Tyne: I. Thompson, 1752.

Persistent URL

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STATUTES, RULES, and ORDERS

FOR THE

GOVERNMENT

OF THE

INFIRMARY

FOR THE

SICK and LAME POOR

Of the Counties of

Durham, Newcastle upon Tyne and Northumberland.

WITHA

LIST of the CONTRIBUTORS.

To which is prefixed, an Account of the

RISE, PROGRESS, and STATE

OF THIS

CHARITY.

Homines ad Deos nulla re propius accedunt, quam Salutem Hominibus dando. Cic.

Printed by I. THOMPSON and Company.

MDCCLIL

December 28, 1751.

AT a General Quarterly Court of the Governors of the Infirmary for the Sick and Lame Poor of the Counties of Durham, Newcastle upon Tyne, and Northumberland, held this Day, the following Statutes, Rules and Orders were agreed to and consirmed; and the same were ordered to be printed, and sold at 6d. each, for the Benefit of the Charity.

FREEDRICK HULES, and ORDE

WM. BIGGE, Chairman.

R. Burdus, Secretary.

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RISE, PROGRESS and STATE

Page 39. Line 7. for Monday, read Tuesday.

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ACCOUNT

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RISE, PROGRESS, and STATE

OF THE

INFIRMARY

For the RELIEF of the ONLO

SICK and LAME POOR

Of the COUNTIES of

Durham, Newcastle upon Tyne and Northumberland.

Newcastle, Dec. 28, 1751.

A RITABLE FOUNDATIONS established for the Benefit of our DISTREST FELLOW CREATURES, none better deserve the Encouragement and Regard of every benevolent and good Man, than Hospitals or Infirmaries. To relieve the Sick and Lame Poor, and restore so many Members that would otherwise be lost to the Community, is not only the greatest Charity, but of the

Advantages of these excellent Institutions are sufficiently shewn, by the printed annual Accounts of the several Infirmaries, in this Kingdom.

In January 1750-1, a Letter signed B. K. appeared in the Newcastle News Papers, strongly recommending the beginning a Subscription here for an Infirmary for the Counties of Durham, Newcastle upon Tyne, and Northumberland, in Consequence of which, on the 9th of February following, a Subscription was opened for that Purpose, and with such Success, that in a few Days the Benefactions and annual Subscriptions amounted to a very considerable Sum.

On the 22d of February was held, a General Meeting of the Subscribers, when a Committee was chosen to sollicit Contributions, and take every other Step they might think proper to promote the Charity. This Committee having applied personally in Newcastle, and by Letter to the Nobility, Clergy, and Gentry, who were at a Distance, great Additions were daily made to the Subscription Roll.

On the 21st of March a second General Meeting was held, when it was resolved to carry this Charity into immediate Execution, and a House was accordingly taken, situate in Gal-

Galligate, without the Walls of Newcastle, in which there are 23 Beds, with all the necessary Offices. At the same Time, Statutes, Rules and Orders for the Government of it, which had been before prepared, by the Committee, were confirmed and are the same which are hereto annexed, save some few Alterations, which have been since found by Experience to be necessary.

On the 13th of April was held the first General Quarterly Court of the Governors for the Election of a House Committee, (to sit weekly) Physicians, Surgeons, an Apothecary, a Secretary and Matron; and on the 23d of May following the House was opened for the Reception of Patients.

THUS, by the ready and generous Encouragemement of the Subscribers and great Diligence of the feveral Committees, this valuable Charity was carried into Execution in little more than three Months from the opening the Subscription, a Circumstance not to be equalled by any Undertaking of this Kind. What Benefit has already accrued from it, will appear by the Account of Patients subjoined; but it may be proper further to observe, that of those who have receiv'd their Cures, some have been eight or ten, and others even fifteen or twenty Years ill, a convincing Proof of the Necessity there was for fuch an Institution here.

in the Hands of the Subscribers, so that it cannot be perverted or misapplied. Two of the Contributors are appointed weekly, by the Committee, who visit the House by Turns every Day, to examine the Conduct of the Servants, and see that the Patients are duly attended and properly taken Care of. By an Order of a General Court, every Governor has a Right to attend and vote at all Committees, and it will be the greatest Favour done the Charity if they will often make Use of that Privilege.

Besides the usual Advantages of proper Diet, good Lodging, Advice and Medicine, the Patients in this INFIRMARY are constantly and regularly attended by the Clergy of Newcastle, who have generously engaged to read Prayers twice a-week, give the Communion at proper Times, and perform the other Duties of their Function by Rotation, so that it may reasonably be hoped that this Charity will have the best Consequences on the Religion and Morals, as well as the Health and Constitution, of the industrious Poor. It has likewise been ordered, that Persons of other Persuasions may be attended in the Manner they desire.

ALTHO', by one of the Rules, it is ordered, that all Patients be discharged within two Months, unless an Order be made for continuing them longer, the Committee have never

never failed to give such Order for their Continuance, when the Physicians or Surgeons thought it proper that they should be continued.

AGREATER Number of Patients having offered than could be received into the House, the Committee hired several Rooms in the Neighbourhood, so that since the 16th of August, from thirty to forty Patients, and upwards, have been entertained in the House, &c. at one Time; notwithstanding which, the Committee have frequently been obliged to advertise that the House was full, and desire the Governors to forbear recommending-In patients till further Notice.

INDEED it was always foreseen that the present House, tho' the best that could be met with, would not compleatly answer the Occasions of the three Counties; so that as early as at the General Meeting in March, Application was made to the Corporation of Newcastle for a Piece of Ground on the Forth Banks, in order to erect a new INFIRMARY, which was generously granted: And at the Quarterly Court in April, a Subscription was opened for the Building, which with the Sums that Day subscribed, and the Additions since made to it, amounts to 9661. 195.

A PLAN of a new Building, capable of containing 80 Beds for Patients, having been

concerted and agreed upon, by a Committee chosen for that Purpose, on Thursday the 5th of September, the Foundation Stone was laid by the Right Reverend the Lord Bishop of Durham, Grand Visitor of this Society, and the Building has since been continued to the Height of the Basement Story.

But as the Sum subscribed for this Purpose is far short of what will be wanted for the compleating this necessary Design, we hope this Consideration will have its due Weight with all charitable and well disposed Minds, especially such Gentlemen of Property in the three Counties as have not already contributed to this useful Work.





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| Durham, Newcastle, and Northumberland, Anno 1751. | d |
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STATUTES

FOF THE

GOVERNMENT

OFTHE

INFIRMARY

FOR THE

SICK, and LAME POOR, &c.



GRAND VISITOR, SIX PRE-SIDENTS, SIX VICE PRESI-DENTS, A TREASURER, and GOVERNORS, with fuch a Number of Officers and Servants as

shall from Time to Time be judged necessary.

II. THAT ALL who subscribe Two Guineas, or more per Ann. be Governors during such Subscription; and that those who give Twenty Pounds or A more

more at one Time, for the Use of the Infirmary, be Governors for Life: That the Masters, Wardens, or Stewards of Companies, and the Ministers or Churchwardens of Parishes, which subscribe Two Guineas or upwards per Ann. be intitled to all the Privileges of other Governors and Subscribers, in Proportion to their Subscription.

III. THAT a GENERAL COURT of GOVERNORS be held at four stated Times in every Year; namely, on the first Tuesday in April, the first Tuesday in July, the first Tuesday in October, and the first Tuesday in January, at Ten o'Clock in the Forenoon on each Day, to take the Reports of the Committees, inspect the Accounts, and transact such other Business as shall be laid before them: And that an Anniversary Meeting of All the Contributers be held every Year on Midsummer-day, or some convenient Day near that Time, to be appointed by the General Court held in April.

IV. THAT the GRAND VISITOR, or any one of the Presidents, or any two of the Vice Presidents, or the Committee at their weekly Board, or any fix of the Governors, (by a Writing under his or their Hands delivered to the Secretary) have Power to call a special Court, on five Days Notice given in the Newcastle News Papers.

V. THAT in every Advertisement for a SPE-CIAL COURT, the particular Business, for which that Court is called, be expressed, and that such Business be finished before any Thing else is proposed.

VI. THAT the GRAND VISITOR, or in his Absence any one of the Presidents, or in their Absence any one of the Vice Presidents, shall be Chairman at all General Meetings, whether the Anniversary, Quarterly, or Special Courts; and that, in the Absence of them all, the Majority of the Governors present may from Time to Time appoint their own Chairman.

VII. THAT at the Quarterly Court in April, the TREASURER be annually chosen out of the Governors; and that the TREASURER, so elected, do enter into a Bond, with two sufficient Persons as Sureties, to one of the PRESIDENTS, for the due accounting for and paying the Money, which shall be paid into his Hands by the last Treasurer, and by the Subscribers and Benefactors during his Treasurership, for the Use of the Infirmary; and that such Bond be deposited with the said President, and that the Treasurer shall enter on his Office every Year immediately after the Execution of such Bond.

VIII. THAT there be a COMMITTEE OF Go-VERNORS for the Management of the Affairs of the Infirmary; which Committee shall confist of the the Treasurer and Thirty-six Members, to be chosen at every stated Quarterly Court out of the Governors, Twelve of each County; who shall meet on Thursday, at Ten o'Clock in the Forenoon, in every Week, and at other Times as the Treasurer, or any two Members of the Committee, shall think proper, to execute the Orders of the Court of Governors, to examine the Treasurer's and Matron's Accounts, and the Reports of the Visitors, and to direct all Matters whatsoever, which relate to the receiving, rejecting, or discharging of Patients, or which concern the Expences, Government, or Conduct of the Infirmary, and of all the Officers and Servants belonging to it, as far as is consistent with these Statutes.

IX THAT the faid Committee, at their last Meeting in every Quarter, prepare a List of proper Persons to succeed them as a Committee for the ensuing Quarter, and lay it, with a Report of their Proceedings, before the General Court.

X. THAT all Governors, who attend any Committee, shall have Voices as Members of such Committee.

XI. THAT a Majority of the Votes of those Governors who are present, shall be sufficient for all Elections at a Quarterly Court of Governors; but all other Acts done, and all Orders made, shall be null and void, without the Consent of Twelve or more Governors; and in Case of a Bal-

lot, no Acts or Orders shall be made or done unless there be Twenty or more Votes agreeing thereto.

XII. THAT all Elections, both at a Court of Governors and at a Committee, be made by Ballot, if demanded by two or more of the Governors prefent.

XIII. THAT no Perfons Vote shall be allowed at any Court or Committee whose Subscription is not paid to the Time of his voting.

XIV. THAT there be four Physicians, two Surgeons, an Apothecary, a Secretary, and a Matron, who shall be chosen at the Quarterly Court in April; after which Time, as their Places become vacant, proper Persons may be appointed by the Committee to supply such Vacancies, until the next Quarterly Court, or a special Court can be summoned for that Purpose; and that a Porter, Nurses, and all other common Servants, be chosen by the Committee.

XV. THAT the Apothecary, Secretary, and Matron, may be suspended by an Act of the Committee, to which the Consent of at least Eight Members shall be necessary; but not removed, except at one of the stated Quarterly, or Special Courts.

XVI. THAT the Porter, Nurses and common Servants, may be suspended at the Discretion of the

the Committee; but not removed from their Places, without the Consent of eight or more Members.

XVII. THAT at all Meetings, either of the Court of Governors or the Committee, every Person in speaking address himself immediately to the Chairman, who shall propose all Questions; and if a Dispute or Difference should arise upon any Question, such Question shall be fairly stated by the Chairman, and determined by dividing, holding up of Hands, or Ballot, as he shall direct. And when two Persons offer to speak at the same Time, the Chairman shall direct which of them is to proceed.

AVIII. THAT when a Ballot is taken, every Governor have one Vote; and such Governors as have subscribed Five Pounds, or given a Benefaction of Fifty Pounds, or upwards, have two Votes: But that no Governor be allowed to vote by Proxy on any Occasion.

XIX. THAT the Chairman shall not refuse to propose any Question, nor have Power to adjourn or dissolve any Meeting, without the Consent of a Majority, until the Business be wholly finished: And that in Case of such Resusal to propose any Question, or attempt to adjourn or dissolve any Meeting, the Majority of those that are present may constitute and appoint some other Governor

to act as Chairman, in the same Manner as if such Chairman was absent.

XX. THAT the Minutes of the Proceedings of every Meeting, both at a Court of Governors, and at a Committee, shall be read as soon as the Business of such Meeting is finished: And that a fair Copy of them, with an Account of the Number of Governors present, signed by the Chairman and another Governor, shall be read over at the next Meeting; and, if approved of, confirmed, before any other Business is begun.

XXI. THAT at the Quarterly Court in April, a Committee be appointed to draw up a Report of the State of the Infirmary, and of the Number of Patients received and discharged within the Year past, together with an Abstract of the Proceedings of the Governors, and of the Accounts of the Infirmary for the foregoing Year; which Report shall be read at the Anniversary Meeting, at which all the Contributors shall have a Right to be present; but that no other Business whatever be transacted at the said Meeting.

XXII. THAT proper Tables of the Rules and Orders, which relate to the Conduct of the Officers, Patients or Servants, be hung up in the Wards, or such other Parts of the House, as the Committee from Time to Time shall think proper.

XXIII. THAT

XXIII. THAT none of the aforesaid Statutes shall be repealed, except at the Quarterly Court in April; and not then, unless there be Thirty, or more, Governors present, and agreeing thereto.



RULES



RULES and ORDERS

CONCERNING THE

GOVERNMENT and CONDUCT

OF THE

HOUSE, &c.

I. HAT all Subscribers pay their yearly Subscription in Advance, to the Treafurer for the Time being, or to his Deputies.

II. THAT Subscriptions be taken in at all Times, and that any Person subscribing at any other Time than at the Quarterly Court in April, shall have it in his Option, when his Subscription shall be deemed to commence.

III. THAT the following Letter be fent to those Subscribers whose Subscriptions have been in Arrear two Months:

INFIRMARY, Newcastle,

The Committee observing that you were pleas'd to subscribe to this charitable Design, beg Leave B

-----Chairman of the Committee now fitting.
-----Secretary.

IV. That at the first Meeting of the Committee, after each General Court, three of the Governors, one of each County, (the Treasurer and Secretary excepted) be chosen Auditors, to examine once a Month all Tradesmen's Bills, in order to their being laid before the Committee; and to inspect the Books: That any two of them be sufficient for this Purpose; but, in Case of Absence, the Committee may appoint others in their Stead.

V. THAT all Bills be discharged, by the Treafurer, within one Week after they have been passed by the Committee.

VI. That no Person do, at any Time, presume (on Pain of Expulsion) to take of any Tradesman, Patient, Stranger, Servant, or other Person, any Fee, Reward or Gratuity of any Kind, directly or indirectly, for any Service done, or to be done, on Account of the INFIRMARY.

VII. THAT the Money be taken out of the Poor Boxes on the last Thursday in every Month, and that

that one Key be constantly lodg'd with the Treafurer, and the other with any Member of the Committee, as they shall from Time to Time appoint.

VIII. THAT no Drugs or Medicines be bought, for the Use of the Infirmary, without an Order from the Committee, except in Cases of Necessity.

IX. THAT the Committee from Time to Time do give publick Notice, that they will receive Proposals in Writing, from the several Butchers, Bakers, and other Tradesmen, who shall be willing to serve the Infirmary with Provisions and Necessaries, at what Rates and Prices they will furnish their respective Goods for any ensuing Time, not exceeding one Year, according to the Quantity and Qualities specify'd by the Committee in their Notice.

X. THAT no Person, except employ'd in the necessary Business of the House, be allow'd to go into the Wards before Eleven o'Clock in the Morning, nor at any Time, without a Guide appointed by the Matron.



CHILFEREIT TON THE AND

RULES

CONCERNING THE

ADMISSION, &c.

PATIENTS.

I. HAT any Perfons whatfoever, who meet with fudden Accidents, requiring the immediate Help of Surgery, be admitted at any Hour of the Day or Night; and that three Beds be always kept empty in the Infirmary for that Purpose: That no other Person, unless recommended by a Subscriber, (whose Subscription is paid) and who appears to the receiving Physician or Surgeon to be curable, and to the Committee to be a real Object of the Charity, be admitted; and that only on Thursdays, between the Hours of Ten and One.

II. THAT no Women big with Child, no Perfons disordered in their Senses, supposed to have the Venereal Disease, suspected to have the Small

Pox, Itch, or other infectious Distemper, or who are judged to be in a consumptive or dying Condition, nor Children under seven Years of Age, be admitted into the Insumary on any Account, except in Cases of compound Fractures, or where the greater Operations are to be performed.

III. THAT no Persons be admitted as Inpatients, whose Cases are equally capable of Relief as Out-patients.

IV. THAT no one shall be assisted either with Advice or Medicines, who shall ask Alms in or about the Infirmary, or on Pretence of coming to it (except in extraordinary Cases.)

V. THAT all Subscribers be at Liberty each Year to recommend proper Objects in the following Proportions: Every Subscriber of One Guinea per Ann. may recommend one Out-patient, and two subscribers may jointly recommend one Inpatient: Every Subscriber of Two Guineas per Ann. may recommend one In-patient or two Outpatients, and so in Proportion for larger Subscriptions. And that those who give a Benefaction of Ten Pounds at one Time, shall have the same Privilege as a Subscriber of One Guinea per Ann. and those who give larger Sums proportionally.

VI. THAT any Subscriber being out of the three Counties, may, by a Note under his or her Hand, and delivered to the House Committee, appoint

appoint a Person residing in one of the said Counties to recommend proper Objects to the INFIRMARY, in the Name of such Subscriber.

VII. THAT in the Absence of the Right Worshipful the Mayor of Newcastle, any two of the Aldermen may recommend Patients for the Corporation: That in the Absence of the Governor of the Merchant's Company, the two Wardens may recommend for the said Company: That in the Absence of the Governor of the Hoastmen's Company, the two Stewards may recommend for the said Company: And in the Absence of the Master of the Trinity House, any two of the Elder Brethren may recommend Patients in his Stead.

VIII. THAT the Recommendatory Letter be in the following Form:

To the GOVERNORS of the INFIRMARY at Newcastle.

GENTLEMEN,

IX. In Case any Person recommended for an In-patient be thought improper to be received as such, then a Letter to the following Effect shall be sent to the Recommender.

INFIRMARY, Newcastle,

——Chairman of the Committee now fitting.
——Secretary.

X. THAT whenever there is want of Room in the Infirmary for the Admission of such In-patients as are recommended and qualified according to the Rules of the Charity: in Cases of equal Exigency the Preference shall be given, in the first Place, to fuch Patients who live at the greatest Distance from the INFIRMARY; in the second Place, to fuch Subscribers as shall not have recommended any In-patients within the Year of their Subscription; and in the third Place, to such as are the greatest Subscribers to the Charity: and that they who are proper Objects, and shall be excluded at any Time for want of Room, shall be forthwith entered in the Books as In-patients, and afterwards received into the House by the Matron on the first Vacancy; and on such Occasions the subsequent Letter shall be sent to the Recommender.

INFIRMARY, Newcastle,

———Chairman of the Committee now fitting-———Secretary.

XI. THAT when the Patients are cured, they be enjoined by the Chairman to return Thanks to God in their respective Places of Worship, and to the Contributor who recommended them.

XII. THAT whenever a Patient is discharged for Non-attendance or Irregularity, the Recommender of such Patient shall be acquainted therewith by a Letter in the subsequent Form.

INFIRMARY, Newcastle,

XIII. THAT every Patient be discharged in Course within two Months after Admission, unless an Order be made by the Committee to the contrary.

XIV. THAT all fuch Letters as shall be received from Subscribers of One Guinea or more per ann. or a Benefactor of Ten Pounds or upwards, Post or Carriage paid, in relation to distant Patients, shall be immediately answered by the Secretary.

N.B. At a General Court held Sept. the 28th, 1751: it was resolved, that all Subscribers be desired not to recommend a Patient at the Request of a Non-Subscriber, who is of Ability to subscribe himself.





R U L E S

CONCERNING THE

PHYSICIANS.

I. HAT there be four Physicians, who will engage punctually to attend, without Fee or Reward, one or more of them, every Thursday, from the Hour of Eleven to One; then to receive and examine the Patients who are recommended to the Governors; and that they never interfere with each other's Patients, but by mutual Consent.

II. That one or more of the Physicians do attend every Monday, at Ten o'Clock in the Forenoon, to visit all their In-patients, and prescribe for all their Out-patients; and that they leave a List with the Apothecary (to be given in to the Committee) of such Patients who are cured, or in their Opinion ought to be discharged.

III. THAT each Physician do visit his refpective Patients at such Times, and as often as he shall judge it necessary; or shall have Notice of any sudden Emergency from the Apothecary. IV. THAT the Appointment of the particular Diet of all the Patients be expresly ordered by the stated Physicians, except in Cases solely chirurgical.

V. THAT they, or the Surgeons open all the Recommendatory Letters, whether the Committee be fitting or not, and give their Opinion at the Bottom of each Letter, whether the Patient is a proper Object with Regard to his Diforder, or affign their Reasons for judging that he is not so.

VI. That the Physicians be permitted the Liberty (usual in most Infirmaries) of taking Pupils, to be instructed in Physick, and of receiving from them a satisfactory Gratuity. And that those Pupils attend the Patients of that Physician only to whose Instruction they have committed themselves (unless otherwise agreed on by the Physicians;) but that the Pupils be on no Occasion suffer'd to prescribe.

VII. THAT any of the Physicians, whose Business or Indisposition shall absolutely oblige him to be absent from the Infirmary, do in due Time acquaint the House Apothecary to engage some other Physician belonging to the Infirmary, to attend for him regularly during his Absence, that no Patients be, through any Inadvertency, neglected.

VIII. THAT no Physician, Surgeon, or Apothecary, not duly elected by the Governors to attend attend the Infirmary, be admitted, on any Pretence, to examine the Patients.

IX. That the Physicians shall be constantly referr'd to in all difficult and mixt Cases by the Surgeons, and shall jointly consult with them; but that no internal Medicines shall be administered by the Surgeons, or be dispens'd to them by the Apothecary, but with the Direction of a Physician; unless on Casualties when Patients are suddenly brought in, or where a chirurgical Case instantly requires the Administration of internal Medicines, at a Time when the Physicians cannot be conveniently consulted.

X. That if any of the Physicians and Surgeons do not agree in their Sentiments about treating any Disorder, then all the Physicians and Surgeons belonging to the Infirmary (if necessary) shall hold a general Consultation, that the best Method of Cure may speedily be taken for the Relief of the Patient.





CONCERNING THE

SURGEONS.

I. HAT there be only two Surgeons, who will engage to attend the Infirmary gratis; and that no Person (except the Physicians) be admitted to see either the great Operations, or common Proceedings of the Surgeons, or be consulted about any Patient, without their Approbation.

- II. THAT the Surgeons do attend together, or alternately, from Eleven o'Clock to One every Thursday.
- III. THAT each of them take Care of the Patients admitted on the Day of his Attendance: That they never attempt to make any Alteration in the Dressing, &c. of each other's Patients, but by Agreement: And that no Apprentice or Pupil presume to be in the Infirmary after dressing Hours, except called in Cases of Necessity.
- IV. THAT one of the Surgeons at least (if not both) continue in the Infirmary without fail,

In That on of the Aurgeons at least be at the Infile of drep

every Monday, from Ten o'Clock to Eleven in the Forenoon, to attend the Physicians (if called) in their Examinations.

V. That they drefs the In-patients every Morning before Eleven o'Clock, and that no Out-patient be dreffed (unlefs in Cases of the utmost Necessity) who does not make his (or her) Appearance at the Infirmary on the stated Mornings, at the Hours appointed.

VI. THAT each Surgeon admit but one Patient at a Time into the Surgery, either to be dress'd, or in Operations.

VII. That each Surgeon be allowed to have Pupils and Apprentices to attend the Infirmary, and that they be permitted to take Money for the improving of fuch Pupils, or Apprentices: But that no Pupil or Apprentice attempt, under Pain of immediate Expulsion, to perform any Operation, except Bleeding, making a Seaton, or cutting an Issue, and even these by Order of one of the Surgeons; and that they do not presume to dress, or take off any Dressing, unless one of the Surgeons be present, or by his Direction.

VIII. THAT no great Operation (except an emergent Occasion requires it) shall be performed in the Infirmary, without a previous Consultation of all the Physicians and Surgeons belonging to the Infirmary.

at it be injoins the Surgeons that One of them that be always in Town to be ready in Case of white or Beril of Dismission, of thes



RULES

To be OBSERVED by the

APOTHECARY.

I. HAT the Apothecary fix two Tickets on each Patient's Bed; one specifying the Name of the Patient together with that of the Physician, Surgeon, or both occasionally; and the other the Diet, according to the Prescription of the Physicians; and that he take Care the Tickets so fixed do exactly correspond with the Physician's Book, and give a List thereof to the Matron on each prescribing Day.

II. THAT he keep a Diet Book of the Number of Patients on each Diet.

III. THAT he go into the Wards every Morning, and enquire into the respective State of the Patients Healths; whether the Medicines prescribed have been taken, and what Effect they have had; and that he make a daily Report of the same to the Physicians at the Hour and Place which they shall appoint.

- IV. THAT he make a Report to the Committee of all the Patients who have been receiv'd into the House in the foregoing Week.
- V. THAT he do not presume to practice as an Apothecary out of the House; or attend any other Business than that of the INFIRMARY.
- VI. THAT he take Care of the Shop, Utenfils, and Medicines, and see that none of them be wasted, spoiled, or embezzled; and that he make up and deliver out the Medicines according to the Direction of the Physicians only, except in such particular Circumstances as are mentioned in the 9th Rule relating to the Physicians.
- VII. THAT he never buy any Drugs or Medicines for the Use of the INFIRMARY, without an Order under the Hand of one of the Physicians, when there is no Room for Delay; and that no Drugs or Medicines brought into the Shop be put into their Places, 'till they have been first inspected by the Physicians or visiting Apothecary.
- VIII. THAT he lay before the Committee every Thursday, a List of such Patients as have been in the House two Months, that the Circumstances of their Cases may be farther enquired into.

IX. THAT the Apothecary and Matron be not out at the same Time.

X. That he never be absent from the Infirmary, on any Account, above two Hours together, or for any less Time, without acquainting the Matron where he is to be found, and be within Call: That he be always in the Infirmary at the Time when the Physicians or Surgeons attend there: That he be at home at Ten o'Clock at latest in the Evening, and do not lie out of the House, without special Leave from two Members of the Committee: That in such Case he appoint another Apothecary, who shall be approved of by the Physicians to officiate in his Place; and that he observe all these Things on Pain of Difmission.

XI. THAT the Salary of the Apothecary do not exceed 30 l. per Ann. with his Diet, Washing, and Lodging.





To be OBSERVED by the

SECRETARY or STEWARD.

I. THAT he be present at all general Courts, at the weekly Board, and at all other Meetings of the Committee, at the Hours appointed: That his Salary be 20 l. per Ann.

II. That he keep the Books and Accounts in a methodical Manner, and do all fuch other Bu-finess as is requisite, and commonly done by Secretaries, Stewards, or Registers at other Infirmaties; and that he do not presume to divulge any of the Proceedings relating to the Infirmation.



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R U L E S

To be OBSERVED by the

MATRON.

- I. HAT the Matron take Care of all the Houshold Goods and Furniture, according to the Inventory given her; and that she be ready to give an Account thereof when required.
- II. That she weigh and measure all the Provisions and Necessaries that come into the House, and keep a daily Account thereof, to be given in to the Committee every Thursday, and never suffer any of them to be carried out; that she oversee the Patients and Servants; take Care that the Wards, Chambers, Beds, Cloaths, Linen, and all other Things within the Infirmary, be kept neat and clean; and that, to these Ends, all the Patients and Servants shall be submissive and obedient to her.
- III. THAT she keep a Diet Book, by which the Number of Patients on each Diet may be known; and wherein proper Entrances of the Goodness, and

Weight, and Distribution of the Provisions shall be distinctly made.

- IV. THAT she go into each Ward every Morning and Evening, and cause the Names of all the Patients to be called over; and that she enter in the House Visitor's Book the Names of the Patients who are absent at such Time from their respective Wards without her Leave, or who have in any other Respect transgressed the Rules of the Inifrmary.
- V. That she take Care of the Keys of the Doors; and see that the Outer Gates be always locked at Nine in the Evening, and not opened before Seven in the Morning, from Michaelmas to Lady-day; and locked at Ten in the Evening, and not opened before Six in the Morning, from Lady-day to Michaelmas; unless order'd otherwise by the Committee, or in Cases of great Emergency for the Service of the Patients.
- VI. THAT she see that all the Nurses, Servants, and Patients do their Duty, and observe the Rules of the House; and that, in case of Misbehaviour or Neglect, she acquaint the Committee, or House Visitors therewith.
- VII. THAT she do not receive any Patient into the Infirmary, without an Order of the Committee, except in Cases of Accidents.
- VIII. THAT the Salary of the Matron be 15%.
 per Ann. with Diet, Washing, and Lodging.

R U L E S

To be OBSERVED by the

NURSES and SERVANTS.

- I. HAT all the Servants be free from the Burthen of Children, and the Care of a Family.
- II. THAT a Pound of Meat, and three Ounces of Butter and Cheefe, be allow'd every Day to each Servant in the Infirmary; and that all the Nurses shall dine together at a stated Time, with the other common Servants.
- III. THAT a Table of Diet be hung up in every Ward, for the Information of the Patients; and that the Patients on low Diet be served first at every Meal.
- IV. THAT no Liquors or Provisions of any fort be brought into the House to the Patients from their Friends, or any others whatsoever.

V. THAT the Nurses clean their respective Wards before Seven in the Morning, from the first of March to the first of October; and before Eight, from the first of October to the first of March: And that they serve up all the Breakfasts within an Hour after the Wards are cleaned.

VI. THAT the Nurses and other Servants be very diligent in complying with the Orders of the Matron, and their other Superiors; and that they behave themselves with Tenderness to the Patients, and with Civility and Respect to all.

VII. THAT no Servant belonging to the INFIR-MARY, having been once removed for Misbehaviour by a quarterly Court of Governors, be capable of being taken again into the Service of the House.

VIII. THAT when any Patient dies in the In-FIRMARY, the Nurses shall immediately deliver up all their Effects to the Matron.





To be OBSERVED by the

IN-PATIENTS.

I. THAT no Patients go out of the Infir-MARY without Leave from their Phyficians or Surgeons in Writing, figned by them, and enter'd in the House Visitor's Book; and that no Patients shall lie out of the Infirmary without such Leave, on Pain of Expulsion.

II. THAT no Patients fit up after Nine o'Clock at latest in the Winter, nor after Ten o'Clock at latest in the Summer; and that every Patient, who is judged able by his Physician or Surgeon, shall rise by Seven in the Summer, and by Eight in the Winter.

III. THAT the Patients constantly attend Prayers, and in all Respects behave themselves decently, on pain of Expulsion, if they do not amend after the first Admonition.

IV. THAT no Men Patients go into the Women's Wards, nor Women into the Men's, without Leave of the Matron.

V. THAT

V. THAT no Patient presume to play at Cards, Dice, or any other Game, or even to smoke in the Wards, or elsewhere within the Infirmary, without Leave from the Physician or Surgeon, whose Patient he or she is.

VI. THAT such of the Patients as are able to work, assist the Nurses and other Servants in nursing the Patients, washing and ironing the Linen, washing and cleaning the Wards, and in doing such other Business as the Matron shall require.

VII. THAT no Person discharged for Irregularity be ever again admitted into the Infirmary, upon any Recommendation whatsoever, except in Cases of Accidents.

VIII. THAT the Rules concerning the Conduct of the Nurses, Patients, and Servants, be read over every Sunday Morning, in all the Wards, by one in each Ward, appointed by the Matron for that Purpose.





To be OBSERVED by the

OUT-PATIENTS.

I. HAT they attend exactly at the Time appointed; and that if they absent themselves twice together, without Leave from their Physician or Surgeon, or giving them a sufficient Reason, they shall be immediately discharged.

II. THAT no Medicines be given them 'till they deliver their Vials, Gallipots, and such Medicines, &c. as they have not taken.

III. THAT no Patient discharged for Irregularity or disorderly Behaviour, be ever received again, on any Recommendation whatsoever, except in Cases of Accidents.

IV. THAT no Out-patient prefume to loiter about the Infirmary Gate, or Streets adjacent, but come directly into the Place appointed to receive them; and that as foon as their Business is dispatched, they return to their respective Homes, on Pain of being discharged for irregular Behaviour.

V. THAT

V. That (for the Encouragement of remote Subscribers, as well as the greater Benefit of the Poor) all Out-patients coming from any Place that is distant from the Infirmary ten Miles or upwards, shall receive, on their Discharge, (except on Account of Irregularity) a Gratuity after the Rate of One Shilling per Week, towards defraying heir Expences, during their Stay at Newcastle.



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To be OBSERVED by the

PORTER.

I. HAT he attend at the Gate, and do not fuffer any In-patient to go out of the InFIRMARY 'till he be fatisfied fuch Patient has Leave for that Purpose; and that he inform the Matron of every Stranger that comes into the InfirMARY.

II. THAT whenever he shall be absent upon the Business of the House, he give Notice to the Matron, that another be appointed to do his Duty, and attend at the Gate 'till his Return.

III. THAT he carry every Summons sent out; attend all Meetings of the Governors or Committee, and obey all the Orders of them, the Apothecary, &c.

IV. THAT, when he is not otherwise employ'd by a Court of Governors, the Committee, or Apothecary, he do all the labouring Work of the House, according as he shall be directed from Time to Time by the Matron.

V. THAT the Salary of the Porter be Five Pound per Ann. with a Coat, Washing, Lodging, and Diet,

RULES

GREATER TENDERS

R U L E S

CONCERNING THE

VISITORS.

The HOUSE VISITORS.

I. HAT two (or more) Contributors be appointed, at every Weekly Board, to visit the House, together or by Turns, once every Day, for the ensuing Week, in Course, as they stand in the List alphabetically: That they have Notice given them, by the Secretary, on the Thursday Asternoon: That is such Persons cannot serve, the Committee do appoint the next in Order in their Stead: And if one or both of these should at any Time be indisposed, or, from any other Cause, not be able to attend, he or they be desired to appoint, in Writing, some other Contributor, or Contributors, to officiate in his or their Stead.

II. THAT the Visitors make the following Enquiries, viz.

t. Whether any In or Out-patients, or Servants, have been guilty of Cursing, Swearing, Drinking, abusive Language, or any other disorderly Behaviour?

2. Whe-

2. Whether the Patients have been duly attended by the Physicians and Surgeons, Apothecary, Matron, Nurses, Watches, and Servants?

3. Whether the Provisions have been duly distri-

buted, according to the Rules of the House?

4. Whether any other Offence has been committed against the Rules of the House?

III. That whilft the Visitors examine the Patients, they order the Nurses and Servants to withdraw; that they afterwards call the other Servants, together with the Apothecary and Matron before them into the Committee Room, and make the same Enquiries of them; and that they forthwith enter their Reports on these Heads in the House Visitor's Book.





THE

VISITING CLERGYMEN.

HAT the Clergy of Newcastle be desired to attend, by weekly Rotation, to visit the Sick, and to read Prayers every Tuesday and Thursday, in the Wards, to give the Communion at proper Times, and to bury the Dead; that the Secretary give Notice in Writing, every Thursday, to the Person whose Turn it is to attend the following Week; and that it be recommended to the Committee, to take Care that Patients of all Persuasions may be so disposed, as to be attended in the Manner they defire.





THE

VISITING APOTHECARIES.

thecaries, be defired, by monthly Rotation, to visit the Dispensary, whenever they please in an Asternoon, to see that the House Apothecary does his Duty: That they be at Liberty every Monday, to take an Account of all the Drugs and Medicines expended in the House; and that they enter their Observations in a Book to be provided for that Purpose. — And that each Apothecary be certified when his Turn begins, by the Porter, on the Day before.



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LL fuch who shall be dispos'd to contribute to this Charity, by their LAST WILL and TESTAMENT, are desired to do it in the following Form:

ITEM, I give and bequeath unto A.B. and C.D. the Sum of ———, upon Trust, and to the Intent that they do pay the same to the Treasurer, for the Time being, of a Society, who call themselves The Governors of the INFIRMARY at NEWCASTLE for Sick and Lame Poor; which said Sum of ———— I desire may be apply'd towards carrying on the charitable Designs of the said Society.



GRAND VISITOR.

The Right Rev. JOSEPH, Lord Bishop of Durham.

PRESIDENTS.

The Right Hon. Charles Earl of Tankerville.
The Right Hon. Hugh Earl of Northumberland.
The Right Hon. Henry Lord Ravensworth.
Sir Walter Blackett, Bart.
George Bowes, Esq;
The Right Worshipful the Mayor of Newcastle for the Time being.

VICE PRESIDENTS.

The Hon. Henry Vane.
Sir Thomas Clavering, Bart.
Sir Henry Grey, Bart.
Matthew Ridley, Efq;
Matthew White, Efq;
Christopher Fawcett, Efq;

TREASURER.

Mr Joseph Airey.

PHYSICIANS.

Dr Adam Askew. Dr William Cooper. Dr Cuthbert Lambert. Dr Francis Johnson.

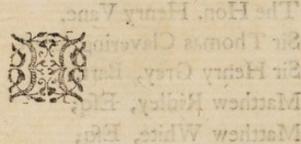
SURGEONS.

Mr Samuel Hallowell. Mr Richard Lambert.

Mr Henry Gibson, Apothecary.

Mr Richard Burdus, Secretary.

Mrs Dorothy Jackson, Matron.



Christopher Fawcest, Eliza

Mr John Airey,

VICE PRESIDENT

TREASURER

A

LIST

OF THE

ANNUAL SUBSRCIBERS.

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| Ancelot Allgood, Efq; | 5 5 |
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| John Airey, Efq; | 3 3 |
| Mr Thomas Airey | 3 3 |
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