

Management skills for HIV prevention work, what's so special? : a two and a half day non-residential course / Sheffield Centre for HIV and Sexual Health.

Contributors

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*Management Skills for
HIV Prevention Work*

What's So Special?

A two and a half day non-residential course

Cost: £175.00

Dates: 2nd/3rd/4th December 1992

Venue: Cambridge

*Trainers: Hilary Dixon
Jo Adams*

The aim of this course is to develop the awareness, confidence and skills of people who manage HIV prevention programmes. The last 5 years have seen the rapid establishment and growth of HIV and AIDS initiatives throughout the country, drawing together people with a wide range of experience and backgrounds.

Many people have been given management responsibility with little preparation, guidance or support to help them to cope with some of the pressures of working in this field, and generic management training cannot always address these fully. This course has therefore been designed to meet the particular needs of HIV prevention programme managers.

During the course we will:

- 1 Identify the management issues specific to HIV work and explore appropriate strategies for dealing with them;
- 2 Consider models for effective management of people and projects;
- 3 Build support networks among course participants and discuss opportunities for developing support at a local level.

A detailed programme will be negotiated with participants to meet their particular needs.

About the Training

The course is largely experiential and participants will be encouraged to take part in discussion, activities and small group work. Participants will be expected to attend all sessions.

We suggest that this course may be particularly appropriate for newly-appointed managers and those who have been in post for less than 2 years or those who would welcome the opportunity to review and refresh their approach to management.

The course is open to people who manage programmes in the Voluntary Sector, Health Authorities, Local Authorities, Health Promotion Units or other appropriate settings.

The course is non-residential, but a list of local hotels and B & Bs can be provided. It will start late morning on the first day and finish by 4 pm on the third day.

Light buffet lunch, tea and coffee are included on all three days.

Evaluations from a Previous Course

"An excellent course. A reminder of past learning, consolidation, new materials and ideas - exciting".

"The variety of exercises helped me identify, at an experiential rather than a theoretical level, the skills and problems to address".

"I appreciated the content and information, and the processes used during the three days. I feel I have practical "tools" to take back that will enable me to seek greater clarity in myself and others and will facilitate greater effectiveness".

Reply Slip

MANAGEMENT SKILLS FOR HIV PREVENTION WORK

2nd/3rd/4th December 1992

I wish to reserve a place on this course.

Name

Agency

Address

.....

..... Tel No

Any special needs

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Please return this slip to

Jo Adams
Sheffield Centre for HIV and Sexual Health
22 Collegiate Crescent
Sheffield
S10 2BA Tel: (0742) 678806

by 12th November 1992.

12/92 · Dorothy Husband