

**Rules and orders of the Hospitals for the smallpox and inoculation:
instituted anno Dom. 1746.**

Contributors

Smallpox and Inoculation Hospital.
Royal College of Physicians of London

Publication/Creation

London : S. Clark, 1786.

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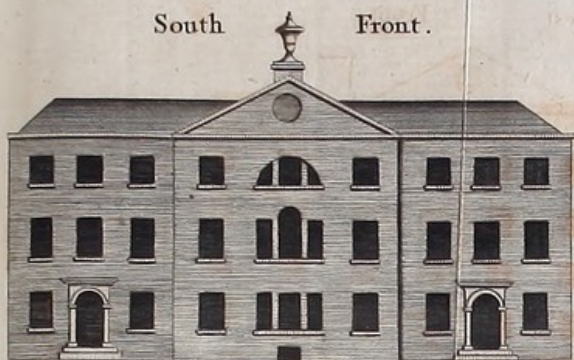
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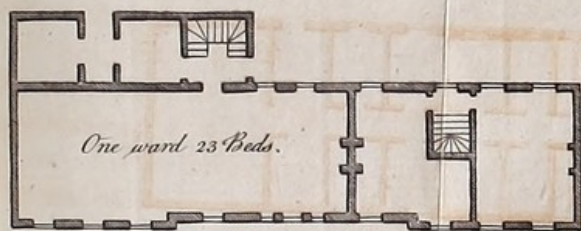
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The SMALL-POX HOSPITAL in Cold-Bath Fields.

South Front.



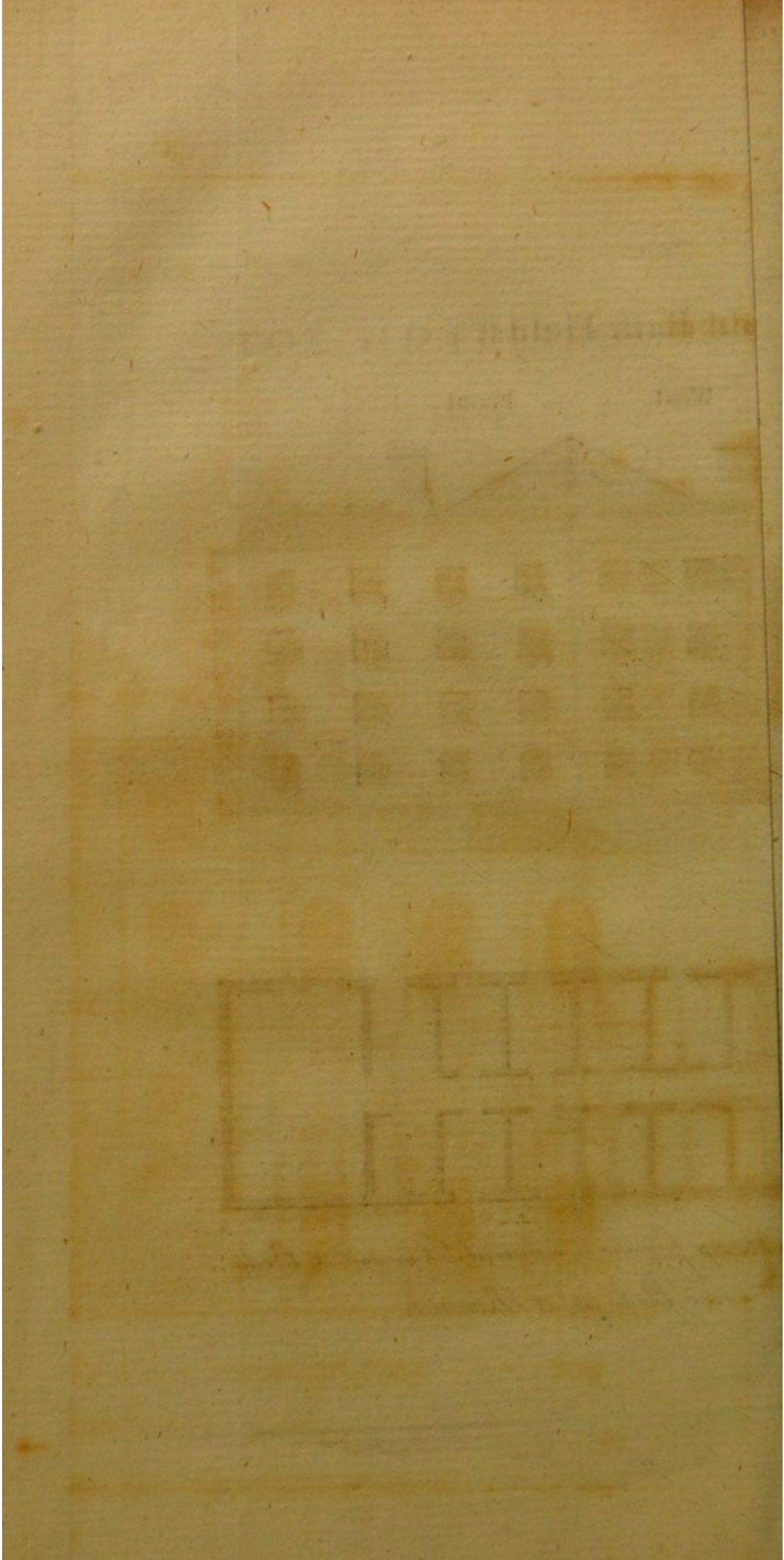
West Front

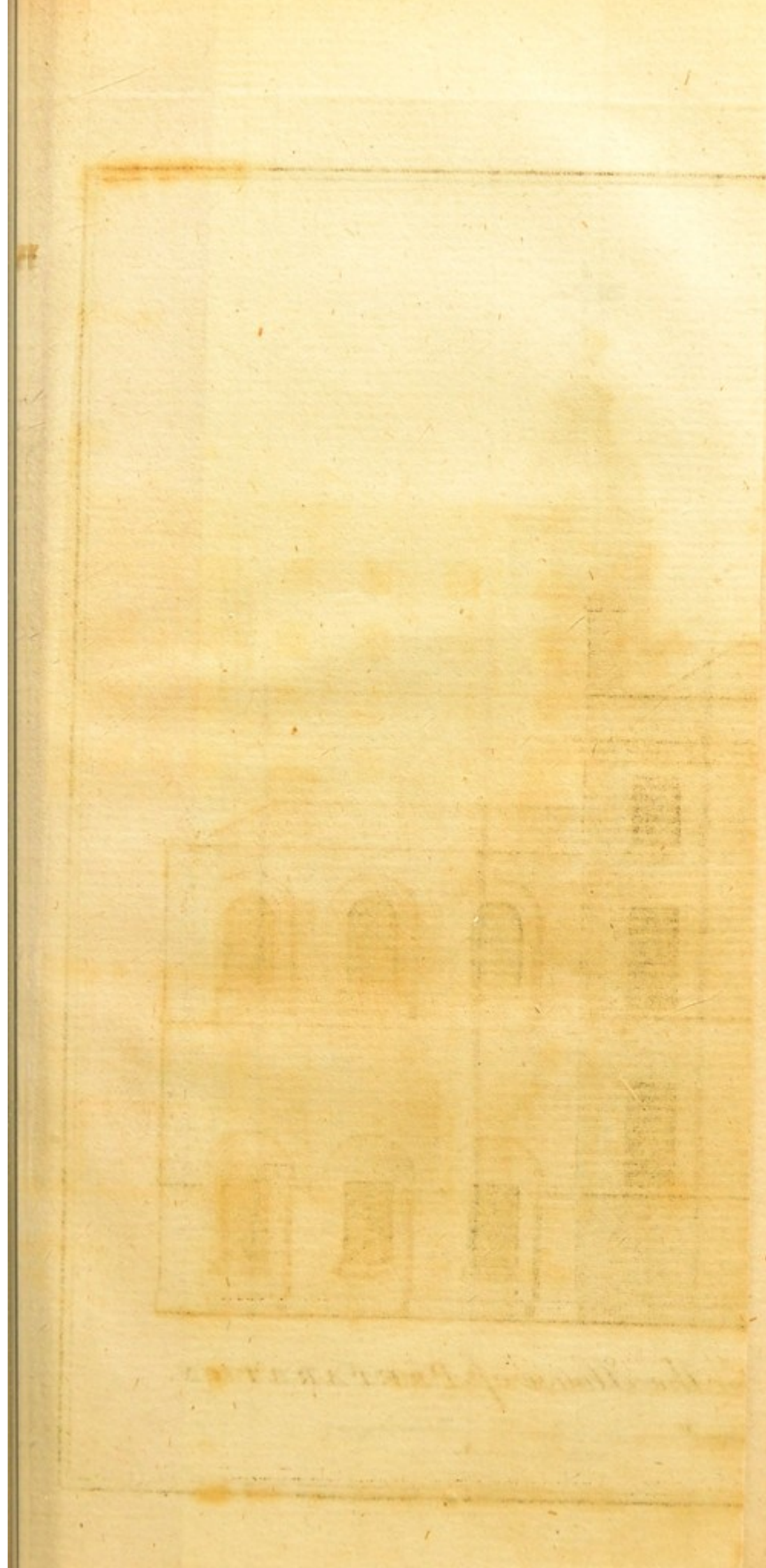


Plan of one Story for Innoculation & Dwelling House.
Built in the Year 1758.



Plan of one Story for the Natural Disease 26 Beds.
Two Beds in a Room.





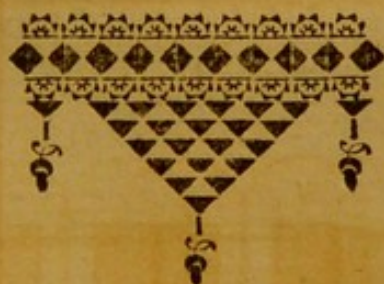


The New Building near PANCRAE, intended for the House of PREPARATION.

5 10 15 20 25 30 35 40
A Scale of Feet.

5
R U L E S
AND
O R D E R S
OF THE
H O S P I T A L S
FOR THE
S M A L L - P O X
AND
I N O C U L A T I O N .

Instituted ANNO DOM. 1746.



L O N D O N :

Printed by S. C L A R K, Number 15,
B R O K E R - R O W , M O O R F I E L D S .

M.DCC.LXXXVI.

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RULES *and* ORDERS

Of the HOSPITALS for the

SMALL-POX and INOCULATION.

I. **T**HAT the Affairs of this Society be conducted and managed by a President, four Vice-Presidents, a Treasurer, and all the Governors; together with such Officers and Servants as may from time to time be thought necessary.

II. That all Persons, who pay Five Guineas yearly to the Support of this Charity, be Governors so long as they continue such Contribution; and all who bestow Benefactions of Thirty Guineas or upwards, at one time, or having paid

two annual Subscriptions of five Guineas each, by paying a Sum not less than Twenty Guineas at one Time, may become Governors for Life; with such others as shall be elected from time to time at a General Court. And that all Subscriptions of a less Sum than five Guineas be received as Donations only, without giving any Privilege to the Subscriber.

III. That a General Court (to which every Governor shall be summoned, and have a Vote) be held half-yearly, (to wit,) one between *Lady-Day* and *Midsummer*, and the other between *Michaelmas* and *Christmas*, at Eleven of the Clock in the Forenoon; to take the Reports of the Committees, and transact such other Business as may be laid before the Court; and that every General Court consist of Thirteen Governors at least.

IV. That a House-Committee be appointed at every half-yearly General-Court, consisting of Thirteen Governors; who, at their first Meeting, shall choose, from among themselves, a Chairman for the ensuing Half-year; and that every other Governor who attends that Committee,
though

though not of the Number chosen, shall be esteem-
 ed a Member of the same; and, in case of an
 Equality of Voices, the Chairman shall have a
 casting Vote. If the Chairman, chosen for the
 Half-year, is not present, the Governors who
 make the Committee may appoint another Gover-
 nor, of those who are present, to take the Chair
 during his Absence, who shall act in his stead;
 and it shall be deemed a just Committee, if held
 at the Place and Time appointed, provided three
 Governors are present; and shall proceed to do
 Business accordingly. The House-Committee
 shall have Power to contract for, order, and exa-
 mine, the Diet and Provisions, and all Goods
 sent in by the several Tradesmen for the Use of
 the Charity, and see that they are bought at a fair
 Price and good of their Kind; to take Care that
 no Goods, exceeding the value of ten shillings,
 be sent in to either House, by any of the Trades-
 men, without the Committee's Order in Writing;
 to order any Conveniences that may from time
 to time be wanting; to examine into the Conduct
 of the Officers, Servants, and Patients; to have
 Power to suspend or discharge any of the said
 Officers

Officers or Servants for Misbehaviour or Neglect of Duty, and to appoint others to officiate in his, her, or their room, until the Sense of a General-Court be farther known; to inspect the Hospital Accounts; to order Payment of the Bills, after they have been examined, and allowed to be fair and just, by a Committee of Accounts; and to make such Rules as regard their own Meetings and Conduct, provided they be not contradictory to any Rule or Order of a General-Court: That this Committee meet the first *Thursday* in the Month, at the *General Hospital*, in *Cold-Bath-Fields*, at Eleven o'Clock in the Forenoon; and on the other *Thursdays* at *St. Martin's le Grand Coffee-House*, at Five in the Afternoon; or at any other Hour or Place, which the said Committee shall find convenient for the Business of the Charity, or shall adjourn to: And that the Committee, at their last Meeting before the half-yearly General Court, do consider of proper Persons to be proposed to the Court for its Approbation as a House-Committee for the next Half-year; which, with such other Matters as have been transacted during the said Half-year, shall be reported in Writing,

Writing, and laid before the said General-Court; and the House-Committee at their last Meeting, before the General-Court, to be held between *Lady-Day* and *Midsummer*, shall consider of seven of the Governors to be proposed at such Court as a Committee of Accounts for the ensuing Year; who shall meet quarterly; two of whom being present shall proceed to Business; of examining the Tradesmen's Bills for the preceding Quarter, and comparing them with the Books ordered to be kept at the Hospitals; and, if found true, they shall order them to be laid before the House-Committee, who shall direct them to be paid.

V. That the President, and, in his Absence, any of the Vice-Presidents, or the Treasurer, shall have Power to call a General-Court, at any other Time than the ordinary General-Courts are prescribed; one Week's Notice being given to each Governor, and an Advertisement published in some of the Daily-Papers; and if the House-Committee, or Thirteen Governors, by a Writing under their hands, desire a General-Court, the President, or Vice-Presidents, or, in their Absence,

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the Treasurer, shall call one in like Manner: And that the particular Business, for which any extraordinary Court is called, be expressed in the Summons, and first entered upon and determined before any thing else is proposed.

VI. That at a General-Court, in the Absence of the President and Vice-Presidents, the Treasurer shall take the Chair; and, in his Absence, the Chairman of the House-Committee; and, if he be absent, some other Person shall be appointed Chairman by the Governors present: That the Chairman of this Court, or of any Committee, shall not refuse to propose any Question, or have Power to adjourn or dissolve the Court or Committee, without the Consent of a Majority of the Governors present, until the Business be wholly finished; and, in case of his Refusal to propose the Question, or attempt to adjourn or dissolve the Court or Committee, the Majority of the Governors present may appoint some other Governor to act as Chairman, as if such Chairman was absent.

VI. That every Person, speaking at a General Court or Committee, shall address himself to
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the Chair; and no Person to be allowed to speak more than Twice on any one Subject without Leave; and, if two offer to speak at the same Time, the Chairman shall direct which of them shall proceed; and, if a Dispute arise on any Question, such Question shall be fairly stated by the Chairman, and determined by the holding up of Hands, or dividing, as the Chairman shall direct; but, if a Ballot shall be demanded, before they shall divide, by five Members, the same shall be entered on immediately, and determined by one general Ballot; and, in case of an Equality of Votes, the Chairman shall have a casting Vote.

VIII. That, at the General-Court, held between *Lady-Day* and *Midsummer*, the President, Vice-Presidents, and Treasurer, and likewise the Committee of Accounts, be chosen out of all the Governors; as also the several Officers of this Charity; who shall hold their respective Offices for one Year.

IX. That the Minutes of the Proceedings of every General-Court and Committee be read over

before such Court or Committee be dissolved or adjourned, and signed by the Chairman; which shall be first read at the next Meeting, and, if approved of, confirmed, before any other Business is entered upon.

X. That there be a Physician and two Apothecaries, one of which Apothecaries shall dwell in the General-Hospital, and the other in the House of Preparation; and, in case of a Vacancy by the Death, Resignation, or Dismission of the present or any future Physician, or either of the Apothecaries, such Vacancy be filled up by the House-Committee, until the Sense of the next General-Court can be known; and, in case of the Resignation of any of these Persons, he shall give one Month's previous Notice thereof to the House-Committee.

XI. That there be an Annual Meeting of the Governors and Subscribers between *Lady-Day* and *Midsummer*, on a Day to be appointed by the President, or, in his Absence, by the Vice-Presidents, or, in their Absence, by the Treasurer, or by the House Committee, for an Anniversary Feast;

Feast; when a printed Report of the State of the Hospitals, and an Abstract of the Accounts to the 24th of *March*, in every Year, shall be laid before them, at which time no other Business shall be transacted.

XII. That no Governor shall be present while any Demand or Claim of his is under Consideration.

XIII. That all Ladies, who are or shall be Governors of these Hospitals, may send their Proxy in Writing, to any Governor, to vote for them at any General Election.

XIV. That all Annual Contributions, paid in any part of a Quarter, be reckoned to commence the ensuing Quarter-Day.

XV. That proper Tables of the Rules and Orders, which relate to the Conduct of the Officers, Servants, and Patients, be hung up in fit Places in each House, as the House-Committee from time to time shall think proper.

Recommendation and Admission of PATIENTS.

I. **T**HAT every Governor have Power to substitute another to sign Recommendations for him; but he must send previous Notice, to either House, of the Name of such Person substituted, otherwise the Patient so recommended cannot be received,

II. That no Person under the Age of Seven Years be admitted a Patient of these Hospitals; but, if brought to the Hospital at *Pancras* any Morning before Nine o'Clock, will be inoculated and furnished with Medicines, as an Out-Patient, subject to the Directions of the Physician,

III. That all Persons, who apply to be relieved by this Charity, shall bring a Letter of Recommendation, signed by a Governor.

IV. Patients, taken with the Small-Pox, being recommended as above, are admitted every Day at the Hospital in *Cold-Bath Fields*, on depositing One Pound Two Shillings, bringing with them

them necessary clean Apparel ; but Enquiry must first be made at the Hospital if there is Room, that a Disappointment may be prevented.

V. Patients for Inoculation of Seven Years old, or upwards, being also recommended as above, will be admitted at the Hospital at *Pancras* every Morning, provided they are there before Nine o'Clock, on depositing Five Shillings, and bringing with them necessary clean Apparel.

VI. The Deposit of One Pound Two Shillings, of the natural Patients, is returned upon the Receipt being produced, if they are taken away by their Friends, unless they are buried by the Charity, or have broken the Rules and Orders of the House ; by which Misconduct, or running away, the whole Deposit, and their Clothes left behind, will be forfeited to the Use of the Charity. The inoculated Patients likewise, for the same Reasons, are liable to the same Forfeiture of their Money and Clothes.

Particular

*Particular RULES to be observed relating to
the HOSPITALS, and the Conduct of them.*

I. **T**HAT the Keys of the Poor's Boxes be kept by the Treasurer and the Physician, and the Money found therein taken out once a Year, or oftener.

II. That the Friends of the Patients be admitted to visit them on *Tuesdays* and *Fridays*; and at no other time, unless by the Appointment of the Governor recommending, and with the Approbation of the Physician: (except Governors, or in the Presence of a Governor).

III. That no Officer or Servant of the Hospital, or other Person any way belonging to it, presume to take, of any Governor, Tradesman, Patient, Stranger, or others, any Fee, Reward, or Gratification, of any Kind, directly or indirectly, for any Service done or to be done, on account of the Hospital, on pain of returning the same, and forfeiting the like Sum into the Poor's Box, and of being immediately discharged.

IV. That

IV. That the Apothecary and Matron of each House shall never, on any Occasion, be both absent at one and the same Time from the House under their Care.

V. That any Acquaintance or Friend of any Patient, who shall presume to give Money, or any other Gratuity, to any Nurse or Servant, or shall entice any Patient to get over the Wall, or hold any Conversation with them there, shall not be admitted to visit them in the Hospitals.

P H Y S I C I A N.

I. **T**HAT he attend daily the *General Hospital*; and the *House of Preparation*, to inoculate the Patients, examine them, give such Orders, direct their Diet, and prescribe such Medicines, as he shall think fit.

S E C R E T A R Y *and* R E C E I V E R.

I. **T**HAT there be a Secretary, who shall be Receiver, and find two good Sureties to the Satisfaction of the House-Committee,

to

to be bound with himself in the Penalty of Two Hundred Pounds, for the faithful Discharge of his Duty and Trust as Secretary and Receiver,

II. That he be present at all General Courts and Committees at the Hours appointed.

III. That he keep the Books and Accounts in a methodical Manner; and do all such Business as is requisite and commonly done by Secretaries and Receivers at other Hospitals.

IV. That he do pay into the Banker's Hands, in the Names of the Donors or Subscribers, all the Money he shall receive, weekly; and that the Banker's and all necessary Books be laid on the Table every Committee and General Court.

APOTHECARIES *in General.*

I. **T**HAT neither of the Apothecaries be married Men.

II. That each Apothecary find two good Sureties, to the Satisfaction of the House-Committee, to be bound with himself in the Penalty of One Hundred

Hundred and Ten Pounds, with a Condition thereunderwritten, for the faithful Discharge of his Duty as Apothecary, and also as Steward of the House to which he belongs; and also for giving one Kalendar Month's Notice in Writing to the House-Committee of his Intention of quitting the Service of the Hospital, and, in default of such Notice, to forfeit Ten Pounds, for the Use of the Charity; and that such Bonds be deposited in the Hands of the Treasurer for the Time being.

III. That they do not practise as Apothecaries out of the Hospitals; or attend any other Business than that of this Charity.

IV. That they never be absent from their Houses, on any Account, without leaving a Note in the Dispensary where they are to be found.

V. That they examine all Provisions brought into their own particular House; Coals, Candles, Bread, Beer, and other Necessaries, as to Quantity and Quality; and deliver them to the Care

of the Matrons, or according to the Order of the House-Committee.

VI. That they visit the Patients, in their several Wards, every Morning before Eight o'Clock, that they may be able to inform the Physician of the Condition of each Patient; and also as often as occasion requires: and see that the Patients take their Medicines as prescribed by the Physician.

VII. That they take care of the Utensils, Drugs, and Medicines, of the Dispensary, and see that none be wasted, spoiled, or embezzled; and make up, label, and deliver out, the Medicines, according to the Prescription of the Physician; punctually, carefully, and faithfully, observing his Orders.

VIII. That they always attend the Physician at his Hours; and be at Home before Eleven o'Clock at Night at farthest.

IX. That they never lie out of the Hospital without special Leave of the House-Committee; and, in such Case, that they respectively appoint another Apothecary, who shall be approved of by
the

the House-Committee and the Physician, to officiate in his or their Places.

X. That they lay before the House-Committee, at every Meeting, an Account of what Things are wanting in each House respectively, for their Approbation; and that they do not give Directions for any Goods, or other Things, without their Order; and that they inform the said Committee from time to time of any Misbehaviour in the Servants, and of all Irregularities in their respective Houses.

XI. That they keep Accounts of all Goods and Provisions sent into their Houses; and that each Person have a proper and separate Account, in Books provided for that Purpose; and that they daily enter the several Goods that are delivered, with their Prices; so that, at the End of the Quarter, the Account, kept by them, may be compared with the Bills delivered by the Tradesmen.

XII. That, when any Person takes Matter from any Patient, they see that he puts into the Poor's

Box Half-a-Guinea, if the same be sufficient to inoculate three Patients; but, if for more, then One Guinea; except the Physician of this Charity, who shall have Liberty to take the same *gratis*, if it be for his own Use; but, if for any other Person, then that he do pay the same.

APOTHECARY *of the* GENERAL HOSPITAL
in particular.

I. **T**HAT he fix a Ticket on every Patient's Bed, in the Natural Way, specifying their Names, Age, by whom recommended, and Times of Admission, when they were first seized with the Disease, and the Time of the Eruption of the Pustules.

II. That he keep Registers of the Natural and Inoculated Patients, containing their Names, Times of Admission, Places from whence they came, Age, Business, Issue of the Disease, and by whom recommended.

III. That he give Receipts for the Deposit-Money of the Natural Patients; and pay the same

on their Discharge, or Burial at the Expence of their Friends, to the Person who produces the Receipt for such Deposit-Money; but, if buried at the Charge of the Charity, then he is to pay the same to the Undertaker, at the Time of Burial; and take Receipts for all such Payments.

IV. That, whenever a Patient shall happen to die, he do forthwith give Notice thereof to the proper Friends of such Patients.

V. That a Letter of Thanks be filled up by him for every Patient, when discharged, to be given to the Governor who had recommended them; and also a Note for every Patient to return Thanks in their respective Places of Public Worship.

APOTHECARY *of the* HOUSE *of* PREPARA-
TION *in particular.*

I. **T**HAT he keep a distinct Book for each Sex, containing the Names of the Patients and Places of Abode, Names of the Governors who recommend, Dates of the Recommendations,

mendations, the Days they came to his Hands, and where they are to have Notice sent them of the Days of their Admission.

II. That he give a Receipt, or Acknowledgement in Writing, to every Governor, for their Letter of Recommendation of every Person to be inoculated, as the same shall from time to time come to his Hands.

III. That, upon receiving a Recommendation from a Governor, he admit the Patient, and enter the same in the proper Book immediately; provided that such Governor has not at that Time a Patient in the House; in which Case he must write a Letter to the Governor, informing him that the Person recommended cannot be admitted, and therefore the present Recommendation cannot take place.

IV. That he acquaint each Governor when such Patients recommended by them are admitted, and when he will have another Vacancy.

V. That he take, in Trust, the Patients Money, upon their Admission at his House; and
send

send it, with the Accounts of the same, to the Apothecary of the *General-Hospital*, upon the Patients being removed thither; where it shall be kept by the said Apothecary till the Patients are discharged.

APOTHECARY or MATRON at each Hospital.

I. **T**HAT, whenever Patients are admitted, they shall see them properly received; having first of all (in the Presence of those who bring them) taken away, by a thorough Search, all their Money, in order to prevent the Patients obtaining Spirituous Liquors, or any thing else that may be injurious to their Health; such Money is either to be given back at that Time to their Friends, or else, being set down with their Clothes, in a Book provided for that Purpose, to be kept in their Custody, while the Patients remain in the Hospital, in order to be returned to them, or to their Friends, at the Time they are discharged.

II. That they likewise at the same Time do write, or cause one of those who come with the
Patients

Patients to write down in a proper Book, what Clothes and other Things are brought in with them, and that they sign the same; and whatever shall be sent afterwards to each Patient must be entered there accordingly; so that, whether the Patients do well or otherwise, they, or their Friends, may be sure to receive, without any Mistake, all that belongs to them, agreeable to such an exact Account.

III. That they inform the Patients' Friends what Apparel may be wanted for them, that they may be properly furnished; besides, it is their constant Business to inquire of the Patients themselves what their Wants are, and to make Application to the proper Persons, that such Wants may be duly supplied.

IV. That they be not absent from the House together, without Leave of the House-Committee or Physician.

M A T R O N S *of both Houses.*

I. **T**HAT they see all the Patients observe the Rules of the Hospitals; the Nurses, and other Servants, do their Duty; and, in case of Misbehaviour or Neglect, that they acquaint the House-Committee therewith.

II. That they go round their respective Houses every Night, and see that the Patients go to Bed in due Time, *viz.* from *Michaelmas* to *Lady-Day* at Nine o'Clock, and from *Lady-Day* to *Michaelmas* at Ten o'Clock at Night.

III. That they acquaint the Apothecaries what Provisions are necessary for their respective Houses; and that they weigh, measure, and examine, all Provisions when they come in; see that they be good, such as charged in the Bills sent therewith, and according to the Order issued for the same; and keep a daily Account of the Quantities used by Weight and Measure, and suffer none to be wasted or carried out.

D

IV. That

IV. That they take care of all the Household Goods and Furniture belonging to the respective Houses under their Care, and be ready to give an Account thereof when required.

V. That they take care of and keep the Keys of the Doors; and that they be always locked from *Michaelmas* to *Lady-Day* at Six in the Evening, and not opened before Eight in the Morning; and locked from *Lady-Day* to *Michaelmas* at Nine in the Evening, and not opened before Seven in the Morning, unless upon extraordinary Occasions; and that they admit an Officer, or Servant, residing in the Hospital, before Eleven o'Clock at Night, but not afterwards.

VI. That they be not absent from their respective Houses, without Leave of the House-Committee or Physician.

VII. That they do not receive any Patient into the Hospital without an Order of the Committee or of a Governor.

VIII. That, if they know of any of the Rules of the Hospital being transgressed, they give

Notice

Notice thereof to the House-Committee at their next Meeting.

IX. That they take care of what Cloaths and Apparel, or other Effects, are brought into their House by the Patients; that they may be returned to them, or to their Friends, when discharged.

N U R S E S.

I. **T**HAT they diligently attend the Patients, and keep their Beds in a neat and decent Manner; observe the Orders of the Matron and their other Superiors; see that the Rules made for the Patients be exactly complied with; and that they behave themselves with Tendernefs to the Patients, and with Civility and Respect to Strangers.

II. That they do not receive any Present, Acknowledgement, or Gratitude, either in Money, Treats, or any Thing whatsoever, from any of the Patients, or their Friends, either during their being under the Care of this Charity, or after

their Discharge ; nor from any Tradesman, or any other Person.

III. That they shall not, on any Pretence, be absent from their respective Wards, but that all Errands shall be done by some proper Persons, by Directions of the Matron.

IV. That they clean their Wards every Day ; by Seven in the Morning, from the First of *March* to the First of *October* ; and before Nine, from the First of *October* to the First of *March* ; and that special Care be taken at all Times that the Utensils be kept neat and clean.

V. That they do not convey or carry out of the House any Provisions, or other Things, belonging to it, on pain of being immediately discharged and prosecuted.

VI. That they do not bring, or suffer to be brought in, any Liquors or Provisions, of any Sort, to the Patients, from or by their Friends, or in any other way whatsoever.

PATIENTS.

P A T I E N T S.

I. **T**HAT the Natural Patients, immediately upon their Admission, deliver up to the Matron or Apothecary, or else to their Friends, their Money: And that those who are to be inoculated do the same at their Admission; whose Money is to be kept for them by the Apothecary of the *House of Preparation*, and transmitted by him to the Apothecary of the *General Hospital*, and returned to the Patients, or their Friends, when they are discharged.

II. That, if any Money be found after searching them at their Admission, the Persons upon whom it is found be expelled, and the Money forfeited to the Use of the Charity.

III. That any Patient who shall deface any Part of the Walls or Buildings, by writing, cutting, &c. shall make good the same before his Discharge from the Hospital; and, if none of the Patients in that Ward will declare who has done the same, then they shall all contribute towards
the

the Repair: And, if the Nurses of that Ward shall suffer any Patient to be discharged, without giving Notice thereof to the Apothecary or Matron, they shall all contribute to pay for the same in their Stead.

IV. That, if a Patient get over the Wall, he shall forfeit the whole of his Money deposited, and be thenceforth expelled the House.

V. That they do not play at Dice, or any other unlawful Games.

VI. That they do not Swear, Curse, or give any abusive Language, or behave themselves indecently, on pain of Expulsion.

VII. That they do not lie out of the House on any Account whatsoever, nor even go out of Doors without Leave.

VIII. That they do not sit up after Nine in Winter, and Ten in Summer, at farthest.

IX. That they do not fend for, or receive in any Manner whatsoever, Provisions of any Sort; Spirituous or any other Liquors; nor give away
any

any of the House-Provisions, on pain of immediate Expulsion.

X. That such Patients, as are able, do assist the Nurses in taking care of the others; and do other Services in the House, as far as is convenient and proper.

XI. That the Men do not go into the Womens Wards, nor the Women into the Mens.

XII. That every Patient take such Medicines as are prescribed by the Physician, and submit to the Operations judged necessary.

XIII. That, when the Patients are cured, they shall return Thanks to the Governor who recommended them; as also in their respective Places of Public Worship.

T H E ' E N D .

and of the kind of service on which it is
based.

III. That the Patients, as the rule is, are the
Natives in the land of the others, and the other
Services in the land as far as is convenient
and proper.

IV. That the Men do not go into the Women
Houses, nor the Women into the Men's.

V. That every Patient take such medicines
as are prescribed by the Physicians, and submit to
the Operations judged necessary.

VI. That when the Patients are cured, they
shall return Thanks to the Governor who recom-
mended them; as also to the respective Parish
of Public Worship.

THE F. N. D.