Minute Book No.13

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1 B. 10/12/09 Accounts 1908-9.
4 " 14/1/10 Do. Annual 1908-09 with Auditors Report, and averages approved S. B.
8 " 11/2/10 House and General A/cs I Qr. 1909-10 - Remit.
15 " 18/3/10 First Quarter 1909-10 submitted
21 " 13/5/10 Do. Remit to Col. Budgeon.
28 " 15/7/10 Second Quarter 1909-10 submitted - 62 G. (Auditors cert.)
81 G. 17/8/10 House & General A/cs III Qr. 1909-10 Remit Mr. Irving powers
37 B. 16/9/10 Accounts for III Qr. with Auditors Certificate.
44 " 11/11/10. Annual Account 1909-10 - remit to Finance Committee.
48 " 23/12/10 Accounts for IV Quarter 1909-10.
49 " " " " Do for 1910 with Auditors' Report to be circulated and Abstract published.
53 " 13/1/11 Annual - 1909-10.
68 " 12/5/11. House and General Accounts for Second Quarter 1910-11 - remit.
79 " 11/8/11 Do. remit Provost Lennox.
96 " 22/12/11. Annual 1910-11 submitted with Auditors Report. 97 B.
103 " 12/1/12
111 " 15/3/12 First Quarter 1911-12.
117 " House & General Accounts II Qr. 1912 - remit to Mr. Irving and Mr. Milne-Home - powers.
122 " 14/6/12. Second Quarter 1911-12 - Auditors Report
129 " 16/8/12. House & General A/cs III Quarter 1912 - remit to Mr. Maxwell.
132 " 6/9/12. Accounts for III Qr. 1911-12.
139 " 15/11/12. House and General IV Qr. 1911-12.
142 " 27/12/12 Accounts IV Qr. 1911-12.
Annual Account - year 1911-12.
143 " " " Do. Do. Annual Report 1912

Arrears.

8 B Miss E M. Vawsom (9259) £15 6: 0/11 recovered. 15 G.
15 G. 9/2/10-
" " " Mrs E Lennox (7941) Report. 21 B 13/5/10 G. 44.
33 B. 5/8/10 Do. 71 G.
40 " 21/10/10 Jessie Morley (10154.) 56 (Miss Edwards)
68 " 12/5/11 Arrears £62: 7/6 Dr W.R. Miller (6154) written off. 155 G.
. . . . " Remit Chairman and Mr Irving - powers.
164 G. 14/6/11 Instructions. 214 G.
72 B 16/6/11
139 B. 15/11/12. 324 G.
324 G. 6/11/12 Miss Vawsom's arrears - paid in full - (£184-11/7)

Accident

16 B. 8/4/10 Accident to David Strachan.
61 " 21/4/11. Do to parochial patient
65 " 12/5/11 Do two - P.S. Report.
✓ 115 . 10/5/12. Fracture.
✓ 127 . 16/8/12 J. Hannah. (10450)
Miss E. D. Wilson (10479)
✓ 130 " 6/9/12 To patient - simple fracture.

Absence of P.S.

17 B. 8/4/10 - in April 1910. - Acting P.S. to confer with Provost Lennox in cases of difficulty.

Alston, John
44 G. 11/5/10 transferred to parochial list.

Agnew – Colonel Quentin –
99 B. Co-opted Director in place of Captain Agnew Maxwell.

Artesian Well
36 B. 16/9/10 Pond sitted 79 G. 36 B. hand rail unnecessary 79 G.

Architects Accounts.
40 B. 21/10/10. Remit Works Sub: Com: 89 G.
43 B. 11/11/10. Settled – 97 G.
75 B. 14/7/11. Fees for Kirkcudbright and Wigtown Houses – 3% on cost of second building.
79 " 11/8/11 Modification of Agreement with – 179 G.
232 G Fees – instal: Inverwell – Galloway Houses – £283 G
121 B. 14/6/12. " " Kirkcudbright and Wigtown Houses – £298: 4/5.

Allanbank.
40 B. 21/10/10 To be purchased at £2250 – 90 G.
67 " 12/5/11. Offices at.
84 " 8/9/11. Assessment – undeveloped land duty.
101 " 12/1/12 Cottage – repairs cost £13: 8/6 – 233 G. } 301 G finished £25: 19/1.
131 G. Greenhouse – repairs £10.
06 B. 16/2/12 Wash house and coal cellar – Cost £28. 245 G. } 301 G finished £31: 19/2
11 " 15/3/12. Cottage – additions to – list of materials – 254 G. cost £18: 8/11
20 " 14/6/12 Repairs on house – estimate – to Works Sub Com:
26 " 12/7/12 Repairs, painting &c – £41: 16/4 – approved –

Arboretum

47 B. 23/12/10. Powers to Gardens Sub Com: to extend – present orchard to be taken in and north end of garden near Low Lodge 102 G.

52 " 13/1/11 Plan of ground – planting – remit. 114 G. 115 G.

141 " 27/12/12 £10 for plants. 336 G.

Attendants Cottages.

67 B. 12/5/11 Fencing drying green behind – remit Works Com: – powers.

Asylum Officers Employment &c Bill.

72 B. 16/6/11. to be opposed. 75. B. 79 B. 84 B.

210 G. Remit to Physician Superintendent and Treasurer 214 G. 92 B.9.

104 B. 16/2/12 Report by Do.

Apparatus.

101 B. 12/1/12 Smoke testing machine - Works Sub. Com: to purchase - 232 G.

102 " " Surveying instruments - purchase of - 232 G. £22:7/9.

1 B. 10/12/09 Board - (election of.) 1.
49 B. 23/12/10 Do constitution of. 97. B.
143 B. 27/12/12 Ex officio appointments.

CRICHTON ROYAL INSTITUTION.

BOARD OF DIRECTION, 1912.

Directors for Life.

Colonel R. F. Dudgeon of Cargen, C.B., Lord-Lieutenant of the Stewartry of Kirkcudbright—Chairman of the Board.

His Grace the Duke of Buccleuch and Queensberry, K.G., K.T.

His Grace the Duke of Hamilton and Brandon.

Graham Hutchison, Esq. of Balmaghie.

Directors Ex-Officio.

The Lord Lieutenant of the County of Dumfries (His Grace the Duke of Buccleuch & Queensberry, K.G., K.T.)

The Convener of the County of Dumfries (H. C. Irving, Esq. of Burnfoot).

The Convener of the County of Wigtown (The Right Honourable the Earl of Stair).

The Convener of the Stewartry of Kirkcudbright (W. J. H. Maxwell, Esq. of Munches), Vice-Chairman of the Board.

The Sheriff of Dumfries & Galloway (James A. Fleming, Esq., K.C.).

The Chairman of the Dumfries District Board of Lunacy (J. Stewart Lyon, Esq. of Kirkmichael).

The Provost of the Burgh of Dumfries (James Scott Thomson, Esq., Hillcrest).

14 B. 6/4/10
97 " 22/10/11 " "

Directors Elected by County Councils.

Captain G. L. Walker of Crawfordton (County Council of Dumfriesshire).

W. D. Robinson-Douglas, Esq. of Orchardton (County Council of the Stewartry of Kirkcudbright).

Captain Aymer Maxwell, Yr. of Monreith. (County Council of Wigtownshire).

14 B. 22/10/10
16 B. 8/4/10

Directors Elected by the Board of Direction.

Colonel J. Maxwell Witham of Kirkconnell, C.M.G. (1909-1912).

J. H. Milne-Home, Esq., Irvine House, Langholm (1909-1912).

H. S. Gladstone, Esq. of Capenoch (1910-1913).

Colonel Quentin Agnew, M.V.O., D.S.O., Portpatrick (1911-1913).

Major F. J. Carruthers of Dormont (1911-1914).

Treasurer and Secretary.

JAMES CARMONT, Buccleuch Street, Dumfries.

Law Agents.

SYMONS & MACDONALD, Writers, Dumfries.

115
115 B. 10/5/12. Captain Walker resigned Office as County Councillor for Kirkcudbright & Tynron - now elected for Glencairn Division - reappointed to all Committees and Sub Committees.
143 . 27/12/12. W. W. J. Maxwell, Terreglestown, Dalbeattie, elected a Director 1912-15.
" " " . W. A. Johnson Ferguson, Upsydspringhill, Do Do
Chairman and Vice Chairman appointed. 143 B. Ex Officio appts.
144 . . . List of co-opted Directors.

Bounds of Patients	Private	Parochial	Total	Board
1 January 1910	485	347	832	£42,971
1 Feby "	488	344	832	43,012
1 March "	490	344	834	42,921
1 April "	499	344	843	43,229
1 May "	490	347	837	42,880
1 June "	489	348	837	42,884
1 July "	491	349	840	43,211
1 Augt. "	495	344	839	43,437
1 Sept. "	496	346	842	43 501
1 Oct. "	495	349	844	43,659
1 Nov. "	491	347	838	43,120
1 Dec. "	497	343	840	43,568
1 January 1911	499	345	844	43,946
1 Feby 1911	494	349	843	43,726
1 March "	499	351	850	44,153
1 April "	500	350	850	43,913
1 May "	505	349	854	44,412
1 June "	516	347	863	45,368
1 July "	516	349	865	45141
1 August "	526	354	880	45661
1 September "	524	359	883	45,214
1 October "	529	361	890	45,201
1 November "	516	361	877	44,223
1 December "	512	363	875	44023
1 January 1912	512	360	872	43,791
1 February "	513	358	871	43,505
1 March "	516	357	873	43,649
1 April "	518	359	877	43,731
1 May "	517	365	882	44,273
1 June "	512	367	879	43,837
1 July "	515	373	888	43,905
1 August "	512	366	878	43,213
1 September "	520	364	884	43,971

Boards of Patients Contd

	Private	Parochial	Total	Board.
1 October 1912	523	362	885	£44,135
1 November "	880.	518.	362.	43,662.
1 December "	883.	519.	364.	43,922.

Boards (Patients)

37/B 16/9/10. (10154) Jessie Morley - arrear - name to be struck off C.C. Fund if board not paid by end of September.

56 " 10/2/11. (9564) Miss M. L. Edwards - recovery of 126 G.

75 " 12/7/11. (9301) Miss L. C. Graham - £40 charge for seaside lodgings.

84 " 8/9/11. £25 rate raised to £26 per annum - operative in all cases from 1 August 1911. C.C. Fund to be debited with difference between two rates 189 G.

189 G. 6/9/11 Rates for patients in II Dept. and in Depts I and III - proposals by Treasurer partly accepted, partly delayed

Bakery - new.

3 B. 14/1/10 Acceptance of J. Melvin's & Sons estimate - £1074: 11/11 confirmed.
3, 4, 5, 6 G. - remit Works Sub Committee - powers.
35 B. 16/9/10. removal of machinery from old bakery 77 G.
40 " 21/10/10. £340 further payment 89 G.
43 B. 11/11/10. Contractors Accounts - remit to Chairman - powers. 97 G.
104 G. 2/12/10. Inspection by Sub. Com:
47 B. 23/12/10 Accounts for machinery - remit Sub Com: 105 G.
52 " 13/1/11 Passage between ~~it~~ new bakery and bread store - report on ordered 116 G.
balance of price £146: 12/6 116 G.
55 " 10/2/11. Temporary wooden gate hung.
130 G. Report as to door, et passage

Boilers

B (new) Farm Standing - Cont. by Galloways 14 G.
5 G. 25/5/10. Steam - Inspection Report.
1 B. 6/9/12. Power Station Boiler - fulcrum eyepiece.

Bowling Green

20 B. 13/5/10 Division III

Badge.

52 B. 13/1/11 Metal discs to be provided for Directors - 115 G.

Buildings - Division I page 2. TD.
Division II Male Hospital p. 3. "
" " Closed Villa (Male) p. 4. "
" " Female Hospital (Female) p. 3. "
" " Open Villa (Female) 3 "
" III Female Hospital p. 5 "
" " Male " 6 "

44 B. 11/11/10. Naming of - attention of Works Com: called to remit of 19 Dec. 1902 - report.

68 B. 12/5/11. Building scheme - two new buildings ordered - Kirkcudbright House and ~~Galloway~~ Gaistown House - site - instructions to Architects as to plans &c.

69 " " " Building Scheme - Treasurer's Report - Thanks of board.

71 " 16/6/11 Buildings of II and III Divisions - crowded appearance.

121 " 14/6/12 New - name and date on front.

C D E F G H I J K L M N O P Q R S T

Boundary railing
12 B. 11/3/10. painting of. (G. 23.)

British Dairy Farmers Association.
116 B. 10/5/12 Visit on 4 June 1912 – permission granted. 271 G.

Beveridge - James

12 B. 11/3/10. Application for increase of salary refused. G 24.

Butter

23 B. 10/4/10. New Zealand, purchase of 48 G.

Board Room.

68 B. 12/5/11 Pictures in - removal to Johnston House - approved.

109 " 15/3/12 Proposal to remove and rebuild - not sanctioned

119 " 10/5/12. new - rough sketch - probable cost £4000 - held over.

131 " 6/9/12. Removal of wall between Crichton Hall and Board Room. 308 G.

Remits Cont^d. (Brought from page Y. 3.)

133 B. 11/10/12	Lunacy Administration Committee –	Mr. Maxwell appointed Convener	
138 " 15/11/12	Do – made a Committee of whole Board – with full powers – to meet 28 Nov.	Colonel Agnew & Major Camilliers na added to Committee – whole Admin to date approv	
133 " "	Works Committee 143 B. Proceedings reported to Board –	New cross roads between Galloway and Hightenbright Houses –	Power
		Draw up scheme of lines of road connecting new buildings	Repor
" " "	House Sub Committee (Provost Thomson & Colonel Maxwell Witham) – one a quorum.	Tenders for supplies for Stores Department	Power
" " "	Works Sub Committee.	Wash house and W. C. at Maidenbower	
" " "	Works Committee.	Cost of generating Electric current – C of W. to revise estimate of cost –	Receive Repo
" " "	Finance Sub Committee	House and general Accounts.	Pow
		Arrears of board.	Pow
		Matters connected with closing of Annual Accounts	Pow
138 " 15/11/12	Mr. Maxwell, Mr. Irving, Captain Walker & Mr. Gladstone –	Revise C. C. Fund list.	Report
" " "	Lunacy Administration Committee	Made a Com. of whole Board with full powers – To meet 28 Nov.	
" " "	Provost Thomson & Colonel Maxwell Witham –	Purchase of tea –	Power
139 " "	Works Committee	Maxwell & Galloway Houses – settlemen with Contractors.	Power
" " "	Do.	New roads between new buildings II and III Departments.	Power
322 G. 6/11/12.	Convener, Farm Committee.	Lifting and relaying of field drains o south west of farm.	Power
141. B. 27/12/12.	Finance Committee	Treatment of attendants in Dumfries & Galloway Infirmary.	
" " "	Works Committee.	Johnston House – woodlining circular stair.	Power
" " "	Do.	Repair of Cold Storage plant.	Do

Remits Contd.

141 B. 27/12/12.	Gardens Committee	Outside gardens - discontinuance of. - Powers.	
" " " "	Do.	Erection of glass houses. 336 G. Report.	
		141. B. - (not to be undertaken for 2 or 3 years)	
142 " " "	Finance Committee	Report of Expenditure on Stables to 1 November 1912.	Report.

? Sub-Com of Lunacy Adm Com

C D E F G H I J K L M N O P Q R S T

C D E F G H I J K L M N O P Q R S T

C D E F G H I J K L M N O P Q R S T

Lunacy Legislation Committee.

111B. 15/3/12. Colonel Dudgeon. Mr. Maxwell.
Captain Walker. Physician Superintendent.
Treasurer.

117. 10/5/12 Mr. Irving. Mr. Lyon.
Mr. Gladstone. (Three a quorum)

elected 22 Dec 1911

STANDING COMMITTEES.

Members. - All Members of the Board.

Committees.		Conveners.
House Committee	...	Colonel Dudgeon. Mr. W. J. H. Maxwell
Farm Committee	...	Mr. J. Stewart Lyon.
Works Committee	...	Colonel Dudgeon. Mr. W. J. H. Maxwell
Finance Committee	...	Colonel Dudgeon. do.

SUB COMMITTEES.

9 B 22/12/11

HOUSE COMMITTEE FOR GARDENS 98

Colonel Dudgeon ... Convener.

Mr. W. J. H. Maxwell.

Provost ~~Connor~~ Thomson — Captain Walker.

Mr. Robertson Douglas 12/12 Mr. Milne-Home

3 a quorum

WORKS COMMITTEE FOR PLANS, &c.

Colonel Dudgeon ... Convener.

Mr. W. J. H. Maxwell.

23/12/10 Mr. Gladstone — ~~Major Agnew, M.V.O.~~ — Mr. Milne Home 23/12/10 — ~~Major Carruthers~~,

Mr. Irving, — Captain Walker.

FINANCE COMMITTEE

for routine or urgent business - also for Stables.

Colonel Dudgeon ... Convener.

Mr. Irving, — Mr Lyon,

Mr. W. J. H. Maxwell. — Captain Walker.

~~SPECIAL COMMITTEES.~~

~~Patients' Summer Residence Committee.~~

~~Colonel Dudgeon . Convener.~~

~~Captain Walker 23/12/10~~ ~~Major Agnew, M.V.O.~~, ~~Mr. Graham Hutchison~~,

~~Mr. Irving~~, ~~Mr. W. J. H. Maxwell.~~

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98 B 22/12/11

Research Laboratory ~~Inspection~~ Committee.

Colonel Dudgeon ... Convener.

Mr. Gladstone 23/12/10. ~~Major Agnew, M.V.O.~~ — Colonel Agnew ~~Captain Hamilton~~,

Mr. Irving, — Mr. W.J.H.Maxwell,

Captain Walker.

C D E F G H I J K L M N O P Q R S T

Coal - (See infra)

134 B. 11/10/12 Supply to married employees - P.S. to report. 314 Jan 1913

135 " " Report as to division of cost of fuel between sundry departments of Institution. 316 G

138 - 15/11/12. Coal to married employees - Report by Physician Superintendent
321 G.

Coal

116 B. 10/5/12. Consumption during Coal strike - Report by House Steward - Instructions confirmed

125 B. 12/9/12. Contracts for - sample waggon for testing.

126 " " Store at boiler house - new door and passage - Engineer's workshop not to be disturbed.

" " " Store at Farm Steading - extension to be carried out.

129 - 16/8/12 Year's supply arranged. 130 Requirements - remit

299 G. 30/9/12. Water evaporation test - Results.

Steam Coal - Sanquhar & Kilcannel Collieries Ltd. @ 13/- p. ton.

300 G. House Coal - Baird & Co., Sugar, @ 14/- p. ton.

134 B 11/10/12 Storage - improvement of - accesses to various houses as per House Steward's Report of 8 Oct 1912. Log W. to carry out work - extension of storage ample. 314 G See above -

Church

113 B. 12/4/12. Bases for pulpit and lectern - Report and design by Architects submitted.

Coal.

1 B. 11/2/10 complaint as to supply. 52 B. remit House Sub Com: 115 G.
27 B. 15/7/10 Annual contract 59 G. - 39 B. 21/10/10 renewal of with G.&S.W.Ry. 87 G.
5 B. 10/2/11. House - claim for abatement of 3/- per ton on 60 tons. 122 G.
30 G. 8/3/11 D. V. Report. 134 G. Report as to rebatement.
5 B. 10/2/11. Coal at Stores prices to be supplied to married attendants, and Artisans residing outside Institution - limit 5 tons a year - carriage free. 122 G.
4 . 14/7/11 Supply - new condition - power to close Contract - Terms of 168 G.
5 G. 6/9/11 Coal Carting contract ends 31 October - discrepancy in weight - weighbridge.
8 B. 13/10/11 Carting Contract with G.&S.W. Ry. renewed.
06 G. Shortage 90. B. 113 B. saving of 2½ p.c. during miners strike. House Steward to report on. Works Com. to report on Coal storage. See page 2.

Cold Storage Installation.

7 B. Removal to Johnston House - Remit. 12 G. 13 G. 11 B. removal of plant to Johnston House - negotiations with Linde Co. - Remit to Works Sub Committee with powers G. 19. 21. 23.
20 B. 13/5/10 Removal of - delayed G. 40a. 42. 97 G. 9/11/10 43. B. transference to Johnston House. 97. G. 47 B. Works Com: to inspect and report. - Hot water pipes within building ordered. 55 B. Removal to Johnston House. 123 G. 133. G. worn step repaired - repairs at larder. 141. B. Repairs of plant - Works Com - powers. 386 G.

Cottages.

1 B. 11/3/10 Drainage of. 43 B. estimate of quantities of material remit 96 G.

Contracts.

219 G. 20/12/11 Oatmeal - J. Chalton & Sons - name struck off list of tenderers for supplies.
blankets &c. 94 B.
Form of contract 94 B.
Coals - storage space. 94 B.
Work done in Stores Department - Report on 94 B.
05 B 16/2/12 For Supplies. 243 G.
01 B. 201 G. Form of Contracts - terms amended.

D E F G H I J K L M N O P Q R S T U V W

Charitable Fund

1 13 10/10/19 Report on remit to Examiner.

Reports.

1 Nov: 1909 Annual charge.	£1758	1 May 1912 Annual charge	£1827
1 Dec. "	1758	1 June "	1855
1 Janry 1910	1758	1 July "	1889
1 Febry "	1798	1 Augt. "	1859 10/-
1 Mch "	1764	1 Septr. "	1874
1 April "	1814	1 Octr. "	
1 May "	1764	1 Nov. "	
1 June "	1784	1 Dec. "	
1 July "	1801 10/-		
1 Augt "	1836 10/-		
1 Septr. "	1836 10/-		
1 Octr. "	1804		
1 Nov. "	1804 10/-		
1 Dec. "	1789 10/-		
1 Janry 1911	1789 10/-		
1 Febry "	1709 10/-		
1 March "	1724 10/-		
1 April "	1682		
1 May "	1702		
1 June "	1713		
1 July "	1765 10/-		
1 August "	1753		
1 Septr. "	1771 15/-		
1 Octr. "	1804 15/-		
1 Nov. "	1884 15/-		
1 Dec. "	1843 15/-		
1 Janry 1912	1827 15/-		
1 Febry "	1835 15/-		
1 March "	1828		
1 April "	1831		

Charitable Fund

			Rate	Grant	Date
4 B. 14/1/10	9878.	Mrs E. A. Smith, Castle Douglas,	£ 25	£15	1/2/10
" " "	10099.	Dr W. Gordon, Glencairn	40	40	10/12/09
" " "	10109.	Miss R. M. B. K. Howat	40	40	8/1/10
" " "	10110.	Mrs Sharp, Dumfries – held over –			
5 B "		Report by Chairman:–			
	7280.	J. L. Sinclair – withdrawal from Fund from 1st February.			
	9472.	Revd J. McCracken – removed from list as from 1st Feby			
	9791	Jessie Lennox.	Do	Do	
	9936.	Miss E. Bertie – continued on Fund for 6 months from 1st Feby			
		all remaining beneficiaries, except three to be further reported on, continued on Fund.			
6 B 11/2/10		Revision of Rules – remit to Finance Committee.			
			Rate	Grant	Date
8 B. " "	10110.	Mrs Elizabeth Sharp	25	£12:10/	11/1/10
	9472.	Revd J. McCracken	52	26	1/2/10
		Transfer to £52 rate.			
	10114.	Elizabeth Milligan Wigtown – held over			
		Report by Chairman:–			
	1747.	Mrs Nightingale – grant of £10 continued to include clothing – extras to 1st February written off.			
	2134.	Nicholas Kirkpatrick – to be struck off List.			
	6199.	John Alston – grant of £12: 10/ from 1st February – arrears to 1 Feby or date of removal to be written off.			
13 B. 11/3/10.		New rules as to grants:–			

(1) That grants from the Fund shall as a rule be made at a rate equal to one quarter, one half, three quarters, or to the whole amount of the annual rate for the patients' class, with or without extras as the Board may determine.

(2) That the grant in ordinary circumstances shall equal one half the rate; and

(3) That in special cases to which the second rule may not properly apply, the circumstances shall be reported to the Board with a view to the grant being fixed at

Charitable Fund Cont.

13 B. 11/3/10 at such amount as the Directors may determine – it being understood that this regulation shall not have a retrospective effect. 25 G.

			Rate	Grant	
" " +25 S.	10114	Elizabeth Milligan, Wigtown,	£40	20	25/1/10
" " +25 S. "	V10118	Walter Muskett, Wamphray	40	30	5/2/10
18 B. 8/4/10	10130	~~William Mackie~~ – further information 36 G.			
	10132	George McKnight, New Luce.	25	15	7/3/10
		Present rules not to be altered.			
21 " 13/5/10	10130	William Mackie, Maxwelltown.	25	15	7/3/10
	10067	Jessie Jane Graham, Lockerbie	40	20	1/5/10
24 " 10/6/10	10141	Elizabeth Logan or McMichael, Dalry	25	12:10/-	22/3/10
	10153	Sarah Allan, Holywood.	25	12:10/-	26/4/10
	10154	Jessie Morley, Dumfries.	25	12:10/-	2/5/10
		Transferred to £25 rate as from 2 May 1910			
28 " 15/7/10.	10162	Mrs Marion Beattie, Eaglesfield	25	20	23/5/10
	10172	Mrs Mary Moffat, Auldgirth	25	15	24/6/10
	10108	Sarah Jane Bridges, Dumfries – declined – unsuitable			
	10134	Mary Irving, Annan.		Do.	
37 " 16/9/10	10154	Jessie Morley – arrear – name to be struck off Fund if bond not paid by end of September.			
40 " 21/10/10	9257	John McMurray	£80	£28	1/11/10
44 " 11/11/10		Revision of list.			
48 " 23/12/10.		Report on – submit to Annual General Meeting. 106 G.			
49 " " "		Do. – further Report to January Meeting.			
53 " 13/1/11		General revision further report on – 9037, 9544, and 9765 continued			
		7938 continued – to be further reported on.			
		8962 grant reduced to £20 p. annum.			
	10231	Mrs Strachan or Porter – Dumfries.	40	20	22/11/10
56 " 10/2/11.	10248	Mrs Annie Gardiner, Kirkconnan.	25	15	6/1/11
	10260	E. H. Calvert, Annan.	25	15	4/2/11.
	6033	Mrs Houston – removal of from Fund – Directors decision to stand 126 G.			

Charitable Fund Cont.

			Rate	Grant	
B. 10/3/11	10251	John Beattie, Canonbie,	£25	£12:10/-	14/1/11
	8250	Elizabeth Dinwoodie, Moffat.	25	15	1/2/11
	7938	Jane Aitken – grant discontinued – as from 1st. Feby 1911. (minute)			
	10265.	William Mackie, Maxwelltown – held over.			
21/4/11	5323.	Mary Carruthers, Moffat.	25	20	1/5/11
	10265	William Mackie, declined – unsuitable.			
12/5/11	6154.	Dr. W.R. Miller, to extend division rate to include extras	52	26	1/5/11.
	10,283	Mrs Mary Johnstone, Dalbeattie,	25	20	18/4/11.
16/6/11.	10,262.	Mary Ann Warwick, Castle Douglas, transfer to	25	12:10/-	13/2/11
	10289	Samuel Petrie, Gatehouse	25	12:10/-	24/4/11
	10,306	William Kirkpatrick, Dunscore	25	12:10/-	16/5/11.
	10,248	Mrs. Gardiner Kirkcowan,	25	15	9/6/11
	10,321	Margaret Phillips (re-admission)	25	12:10/-	10/6/11
14/7/11	10,339	Mrs M. Moffat, Newton Stewart, – held over.			
11/8/11.		Do Do.	25	18:15/-	
	10349	Mrs E. Sharp, Dumfries	25	12:10/-	27/7/11
	10344.	Miss C.B. Lennox } held over.			
	10353	Mrs McKay } held over.			
8/9/11.	10344.	Miss C.B. Lennox, Sorbie	26	13	1/8/11
	10353	Mrs Jane Dalrymple, Brydekirk transferred to £26 rate	26	19:10/-	1/8/11
	10356	Grace Irving, Carsethorn transferred to £26 rate.	26	13	5/8/11
189 G.	V.10314	W.F. Waland transferred to £26 rate. – application declined.			
B. 13/10/11	10364.	W.F. Waland, Dumfries	26	13	16/8/11
	10,373	Mrs Ellen Stitt Haddow, Sanquhar	26	13	7/9/11
B. 22/12/11	10371	Janet McGaw, Drummore	26	13	1/11/11
. . .		Applications for renewal (66) remitted to Special Committee.			
12/1/12	10406	William Kelly, Kirkcudbright	26	13	19/11/12
		Revision of list by Special Committee – Interim Report.			
235 G.		Report adjusted. Revision of list. 235 G. 247 G. 106 B.			
106 B. 16/2/12.	10414.	Mrs Mary Smith, Kirkmaho,	26	13	16/1/12
	10421.	William Kirk, Kirkcudbright	26	13	26/1/12
	10423.	Margaret Jo. L. Graham, Newton Stewart	40	20	7/2/12
	8261	James Love, Castle Douglas,	26	1	1/2/12

Charitable Fund. Contd.

				Rate	Grant	
106 B.	16/2/12.	8962	Harold Johnstone	£40	£10	1/2
		9372	Miss M. C. Rutherford – grant continued			
		9765.	Mrs Mc Kay – grant continued – to be revised.			
111	15/3/12	10431.	Mrs Helen Twiname, Castle Douglas	26	16.	22/
		10349.	Mrs Elizabeth Sharpe, Dumfries – further information.			
114	12/4/12	10446.	Barbara Anderson, Dunscore,	26	16	21/
		10453	Mrs Margaret Haugh, Holywood,	26	13	2/4/
114		10401 – Agnes Flint – Kirkpatrick Durham	10349 – Mrs E. Sharpe – Dumfries			
114	10/5/12	10349.	Mrs E. Sharpe, Dumfries –	26	13	10/– ~~continue~~
"	"	10401	Agnes Flint, Kirkpatrick Durham,	26	13	8/3/
"	"	10164.	Mrs Edith M. Douglas, Dumfries,	26	13	1/5/
"	"	4977	R. M. Gough – remission of quarter's board to 1st August 1912 (£10)			
"	"	10446.	Barbara Anderson – increase of grant	26	21	21/3/
122	14/6/12	10436.	William Major, Rockcliffe	40	20	1/5/1
		10482.	William B. S. Johnstone, Dumfries. (Transferred from Parochial List)	26	19:10/.	4/6/
		10439.	William G. McKie, Maxwelltown (Transferred from Parochial List)	26	13	1/5/
		9161.	Mrs Haining – Grant of £16 continued until annual revision in December 1912.			
126	12/7/12	10425	Thomas Burgess, Kirkpatrick Durham,	26	19:10/.	1/5/12
129	16/8/12	10,472.	Joseph Wilson, Kirkmichael,	26	19:10/.	9/5/1
		10,493.	Mrs Hanlin, Minnigaff,	26	13	24/6/
		10,495.	Mrs McMaster, Lauriston,	26	13	25/6/
132	6/9/12	10,535.	Agnes Flint, Kirkpatrick Durham, (re-admitted)	26	13	1/9/12
		10,180	Peter Crawford, Dumfries,	80	grant declined – but may be transferred to £40 rate from 1 August 1912.	
		10,529.	Mrs Jessie Hopkins, Castle Douglas,	26	19:10/.	23/8/12
		10,531.	John Blackelock, Kirkcudbright – declined unsuitable.			
		10519.	Catherine Milligan, Wigtown,	Do.		
		10114.	Elizabeth Milligan	Do.	grants to be specially considered at next annual revision.	
138	15/11/12	10,550	Marion Jamieson, Castle Douglas,	£40	£20	31/10/
			Revision Committee appointed.			
142 B.	27/12/12	10,562.	Mary Annie Currie, New Galloway,	26	13	20/11/12
		10538.	Robert McJannet, Kirkmahoe	26	13	1/11/12
143			Revision of – Interim Report – 339 G.			

Cottages

7. For Attendants – Committee (Works) to inspect and recommend suitable sites.

G. Conditions of service – (See Staff)

Cricket pitch.

8 B. 15/11/12 Sand for.

Coal store – Extension –

102 B. 12/1/12 Remit Works com: 232 G. 234 G. 111 B. list of materials.
254 G. cost £64.1/6. 232 G. 102 B. Coal shoot discussed but not sanct.
122 B. 14/6/12 – to proceed. 130 B. 6/9/12 Total requirements to be ascertained – remit Works Committee.

Clinics.

54 B. 8/9/11 Establishment of in this country – Special com: Powers to 190 G.
190 G. 6/9/11.

Crichton Monument in Dangunar churchyard.

79 B. 11/8/11 Repair. 92 B. repair sanctioned – not over £8 or £10.

Crichton Estate.

11 B. 15/3/12. Map – instructions given – 255 G.

Crypt

71 B. 16/6/11. Mortuary. 131 B. 6/9/12. repairs to windows – Oscar Paterson – £16.
322 G. 6/11/12. Ventilation of – finished.

Coronation of King George V

68 B. 12/5/11. Donation £10

Consulting Physician.

100 B. 12/1/12 Vacancy caused by Dr. Murray's death not to be filled up.

D E F G H I J K L M N O P Q R S T U V W X

Clerk of Works House

23 B. 10/6/10 New Offices sanctioned also wall cost £ 69: 13/2 and £ 25: 6/3 49 G. (Sketch considered) 50 G.
Mr Irving dissented from resolution to build wall 23 B. 52

272 G. 17/4/12 Sites on Marryfield and Mountainhall suggested – held over.

126 B. 12/7/12 Resolution to erect House rescinded.

Committees.

44 B. 11/4/10 Hour for Meetings 1.30 – Refreshments to be provided.

119 " 10/5/12. Vice Chairman placed upon all Committees of which Chairman is ex officio a member with power in absence of latter to call Board or Committee Meeting.

144 " 27/12/12 For 1912–13 appointed.

Carriages

71 B. 12/5/11. Purchase of – Mr. Lyon to look out for and report.

Cheese.

35 B. 16/9/10 Provost Lennox & House Steward to procure new supply – powers. 77 G. 78 B. 206 G. 90 B.

129 " 16/8/12. Purchase of. 131 B.

Carriage.

35 B. 16/9/10 of merchandise by G. & S. W. Railway Coy – new Agreement 77 G.

Carpets and rugs.

126 B. 12/7/12 for Brighton Hall. 299 G. 2 Wilton carpets @ £25: 16/-

Church Lodge.

55 B. Enlargement of – Remit to Works sub com: powers. 124 G. 59 B. 8/3/11 departed from 132 G. 133 G.

Drainage

3 B. 6.6. First House – Accounts for 12 G. 13 G.

0 B. 11/3/10. of Cottages on Estate.

8 B. 8/4/10 First House – payment to account £150 – 35 G.

" " " Cottages – Glencaple Road – Dumfries District Sanitary Inspector to be consulted – 35 G.

20 " 13/5/10 Do. Works Sub Committee's Report – G. 40c. 43.

23 " 10/6/10 Do. Revised scheme approved – Work to be carried out within 18 months – periodical Reports ordered – cost to be reported to Works Committee – Committee to report every six months. – to begin with Riggheads 52 G. 43 B. 11/11/10 Estimate of quantities of material remit – 96 G.

76 B. 10/2/11. of Cottages – Estimates – offers for fireclay goods – purchase of timber 124 G.

254 G. Buildings Divns II and III Estimates for freshwater drain – 142 B. finished cost £283:15/-

27 B. 10/5/12 New freshwater drain crossing Glencaple Road – connected gullies Brownhall lanning – cost £26:13/3.

21 " 14/6/12 Drainage of surface water from Brownhall Lanning – arranged with County Road Surveyor.

08 G. 23 Cesspools – J & R. Howie – £6:6/6
335 yards piping " " 11:16:9
Gulley gratings &c – Johnstone & Black – £12:13/-
138 B. Drainage on Farm. 322 G.

Destitution

4 B. 21/4/11. National Conference on Prevention of – Circular laid on table. Diphtheric sore throats.

59 B. 10/3/11

6 B. Deposit Receipt for £5000 uplifted 139 B. £2500 in D/R uplifted. 324 G.

Dispenser.

46 B. 23/12/10 Mr. G. C. Dodds appointed from 2 January 1911 @ £52 p. annum with bond &c.

0 B.

Dividends

36 G. 6/4/10 Letters of Request signed.

Directors-expenses.

8 B. 8/4/10 Maximum allowance of 40/- not to be exceeded without sanction of board 36 G.

6 B. 23/12/10 Identification of – remit House Committee. 52 B. 13/6/11 metal discs to be provided 115 G.

Dogs – See General Orders.

Division I

3 B. 14/1/10 First House - S.P.A. Accounts for drainage 6 G. 13 G.

17 B. 8/4/10 - West front - Porch erection of recommended by V.D.

" " " Fire escape stair - removal of (till shows buildings removed.) do 36 B. approved - delay

20 " 13/5/10. Sanitary works - balance of Contractor's claim to be paid in full G. 40. a

35 " 16/9/10. Balconies - improvement of - Remit to Works Com: Report on plans and estimates 81 G.

36 " " " Emergency door into corridor east side Recreation Hall to be opened - remit Works Com: powers 80 G. 36 B.

39 " 21/10/10. Balconies - further improvement of - Captain Walker's suggestions.

" " " " Enclosed garden walks - tar macadam - remit House Sub Com 87 G.

40 B. 21/10/10 Emergency door to be opened. 89 G. 56 B. 10/2/11 finished.

46 " 23/12/10. Pulling down old offices on east side of - remit.

48 " " " Porch - Plans - Boulton & Paul to submit designs 105 G.

52 B. 13/1/11 Removal of duplicate heating apparatus - steam pipe - conduit from Power Station to First House - formation of back entrance to House - remit 117 G.

56 B. 10/2/11. Spiral circular stair outside removed and stored - 124 G.

125 G. Improvement of balconies - plan ordered. 82 B. 86 B.

59 B. 8/3/11 Renewal of steam conduit from Power Station.

" " " Improvement of balconies by staff - remit Works Sub Com: powers. 132 G. 133 G.

Alterations on mid and high north galleries - held over meantime.

133 G. 59 " 10/3/11. Porch - plans and designs - erection of departed from glass screens for side entrance doors sanctioned - remit Works Sub Com: 133 G.

63 B. 21/4/11 Screens at - alteration in position of 144 G. 78 B. 83 B.

67 " 12/5/11 Pique jackets for Attendants at table d'hote - Report by Physician Superintendent sanctioned. 152 G.

83 " 8/9/11 walls & decorations of lobby to be of light colour - reflectors to be put

86 " 13/10/11. Dry rot Mid East gallery 90 B. remit Works Sub Com powers. 19 G.

See F page 8.

Division II. Female Hospital.

3 B 14/1/10 Alterations approved. 3 G. £102:9/6. - cooking plants not to be duplicated meantime - remit Works Sub Com: - powers. 3 G.

125 B. 12/7/12. Planting with creepers at back of.

Division II Open Villa (Female) (Carmont House)

47 B 23/12/10. Covering of pipes - estimate £26:5/- accepted - 105 G.

128 B. 16/8/12. See J.

Division II Male Hospital

B 14/1/10 Nails - allowance to slater refused 4 G. 5 G.

2 B. 11/3/10. Pitch pine flooring to be used in place of white American oak 23 G.

24 B. 10/6/10. Electric lighting - ventilation - 27 B. Tender accepted 61 G.

50 G. 25/5/10. B.

27 B. 23/12/10. Sub Com: to inspect and report.

52 . 13/1/11 Steps - remit Works Sub Com: 56 B 10/2/11 Instructions given: 3 ret'ns steps wards to be removed.

54 . 10/2/11. Now occupied by Intermediate Male patients.

10 B 10/3/11. Standards &c. for wire fencing £9: 11/3. 134 G.

14 B 21/4/11. Electric Lighting. W. J. Barton & Sons (with Marnwell House) £1306 - 143 G.

71 B. 12/5/11. Fencing at Craigiebuckler (with Rutherford House) Johnstone & Blank. £25:6/8. 163 G.

Division II Closed Villa (Female) (Rutherford House)

41 B Covering of pipes - estimate accepted £26:5/- 105 G.

23/12/10

71 B. 12/5/11. Fencing at (and at Dudgeon House) Johnstone & Blank £25:6/8. 163 G.

115 B. 12/7/12. Door to replace window in north west side.

128 B. 16/8/12. See J.

4

139 B } Settlement with Contractors -
323 G }

Division II _ Closed Villa (Male) (Maxwell House)

3 B 14/1/10 sites selected remit to Works Sub Com: to procure plans
-Report 4 G. 5 G.

7 B Plans submitted - Remit to examine - Report 14 G.

11 B. 11/3/10 Works Sub Com: Report
Accommodation - Specifications of material.

12 " " " Procedure @ plans - Works Sub: Com: to give instructions
- date for lodging plans - 8/4/10.
drainage, ventilation, electric lighting works to be carried out
by Architects - Heating arrangements remitted to Works Com.
Offers to be taken from several firms. See G. 19. 21. 22. 24.

18 " 8/4/10 Plans approved - estimates to be procured 35 G.

23 " 10/6/10 Bond for contractors - position of - approved - 27 B. remit to
Chairman 50 & 52 G. 61 G.

24 B. 10/6/10 Tenders for submitted - Remitted to Works Com: for examination
and Report - 53 G. (list of lowest) 61 G.

27 B 15/7/10 List of approved tenders (£6503 : 9/2)
28 "
Tenders accepted except for Plumber work - new estimates to
be taken for plumber work - Works Sub: Com: to accept
(powers) General remit to Works Com: Mr. John Davidson
to be Clerk of Works and to have temporary assistance
32 B. Staff foreman mason to assist and to get 6/. extra
weekly wages 61 G. 71 G.

36 " 16/9/10 H. Trundle & Sons tender for plumber and ventilation works
accepted 80 G.

64 " 21/4/11. Electric lighting - W. Barton & Sons (with Dudgeon House) £1306
143 G.

72 " 16/6/11 Joiners delays 163 G. 170 G.

78 11/8/11 Well fire grates ordered and kitchen ranges
179 B.
Transfer of ranges from Rutherford and Carmont Houses

82 B. 8/9/11 inferior woodwork - use of teak.

188 G. 6/9/11 Shortage of timber.
Baths - lowest offer accepted.

86 B. 13/10/11 Architects Clerk of Works to visit as temporary Clerk of Works.

233 G. Architects fees - instalment.

113 B. 12/4/12 Halls distemper to be used.

122 B. 11/6/12 Grates and kitchen range (and Galloway House) - R. Armstrong - £76: 15/-

Division III — Female Hospital — Galloway House

3 B. 14/1/10 Site selected — remit to Works Sub Com: to procure plans &c: Report 45.55.
7 " Plans submitted — Remit to examine — Report 14 G.
11 " 18/3/10. Works Sub Committee Report:
Accommodation — Specifications of material.
12 " " " Procedure re plans — Works Sub Com: to give instructions — date for lodging plans 8/4/10
drainage, ventilation, electric lighting works to be carried out by Architects. Heating arrangements remitted to Works Com: Offers to be taken from several firms. See G. 19. 21. 22. 24.
18 " 8/4/10. Plans approved — estimates to be procured 35 G.
23 " 10/6/10 Road for contractors — position of approved. 27 B. remit to Chairman 50 G. 52 G. 61 G.
25 " 10/6/10 Tenders for submitted — Remitted to Works Committee for examination and Report. 53 G. (List of lowest) 61 G.
27 B 15/7/10 List of approved tenders (L 6869: 3/11.)
28 " Tenders accepted except for plumber work — new estimates to be taken for plumber work — Works Sub: Com: to accept (powers) General remit to Works Com: Mr John Davidson to be Clerk of Works and to have temporary assistance — 32 B staff foreman mason to assist and to get 6/- extra weekly wages 61 G. 71 G.
31 " 5/8/10 Site of Hospital to be shifted 36 feet to westward.
36 " 16/9/10 H. Trundle & Sons tender for plumber and ventilation works accepted 80 G.
7 G. 19 G. 11/8/11 Well fire grates ordered and kitchen ranges. Transfer of ranges from Rutherford and Carmont Houses.
38 G. 6/9/11 Shortage of timber.
Baths — lowest offer accepted.
46 B. 12/10/11 Architects Clerk of Works to visit as temporary Clerk of Works.
33 G. Architects fees — instalment.
18 B 12/4/12 Halls distemper to be used.
22 B. 14/6/12 Grates and kitchen range (with Maxwell House) R. Armstrong £76:15/-
25 " 12/7/12. 52 Hospital beds, Nesbit Evans & Co — @ 26/10 each
11 " 6/9/12 To be finished — middle October.
33 G. 15/11/12 Settlement with contractors.

6

Division III Male Hospital (Kirkpatrick House).

3 B. 14/1/10 Alterations approved. £224 2/6 - cooking plants not to be duplicated meantime - remit to Works Sub Com: - powers.

82 B. 8/9/11 Fence at back of - remit House Sub Com:

109 B. 15/3/12. Back approach should be widened.

Division III (Annandale House)

113 B. 12/4/12 Fencing at - Grierson Bros.

Division III Eskdale House.

113 B. 12/4/12. Fencing at - Grierson Bros.

Division III - Kirkcudbright and Wigtown Houses.

63 B. 21/4/11. Sites of two remaining buildings should now be fixed.

69 . 12/5/11 Sketch plans remitted to Works Sub Com. examination and report. 75 B. sketch plans considered - probable cost £12,500 each exclusive of heating and lighting - plans and site approved but not outer walls - Plans & Specifn ordered remit Works Com: examine & report. 170 G. 171 G. 172 G.
Architects fees - 3% on cost of second building. 170 G. 172 G.

87 . 13/10/11 Works Sub Com: to examine and report on plans 196 G.

See E. P. 3.

Division I. – Grierson Hall.

7 B. 8/4/10 Ventilation of brick kitchen. C. of W. to report upon.

4 B. 10/2/11 Intermediate male patients removed. Female section occupied by lower private and parochial female patients.

Old male – part empty. pulling down of – use of old building material – Remit Works Com. – report. 154 G. 10/5/11.

Divisions II and III.

1 B. New arrangements for occupation of:–

13/1/12 Male patients – Galloway House, Nithsdale House, Annandale House, Eskdale House and Farm.

Female – Browne House, Rutherford House, Carmont House, Dudgeon House & Maxwell House.

provisionally approved – P.S. to report on arrangements after sufficient trial.

Dudgeon, Colonel, C.B.

1-3 B. 27/12/12 – Appointed Chairman for 1912–13.

Dances.

33 B. 11/10/12. Music for winter – A. Hume to provide.

Douglas, John.

4 B. Escape of – on 5th July 1912.

Deputation.

See Lunacy administration.

D/R.

11 B. 15/3/12 Transfer of £2500. 139 B.

Davidson, John – (late Clerk of Works)

7 B. 13/10/11 Memorial to – remit to Special Com: with Mr Irving to erect tablet in Church 196 G. 87 B. Present £150 to Mrs Davidson late Mr John Davidson's widow 199 G. 224 G.

6 B. 22/12/11. Memorial plate. 119 B. Drawings of tablet – remit to Capt. Maxwell-Powers.

Dumfries Educational Trust.

5 B. 14/7/11. Col. Dudgeon and Col. Maxwell William, appointed Governors – 5 years from 1 August 1911.

E F G H I J K L M N O P Q R S T U V W X Y Z

Episcopal Church Choir.
8 B. 11/2/10 allowance £20. 55 B. 10/2/11. 122 G.

Employment.
329 G. hours of (See Staff)

Electric lighting.
60 B 10/3/11 Report inspection of plant. 132 G.
232 G. Dynamo room steps.
323 " 6/11/12. Avenue lamp-circuit faulty.

Estate.
105 B 16/2/12. Planting &c 244 G.

Electricity - generated at Institution.
130 B. 6/9/12. Cost per unit - remit to Works Com: expert advice if necessary
134 " 11/10/12. C. of W. to revise estimate to include Capital outlay and depreciation.
139 " 15/11/12 Cost of - 2½d. p. B.O.T. unit.

Division III Kirkcudbright and Wigtown Houses Con^td (from D. p. 6)

'08 G. Works Com: Report. 212 heating. 90 B. Report approved. 90 B. Contractors Remit Works Sub Com: Powers – 221 G.

23 G. Verandah pillars – estimates.

~~74 B.~~ 22/12/11 ~~Heating~~ Hanger Iron pillars 95 B.

'95 " Heating Estimates to be lodged with Treasurer by 15 Feby 1912

'03 " 12/1/12 Time for receiving tenders extended to 15 March.

'07 " 16/2/12. Chairman and Treasurer to open tenders.

'09 " 15/3/12. Report – Tenders opened by Chairman – handed to Architects. Architects Report. '110 B. List of Tenders accepted £22515:5/10

'10 " " Architects instructed remit Works Com: to superintend &c. – Mr. Flett to act as Clerk of Works – foreman mason extra allowance continued.

'13 " 12/4/12 Estimates mason work (Mr Aldowie) increased to £8657:9/7.
" Plumber " (Twaddle) " " 3877:3/0½.

'18 " 10/5/12. Kind of stone – mason work – amended offer of J. Angus & Son, Edinburgh, (£9260) accepted. (Total accepted offers £23373:1/5½ – exclusive of lighting building &c.)

Transfer to Vr. from p. 109

4. Estimates.

2 B. 14/1/10 Tuning pianos. 2 G.
3 B " " New Bakery - J. Melvin & Sons - £107 4: 11/11
7 " 11/2/10 Garden seeds - Stewart & Co. Edinburgh £20 11 G.
" " " Plants and young trees - J. Service & Sons. £18. 11 G.
" " " Iron fence, Oakfield - R. Armstrong. £11:2/9 11 G.
" " " Manures - J. Biggar & Sons 12 G.
11 B. 11/3/10 Galloways Ltd. £235. boiler G. 22. 23.
" " " A. Thomson & Son to a/c £100. Setting do G. 23.
" " " Mackenzie & Moncur payment £9:6/ Melon pit - G. 23.
41 G. 11/5/10 Estimates - paints.
27 B. 15/7/10 Skating pond - Andw. Scott £97: 10/-
47 " 23/12/10 Covering of pipes - Closed & Open Villas (Female) Dwin. II - J. Walker Glasgow - £26:5/-
55 " 10/2/11. Garden seeds - J. Service & Sons. 122 G.
124 G. 8/2/11 Drainage of Cottages - Wash tubs & sinks - Jury fords Ltd. @ £3:15/6
Wash down closets - Doulton & Co. Ltd. @ £3 each.
Pipes and taps p. list - J & R. Howie Ltd. - £40:5/2½. 110 B.
57 B. 10/3/11. Skating pond - Fence - Johnstone & Clark. £17:6/9.
60 " " " Dudgeon House - Standards & fir wire fencing £9:11/3. 134 G.
" " " Tar mixing shed - Gate and pillars - £6. 134 G.
130 G. 8/3/11 1000 young beech - W. Learmont & Son £2:10/-
70 Veronica traversii Do. £1:15/-
6 bu. lawn grass seeds - Stewart & Co. £6.
100 rhubarb roots £2:5/- 2000 strawberry runners £2 - J. Bogie & Son
64 B. 21/4/11. Dudgeon House and Maxwell House - Electric Lighting - W. Barton & Sons £1306. 143 G.
" " " Paints - W. Sim & Sons - £113: 12/8.
68 " 12/5/11 New roads - K. A. Geddes - 1000 tons 2¼" road metal @ 5/4 p. ton
134 G. 10/5/11 Do Do 1000 tons 1½" and 100 tons ⅜" do @ 4/2 "
Steam conduit - Do. 600 " 2¼" @ 5/4 + 100 tons 1½" Do @ 4/2 "
71 B. 12/5/11. Dudgeon and Rutherford Houses - fencing at - Johnstone & Clark £25:6/8. 163 G.
154 G. 10/5/11. Haulage of road metal - A. Edgar - 1/5 p. ton 163 G.
170 G. 12/7/11. Cement - Thomas Duff, Annan.

Estimates

117 G. 9/8/11 Hyacinths – Stewart & Co. £5:5/-
115 B. 22/12/11. Heating Stables – approximate cost £24: 5/10.
116 " 16/2/12 Timber – Park Dobson & Co. £104: 5/8 – 246 G.
Smoke testing machine – Burn & Billie £11. 246 G.
Steam conduit – Johnstone & Clark £210: 2/8 – 246 G.
203 G. Blankets – Mc Kay & Sons – 125 pairs at 14/-
Coverlets – Smith Sons & Langhland – 75 pairs @ 11/9.
Flower seeds and plants – Stewart & Co. – £35:10/-
G23 116 B. 16/2/12 Weighbridge – W. & T. Avery – £57 –
204 G. Nitrate of soda – Farmers Supply Association £10:8/6.
Sundries – A. Cross & Sons.
Do. T. Biggar.
110 B. 15/3/12. Purdys valve resenting machine. £12 – 254 G.
Fire clay pipes – Alex: Edgar – £102: 10/9. 25
Iron pipes – Cameron & Robertson £9: 6/6.
204 G. Printing Annual Report – Maxwell & Son – £8 –
110 B. Estimates accepted

	Kirkcudbright House	Wigtown House	Total
Mason – G. Mc. Idowie, Annan	4335. 19. 7	4267. 10 –	8603. 9. 7
Joiner – J. Lownie & Son, Edinburgh	2903. 0. 1	2918. 17. 11	5821. 18. –
Plumber – H. Twaddle & Son, Glasgow.	1826. 18. 3	1849. 19. 7	3675 17. 10
Plasterer – J. Robertson, Dfs.	653. 7. 5	671. 18. 2	1325. 5. 7
Slater – W. Anderson & Son, Edin.	257. 4. 6	259. 6 –	516. 10. 6
Glazier – J. Coutts & Co "	52 10 –	52 17. 6	105. 7. 6
Smith work: Redpath Brown & Co "	717. 7. 4	725. 9. 6	1442. 16. 10
Heating – Mackenzie & Moncur Ltd. "	512 – –	512 – –	1024 – –
	£1125 7 2	1125 7 18 8	2225 15 5 10

113 B. 12/4/12 Tea – 3400 lbs @ 1/5 and 1/3 p. lb.
Fencing at Eskdale and Annandale Houses – Grierson Bros. £37: 3/2
Maxwell & Galloway Houses – Halls distemper – 40 ans.
" " Kirkcudbright and Wigtown Houses – mason work (Mc. Idowie) – increased to £8657: 9/7. Plumber work (Twaddle) increased to £3877: 3/6
121 " 14/6/12 Greenhouse boiler, Crichton Hall – No. 8 7" "Robin Hood" sectional, £31: 10/-
122 " " Maxwell & Galloway Houses – Grates & kitchen range – R. Armstrong £76. 15/
" " Paint brushes &c. – W. Monier, Glasgow – £37: 18/-
" " Sash weights & brass tubing – L. Scott Robertson, Birmingham – £18: 2/1.

See H. page 4

Edward VII

19 B. 13/5/10. death of King.

Extension.

56 B. 10/2/11. Treasurer's Report upon extension and improvement of Institute, last six years. 126 G.

Educational Trust, Dumfries.

75 B. 14/7/11. Colonel Dudgeon and Col. Maxwell Williams appoin. Governors – 5 years from 1 August 1911.

Escapes.

93 B. – 20 Nov. 1911. – 94 B.

112 B. John Todd – (9737) – See T.

124 B. 12/7/12 John Douglas See D.
William Hersies See H.

Episcopal Church choir

110 B. 15/3/12. services – allowance £20.

Farm.

3 B. 14/1/10 Crichton Steading – metalling centre court. 2 G.
" " " Hand Mill – bone grinding purchase £6 – 3 G.
" " " Milk Records 1909 – expenses £3 : 11/ – membership discontinued. 3 G.
Turnip house, Rosehall Steading – work sanctioned. 4 G. work finished 5 G.
6 B 11/2/10 Water tank (new) at Steading
7 B. " " Manures – J. Biggar & Sons tender accepted 12 G.
13 G. 9/2/10 Rosehall Steading – Turnip house finished – 13 G.
1 B. 11/2/10 Crichton Steading Court – metalling surface of – 12 G. probable estimates 13 G. – Remit to Wks. Sub com: 14 G.
10 B. 11/3/10 Vacant space near byre.
1 B. " " Grass and clover seeds.
" " " Hedge on Mountainhall G. 20.
" " " " March with Allanbank G. 20
20 " 13/5/10 Farm steading ~~tank~~ – enlargement of – G. 40? 43. B 23 pipe under steading walls. 52 G.
Tank near Coal Store – formation of departed from G. 40c. 43.
23 G. 11/5/10 Steading – relaying of Court. G 43.
27 B 15/7/10 Liming of field sanctioned 60 G. 32 B. 70 G.
Trespass on – Remit to Com: 60 G. 70 G. erection of cottage 31 B. site of
32 B. 5/8/10 Trespass and protection of Steading – subject discussed – Cottage for farm hand or house for Steward – division 5 against 3 Cottage to be erected – site fixed – plans ordered.
1 B. 5/8/10 Piggeries – separation of feeding pigs from breeding sows
35 " 16/9/10. Separation of feeding pigs from breeding sows – no action
" " " " Fence between Craigs and Maidenbower – repair of – Remit to Farm Committee powers 78 G. 35 B.
36 " " " "Overlooker's" cottage – plans of double cottage cost £620 – remit Works Com: report – 81 G.
37 B 21/10/10. River embankment – repairs – remit – 88 G.
" " " Subscription to Dumfries Agricultural Society. £5 : 5/
40 " " " Cottage at Steading – subject of erection delayed till March Meeting when Works Com: to report. 89 G.

Farm.

43 B. 11/1/10. Purchase of manure 95 G.
" " " " Covering of steam boiler and piping – £10: 13/4: 96 G.
103 G. 23/11/12 Ploughing lea fields (Nos 1067 and 1039)
47 B. 28/12/10 Shell lime – remit Convener 103 G.
Dumfries & Kirkcudbright Ploughing Assocn – competition
52 B. 13/1/11 Potato sprouting boxes – £9: 10/- 115 G. – cleaning and replacing of hedges 116 G. – remit 116 G.
" " " March fence between Crichton Estate and Netherwood – repair of – remit 116 G. 63 B. 21/4/11. removal of stone dyke between fields adjoining Nos
55 " 10/2/11 Prices for manures – Offers accepted. 123 G.
57 " 10/3/11. Ground on east side Crichton Steading – improvements of – see remits.
58 " 10/3/11 Grass and clover seeds – remit to Convener 131 G.
59 " " " Cottage at Crichton Steading – erection of approved after division – plans with Specfn: & estimate to be prod. Works Com: – report – consult House Sub Com: and Farm Com: as to site 134 G. 143 G. site of delayed until 21 April 1911.
63 " 21/4/11 Proposed plantation along Bankend road.
" " " " March fence with Craigs – remit – confirmed. 142 G.
64 " " " Scottish Chamber of Agriculture – visit and entertainment – arrangements delayed.
67 " 12/5/11 Heifers – testing of – report. 153 G.
Fattening of beefing stock – report by Farm Steward 153 G.
Herd of swine – Convener's Report upon increase in – approved in principle – Remit – report – 153 G.
" " " " March fence with Craigs – erection approved – estimates to Convener and Mr. Irving – powers 153 G.
" " " " March fence with Netherwood – repair or renewal delayed 153.
" " " " Fencing Bankend road &c. – approved. 154 G.
68 " " " Chamber of Agriculture – visit – arrangements.
" " " " Cottage near farm steading – site fixed in field No 22. Sketch plans ordered accommodation for dairyman and family and dairymaid; and estimate 163 G. 71 B. delayed.

Farm

61 G. Swine – increased accommodation for. 71. B. 162 G.
Do. Farm Steward's Report.

74 B. 14/7/11. Piggeries

74 " 14/7/11 Subscription of £5:5/- to Dumfries Agricultural Society. 169 G.

" " " Tenders for feeding stuffs. 169 G.

73 " 8/9/11. Planting near Standing Ps. – Gardens Sub Com: 186 G.
Purchase of manure 186 G.
cleaning boundary ditch between Crichton Estate and Craigs Ps. 186 G.

76 " 13/10/11. Fence at Craigs – stays to be put into.

106 G. Artificial foods – experiment – 90 B.
Boundary ditch – Lochbank cleaned.

220 G. Netherwood march dyke – 95 B. 101 B. 12/1/12 Mr. Lyon's Rep. 237 G.

94 B. 22/12/11 Tuberculosis – testing for.

95 B. 22/12/11 Cottage – remit.

1 " 12/1/12 Stone dyke division between fields No: 19 and 20 – retention of approved. 237 G.

" " " Planting in field No. 19 – approved.

" " " Farm Cottage:– Site recommended – to be a single cottage – approved, and remit made to Works Committee.

15 " 16/2/12 Manure – purchase of. 244 G.
Netherwood march dyke – repair or renewal – offers received – Remit to Convener – powers. 244 G.
Cattle feeding experiment by W. S. A. College – Interim Report – Report to be printed 244 G.
Dumfries & Galloway Agricultural Trading Society – Treasurer to take 5 £1 shares. 253 G.

" " Cottage – Plans of – alterations ordered – probable cost £420 (increased to £440 p.) 245 G. 110 B. Plans passed – Works Sub. Com: to superintend 254 G. 255 G.

22 G. 16/2/12 Field No. 19 east side – Offers for trees to be got – ground to be fenced.

23 " " Grass and clover seeds – Convener – powers.

13 B. 12/4/12. Painting of corn shed roof and wood work of cow byre.

See F. page 10.

G H I J K L M N O P Q R S T U V W Y Z

Friars Carse.

8 B. 11/2/10 Two old prints handed to new Proprietor

Fire escape stair _ First House.

17 B. 8/4/10. Removal of recommended by V.D. 36 B. removal approved
-delayed till stores buildings removed 80 G.

97 G. 9/11/10 } Removal of and to be stored 97 G.
43 B. 11/11/10 }

Fire Alarm.

20 B 13/5/10 Remit _ 52 G. 104 B. Report on.
104 B. Given _ report.

Fire Extinguishers.

22 B. 10/6/10. P.S. to provide.

Floors.

125 B. 12/7/12. Slippery state of polished floors.

Fish

299 G. 14/8/12. Quality not good _ contractor warned.

Flour.

3 B. 10/6/10 purchase. 48 G. 27 B. approved - 59 G.
7 " 23/12/10 Remit Sub: Com: - powers. 103 G.
2 " 13/1/11 Supply of - 115 G.
4 " 14/7/11 Report on inferior. 168 G.

Fence.

23 B. 10/6/10 Wire at Oakfield - method of fixing censured.
" " " March between Hannahfield and Castledykes to be repaired at joint expense.
5 " 16/9/10 between Craigs and Maidenbower - repair of - remit to Farm Committee - powers 78 G. 35 B.
54 G. 10/5/11 Fencing - near Attendants Cottages - estimate for fencing gardens.

Ferguson, Mr. A. Johnson, Yr. of Springkell.
43 B. 27/12/12 Elected a Director - 1912-1915.

Fraser.
2 B. 5/8/10 Dr. John, M.D. - retirement of.

6

Furnishings.

43 B. 11/11/10. Revolving table and lavatory for post mortem room – Johns House £30 – 96 G.

103 " 12/1/12. Furniture and furnishings renewals – fixed figure of £100 in estimate rescinded – actual figures to be entered.
Physician Superintendent to authorise expenditure in urgency extent of £10. 234 G.

Fuel Store.

26 B. 16/5/12. Extension of cost about £150 _ remit Works Sub Com: _ supervise.

8

Division I Crichton Hall (cont. from D. p. 2)

209 G. Balconies - heating. 90 B.

210 " Dry rot - 90 B. screens. 90 B. redecoration -

211 " Vases. 91 B. 221 G. 95 B. 102 B. 12/1/12 to be replaced - to be examined yearly - remit Works Comm powers. 234 G. 105 B.

105 B. 16/2/12 Decoration of interior delayed. 243 G. 245 G.

Architect to report on provision of mess room &c.

Do. on treatment of east side where old store buildings pulled down.

" " " Repairing vases on parapet walls. 245 G.

106 " " Alterations at balconies and upon glass screens - report upon

109 " 15/3/12 Suggested removal of board room to end of dining hall block &c. sketches by Architect examined - scheme not adopted meantime - end of dining hall block to be faced up - access to kitchen to be improved.

273 G 24/5/12 Alterations on kitchen premises - sketch plans held over - practically remanded & priced

116 " 10/5/12 Ironmongery for new windows - estimate

118 - " " " New mess rooms plans of and of facing up gable of dining hall block and improving access to kitchen and scullery - explanation by Architects - held over - Clerk of Works to clear away debris of old Stores buildings removed

274 G.

272 "

123 " 14/6/12. Scullery door end of dining room block - Architects objections.

126 " 12/7/12 Purchase of bale of Mirzapore rugs for new lounges.

" " " Axminster carpets (2) - ladies side.

128 " 16/8/12 Recommendations as to treatment of back of building whence Stores buildings removed. Remitted to III

131 " 6/9/12 Alterations on east side - removal of wall between boardroom and Crichton Hall. 308 G.

137 " 15/11/12 Improvement in Ladies Division.

Kitchen staffs quarters - ventilating shaft for three bedrooms.

142 " 27/12/12 Vases on parapets - 338 G.

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Farm. (From P. p. 3.)

273 G. 24/4/12 } 116 B. 10/5/12. } March dyke on Netherwood – repair of – terms confirmed.

" " . British Dairy Farmers Association visit on 4 June 1912 – permission g

" " . Visit of farmers from North Wales – permission granted – June or

126 . 12/7/12. Experiment as to feeding dairy cows on pasture desired by West of Scotland Agricultural College – concentrated food to be supplied by C.

Hay tedder – purchase of.

Cakes and meals – tenders – delayed.

Subscription to Dumfries Agricultural Society £5 : 5/-

126 . . March dyke with Netherwood – payment to Contractor.

300 G. Feeding stuffs. 129 B.

129 B 16/8/12 } Netherwood march dyke – balance of Contract £24 – payment sundry

302 G.

131 B. 6/9/12. Motor lorry for harvesting. 308 Fencing fields Mr Johnston

Wooden tressels for base of corn shed. 307 G.

Subscription to Nithsdale Agricultural Society – not to be renew 308 G

March dyke with Netherwood – £35 – Mr Martin's share paid

Cottage – material – £42 : 3/3. offers for plaster and cement work – remit Works Sub. Com:

134 . 11/10/12. Cattle feeding experiment for West of Scotland Agricultural College 315 G.

138 . 15/11/12. Drainage on Farm. 322 G.

322 G. Fattening bullocks – preliminary test.

142 B. 27/12/12 Ploughing, liming, Potato sorter.

337 G.

144 B . Visit of students attending West of Scotland Agricultural Colleg

Gardens.

2 B. 14/1/10 Seeds - estimates 2 G.

" Screening of rubbish pit with rambler roses 2 G.

6 B 11/2/10 Laying out of grounds - Open Villa (J.) Divr. II

" " " Seeds - Stewart & Co., Edinburgh - estimate £20 11 G.

" " " Plants and young trees - J. Service & Sons, Maxwelltown £18 11 G.

" " " Iron fence - Oakfield - R. Armstrong - £11:2/9. 11 G.

10 " 11/3/10 Grounds - Remit to Gardens Sub Committee

" " " Extent of C. of W.'s garden may be reduced.

20 B. 13/5/10 State of shrubberies.

30 B. 21/10/10. Purchase of manures and sprayer 84 G.

43 " 11/11/10 2600 young apple trees and 200 plum trees purchased.

45 G. 102 G. - formation of orchard.

41 B. 23/12/10. Grafting old fruit trees.

" " " Powers to Gardens Sub Com: to extend - present orchard to be taken in and north end of garden near Low Lodge. 102 G.

" " Main walk from Low Lodge - stubbing out trees &c along. - Remit Sub Com:

" " " Head Gardener's Report on various gardens - remit House Sub Com: 102 G.

" " " Seeds - remit do - powers - 103 G.

22 " 13/1/11 Supply of vegetables - instructions 114 G. 115 G. Stewards Report 115 G. 116 G.

14 G. Garden seeds 114 G. 55 B. 10/2/11 £27: 10/- 122 G.

13 G. 8/3/11 Gardener's House - drying green.

57 B. 10/3/11. Plants and Seeds - purchase approved.

63 " 21/4/11. Implements and seeds - remit to Sub Com: 141 G.

72 " 16/6/11 Continuation of wall and railing Glencaple Road to Oakfield 163 G. held over 72 B.

74 " 14/7/11 Bulbs - purchase of 168 G. 78 B.

168 G. 12/7/11 Vaporite - purchase of. 78 B.

177 G. 9/8/11. Sundries for garden sanctioned - £11:6/-

83 B. 8/9/11 Resignation of Thomas Young, Head Gardener 30 Sept. 1911. 186 G. Remit to Gardens Com: with Mr. Robinson Douglas duties, salary &c to be separated upon. 186 G. Present to late Gardener 83 B.

G H I J K L M N O P Q R S T U V W Y

Gardens, Cont.

186 G. 6/9/11. Dutch bulbs £7:18/-

86 B. 13/10/11. Head Gardener - duties salary &c. 195 G. applications remit Sub Com: House Com: to engage.

88 " " " Sundry planting.

Road metal - storage of.

Fencing round houses Div. I

Heavy iron fencing near Do. on main road removal of. to be replaced by low ornamental trellis iron fence when buildings near are finished.

205 G. 25/10/11 E. J. Loss appointed 206 G.

220 G Vines and currant bushes 94 B.

231 G. 800 black currant bushes.

105 B. 16/2/12 Planting &c. remit House Sub Com. - Powers. 244 G.

243 G. Flower & vegetable seeds, black currant &c. bushes - Stewart & Co., Edinb.

110 B. 15/3/12. Report (planting &c.) approved - Learmont £9:19/7

252 G. 16/2/12. Vacant space between west wall of Roseball garden and Glencaple Road - to be planted with American dog wood.

Vinery - painting of.

Planting apple and plum trees in Roseball gardens.

119 B. 10/5/12. Boiler in Crichton Hall greenhouse leaking badly - remit Works Sub Com: 121 B. No. 8 J. "Robin Hood" sectional £31:14

116 " " " Trees and shrubs on main walk - cleaning away of - Remit House Sub Com - Masy work.

121 . 14/6/12 Road metal and sand for garden paths.

308 G. Grounds - Fencing at Johnston House - delayed.

141 B. 27/12/12. Villa gardens - flower and ornamental gardening to be continued.

" " " Manures - purchase of - 336 G.

Outside gardens to be discontinued (See Villa gardens) remit to Gardens Com: Powers.

Arboretum - £10 for plants. 336 G.

336 G. 18/12/12 New glass houses &c. - Report by Head Gardener - remit Gardens Sub

141 B. 27/12/12 Do. not to be undertaken for 2 or 3 years

General Orders

3 B. 14/1/10 Works Dept: Estimates for building material & over £10 to be submitted thro Secy – progress of works to be periodically reported upon.

10 " 11/3/10 Garden grounds – Rent to gardens tab bom

38 " 21/10/10 P.S. Number of voluntary patients on register to be noted in his monthly statements

56 B. 10/2/11 Offers to be taken in future for timber and similar supplies

59 B. 10/3/11 All gates on hosp property to be opened at 6 a.m. on week days – closed at 8 p.m. all gates to be closed on Sundays 134 S.

103 " Furniture and furnishings renewals – fixed figure of £100 in estimate rescinded – actual figures to be entered.
P.S. to authorise expenditure in urgency to extent of £10 – 234 S.

108 " 15/2/12 Dogs – Directors permits required for keeping – P.S.
109 " authorised to grant permissions

116 B. Using grounds for public fetes or demonstrations

132 B 6/9/12 Dates of monthly and weekly meetings to be entered in minutes

139 " 15/11/12 Goods over £10 value of not under Contract – Requirement to be reported to Finance Committee 323 S.

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Groceries.

27 B. 15/7/10. Remit contracts - 59 G. 32 B. 69 G.
52 " 13/1/11 Supply of - 115 G.

Gladstone M.

49 B 23/12/10 Co-opted as Director

Gulleys.

113 B. 12/4/12 water traps.

Gray John.

35 G. 16/9/10 (8858) Claim by Repro. - responsibility for alleged loss of gold watch re disclaimed - 77 G.

Garrick, Robert, - Tailor.

17 B. 8/4/10. Gratuity to (k 10)

Miss Graham (9301)

92 B. 10/11/11 Wannahpeild to be retained 219 G. 75 B. (Extras)

Hannahfield House.

1 B. 11/3/10. Offer to renew Lease year from Whitsy 1910. £20.
Lease renewed for a year – present rent and conditions.
18 B. 8/4/10. Repairs on, to be made.
4 B. 21/10/10 Kit store. 8 q G.
9 B. 10/11/11. House to be retained. 94 B.
2 G. 8/5/12 Law agents to advise regarding obligation for repairs.
17 – 10/5/12. Condition of – Treasurer to intimate defects to War Office and to ask that house be put in proper condition.
15 B. 12/7/12 Repairs on – Treasurer to write W.O. – offer by C.R.I. to do work.
19 B. 16/8/12 Do Do to press Do – remit Wakes com:
30 G.
31
11 B. 6/9/12. Do War Office to put in hand immediately – remit Wakes sub com:

Holiday.

1 B. 21/4/11. Absence of P.S. – approved.

Hamilton, Captain Fleming –

to 97 B. Resignation as Wigtown County member.

House Stewards

272 G. 17/4/12. House not to be built for – existing arrangement (Mayfield) not to be disturbed

Herries, William (10131)

20 B 14/6/12 escape of 124 B. 12/7/12 found at Douglas, Lanarkshire, 4 July 1912.

2

Heating Apparatus.

125 B. 12/1/12 (duplicate) to be tried in Maxwell House.

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Estimates - (from E p. 5.)

122 B. 14/6/12 Conduit - covering steam pipes - J. Walker, Glasgow - £69:13/

125 - 12/7/12. 52 Hospital beds for Galloway House - Nesbet Evans & Co

@ 26/10 each.

299 G. 30/7/12 Steam coal - Sanquhar & Kirkconnel Collieries Ltd @ 13/- p. ton.

House coal - Baird & Co., Lugar, @ 14/- p. ton.

Oil cabinets - 5 - R. Armstrong @ £2 each.

131 B. 6/9/12. Crypt - repairs to windows - Oscar Paterson - £16.

308 G. 23 Cesspools - J. & R. Howie - £6:6:6

335 yards piping - Do. 11:16:9

£18 - 3 - 3

Gulley gratings &c. - Johnstone & Clark £12:13/-

Timber (soft) Muirhead & Sons £52:12/4

" (hard) Robinson Dunn & Co. £8:13/-

135 B. 11/10/12. Kirkhall House - E. L. Pittings £27:8/-

Do. Plaster and rough cast work - J. Robertson - £125:16/5.

142 B. 27/12/12. Calling & filling drains on farm - C. Maxwell 1/2 p. rood.

337 G. 18 tons cement - A. Edgar @ 42/6.

Sand for cricket pitch - Shankland & Co. @ 6/5 p. ton.

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Improvements. See also letter D.

Division I	First House	See D.	p. 2
" II	Male Hospital	" "	p. 3
" "	Closed Villa	" "	p. 4
" "	Female Hospital	" "	p. 3
" "	Open Villa	" "	p.
" III	Female Hospital	" "	p. 5
" "	Male "	" "	p. 6
Curling pond		See I.	p. 6
General		" I.	p. 6
Minor structural improvements		" I.	p. 6
Division I	Grierson Hall	See D.	p. 7
" III	Annandale House	" "	6
" "	Eskdale House	" "	6
Maryfield Lodge		See M.	" 2.
35 B. ✓ Farm buildings &c. – Claim by Plumber.		conceded	78 G.
Division III	Kirkcudbright House	See K.	p. 2.
	Wigtown House	" "	" "
128 B. 16/8/12 Carmont and Rutherford Houses –		See I.	p. " 8.

Insurance.

2 B. 13/5/10 New boiler. 63 B. 21/4/11. Steam boilers and heaters - remit Works Sub Com 143 G.
14 G. 10/5/11 Steam vessels - Factories Inspector, to be consulted.
119 B. 10/8/12. Of electric plant and boilers - remit - 121 B. Premium £63:10/-
121 B. Fire insurance on premises, furniture &c. - £196, 235.

Inspection.

5 B. 13/1/11 Mr. Commissioner Macpherson - 10th to 12th January - 55 B. 10/2/11. Report.
7 " 11/8/11 Report Mr. Comm. Marr - August. 82 B. P.S. to report on deaths in 2 Phthisical cases. 104 B. 16/2/12 Mr. Comm. Marr - January 1912.
125 " 10/7/12 Report by Mr. Comm. Marr - 13 & 14 June 1912.

Identification - of Directors.

5 B. 13/1/11 Metal discs to be provided 115 G.

Inventories.

23 G. 95 B.

Investment.

1 B 15/3/12 £5000 part of Reserve Fund. 114 Completion reported - also 266 G

Insurance.

104 B. 16/2/12. National Insurance Act. 1911 – Report by Physician Superintendent to be printed and circulated – Remit Finance Com: – Report.

122. 14/6/12. Letter from Mr. Scott Moncrieff – R.E. Asylum to accept Act
123. – C.R.I. to come under operation of Act – remit Special Com:

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Curling pond.

7/12 B. G. Balance £19.12/6 payment sanctioned

Hillhead Works.

13 G. 7 B Painters workshop finished.

Old stores buildings.

94 B. 22/12/11 removal of - use of old material. 232 G. 234 G.

106 " 16/2/12 Old lead &c. to be sold. 245 G.

Minor structural improvements.

10 B. 11/3/10 Plans &c. ordered - Estimates for materials G. 19. 21. 23

15 B. 18/3/10 Approved by Board cost £104:3/10 - also log-yard and Stick house

17 B. 8/4/10 Capt. Walker to order iron beams 34 G. 35 G.

Midpark.

90 B. 10/11/11 Lighting sluiceuse - remit Works Sub Com: 95 B.

Oakfield.

91 B. 10/11/4 repairs. drain 222 G. 95 B.

101 - 12/1/12 Repairing drain - cost £8:5/- 233 G.

Nittisdale House Verandahs.

9 B. 10/11/11 – repairs

Alanbank.

10 B. 12/1/12 Cottage – repairs cost £13: 8/6. 233 G.

21 G. Greenhouse – repairs – £10.

10 B. 16/2/12. Wash house and coal cellar – cost £28.

Farm Cottage.

tick No. B. 12/1/12 site recommended – to be a single cottage. approved – remit to Works Com.

Electric lighting.

232 G. Dynamo room steps.

Coal store extension.

10 B. 12/1/12 Remit Works Com: – powers – 232. 234 G.

10 . 16/2/12 cost about £150 – do "

8

New rain water drains for II and III Division buildings.
107 B. 16/2/12. Plan and report by Architects - probable cost £400 - remit Works Sub Com: - work by Institution staff.

Carmont and Rutherford Houses.
128 B. 16/8/12 Unused baths and W.C.'s.

Juvenile Temperance Union.

71 G. 8/5/12. permission to hold treat in grounds not granted. 116 B

Jeffrey, Dr.

19 B. 13/5/10. Thanks of Board for his attention.

Johnston House.

20 B. 13/5/10. Approaches to. G. 40c.

23 " 10/4/10 Do. to Stores - works connected with estimated cost £93:

49 G. (details) 52 G. Do (fence)

24 " " " Window, Steward's Office - sanctioned 52 G.

46 " 23/12/10. Closing interior access to mortuary and post mortem room

P.S. to report if communication found objectionable.

47 " " " Cold Storage plant - Works Com: to inspect and repo

- hot water pipes within building ordered.

Clerk of Works to pave road at new bakery.

" " " " Approach to Stores - beech hedge - instruction to cut down recalled. 102 G. 104 G.

52 " 13/1/11 Furnishings - remit House Com:

54 " 10/2/11 Medical Offices occupied - Furnishing of.

Access to - new road Hillhead to Fire Station - Remit House

Sub Com: - powers.

55 " " " Dispensary - wall fitting £23: 0/9. 122 G.

" " " " New bakery - temporary wooden gate hung. 130 G. 57 B. 10/3

124 G. Double entrance gate at approach to Stores £26: 15/-

125 B. 12/4/12. Railings for fields in front of - remit Works Com:

" " " Two large baths in upper storey - use to be found for.

141 " 27/12/12. Wood lining circular stair - remit Works Com: - Powers.

Johnston, John

142 B 27/12/12 Wages - (See staff)

339 G.

Kirkpatrick Nicholas.

4 11/5/10 transferred to parochial list.

Key (master)

5 B. 13/1/11 for new buildings.

Kirkcudbright and Wigtown Houses.

109 B 15/3/12 Report. Tenders opened by Chairman handed to Architects. Architects Report. 110 B. List of tenders accepted £22515:5/ – See Estimates.

110 " " Architects instructed – remit Works Com: to superintend &c. Mr. Flett to act as Clerk of Works – foreman mason extra allowance continued.

113 " 12/4/12 Estimates mason work (McIldowie) increased to £8657:9/7.
" plumber " (Swaddle) . . 3877:3/0½

271 G. 17/4/12 Architects recommend G. & R. Cousin for mason work.
272 G. 24/4/12. Copy of "random blocks" revised tenders. – 273 G.

118 B 10/5/12 Kind of stone – mason work – amended offer of J. Angus & Son, Edinburgh, (£926 0) accepted. Total accepted offers £23,373:1/5½ (exclusive of lighting building &c)

121 B. 14/6/12. Architects' fees to account:– Kirkcudbright House – £111:7:10
Wigtown House —— 186:16:7
298:4:5

110 B 15/3/12 Estimates for Heating – Mackenzie & Moncur – Kirkcudbright House £512
Wigtown House 512
£150 302 G. 1024

129 B. 16/8/12 Extra cost of excavations for foundations.

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Kirkcudbright Water Works

109 13 14/5/12 Report Letter stated by Chairman handed to Committee

Chairman Report 14/5/13 Tender accepted £22 [illegible]

Ex Estimates

110 " " Architect instructed [illegible]

Chairman Well to report on Clerk of Works [illegible]

Allowance recommended

113 " 12/5/12 Estimates [illegible] (Mill) [illegible] £2157 [illegible]

plants [illegible] (Chairman's Ltr) 3877 [illegible]

12-71 G. 12/5/12 [illegible]

72 " 12/5/12 [illegible] 273

1813 12/5/12 Rate of Power [illegible] Committee offer of [illegible]

[illegible] (£9260) recommended accepted offer

£22273: 1/6 [illegible] exclusive of lighting [illegible])

821 13 14/5/12 Architect's report [illegible] Kirkcudbright Water £111 [illegible]

Wigtown Water 184 [illegible]

110 13 [illegible] Estimate for [illegible] Kirkcudbright Water £ [illegible]

Wigtown Water [illegible]

129 13 14/5/12 Extra cost of [illegible] for foundations [illegible]

Laboratory.

4 B. 14/4/10 Motion for enquiry as to foreign establishments - to include Asylums.

5 " " Committee appointed to visit Asylums and Laboratories 15 G. 16 G. delay advertising vacant Fellowships.

8 " 11/2/10 Visit of inspection - Mr. H. S. Gladstone to join Committee. 15 G. 16 G.

13 B. 11/3/10. proposal that inspection be departed from - Notice by Capt. Walker that resolutions be rescinded - Special Meeting to be called for 18th March.

1 B. 18/3/10. Do. Resolved - number of Committee to be reduced to three - cost of tour limited to about £250 - Italy excluded from tour.

2 " 13/5/10 Special Committee's Report - preliminary - Expenses £258: 3/- Thanks to Mr. Gladstone for his assistance

22 " 10/6/10 Dr. Maloney commenced work at Institution - 1st June.

2 " " " Report by Committee - delay - Report circulated before July Meeting

2 " 15/7/10 Special Committee's Report presented - recommendation that Laboratory Scheme be carried out - Filling up of Fellowships suggested by Chairman - Report to be considered later at Special Meeting of Board - Board's thanks to Special Committee - 63 G. (Several Meetings) 31 B. to be considered September 1910 Meeting or at Special Meeting.
64 "

3 " 16/9/10 Dr. Maloney - first year of Fellowship expires on 30th Sept.

3 " " " - reappointed for another year and is to proceed to Munich.

3 " " " Report of Special Committee to be considered at Monthly Meeting - 21st October.

4 " 21/10/10 Dr. and recommendations considered.
P.S. to advertise vacant Fellowships.
Dr. to report on means of relief from administrative duties - to submit name of a dispenser - Remit to Special Com: to report as to apparatus observed abroad.

4 " 11/11/10. Special Committee's Report - P.S. to report - Special Com: to report. P.S. to look out for dispenser and to report.

46 " 23/12/10. Two vacant Fellowships to be re-advertised in 3 months.

48 " " " Application by Laboratory of Scottish Asylums for increased support - declined.

L M N O P Q R S T U V W X Y Z

Laboratory Con^d.

61 B. 21/4/11. Advertising two Fellowships in (1) Pathology and Bacteriology and (2) Pathology and Chemistry – approved.

66 " 12/5/11 Two Crichton Fellowships advertised.
Dr. Maloney – resignation from 30 June 1911 – accepted.

76 " 14/7/11. Physician Superintendent's Report – P.S. to advertise for Pathologist and Clinical Pathologist (single appointment) £250 a year &c. – Report held over till 11th August.

79 " 11/8/11 Physician Superintendent's Report.
1. Fellowships permanent appointments.
2. Name as hitherto.
3. Fellowship to be advertised.
4. Clinics and Polyclinics – establishment of – Special Com: to report as to steps.

81 " 8/9/11. Dr. John Cruickshanks, M.B. Ch.B. appointed Pathologist and clinical Pathologist at £250 p. annum with usual allowances or £50 a year in lieu of latter – as from 1 Nov. 1911.

89 " 10/11/11 Alterations & fittings, 90 B. 94 B. Limit £300

Laundry.

2 B. 15/9/10 Guards for wringers 59 G. not to be provided

9 B.

3 G. Fitting switch and fuses for motor.

1 G. B.) 16/8/12

Lead.

12 B. 14/6/12. Old, to sold. – £114 : 8/3.

Land duty

8 B. 8/9/11. Allanbank. – assessment for –

Lands Valuation. – Committee of Land Owners.

38 B. 15/11/12 Subscription of £15 payable by instalments.

M N O P Q R S T U V W Y Z

Lands Values Returns.

40 B. 21/10/10 Remit to Treasurer and Law Agents.

Lorries - (Motor)

78 B. 11/8/11 For Stores department. Remit - 177 G.

177 G. 9/8/11 Running cost.

185 G. 16/8/11 Cost and running expenses - purchase of an Albion 20 motor lorry recommended.

87 B. 13/10/11 20 cwt. motor lorry purchase sanctioned - 3 ton motor lorry purchase not approved meantime 199 G. 200 G.

207 G. 25/10/11 Albion 20 cwt. motor lorry purchased 91 B.
Do. drivers wages - 91. B. 105. delivery of - 243 hood fr. do.

208 " Halleys 3 ton motor lorry purchased 222 G. 224 G. 96.
252 to work for - hiring of - h.p. for - drivers wages.

96 B. 22/12/11. Committee to provide weighbridge and settle site.

107 B. 16/2/12. Records and Accounts - tabular monthly statements to be

111 B. kept - Motor Carriage Committee formed. 255 G.

110 B. 15/3/12. wages of drivers vs. 253 G.

111 " Report by Mr. Milne Home - W.O. subsidy scheme - 3 ton motor lorry to be registered - remit Motor Com. - cost of towing hooks W.O. pattern.
Halleys 3 ton motor lorry - delivery not accepted. sides not being detachable - remit Motor Vehicles Com: - powers. 114 B. delivery approved - balance £445 - to be paid

116 - 10/5/12 Fitting with mileometers - offers. 122 B. Smith's Mileometer £2

Lennox. Provost.

88 B. 13/10/11 Retirement of.

Letter of Obligation.

5 B. 10/2/11. revised form to be prepared by Treasurer and Law Agents - remit to Finance Com:- report 126 G. 60. B. 10/3/11. revised form - held over until April Meeting 135 G.

6 - 21/4/11. revised form - use sanctioned 146 G. 72 B 16/6/11 new form approved. 164 G.

7 - 11/8/11. Stamp duty - correspondence - 180 G. new form to be resubmitted to Law Agents. 189 G.

Lectern

90 B. 10/11/11 94 B.

Lunacy administration

111 B. 15/3/12. Report by Physician Superintendent on National Insurance Act 1911 - remit to Special Committee - report effect on Institution and staff and as to establishing Superannuation Scheme 256 G.
Lord Pentland's bill - objectionable provisions - deputation to Secretary of State - Chairman, Physician Superintendent and Treasurer

2-75 G. 8/5/12. Letter from Mr. Scott Moncrieff with copy of Sir C. Nicolson's Bill and copy Memo: by Scottish Div. of Medical Psychological Assoc. as to Lord Wolmer Bill - Memo: to be circulated.

119 B. 10/5/12 Mr. Irving, Mr. Lyon + Mr. Gladstone added to Committee.

138 " 15/11/12 The whole Board to form Committee with full powers - To meet 28 November.

143 " 27/12/12. Proceedings of Com: reported to Board - whole actings to date approved. including Sub Committee's Report

~~Sub Comm. 28 Nov~~

Meetings.

8 B. 11/2/10 Monthly - 8 April 1910.
3 " 16/9/10 Do - 21 October 1910.
4 " 11/11/10 Do 23 December 1910.
4 " " " of Standing Committees - in Treasurer's Office @ 1.30 p.m. - light refreshments to be provided.
5 B. 10/2/11. Monthly - 21 April 1911.
7 " 11/8/11. September - fixed for 8 September.
9 " 10/11/11 Annual General 22 December - December Monthly 22 Dec. - 11 a.m.
" 22/12/11. Hour of Monthly - fixed at 11.15 a.m.
12 " 12/7/12. September - fixed for 6 September.
132 B. 6/9/12. Dates of Monthly Meetings to be extend. See M. p. 5.

Mortuary.

3 B. 16/9/10 at Johnston House - two rooms to be used for p.m. examns - provision in crypt of Memorial Church for relatives seeing bodies of deceased patients - remit Watts Com: powers 79 G. 36 B.
1 " 16/6/11 Crypt.

Main entrance.

22 G. Report - 212 G. New Gate Lodge - Architects Report 223 G. 96 B.

Meals.

10 B. drinking vessels scarcity of at parochial patients meals.

Memorial Church.

43 B. 11/11/10. Mortuary in crypt – P.S. to report. 96 G.

47 " 23/12/10. Crypt furnishings – £14: 15/3. – 105 G.

113 " 12/4/12. Bases for pulpit and lectern – Report and design by Architects submitted.

131 " 6/9/12. Crypt – repairs to windows – Oscar Paterson – £16.

322 G. 6/11/12 Do – ventilation of finished.

Midpark – Lodge.

61 B. 21/4/11. additional bedrooms required – remit to Works Com: powers

63 . . . Do – plans – estimated cost £117: 5/3. sanction – remit Works Sub Com: 143 G.

90 B House – lighting staircase. 221 G. 95 B.

Maryfield.

67 B. 12/5/11 Offices at. 113 B. 12/4/12. Porch and wash house at Lodge – co £15 to £20 – remit Works Sub Com: powers. 116 B. material £10: 3/

301 G. 14/8/12 Porch and wash house finished – £26: 13/4.

Motor Cars.

22 B. 5/8/10 Repairs required on as Permit by G.

23 " 12/1/12 Monthly statement of mileage/7c. 105 B.

Motor lorry - See L.

17 B. 16/2/12 Records and accounts - tabular monthly statements to be kept.

Motor Carriage Committee formed. 111 B. 255 G.

23 G. running expenses for Quarter.

22 G. Motor lorry (Halley) work for during 1912 - to be lined with sheet iron - hood to be got - drivers wages (do. Albion motor)

16 B 10/5/12 Fitting with mileometers - offers. 122 B. Speedometer (Elliot) £5:10/-

19 B. 16/8/12 Insurance premium £32:3/6

Halley's 3 ton motor lorry reg.d under W.O. subsidy scheme of 1911 - enrolment of R. Elder in Special Reserve 302 G. situation to be kept vacant if he be called up for service - 303 G. towing hooks - 65/- See M. p. 6.

99 G. 14/8/12 Petrol - 300 galls @ 1/2½.

Maidenbower.

48 B. 23/12/10 Sale or let of - Colonel A. C. Dalyell's letter - remit to Finance Com: - Report. 53 B. 13/1/11 Offer to let.

47 " 12/5/11 Offices at. 71. B. Conversion into Cottages - District Com: to be consulted as to drainage arrangements - 163 G.

7 " 14/7/11. Plan of conversion into 4 cottages - cost £175 - remit Works Sub Com: powers.

17 G. 12/7/11 Do. Report - Sanitary Inspector - erection of piggeries scheme explained - sewage disposal - method approved. (piggeries 30 feet from cottages. - See below.

Maxwell, Captain Aymer

B. 23/12/10. Co-opted as Director.

Maidenbower.

7 B. 11/8/11. Conversion of £135:16/6 179 G. copper wire, cable and fittings - to be stored.

9 " 22/12/11. Inspections

12 " 11/10/12. Wash house and W.C. £35 - new material by: 19/8.

152 G. 10/5/11 Meteorology – Instructions.

" 106 B. 14/2/12 Moir – re-engaged.

Medical service and administration of the Institution.

76 B. 14/7/11 Report by Physician Superintendent considered –
Recommendation – Provision of accommodation to be accelerated – approved
Hannahfield – lease to be given up acquisition of seaside house or hill residence to be delayed – Held over
£25 and £100 rates of board for private patients in III and I Depts. be changed to £26 and £120 – Held over until 11th August.
Rearrangement of Medical Staff – held over until 11th August.
Dispenser – appointment discontinued – approved.

80 " 11/8/11 – appointment of Dispensary and Laboratory Assistant – confirm
General scheme of Patients accommodation – completion to be accelerated viz:- Steam conduit, balcony repairs, Brisbane Hall, removal of old Stores buildings
Maxwell and Galloway Houses
Erection of Kirkcudbright and Wigtown Houses.
Thirsom House – part removal of.
Spa House – approved in principle – remit Special Com to consider and report upon.
Hannahfield – lease to be given up.
Seaside house or hill residence – acquisition delayed.
Costly expenditure apart from General Scheme to be avoided – but no formal resolution passed.
£25 and £100 rates of board – change to £26 and £120 – temporary arrangements – remit Finance Com: – report.
Strength of Medical staff fixed.
Resident Crichton Fellow – in pathology and clinical pathology – appointment of approved.

Meetings. (See M. p. 1)

132 B 11/10/12. Of Committees on 6 November. 317 B.

132 " " Monthly - date fixed 27 Dec. 1912.

" " Annual General " " "

142 " 27/12/12 Monthly Meeting - 17 January 1913.

6

Map.

111 B. 15/3/12. – of Crichton Estate. 234 G. 255 G. 116. B. Clerk of Works to proceed.

Maxwell, W. W. J. (Jerrylee Banks)

143 B. 27/12/12 Elected a Director – 1912-1915.

Maxwell – Captain Aymer.

99 B. Appointment as Wigtown County member.

Maxwell – Mr. W. J. H.

143 B. Appointed Vice Chairman for 1912-13.

Motor Supplies.

122 B. 14/6/12 Mileometer (Smiths) Dunpris Motor Co. Ltd. – £2:2/-
Speedometer (Elliot) A. C. Penman. – 5:10/-

Motor Vehicles.

131 B. 6/9/12. Crank case of motor car – repaired.
Question of sale of Do. report by Vehicles Comm. 135 B.

135 " 11/10/12. Monthly Returns – House Steward to explain abnormal figures.

139 " 15/11/12. Do. Report. Insurance 317 G.

142 " 27/12/12. Do. Report – Hulley motor – time standing to be reported.

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Maps

111 B. 15/5/12. — of Kindle & Kale [illegible] 6. 14. 11. Clerk of Works to [illegible]

Maxwell Mr W. J. (Sample Books)

142 B. 2/8/12. Clerk & Director 1912–1915.

Maxwell, Captain Alymer

99 B. Appointed as W. [illegible] branch member.

Maxwell Mr W. J. H.

145 B. Appointed Hon. Treasurer for 1912–13

Motor Supplies

122 B. 14/5/12. Milometer (Smiths) Champion Motor Co. Ltd — £2 2/-

Speedometer (Ellis) Ch. & Penman — 5. 10/-

Motor Vehicles

131 B. 6/9/12. Crank case of motor car — repaired.

Question of sale of Do. report by Vehicles Comm. 135 B.

135 . 1/8/12 Monthly Returns — House Steward to explain abnormal [illegible] Expenses 217 [illegible]

139 . 1/8/12 Do. Report

142 . 2/8/12 Do. Report — Motor [illegible] time standing [illegible]

Repaired.

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Mc Whir, Robert.

10 B. Congratulations on gaining Morrison prize.

Mc Lellan, James.

106 B. 16/2/12. - died 3 February 1912. 247 G.

Mc Connell, Edward.

142 B. 27/12/12 wages - (See stuff) 339 G.

Planning of C.J. buildings.

B. 10/2/11. Treasurer's scheme considered – held over till March meeting 125 G.

" 10/3/11. Scheme adopted.

Name plates.

B. 14/6/12. On door of each store or workshop.

New buildings.

B. 12/7/12. positions for carving name and date of erection – remit Works Sub Com – Powers.

National Insurance Act 1911.

104 B. 16/2/12. Physician Superintendents Report.

125 " 12/7/12. Permission asked for Insurance lectures at C.J. – declined.

Nursing Staff.

B. 11/10/12 Increase required when new Houses opened.

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Netherwood.

64 B. 21/4/11. Proprietor's offer to sell - purchase declined.

237 G. March dyke - Mr Lyons Report on -

101 B Do Do approved

273 G. 116 B. 10/5/12. Purchase declined.

129 " 16/8/12 March dyke - balance of contract £24 - payment sanctioned.

131 " 6/9/12. Do £35 - Mr. Martin's share paid.

Oakfield.

2 B. 14/1/10 Repair offence. 2 G.

" B. 11/2/10 Fencing along roads cost £11:2/9.

1 B. 8/4/10. Hedge along Glencaple Road to be cut down to 18" - 33 G.

6 " 12/5/11. Offices at.

" 10/11/11 Repairs - drain 222 G. 95 B.

1 " 12/1/12 Repairing drain cost £8:5/- 233 G. 106 B.

Orders

General. See G

Offices.

6 B. 12/5/11 At Maidenbower, Maryfield, Allanbank and Oakfield. Committee to inspect.

Old Age Pensions Act 1909.

114 B 12/4/12 Memo: by Treasurer on ineligibility of residents in Asylums for benefit under the Act.

Oil cabinets.

126 B. 12/7/12. Specimens to be reported on to Sub Com: by House Steward.

300 G. 30/7/12. 5 Oil cabinets – R. Armstrong @ £2 each.

Pianos.

2 B 14/1/10 Estimate for tuning 2. G.

Policies.

B. 11/2/12 Laying out of grounds - Open Villa P.I. Divn. II - remit Gardens Sub Comm.
Roads within Policies - repair of - remit.

Parochial Patients.

B. 14/1/10. Accommodation in III Divn. to be for Parochial Patients only - motion by Mr. W. J. H. Maxwell discussed and withdrawn.

Physician Superintendent.

8. B. 8/9/11. holiday leave. 112 B. 130 B. 6/9/12. Leave of absence - 7 Sept to 7 Oct. 1912. granted - Dr. Jeffrey in charge.

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Pensions to staff.

4 B. 14/1/10 Remit to Finance Sub Com: Report 6 G. 8 B. Paying enough

12 B. 11/3/10. Finance Com: Report that no change should be made meantime in Board's practice approved G. 24.

329 G. (See Staff.)

Plans.

3 Block of Estate – printing delayed till houses named. 12 G.

4 G. Do. attention called to.

6 B. 22/12/11. Of Estate – Captain Walker's motion – not to be a plan in relief. Plan in sections ordered. 234 G. 255 G. 116 B.

Porch.

B. First house – west front, erection of recommended by V.D.

8/4/10

6 B. 16/9/10 Do – Works Com: to report to October meeting.

0 B. 21/10/10 Three designs to be got – cost not over £500. remit Works Sub. Com: 89 G.

3 " 11/11/10 Report by Sub Committee approved. 98 G.

8 " 23/12/10 Boulton & Paul to submit designs. 105 G.

6 G. 4/1/11 Measurements to Boulton & Paul.

3 G. Plans and designs. 56 B. Report. erection of deferred from – glass screens sanctioned for side entrance doors – remit Works Sub. Com: 133 G.

P. M. examinations.

31 B. 5/8/10 Each Assistant to do his own patients – fee for each exam: £1:1/-

57 " 10/3/11. above arrangement cancelled.

Painters.

43 B. 11/1/10 Temporary engagement of. 96 G.

Paints.

64 B. 21/4/11. W. Smith & Sons £113: 12/8. 145 G.

Prospectus.

55 B. 10/2/11. New Treasurer to prepare.

64 " 21/4/11. Fully illustrated issue delayed – plain revised prospectus to be prepared 146 G.

Pictures.

62 B. 21/4/11. in Board Room – removal to Johnston House. 68 B. 12/5/11 approved

81 " 8/9/11 Portraits of Directors in Do – photographing of – deferred.

Pique jackets.

67 B 12/5/11 P. S. Report approved.

117 B. Park Dobson & Co. Leith – name struck off list of contractors.

Power Station.

117 G. 4/1/11 Smoke consuming apparatus 117 G.

Painting - outside.

13 B. 12/4/12. Rotation of. 117. B.

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Reserve Fund. (Contd. from R. p. 2.)

236 G. Draft Report by Mr. Milne Home, with table of investments consider.
103 B. Committee's recommendations adopted – 234 proposal from Lennon land declined
107 B. 16/2/12. Balance to be invested by Committee.
111 " 15/3/12. Investment of £5000. 256 G. 266 G. 114 B. purchase re
Transfer of £/R – £5210: 3/3.
123 " 14/6/12. Investment of £169: 2/9.
129 " 16/8/12. £2400 Western Australia Government Stock – exchanged for
303 G. £2477: 10/. Queensland Government 3¾% Inscribed Stock – 194

Roads. (From R. p. 4.)

2 B. 21/4/11. – District Surveyor request Board to widen Glencaple Road at Artesian well Upper Lodge 140 G. – proposal declined. 143 G.

3 . . . New road – Hillhead House to Mid Tank sanctioned 140 G.

8 . . . R. A. Geddes – Reduced order for 1000 tons 2¼" road metal @ 5/4 p. ton. Orders of 19 April confirmed.

9 . 12/5/11. Johnston House and Crichton Hall – subject held over.

14 G. 10/5/11. New roads – metal for – Offers accepted.

" " . . . Do. haulage of do. 163 G. A. Edgar 1/5 p. ton.

13 G. 14/6/11. Do. Metal and tar – R. A. Geddes.

4 B. 14/7/11. Cement – tenders – 170 G.

13 " 12/4/12. Water gulley traps – position of. 116 B. replacement on main road.

17 " 10/5/12 Tar mixing with metal. – further supply of tar.

18 " 16/8/12. Flooding at Glencaple Road from C.I. grounds – complaint by County Surveyor – remit Works Com: 131. B. Cost £70 material 308 G.

34 " 11/10/12 New cross road between Galloway & Kirkcudbright Houses – Recommend new lines of roads – remitted Works Com: – powers and to report. 314 G

39 . 15/11/12. New roads between new buildings – II and III Depts – remit Works Com: 323 G.

12 . 27/12/12. Do. Do. 337 G

Reserve Fund.

6 B 22/12/11. Remit to examine securities.

13 B. 12/1/12 Special Com: Report: – Particulars as per specimen table of investments to be shown in future Annual Accounts –

£4000 over Last Triennial – interest to be raised to 3¾% from Whitsunday 1912 –

£5210:3/3 on D/R to be invested.

Reserve Fund – depreciation –

Staff Accident Insurance Fund – Proposal to increase to £1000 – 236 G

See R. page 4.

Retiring allowances.

18 B. 8/4/10 Late Dr. Rutherford's Repns. to receive full quarter's amount.
106 " 16/2/12. James McLellan late Coachman died 3 Nbry 1912. 247 G.

Reports. — Physician Superintendent's Monthly.

38 B. 21/10/10 Number of voluntary patients on registers to be noted in futu
Monthly statements.

57 " 10/3/11. Physician Superintendent's Monthly — Archd. Wightman — death of.
Scarlatina — outbreak of.
Diphtheric sore throats.
Staff changes:-
Dr. Rankine — resignation of — 1 April 1911. Board accepted.
Dr. Pearce — appointment recommended — " appointed
Dr. Chambers " " " "
Seaside lodgings — asking sanction to take — Board sanction
Minor structural alterations recommended — Hospitals Lodge
Midpark Lodge.

61 " 21/4/11. Staff changes:-
Miss Small, Assistant Matron, Midpark, resigned.
Miss E.R. Barnett — entered 7 April 1911.
Accident to parochial patient.
61 B. 78 B. Scarlatina — nurse attendant.
Midpark Lodge — additional bedroom req: required.
Crichton Fellowships — advertising two Fellowships in (1) Path. and Bacteriology and (2) Pathology and Chemistry.
Absence on holiday.

65 - 12/5/11 Accidents two -
Staff changes — Dr. Pearce resignation.
Dr. W. D. Chambers appointed as Second Physician.
Two Crichton Fellowships advertised.
Dr. Maloney — resignation from 30 June (accepted).
W. Richardson, Head Attendant, II and III Divn. salary increased from £80 to £90 p. annum from 17 May 1911. See under "W."

Reports. – Commissioners in Lunacy.

B. 11/2/10 Mr: Comm: Macpherson – 20 to 22 Janry 1910.

B. 21/10/10 Mr Comm: Marr. – 5 to 7 Sept. 1910.

See 55 B.

Report. – Annual –

B. 1908-9. revised

B. 13/1/11. 1909-10 inclusion of Special Committee's Report. 118 G.

12/1/12. 1910-11 – approved. (P.S.)

" 27/12/12 Directors Annual for 1912 (draft)

Reports. V.D.

94 B. 100 B. 104 B. Feby 1912 – 109 B. March 1912.

River –

B. 21/10/10. Embankment – repairs – remit. 88 G.

Right of way.

B 13/1/11 Sanction for altering levels of. 123 G. 8/2/11. Plan of bridge – Meeting with Landward Com: altering levels approved. 55 B 10/4/11. Gates at end of road to be altered – further report. 123 G.

Road – main.

B. 16/9/10 Line of new main road between II and III Divns – Remit – Report 82 B.

" 21/10/10. Instructions and remit Com: III.

" 11/11/10. Plan approved – 98 G. Works Sub: Com: to supervise.

" 13/1/11 Altering levels – remit. 123 G. 8/2/11. Meeting with Landward Comm: altering levels of right of way approved. –

" 10/2/11. Bridge across right of way – gates at end of road to be altered – further Report. 123 G. Meeting above. 133 G. Report. 82 B.

133 G. 8/3/11. Roadway at low bridge – repairs. 82 B See under D. p 2.

Recreation Hall.

3 B. 14/1/10 Consideration delayed. 5 G. 10 B.

190 G. 6/9/11. Short statement required contrasting British and Continental Asylums 84 B. Information regarding American Asylums should be got.

Research Laboratory.

5 B 14/1/10 See L.

Rutherford, Dr. James.

9 B. death of - Record and condolence - Memorial to.

18 B. 8/4/10 Memorial to - Remit. 25 B. 10/6/10 Lectern for Church - purchase sanctioned cost £120 or thereby. 54 G. (Com^n report) 72 G. (inscr.)

29 B. 15/7/10 Com^n report - Lectern design selected - £125. - Mrs Rutherford circumstances considered - Committee to report on subject further.

37 " 16/9/10 Report of Special Com^n - lectern approved - proposal that deceased's retiring allowance be paid to Executrix to 1 Nov. 1910 placed on Agenda for October meeting. 41 B. Payment of £800 to Executrix ordered 90 G.

90 G. 16/9/10 - Design of lectern - order given - inscription for. 43 B. Letter of thanks from Mrs R. Rutherford - 9.

Recreation 64 B. 21/4/11. Lectern inspected and approved. a/c £126 : 15/- passed 146

10 B. 11/3/10 Place of - for attendants.

24 " 10/6/10 Works Committee's report - matter delayed till pulling down Second House considered 50 G. Committee's Report.

Rugs and carpets -

126 B. 12/4/12 for Brickton Hall. 299 G. Mirzapore rugs 6/- p. sq. yard. 2 Wilton carpets @ £2

Road Roller.

22 B. 10/6/10 Account for £12 : 10/- passed 48 G.

Rosehall House.

B 11/3/10 uses for. 24 B. 50 G.

13/1/11 Garden - west wall - waste ground - remit House Sub Com. 55 B. 10/2/11 122 G. 62 B. 21/4/11. removal of trees approved 140 G.

15/3/12. Occupation of by married attendants - C. of W. to prepare Plan - remit Works Sub Com - Report. 252 G. inspected - condition bad - 253 G. P.A. to report.

14/6/12. Conversion into Attendants dwellings - plans and Report by Works Sub Com: fire places required in certain rooms - Remit Works Sub Com - Powers - 126 B. Conversion approved - 129 B. Rough cast and plaster work tenders. 30 G.

Rosehall Heading. See page 15 R

B. 13/5/10 Earth closet - end of byre - G. 41.

Rates.

16 B 8/4/10 C. of I Board - proposal to establish new rate of £36.

2 " 13/5/10 Introduction of £36 rate. 24 B. 10/6/10 sanctioned - subject to surplus accommodation being available 53 G. (Report)

8 B. 6/9/11. £25 rate raised to £26 per annum - operative in all cases from 1 August 1911. C. C. Fund to be debited with difference between two rates 189 G.

17 G. 6/9/11. Rates of patients in II Dept. and in Depts. I and III - proposal by Treasurer partly accepted, partly delayed.

Road metal.

2 B. 10/6/10 purchase of sanctioned 27 B. Haulage of 1/6 p. ton 61 G.

Remits

2 B 14/1/10	House Sub Committee	Quarterly Contracts	Powers
" " " "	Gardens Sub Committee	Sundries	Powers
		Oakfield – fence	Powers
3 B " "	Works Sub Committee	Farm Steading – metalling Court	Report
" " " "	Do	New Bakery – superviser	Powers
" " " "	Do	Divisional Kitchens II and superviser	Power
" " " "	Do	Closed Villa Male Div. Hospital Female Div. III	
		Plans and Specifications	Repo
" " " "	Do	Drainage – Accounts S.V.	Powers
4 B " "	Finance Sub Committee	Salaries – application for increase and Beveridge 6 S.	Repo
		Pensions to staff 6 S.	Repo
		Asylum Officers Superannuation	Repo
		Averaging income 6 years	Repo
		Stables Expenditure for 5½ years to 1 Nov 1909 – 6 S.	
		Directors Annual Report	Repo
		P.S. Report 6 S.	Repo
6 B. 11/2/10	Gardens Sub Committee	Laying out grounds – Open Villa (Female) Division II	Powe
" " " "	Works Committee	Roads within Policies – repairs	Repo

Powers.

Powers
Powers.

Report

Powers.

Powers.

Report

Powers.

Report
Report
Report.
Report

Report
Report.

Powers

Report

9 Remits Cont.

6 B	11/2/10	Works Sub Committee	Water Tank – Farm Steading
"	"	Finance Committee	C.C. Fund – revision of Rules
7	"	Works Sub Comm:	Estimates building materials
"	"	Do.	Cold Storage – removal of
7 B	"	Do with Provost Lennox	Crichton Steading Court – metalling surface of
7 B.	"	Works Committee	Plans – Closed Block Male Div. II Hospital Female Div. III
8 B.	"	Finance Sub Committee p. Convener	House Accounts
10	"	11/3/10 Works Committee	Minor structural improvements
"	"	Do.	Drainage of Cottages on Estate
"	"	Do. with Physician Superintendent	Rosehall House – uses for
"	"	Do Do	Recreation – place of for Male Attendants
11 B.	"	Gardens Sub Committee	Care of garden and grounds
"	"	Works Committee	Storageroom for patients clothing
"	"	Physician Superintendent	Patients meals – scarcity of drinking vessels
"	"	Farm Committee	Rosehall byre – vacant space near
"	"	Gardens Sub Committee	Rejection of plants

Report

Report.

Powers

Powers.

Powers

Procure plans &c and to Report.

Powers.

Report.

Report.

Do.

Do.

Powers

Report.

Enquire

Powers.

Powers.

Remits cont.

11 B.	11/3/10	Works Sub Committee	Removal of Cold Storage plant
12 " 24 G.	" " "	Works Committee	Heating arrangements of Female Hospital Division III and Blue Villa (Male) Division II.
12 B.	" " "	Works Sub Committee	Water supply to steam boiler at Steading G. 23.
"	" " "	Works Committee	Disconnection of old pipes from mains G. 23
15 B.	" "	Works Sub Committee with Prof Lennox	Engineer's Report on water supply, Artesian well, disconnection of old mains.
17 B	8/4/10	Finance Committee	Consider establishment of new £3 rate of board.
"	" " "	Works Committee	Porch - First House, West front - erection of Fire escape stair - removal of Skating pond for ladies - formation of
"	" " "	Special Committee	Supplies to Stores Department
34 G.	18/3/10	Works Sub Committee	Drainage of Cottages - Glencastle Road
		Do	Rachell House - uses for
18 B.	8/4/10	Special Committee - Chairman, Vice Chairman, Mr Robinson, Douglas, Mr Graham, Mr Chisson -	Memorial to late Dr Rutherford
34 G.	18/3/10	Sub remit Works Sub Committee	Water supply to boilers at Steading New water tank Water supply - Engineer's Report Old water pipes.

36 B. 14/9/10 To report to October Meeting.

Remits Cont.

20 B.	13/5/10	House Committee	Fire alarm - efficiency of
"	"	Do.	Bowling Green - Division III
"	"	Works Committee	Approaches to Johnston House
21	"	Colonel Dudgeon	House &c. Accounts
"	"	Works Committee	Rosehall House - uses for
		Do.	Provision of place of recreation for attendants
		Works Sub-Committee	Removal of Fire escape stair, west front, First House.
23 B.	10/6/10	Works Committee	Rebuild Offices, Clerk of Works house
"	"	Do.	New buildings - Contractors work
"	"	Do.	Drainage of Cottages
24	"	Works Sub Committee	Electric lighting - ventilation - Male Hospital Divn. II
25	"	Works Committee	Tenders for new buildings - Division II and III
27	" 15/7/10	House Sub Committee Provost Jennor, Col. Manners Wilkins and Capt. Walker	Grocery &c. Contracts
"	"	Farm Committee	Protection of farm and standing erection of Cottage 60 G. 70 G.
28	"	Works Committee	Female Hospital Divn. III and Closed Ki[illegible] Male Divn. II - superintend &c. during erection

Short 1323 found efficient.

Powers to make.

Powers.

Powers.

Report.

do

Report to Works Committee

Superintend.

Supervise.

Powers.

Powers.

Examine and report.

Powers. 59 G. 32 B.

Report.

Powers.

Remits Cont.

28 B. 15/7/10 – Works Sub Committee. Female Hospital Divs. III and Cited Villa (Mab) Divs. II – Select tender. p plumber work –

See under "Y."

Rosebank House.

109 B. 16/2/12. Consideration of use of – held over.

252 G. 16/2/12. Condition – 253 G. Physician Superintendent to report.

Roschall House (See p. 6)

135 B. 11/10/12. E. L. Pettings – £27:8/-

Plaster and rough cast work – J. Robertson, Dumfries – £123:16/5.

Summer residence.

8 B 14/3/10 Report as to Lannhall. 16 G. Report of 28/1/10 approved.

Seaside quarters.

0 B. Rockliffe. 57 B. 10/3/11. asking sanction to take.

04 B. 16/2/12 Do -

Skating pond.

7 B. 8/4/10 for Ladies - formation of recommended by V.D.

3 " 10/6/10 - Do - Works Com: to report 52 G. 27 B. work sanctioned

A. Scott's estimate £97: 10/- accepted. Remit to Works Com. 61 G. 71 G.

2 " work ordered.

7 " 10/3/11. Screened and fenced - Estimate £17: 6/9 131 G. 133 G.

3 " 21/4/11. Finished.

Subscriptions.

2 B. 14/1/10 Dumsare Coal Fund - discontinued. 2 G.

74 B. 14/7/11. £5:5/- to Dumfries Agricultural Society 169 G. 126.

131 " 6/9/12. To Nithsdale Agricultural Society - not to be renewed.

Smoking -

27 B. 15/7/10 in standing - See F. 60 G.

121 " 14/6/12 On premises - rule against to be enforced.

Smoke testing machine.

101 B. 12/1/12 Works Sub Com: to purchase 232 G.

Superannuation.

4 B. 14/1/10 Asylum Officers Act 1909 6 G. 8 B. Pensions ~~paying enough~~

329 G. (See Staff)

Scarlatina.

45 B. 23/12/10. Slight outbreak of. 57 B. 10/3/11. 61 B. 21/4/11 Nurse Atten

Staff.

4 B. 14/1/10 Salaries – application for increase – Davidson and Beveridge. 6 G.

8 " 11/2/10 Do Do – ~~paying enough~~

12 " 11/3/10 Do John Davidson C. of W., increase £220 to £240, with coal and garden produce G. 24.

16 B. 8/4/10. Dr. J. A. L. Wallace – resignation 19th April.
Dr. J. M. McKeand (locum tenens) 6 April to 9 Sept. @ £3:3/- weekly
Mr. Robert Cameron temporary Assistant in April (without pay)

30 " 5/8/10 Dr. Roger A. Rankin appointed Assistant Physician ~~from~~ 11 Oct. 1910 – Salary £150 p. ann.

54 " 16/9/10 Resignation of Dr. Perret – filling up of vacancy held over – locum tenens to be appointed at £3:3/- p. week with board &c.
P.S. – leave of absence – month from 1st Sept. – Dr. Jeffrey in charge

58 " 21/10/10 Dr. D. Maxwell Ross entered 1 October 1910 as locum tenens.
Dr. Perret resigned 11 October 1910.
Dr. R. A. Rankine, Assistant Physician entered on duty 11 October 1910.

62 " 11/11/10 Dr. D. Maxwell Ross left 11 November.
" " " Dr. F. H. Pearce engaged as locum tenens till 31 December at £3:3/- p. week – enters 11 November.
Miss Howden – Assistant Matron, Midpark, resigned 31 October.
Miss E. C. Small appointed from 1 November – salary £42 p. annum.

66 " 23/12/10 Dr. F. H. Pearce appointed Junior Medical Assistant for a year from 1st January 1911 – £150 per annum with board &c.
Mr. G. C. Dodds appointed Dispenser from 2 January 1911 @ £52 p. annum with board &c.

72 " 13/1/11 Changes in residence – enlargement of Church lodge 118 G.

73 " " " Application by House Steward – remit Finance Committee
" " " Physician Superintendent's salary – increased to £1250 per annum from 1st February 1911.

76 " 10/2/11. House Steward – maximum fixed £300 per annum – by biennial increases of £10 each from 1 November 1910 – 126 G.

87 " 10/3/11 Dr. Rankine – resignation of – 1 April 1911 – Board accepted.
Dr. Pearce – appointment recommended – Board appointed. from 1 April 1911 @ £150 p. annum with board quarters & laundry & £40 p. annum for p. [illegible]
Dr. Chambers Do Junior Asst. Physician Do from 1 April 1911 @ £150 p. annum with board, quarters and laundry

Staff Con^d

61 B. 21/4/11. Miss Small, Assistant Matron, Midpark, resigned.
Miss E. K. Barnett entered 7th April 1911.

66 " 12/5/11 Dr. Pearce – resignation accepted.
Dr. Walter D. Chambers appointed as Second Assistant Physician – £200 p. annum.
Dr. Maloney – resignation from 30 June – (accepted).
Two Crichton Fellowships advertised.
W. Richardson, Head Attendant, II and III D. salary increased £80 to £90 p. annum from 17 May 1911.

73 B. 14/7/11 Dr. R. A. Campbell, locum tenens from 27 June 1911 @ £3:3/ per diem
Dr. Hugh J. McCaw D. during holidays D.

81 " 8/9/11 Dr. John Cruickshanks, Pathologist and Clinical Pathologist – from 1 Nov. 1911 @ £250 with usual allowances or £50 a year in lieu of latter

85 " 13/10/11 Dr. McCaw, locum tenens, left 6 October 1911.
Dr. Roderick A. Campbell, appointed Junior Assistant Physician from 1st November 1911 – £150 p. annum.

205 G. 90 B. 25/10/11 E. J. Loss – Head Gardener – £100 p. ann. – 1 Dec. 1911. House and vegetables

213 " 10/11/11 James Flett appointed Clerk of Works – 1 Janry 1912 £200 rising by biennial increases of £10 to £300
92 B. approved.

223 G. 99 B. R. McWhir's salary
Miss McCulloch's "

93 B. 22/12/11 Staff emoluments – valuation of.

95 " . . . Staffing Clerk of Works Department

96 " . . . R. McWhir – salary £132 p. annum – meals, free house + vegetables – from 1 Janry 1912
Miss McCulloch – salary £100 p. ann. from 1 Janry 1912

100 " 12/1/12 Dr. P. M. Murray, Consulting Physician, died 9th November 191 – unnecessary to fill up appointment meantime.

113 " 12/4/12 G. Will, Farm Steward, increase from £170 to £180 from 20 April 1912.

115 " 10/5/12 Resignation of Miss Milne, Assistant Matron, II and III Divns
" " " Two Assistant Matrons II + III Depts. salary £50 each with board
" " " Engagement of locum tenens sanctioned. 120 B. Dr. Uniacke app

See V. Page 6.

Stables.

4 B 14/1/10 Expenditure for 5½ years to 1 Nov: 1909. 6 G.
8 B. 11/2/10 Do. Repairs to be brought up to 1 May and then reconsidered 14 G.
" " " Horse to be sent back to Croall. 14 G.
18 " 8/4/10 Second hand brake to be purchased - £42:10/-
" " Two old waggonettes to be sold - 36 G.
" Expenditure on Stables - Statement to be continued to 1st May.
21 B. 13/5/10 Committee requested to report.
24 " 10/6/10 System of hiring horses to be continued for another year - J.
Croall & Sons charge reduced to £75 per pair. 52 G. (Treasurer's statement) 52 G. (Mr. Lyon's report)
31 " 5/8/10 New set harness - purchase sanctioned.
36 " 16/9/10 Arrangement suggested for optional purchase of hired horses - to be taken up after March. 82 G.
61 G. Victoria to be purchased.
81 B. 8/9/11 Report as to vacancies on staff.
89 G. Heating 212 G. 90 B. acceptance of offer. 91 B. 221 G. 223 G.
75 B. 22/12/11 Do. estimated cost £24:5/10. remit Works Sub Com: Powers.
102 " 12/1/12. Do 234 G. 106 B. 254 G. £17:19/9
105 " 16/2/12 Reduction in staff
Victoria and landau inspected and condemned - new carriages to be purchased - report to Sub Com: with Mr. Lyon - to purchase 243 G.
113 " 12/4/12. Victoria £63 - landau £45. purchased
Old Victoria and landau sold for £28:5/-
132 " 6/9/12. Jobbing horses - remit to Finance Com: carriage and driving arrangements - Report. discontinuance of horse drawn vehicles
142 " 27/12/12. Report of Expenditure to 1 November - Remit Finance Com:

Stores supplies.

7 B Quarterly Contracts 11 G. 63 B. 21/4/11 Report.

11 " Drapery goods - Cousin's contract for cancelled G. 20.

35 " 16/9/10 Tea supply 77 G. 35 B.

Cheese - Provost Lennox & House Steward to procure new supply

- powers 77 G. 87 G.

39 " 21/10/10. Tea-supply of 87 G.

" " " Contracts - Remit to Sub. Com: - powers.

47 " 23/12/10. Flour - remit Sub Com: - powers. 103 G.

Sale of wines and spirits - Special Com: 103 G.

55 " 10/2/11. Arrangements of contracts reported. 122 G.

152 G. 10/5/11. Tea - Butter.

74 B. 14/7/11 Flour - report on inferior - 168 G.

Quarterly contracts - submit. 168 G. 78 B. 177 G.

86 " 13/10/11 P. Provost Lennox & Col. Witham to contract.

101 " 12/1/12 P. new clause - 231 G. See page 9.

Storage for patients clothing

10 B. 11/3/10. Remit to Works Com:

18 " 8/4/10. subject to be deputed from 35 G.

Stores department.

210 G. New regulations - 214 G. 92 B. approved.

126 B 12/7/12. Existing arrangements in Johnston House - continued meantime.

Entrance gate near boiler house - alterations.

336 G. statement of work.

141 B. do - approved.

Stocktaking

39 B 21/10/10. Annual - Valuators. 87 G. 134 B.

Sanitary Protection Association.

2 B. 11/3/10. Bartons' Account - Offer to pay under deduction of £45: 10/3 - Other accounts in full G. 24. 20 B. 13/5/10. Balance of Contractors' claim to be paid in full G. 40?

Sanitary works - First House -

20 B. 13/5/10 Balance of Contractors claim to be paid in full G. 40?

Stores buildings.

52 B. 13/1/11 Removal of old - remit Works Com: 117 G.

17 G. Old material only usable as common rubble.

57 B. 13/10/11 Extension of - remit Works Com: report - 196 G. 212 G. Report.

70 B. access - 91 B. Clerk of Works no change - grounds and other premises to be utilised

102 B. 12/1/12 removal of old - probable cost £133: 17/4 - use of material - Sub Com's. Report approved. 232 G. 234 G. 245 G. 106 B.

Spirits 102 B - good mills estimated 300 tons - 114 B - Stores and midnight filling - extension of - Remit Works Com: See S. p. 12.

52 B. 10/2/11. Transfer from bond. 122 G.

30 G. Report.

57 B. 10/3/11 in bond - sale of - Special Com: 130 G.

4 . 21/4/11. Sale of surplus stock of whiskies 146 G.

Shed.

35 B. 16/9/10 Moveable iron - for mixing stones with tar in wet weather
- erection sanctioned - Remit Provost Lennox - Powers.

Storage Contract with G. & J. W. Raeburn, Ltd.

36 B. 16/9/10. to be terminated at 31 October, 77 G.

Securities.

236 G. Mr. Milne-Home submits draft model Report - subject of depreciation to be considered end of current year - 103 B. Committee's recommendation approved

256 G. Proposal for loan on land declined

Stoneware.

105 B. 16/2/12 Contracts.

Storage Battery.

36 B. 16/9/10 Glass slabs cost £12 beneath cells to replace wood bonds 80 G.

Steam conduit.

25 G. 8/2/11. Report and plan by Messrs Strain & Robertson.

9 B. 8/3/11. Estimate – from Power Station to Crichton Hall formed in concrete £654: 7/4. – remit Works Sub Com: powers 132 G. 133 G.

54 G. 10/5/11 Metal for. Portland cement for.

02 B. 12/1/12 Report of inspection – approved. 232 G. 234 G.

06 " 16/2/12. Johnstone & Clark – £210: 2/8 246 G.

22 " 14/6/12 Covering steam pipes – J. Walker, Glasgow. £69: 13/3.

35 " 11/10/12. Do. Do. – £7 additional to be offered to him. 316 G.

Steam boilers and heaters.

3 B. 21/4/11. Insurance of – remit Works Sub Com – 143 G.

7 " 12/5/11. Heaters &c. – insurance of to lie over 154 G.

Service – Conditions of – See Staff

Stores and industrial buildings.

113 B. Approval Thomson's report. 272 B. Pillars at entrance near chimney stalk - double gate on this main approach

117 B. 10/6/12 Yard and approaches - alterations - report, cost £673: 4/- - New house for Clerk of Works, limit of cost £800 - remit to Works Com: - powers.

121. B. 14/6/12. Report by Mr. Milner Home and Mr. Gladstone - discussion - Remit to Works Com: to proceed recalled - Works Sub Com: to examine whole subject and to report.

121 " " Old land sold from old stores buildings - £114: 8/3.

126 " 12/7/12. Road from entrance to be formed as on plan - Clerk of Works garden enclosed with wooden fence - position of present sheds and woodyard to be shifted.

Large entrance gate at present approach from Bankend road to Stores buildings to be removed - small side gate to be retained.

Tail drains.

8 B. 8/4/10 C. of W. to report 35 G.

0 " 13/5/10. Works Sub: Com: Report approved – drains now in order. G 40a. 43.

Tank.

20 B. 13/5/10 Farm standing tank – enlargement of G. 40a. 43. B. 23 pipe under standing walls 52 G.

" " Tank near Coal Store – formation of departed from G. 40a. 43.

Trespass.

7 B. 15/7/10. Farm – See F. 60 G.

Typewriting machine.

20 G. 20/12/11 – 94 B. 231 G.

16 B. 10/5/12. for Physician Superintendent's Office.

2

Tinned Meats.

23 B. 10/6/10 Prohibition to purchase of 22/6/06 removed 48 G.

Tea.

35 B. 16/4/10. Supply. 77 G. 35. 185 G. 83 B. purchase of.

110 " 15/3/12 Purchase - remit House Sub Com: 252 G.

113 " 12/4/12. Purchase of.

321 G. Do - Tenders to Special Committee.

Tar mixing shed.

60 B. 10/3/11. Gate and pillars - £6. 134 G. 63 B. 21/4/11 - Report - finishe
143 G.

141 B. Thorburn, Adam (See Staff.)

Todd, John. (No. 9737)

112 B. 12/4/12 accused of fire raising - Report by Physician Superintendent.

Timber.

17/B. 10/5/12. Park Dobson & Co. struck off list of Contractors.

Remits Contd (Brought from 3)

131 G. 8/3/11	Convener Farm Committee	Grass & clover seeds	Power.
59 B. 10/3/11	Works Sub Committee	Removal of steam conduit Power Station to Crichton Hall	Do
" " "	Do	Balconies – Poor House	Do
" " "	Do.	Screens Do	Do
" " "	Works Committee	Cottage at Steading – cost and site	Report
61 " 21/4/11	Do.	Alterations at Midfrank Lodge	Power
62 " " "	Works Sub Com:	Fencing, Bankend road and Attendants gardens. Fence – right of way road. Contractors delays in erecting new buildings	Power
63 " " "	House Sub Com:	Gardens – implements & seeds. 141 G.	Power
" " "	Farm Committee	March fence – Craigs.	Power
		Do. Netherwood removal of stone dyke between fields adjoining Netherwood.	Do
		Proposed plantation along Bankend road.	
X " " "	Works Committee	Tar mixing shed – painter	
63 " " "	Works Sub. Com:	Alterations at Midfrank Lodge, –	Power
" " "	Do.	Steam boilers & heaters – Infirmary –	Power
67. 12 5. 11	Farm Committee	Herd of swine – nuisance –	Report
	Farm – Convener and Mr. Irving	March fence – Craigs	Power
" " "	Works Committee	Offices at Maidenbower, Mayfield Allandbank & Oakfield –	Rep
68 " " "		Estimate for carriage of metal and cement – Roads	Power
" " "	Chairman	House and General Accounts	Do.
	Do and Mr. Lyon	Chamber of Agriculture – visit of	Do
" " "	Do and Mr. Irving	Arrears of Boards	Do
64 B.	Minutes adopted	Part Cleaning	

1 G		Mr. Lyon	Purchase of Victoria	
9 B.	12/5/11.	Works Sub Committee	Sketch plans, Kirkcudbright and Wigtown Houses.	Report.
11 ..	16/6/11	House Committee	Mortuary crypt.	Report.
14 ..	14/7/11	Physician Superintendent	Verandahs – heat within	Report.
..	..	Provost Lennox and Colonel Maxwell Witham	Quarterly Contracts for supplies.	Powers.
15 ..	..	Works Sub Committee	Maidenbower – conversion into 4 Cottages	Do.
..	..	Works Committee	Plans and Specifications Kirkcudbright & Wigtown Houses	Examine & Report.
18 .	11/8/11	House Sub Committee	Planting near Steading	Powers.
		Works Committee	Right of way – second bridge	Report.
..	..	Special Committee	Motor lorry for Stores department.	Report.
..	..	Works Committee	Glass screens – Crichton Hall.	Powers.
19 ..		Provost Lennox	House and General Accounts	Powers.
20 .	11/8/11	Special Committee (Chairman (convener) Mr. Irving, Mr. Gladstone.	Clinics and Polyclinics – establishment of.	Report.
..	..	Do.	Erection of Spa House	Report.
..	..	Finance Committee	Change of £25 and £100 rates of board to £26 and £120	Report.
2 B.	8/9/11.	Works Sub Com:	Crichton Hall Balconies – sliding glass door	
		House Sub: Com:	Right of way bridge – planting along right of way road.	
		Do.	Fence at back of Nithsdale House – setting back of.	
		Works Committee	New road – Johnstone House to Browne House – fencing & planting	
		Works Sub Com:	Eskdale and Annandale Houses – fencing grounds	
		Gardens Sub Com:	Planting near Steading.	Powers
		Special Com: (Lorry) (Mr. Lyon added to Committee)	Coal carting Contract. Weighing coal or other heavy goods. Motor lorry for coal and do	

83 B	8/9/11.	Gardens Sub Com: + Mr Robinson Douglas	Duties, salary &c of Head Gardener.	Report
87 196 G.	" "	Works Committee Special Com: with Mr Swing	Memorial plate – late Mr John Davidson.	Power
		Finance Committee	Present to Mrs Davidson	Report
84	" . . .	Works Committee	Office of Clerk of Works, duties, salary &c	Do
86 B	13/10/11	Works Sub Com:	Radiators, Crichton Hall balconies	Power
. . . .		Works Committee	Nithsdale House – verandah roof –	Power
			Crichton Hall – entrance hall and waiting room – redecorat[illegible] glass screen low north corridor	Power
			Offices at Stables – heating of –	Report
			Laundry – defects in apparatus	Do
. . . .		House Committee	Head Gardener – engagement of	
. . . .		House Sub Com:	Do. applications	Report
. . . .		Provost Lennox + Col. Maxwell Witham, (Provost Lennox Convener, are a quorum)	Stores Supplies – Contract for	Power
		Works Sub Committee	Dry rot in Mid East Gallery – Crichton Hall	Do
87 196 G.	" . .	Works Committee	Extension of Stores buildings	Report
87 B 162	13/10/11 12/11/12	Special Committee Mr Johnson Ferguson – 2 sites Mr McIlwraith, Convener – 234 G.	Weigh bridge – cost and sites	Report Water
91 B	10/11/11	Do	Do – powers to purchase	
" "		Works Committee	Do Do	Power
90		Works Sub Committee	Kirkendbright and Wigtown Houses –	Report
91	"	Works Committee	Heating of Stables	
89	" 10/11/11	Chairman, Physician Superintendent + Treasurer	Laboratory alterations + fittings	Power
" 223 G.		Finance Committee	R. McWhir's salary	Report 102

90 B	10/11/11	Works Sub Committee	Midpark – lighting staircase	Report.
91 "	"	Works Committee	Access alterations	Powers.
"220 G.			New Lodge – alterations on main entrance	Report
92 B.		Finance Sub Committee	Sundries and Accounts, Arrears &c.	Powers.
23 G.		Special Committee Mr. Maxwell, Mr. Gladstone	Revise list of beneficiaries on	
23 G		Mr. Irving	Charitable Fund	
23 B.	22/12/11	Special Committee Chairman, Treasurer Physician Superintendent	Staff emoluments – Valuation of.	Powers.
24 B.	. .	Works Committee	Old stores buildings – removal of	Powers
			Do. use of old material	Report.
25 B	. . .	Farm Committee	Site of Farm Cottage	Report.
		Works Sub Committee	Kirkandbright and Wigtown Houses – Offers for renting.	Powers.
		Chairman & Treasurer	Revise list of Contractors for do	Powers.
	. . . .	Works Committee	Staffing of Clerk of Works department.	
	. . .	Works Sub Committee	Heating of Stables.	Powers.
26	. . .	Works Committee	Plan of Estate.	
27	. . .	Special Committee Chairman, Vice Chairman, Mr. Gladstone, Mr. Milnsthone	Reserve Fund Securities	Examine
26	. . .	Works Committee	Alterations on roads &c. Stores buildings	Powers.
30 B	12/1/12	House Committee	Crichton Hall decoration, – dining hall &c.	Report.
	. .	Works Committee	Crichton Hall – mess room.	Do.
	. .	Do.	Laundry equipment.	Do.
	. .	House Sub Committee	Roschall garden – grounds.	Powers.
	. .	Farm Committee	Piggeries – ventilation.	Powers.
31	. .	House Sub Committee	quarterly contracts	Powers
	. .	Do.	Greenhouse at Allanbank	Powers
	. .	Do.	Trees for plantation Field No. 19	Do.
	. .	Works Committee	Farm Cottage – Plan.	Report.
	. .	Works Sub Committee	Smoke testing machine	Powers.
12	. .	Works Committee	Coal store – extension of	Do.

102 B. 12/1/12.	Works Committee	Crichton Hall - vases to be replaced to be examined yearly -	
	Do.	Works department - staffing of	
105 " 16/2/12	House Sub Committee and Mr Lyon.	New carriages - purchase	
" " "	House Sub Committee	Planting &c.	
104 " " "	Finance Committee	National Insurance Act 1911 Asylum Officers Superannuation Act 1909	
105 " "	Works Committee	Crichton Hall - designs for mess room &c.	
	Works Sub Committee	Farm Cottage - supervise -	
106 " "		Fuel Store extension - supervise	
		Allanbank Cottage - wash house and coal cellar (cost £28) supervise	
107 " "	Motor Carriage Committee Chairman - Mr Milligan-Hume (Convener) Mr Gladstone, Major Carruthers (3 a quorum)	Motor carriage department	
	Works Sub Committee	New rain water drains II and III Divisions	
107 " " "	Special Committee	Invest balance in D/R. - £5210:3/3	
109 " 15/3/12.	Works Sub Committee	Nithsdale House - back approach	
110 " " "	Do.	Division III - Kirkcudbright and Wigtown Houses - implement of offers.	
	Works Committee.	Do - supervise erection.	
" " "	House Sub Committee	Tea - purchase of -	
	Works Sub Committee	Farm Cottage - superintend erection	
" " "	Do.	Fresh water drains from buildings of Divns II and III	
111 " " "	Motor Vehicles Committee	Halleys 3 ton motor lorry - disconform to Specification	
" " "	Chairman (Convener) Vice Chairman (or nominees) Capt. Walker, Physician Superintendent and Treasurer (~~Convener~~)	Lunacy administration - National Insurance Act 1911 &c. - Superannuation Scheme	
119 B. 10/5/12	Mr Irving, Mr Lyon and Mr Gladstone added (three a quorum)		
253 L. 16/2/12	Convener, Farm Committee	Grass and clover seeds	

See under Y. page 2

Visiting Directors — Reports:—

B. 14/1/10 Mr. Irving.

B. 11/3/10. Mr. W. J. H. Maxwell — Cottages — drainage of — Rosehall — uses for
shrubberies — condition of.

Captain Walker:—

Strange room, patients clothing — Drinking vessels scarcity of

Rosehall byre — vacant space near — Crichton byre — temperature of.

" 13/5/10. Major Agnew & Major Carruthers — subjects reported on

Telephonic communication

Fire alarm

Administration Offices

Sanatorium

Bowling Green Div. III

Pump — Farm steading.

Shrubberies — crowded.

B. 10/6/10 Mr. Robinson Douglas — subjects.

Fire escape stair

Fire Extinguishers.

" 5/8/10 Mr. Irving — subjects

Farm Steading — "Overlooker's" house.

Piggeries — separation of pigs.

Mr. Mutopsion

Balconies — First House

Grounds — removal of evergreens

Artesian well — Road

Do. Handrail for tank.

Johnston House — position of mortuary.

" 16/9/10 Provost Lennox:—

Line of new main road between II and III Divns

Crossing right of way.

Moveable corrugated iron shed near Rosehall.

Walks in enclosed gardens (tar macadam)

" 21/10/10. Captain Walker:—

First House — further improvement of balconies.

Closed Villa (Female) Divn. II — bout too small — should be enlarged.

" " Attendants gardens — alterations on recommended.

2 Visiting Directors Con^td

46 B.23/12/10 Major Carruthers:-
Enlargement of Church Lodge.
Johnston House - closing interior access to mortuary and post-mortem room.

51 B. 13/1/11 Mr. Johnson-Ferguson - master key for all outside doors
" " " Mr Robinson Douglas -
Furnishings - Johnston House.
New Road - sanction for altering levels of right of way.
Male Hospital II Division - Steps into verandahs too narrow.

55 " 10/2/11. Mr. Gladstone -
Roadway main gateway - hump for motors.
Skating pond - screening and fencing of.
Gardener's house - screen for yard.
Cold storage room - step worn.
Prospectus of Institution - requires revision - should be made more attractive and periodically revised.

57 " 10/3/11. Mr. Milne Home and Captain Hamilton:-
Ground - east side of Crichton Standing - improvement of - remit.

61 " 21/4/11 Mr. Irving:-
Pique jackets for table d'hote attendants, Crichton Hall - ...
Wire fencing Bankend Road requires tightening &c. -
fencing of Attendants gardens - remit to Works Sub-com-...
Fence right of way road - to be of iron Hexagonal - approve
- remit Works Sub. Com: - powers.
Contractors delays in erecting new buildings - V.B.'s suggestions to be given effect to in future contracts.
Line of road Johnston House to Crichton Hall pegged out 140 G.

66 " 12/5/11 Provost Lennox and Mr. Lyon:-
Temporary field fence - new road - wire fence sanctioned.
Garden staff - instructions recommended - sanctioned.

94 B. 100 B. 104 B. 109 B.
121 " 14/6/12 Mr. Milne Home and Mr. Gladstone.
125 " 12/7/12 Mr. Irving and Mr. Hutchison.

Visiting Directors Cont.

118 B. 16/8/12. Captain Maxwell. Crichton Hall - improvement of back of building

120 B. 6/9/12. Provost Thomson.

124 " 11/10/12 Colonel Maxwell-Witham.

121 " 15/11/12. Colonel Agnew, Major Carruthers.

Valuation.

33 B. 5/8/10. Arrangement for 1910-11 with Assessor – approved – 71 G.
79 " 11/8/11. £550 reduction on Grierson House.

Vice-Chairman.

119 B. 10/5/12. To be placed on all Committees & Sub Com. of which Chairman a member – power (in latter's absence) to call meetings of Board or Committees.

Vegetables.

26 B. 15/7/10 Allowance of to Head Coachman & 33 B. plots of ground to be offered in lieu of and to Head Attendant McWhir in addition 71 G.

Ventilators. – Roof –

78 B. 11/8/11 wire mesh panels ordered £14. 179 G.

Verandahs.

B. 14/4/11 heat within. 77 B. 79 B. 179 G. 90 B. 200 p.

Villa gardens.

1 B. 27/12/12. Flower and ornamental gardening to be continued.

Staff – (Contd. from S p. 4.)

120 B. 14/6/12. Gratuities – Charge Nurse Macdonald – £20.
" Do Angus 15.

125 . 12/7/12. W. Richardson, Head Attendant, II and III Divns salary increased to £110 p. annum from 1 July 1912.
Miss Nora Prain, Assistant Matron, Do – £50 p annum with allow – from 1 August 1912.
Second vacancy for Assistant Matron – appointment delayed.
" " " Working hours of staff – to be placed on Agenda for November Meeting

127 . 16/8/12 Dr. R. A. Campbell Senior Assistant Physician left on 5 August.
128 . " – vacancy not to be filled until winter session.
" " " Dr. A. W. Mather appointed locum tenens from 6 August 1912 £3:3/- p. week.

127 . " Miss McCulloch, Matron, Crichton Hall, resignation – left
128 . . 15 August 1912 – additional month's salary.
128 . . Miss Julia L. Howden appointed do. as from 15 October 19 @ £84 p. annum with board &c.
Miss Norah Prain, Assistant Matron II and III Dept. – entered 3 August 1912.

133 . 11/10/12 Dr. A. W. Mather, locum tenens, left 1 October 1912.
Dr. Charles I. Tisdall appointed – £3:3/- p. week & allowance

136 . 15/11/12 Dr. Jeffrey – resignation 13 December 1912 – present 100 guineas and piece of silver. – 140 B. Letter of thanks.
Dr. Walter D. Chambers appointed Senior Head Assistant from 13 December 1912 – £250 p. annum.

141 . 27/12/12 Dr. John Murray Moyes appointed Second Assistant Physician from 15 January 1913 – £200 p. annum.
Dr. Charles John Tisdall, " Third do – 15 March 1913 @ £150 p. annum.
Dr. Thomas McM. Anderson locum tenens for Dr. Tisdall until 15 March @ £3:3/- p. week
Attendant Adam Thorburn – treatment in Dumfries & Galloway Infirmary

142 B. 27/12/12 Attendants Johnston & McConnell – salaries increased to maximum wage of £60 per annum from 1 December 1912.

See U. p. 1.

Water supply-

B. 11/2/10 Tank (new) Farm Steading

B. 11/3/10. Engineer's Report of 8 March submitted - To be printed and circulated - G.24

B. 15/3/10. D. remitted to Works Sub Comm

27 . 10/6/10 Deacons meter to be procured 52 G.

40 . 21/10/10. Further Report by Mr. N. B. Wilson - remit Works Sub Comm with Provost Lennox.

43 . 11/11/10. Engineer's Report - Deacon Meters - purchase of sanctioned - 97 G.

47 . 23/12/10 Purchase of Deacon meters - 104 G. small recording instrument for recording outside supplies.

7 G. 11/1/11 Accounts for meters - fee to Engineers

13 B. 21/4/11. Report extensive wastage of remedied - location of remaining leakage; supply to Ellangowan House tested and found moderate - Deacon Meters to be purchased and put in charge of Institution plumber 144 G.

Wigtown and Kirkcudbright Houses.
See K.

Works Department

7 B. Estimates - Remit 12 G. 13 G.

3 B. 14/1/10 Estimates for building material &c. exceeding £10 to be submitted through Secretary - progress of work to be periodically reported &c.

105 G. 21/12/10 List of supplies &c. sundrys.

47 " 23/12/10 Supply of material - estimates accepted.

134 G. 15/2/11 Timber for repairs.

63 B. 21/4/11. Material for works in progress - sanctioned 144 G.

83 " 8/9/11 Death of Mr. John Davidson, Clerk of Works - Memorial plate in Church - remit to Works Com: 87 Special Committee -

83 " 196 G. 199 G. 224 G. Present for Mrs. Davidson - remit to Finance Com: £150.

84 " 8/9/11 Clerk of Works - duties &c. of new - remit to Works Com: - temporary Clerk of Works.

86 " 13/10/11. Do. duties of - report upon Salary &c. lect to be made. Works Com: to report. 196 G. 200 G. Architect Clerk of Works to visit Maxwell House and Galloway House as temporary Clerk of Works.
John D. Moir, Assistant to Clerk of Works 196 G.

209 G. Applications - 212 G. lect. 213 G. James Flett appointed conditions 212 G. 92 B.

95 B. 22/12/11. Staffing of Works Department.
Purchase of surveying instruments, 102 B. 232 G. £22:7/9.

102 " 12/1/12 Staffing of - J. D. Moir's services dispensed with - extra allowance to foreman mason continued - Works Com:- further arrangements as to staffing 234 G. 106 B. J. D. Moir Assistant at 25/- p. week, 246 G.

106 " 16/2/12 Timber - estimate by Park Dobson &Co., Leith, £104: 5/8 2d.
Smoke testing machine - £11 - 246 G.

246 G. Surveying instruments - purchase approved.

110 B. 15/3/12 Apparatus - Purdy's valve reseating machine £12 - 254 G.

113 " 12/4/12 Faulty timber - Contractors to remove.

308 G. Timber (soft) - Muirhead & Sons - £52: 12/7
" (hard) Robinson Dunn &Co. 8: 13/-

Wages.

4 B. 10/6/10. Application by Second Coachman for increase of, declined 54 G.

6 " 15/7/10. Allowance of Vegetables to Head Coachman, Chauffeur, Engineer + Stoker 33 B. plots of ground to be offered in lieu of – and to Head Attendant Mr. Weir in addition 71 G.

29 G. (See Staff)

Wringing Machines.
27 B. 15/7/10 Guards for - not to be provided 59 G.

Wines and Spirits.
47 B. 23/12/10. Sale of - Special Com: 103 G. - loss through excessive allo

Weightman, Arch^d.
57 B. 10/3/11 Death of - grant of £100 to widow.
68 . 12/5/11. Pass book produced £100 Dumfries Savings Bank in name of Treasurer and House Steward.

Welsh, Attendant.
26 B. 15/7/10 Gratuity for meritorious conduct.

Weather reports.

6 B. 12/5/11 Instructions for improvement of.

Weighbridge.

57 G. Report estimates - 209 G. 91. B. subject reconsidered. 212 G. new recommendation - 224 G.

56 B. Ferry Committee to provide weighbridge and settle site.

56 B. 16/2/12. Estimates - W & J. Avery - £57 - accepted. County Inspector Wm. to report on.

62 G 15/3/12 Recommendations - space for turning lorry.

64 G. Clerk of Works' house.

Vegetable store.

26 B. 12/7/12. In open part of woodyard.

22 G 29 B. 16/8/12 Shed for.

00 G. 30/7/12. Sketch of position.

38 B 15/11/12. Tested.

No carts to pass over unless to be weighed.

23 G. 6/11/12 Small weighhouse finished.

Reports – Physician Superintendent's Monthly.

70 B. 16/6/11 Child born to female parochial patient. 73 B.
Vacancy on medical staff – locum tenens to be appoint
71 . . . . Mortuary crypt – remit – House Committee
Research Laboratory Scheme – Reports on.
Scottish Chamber of Agriculture – visit.
73 " 14/7/11. Child
Dr. R.A. Campbell locum tenens for Junior Medica
Assistant from 27 June @ £3:3/- p. week.
Dr. Hugh John McCaw, locum tenens during holia
as from 1 July at salary of £3:3/- p. week.
77 B 11/8/11 Bookcases – Browne House, Kilbrydale, Annandale & Eskdale Hous
Umbrella shelters for above houses & at Rutherford & Dudgeon
Verandahs – temperature of
81 " 8/9/11 Staff appointment – approved – appointed as from 1 Nov: 19
Dr. Cruickshanks to study in Laboratory for Scott
Asylums, Edinburgh, for 6 weeks from 1 November
85 " 13/10/11 Escape and discharge of patient.
Dr McCaw, locum tenens, left 6 October.
Appointment of Dr. R.A. Campbell, Junior Assistant
Physician from 1 Nov: 1911 – £150 p. annum.
Report on deaths of two phthisical patients.
Balconies at Crichton Hall
99–100 B. 12/1/12 Annual Report.
Dr. Murray's death.
104 B. 16/2/12 Summer quarters.
National Insurance Act &c (Report on.)
108 B. 15/3/12. Roschall House.
Rockmuir "
Dogs (stray)
120 " 14/6/12 William Herries, escape of.
£30 Miss Graham – arrangements for accommodation of.
Dr. John Unicke – locum tenens from 1 June 1912 at £4:4/-
p. week – approved.

Reports – Physician Superintendent's Monthly – Cont.

20 B 14/6/12. Resignations – Charge Nurse Macdonald, Carmunnock House, Gratuity £20.

Charge Nurse Margaret Angus, Crichton Hall, Gratuity £15.

14 " 12/7/12 Escapes – John Douglas, Eskdale House, on 5 July 1912

W. Herries found at Douglas, Lanarkshire 4 July 1912.

15 " " 52 Hospital beds for Galloway House, Nesbit Evans & Co. Birmingham @ 26/10 p. bedstead.

Permission asked for Insurance lectures at C.I. – declined.

W. Richardson, Head Attendant II and III Depts. – salary increased to £110 p. annum

Miss Nora Prain, Assistant Matron, do. – @ £50 p. annum with allowances from 1 August 1912.

Second vacancy for Assistant Matron – appointment delayed.

Staff – See No. 6.

329 G. 28/11/12 Conditions of service.

Scale of pay and regulations – 329 G. 331 G. (Retardation of increase 332 G. 334 G. 335 G.)

Scale drawn up (333 G.)

Allowances – 330 G. (Coal supply 332 G.) 334 G. 335 G.

Hours of employment and leave of absence – 330 G. 332 G. 334 G.

(Fire brigade arrangements 335 G.)

Ill health arrangements – 331 G. 141 B.

Pensions 331 G. (Sub Com. to report 331 G.) 332 G. 335 G.

2 Remits Cont^d (Brought from J page 8.)

113 B	12/4/12	Provost Thomson, Chairman & Co. Wilkie.	Contracts for Stores Supplies	To Com.	25 B. 12/4
"	"	" Works Sub Committee	Porch & washhouse at Maryfield Lodge – £15 & £20	Pow	
.	.	. . Works Committee	Storage of coal – ~~oil fuel~~	Rep	
114	"	" " Do	Extension of Stores buildings residence for Clerk of Works & House Steward.	Rep	
116	"	10/5/12 House Sub-Committee	Clearing away of trees main walk to Crichton Hall –	Pow	
"	"	" Provost Thomson	Purchase of butter and cheese	Do	
.	.	. . Motor Vehicles Committee	Fit mileometers &c	Do	
117	"	. . . Mr Kinning and Mr Milne Stone (or either)	House and general Accounts	Do	
"	"	. . Finance Committee	Monthly statement of Supplies & Stores	Com	
118	"	. . Works Committee	Alterations on industrial buildings in stores department &c	Pow	26
119	"	. . Do	site, size and character of C. of W.'s house Hannahfield House – defects.	Pow	26
		Works Sub Committee	Insurance of Boilers & E. L. Plant	Do	
119	"	. . Captain Maxwell	Tablet in memory of late Mr Davidson	Do	130
"	"	. . . Works Sub Committee	Repairs or replacement of boilers in Crichton Hall greenhouse.		
120	"	14/6/10. Do	Allanbank – Repairs.	Do	131
121	"	" " Do	Rosehall – conversion of – adjustment of plans – order work – lowering of ground round house. –	Powers	
122	"	" " Do	Stores and industrial buildings – proposed alterations – Clerk of Works house &c	Report	128
"	"	" Do	Coal store at Farm Steading – extension of –	Powers	128
123 B	"	" Do	Crichton Hall – scullery door – Architects objections	Report	129
"	"	" . . Special Committee (Lunacy Accommodation &c)	Conditions of service in Institution Report by Physician Superintendent –	Powers	

25 B.	12/9/12	House Committee	Two large baths in upper storey of Johnston House - use of -	Powers
"	"		Planting with cuttings at back of Browne House.	D.o
		Works Committee	Railings enclosing two fields - Johnston House.	D.o
			Duplicate heating apparatus to be tried in Maxwell House.	D.o
			Rutherford House - window in north west side to be forged into a door	D.o
			Alterations on entrance gate near boiler House.	D.o
			Weighbridge and steelyard - position of.	D.o
			Road from entrance near boiler house to stores buildings	D.o
			Clerks of Works garden - enclosing of.	
			Position of present sheds and woodyard - may be shifted.	D.o
			Removal of large entrance gate at approach from Bankend Road to stores buildings	Powers
			Side gate for access to clerk of Works House.	D.o
			Coal store at boiler house - new door and inside passage	D.o
16		Works Sub Committee	Allanbank - repairs - £41: 16/4.	D.o
			Carving names and date of erection on new houses - Blocks II and III	D.o
		Special Committee	Quarterly contracts - Coal contracts -	D.o
16	"	"	Purchase of rugs and carpets.	D.o
			File cabinets	D.o
30	6/9/12	Works Committee.	Coal supply - total requirements - provision in case of strikes &c.	Report.
"	"	"	Electricity generated at C.S. - cost p. unit.	D.o
31		Works Sub Committee	Hannahfield repairs.	
"	"	D.o	Farm Cottage - offers for plaster and cement work.	Powers.
		Motor Vehicles Committee	Sale of C.G.V. motor car.	Report.
		Finance Committee	Carriage and driving arrangements - discontinuance of horse drawn vehicles - procuring additional motor carriages.	Report.
28	16/9/12	Works Committee.	Flooding at Glencaple Road - complaint by County Surveyor.	Powers.
28		D.o	Crichton Hall - Recommendation as to treatment of back of building when stores buildings removed.	Powers
"	"	D.o	Improvements at Carmont and Rutherford Houses - unused baths and W.C.'s	Powers.
29	"	" D.o.	Hannahfield - repairs.	Powers.
"	"	Mr. Maxwell.	House and General Accounts - III Quarter 1911-12	Powers.

(To page 10. B.)

Remits Cont.

31 B. 5/8/10	Farm Committee	Separation of feeding pigs from breeding sows	
" "	Works Committee	Improvement of Balconies (or "cages") First House	
	Do	Artesian well - improvement of road	
" "	Do	Reservoir - provision of handrail	Do.
" "	Do	Johnston House - position of mortuary	Do.
32 " "	Special Committee (Mr Johnson Ferguson, Colonel Maxwell Wilkinson)	Motor car - repairs on	Powers
" " "	Works Sub Committee	Open Block Div. III claim by plumbers for extra price for brass fasteners	
35 " 16/9/10	House Sub Committee	Line of new main road between II and III Divisions	
" " "	Do	Walks in enclosed gardens - laying of with tar macadam.	
" " "	Provost Lennox	Moveable iron shed	Powers.
77 G.	Provost Lennox and House Steward	Year's supply of cheese	Powers.
35 B. 16/9/10	Farm Committee	Repair of march fence between Craigs & Maidenbower	Powers.
" " "	Works Committee	Balconies - First House - improvement of - Plans and Estimates	Report
	Sub Remit Works Sub Committee	Do	Do
36 B. "	Works Committee	Alterations in crypt of Memorial Church for Mortuary	Powers

Powers.

Short

Report.

do.

do.

Powers.

Powers.

Short.

Report.

Powers.

Powers.

Powers.

Report.

do

Powers.

Remits Cont.

36 B. 14/9/10	Works Committee	Emergency door into corridor outside Recreation Hall – to be opened	Powers
" " " "	Do.	"Overlookers" Cottage near Farm S. – plans of	Report
81 G. 17/8/10	Mr Irving	House Ts. Accounts III Quarter 1910	Powers
40 B. 21/10/10	Works Committee	Further improvement of Balcony suggested by Captain Walker	Report
39 " "	House Sub Committee	Closed Villa (Female) Division II – enlargement of court	Powers.
39 " "	Physician Superintendent	Attendants gardens – rearrangement of	Powers.
" " "	House Sub Committee	Contract for Supplies	Powers.
" " "	Works Sub Committee	New main road between Divns II and I	Powers.
" " " "	House Sub Committee	First House – enclosed garden walks beluid with tar macadam	Powers.
" " " "	Special Committee (Colonel Dudgeon, Mr Lyon, Provost Lennox, Col William & Mr Irving, Home – Col Dudgeon Convener, three a quorum)	Protection of River embankment	Powers.
40 " " "	Works Sub Committee	Architects Accounts.	Powers.
" " " "	Do.	Designs for Porch, First House	Powers.
" " " "	Do. (Provost Lennox added to Committee)	Engineer's Report – water supply	Report.
" " "	Treasurer and Law Agents	Purchase of Allantonk	Powers
" " " "	Do. Do.	Land Values Returns	do

Powers

Report.

Powers.

Report.

Powers.

Powers.

Powers.

Powers.

Powers.

Powers.

Powers.

Report.

Powers.

Remits Cont'd

41 B. 21/10/10 66 " 12/5/11	Special Committee Mr. Gladstone added – Chairman Convener.	Adaptability of furnishing & apparatus observed in foreign Asylums.	Rect.
43 B. 11/11/10.	Gardens Committee	Formation of Orchard.	Rect.
" " " "	Works Committee	Cottage Drainage Scheme Contract for material.	Cons.
" " " "	Chairman	Bakery – Contractors Accounts.	Cons.
44 " " "	Finance Committee	Annual Accounts List of Beneficiaries on C. C. Fund	Rect.
46 " 23/12/10	Works Committee	Pulling down of old stores buildings.	
	Do	Changes of residence of members of staff and enlargement of Church Lodge.	Report.
" " " "	House Committee	Identification of Directors.	Report.
47 " " "	House Sub Committee	Garden, Roseball, to be used for Orchard.	Rect.
" " " "	Do	Extension of Arboretum	Cons.
" " " "	Do	Main walk from Low Lodge – stubbing out trees &c. along	Cons.
" " " "	Do	Head Gardener's Report upon various gardens	Report.
" " " "	Do	Garden seeds for 1911	Cons.

Report. 66/B. 12/5/11 Com: asked to Report.

Short.

Powers.

Powers.

Report.

Report.

Report.

Short.

Powers.

Powers.

Report.

Powers.

Remits Con^td.

47 B. 23/12/10	Convener, Farm Committee	Shell lime	Powers
" " "	Works Sub Committee	Male Hospital II Divn	
" " "	Works Committee	Cold Storage plant	Do
48 " " "	Finance Committee	Maidenbower – sell or let	
" " " "	Do	Annual Report for 1910 Report by Special Committ. appointed to visit certain Asylums &c. to be publishe therewith	
52 " 13/1/11	House Committee	Johnston House furnishing	
" " "	Works Sub Committee	Steps Male Hospital II.	
" " "	Chairman and Treasurer	New road – alteration of Crossing of right of way.	Powers
	House Sub Committee	Arboretum – planting of	Powers.
" " " "	Provost Lennox & Col. Witham	Flour – groceries – quarterly	
" " "	House Sub Committee.	Coal Contract – quality of	
" " "	Do.	Waste ground – Rosehall	
" " " 116 S.	Farm Committee.	Cleaning and replanting	
" " " 116 S.	Do	March fence between Crichton and Netherwood – repairing	

Powers.

Project and report.

Do. 55 B. 10/2/11. Removal carried out

Report.

Revise.

Powers.

Powers.

Powers. 10/2/11. Interim Report.

Powers.

Powers.

Powers.

Powers.

Powers.

Powers.

Tobe and

Remits Cont.

52 B. 13/1/11 117 G.	Works Committee	Old stores buildings - removal Steam pipe and conduit - Power Station to First House Back entrance to Do.	Appt.
52 B. 13/1/11	Works Sub Committee	Church Lodge - enlargement of	Appt.
53 B. " "	Finance Committee	House Steward's application for increase	Report
54 " 10/2/11	House Sub Committee	Formation of new road - Hillhead to	Power
" " " "	Works Committee	Grierson Hall - pulling down of part - use of old building materials	Repo
55 " " "	Works Sub Committee.	Roadway - main gateway. Skating pond - screening and fencing Gardener's House - screen for yard. Cold storage room - worn steps.	Powe
123 G. 8/2/11.	Convener, Farm Committee.	Contracts for manures -	Power
55 B. 10/2/11.	Works Sub Committee.	Enlargement of Church Lodge.	Power
56 " " "	Finance Committee	Revised form of Letter of Obligation	Repor
126 G. "	Col. Dudgeon & Col. Witham	House and General Accounts.	Power
57 B. 10/3/11.	Works Committee	Additions - Brownhall Upper Lodge Midpark Lodge.	Power
" " "	House Sub Committee Farm Committee and Works Sub Committee	Ground east side, Crichton Street - improvement of -	Power
		See under "J"	

Report. 102B Conduit inspected Com: discharged
12/1/12

Report.

Report.

Powers.

Report.

Powers. 63 B. 21/4/11 Pond finished

Powers.

Powers.

Report.

Powers.

Powers.

Powers.

CRICHTON ROYAL INSTITUTION.

Minutes of Annual General Meeting of Directors, held at the Crichton Royal Institution, 10th December, 1909.

PRESENT—

Colonel Dudgeon, Mr W. J. H. Maxwell, Major Agnew, Major Carruthers, Mr Gladstone, Mr Graham Hutchison, Mr Irving, Provost Lennox, Mr W. J. Maxwell, Captain Walker.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from Mr Robinson-Douglas, Mr Lyon, and Captain Hamilton.

Minutes.

The minutes of last Annual General Meeting of the Board, held 18th December, 1908, of which printed copies had been circulated, were confirmed.

Annual Statement of Accounts.

The Treasurer submitted Accounts for the year 1908-9, with printed Abstract thereof, examined and certified by the Auditors, and Report by the latter thereon and on the operations of the year, resulting in balances at credit of Fixed Capital Account of £377,581 8s; at credit of Floating Capital Account of £29,822 4s 4d; at Credit of Reserve Fund of £35,000; and at credit of Staff Accident Insurance Fund of £150 19s 2d; making in all £442,554 11s 6d. The Treasurer explained the chief features of interest in the Annual Accounts and the Auditors' report, and Statement of results prepared by them were held as read. The Treasurer was instructed to have them circulated among the Directors, and to publish the usual Abstract of Accounts as in former years—and to lay the Accounts before the Board at their next Monthly Ordinary Meeting.

Charitable Fund—annual revision of.

Colonel Dudgeon reported that he had partially examined the list of beneficiaries upon the Crichton Charitable Fund, but that further enquiry is necessary in the cases of about twelve of these, and that he will be prepared to submit his full Report upon the subject at next Ordinary Meeting—to which the Board agreed.

Election of Chairman and Vice-Chairman of the Board.

The Meeting then proceeded to the election of a Chairman and Vice-Chairman of the Board, to hold office till next Annual General Meeting, as prescribed by section 13 (1) (2) of the Crichton Royal Institution Act, 1897, and it was unanimously resolved that Colonel Robert Francis Dudgeon of Cargen be re-elected Chairman, and Mr W. J. H. Maxwell of Munches, Vice-Chairman of the Board for the above term.

New Directors.

The term of office of Mr Hugh Steuart Gladstone and Mr W. J. Maxwell expiring at this Annual General Meeting, in terms of the Crichton Royal Institution Act, 1897, Section 7 (2), Mr John Hepburn Milne Home and Colonel Maxwell Witham, C.M.G., of Kirkconnel, were elected Directors in their stead, to hold office till the close of the third Annual General Meeting after their election (Crichton Royal Institution Act, 1897, Section 7 (2))—the Directors for the ensuing year appointed by the Board being Major Carruthers, Major Quentin Agnew, Mr Herbert C. Irving, Mr Milne Home, and Colonel Maxwell Witham.

Standing Committees.

The Conveners of the Standing Committees for the ensuing year were appointed as follows, viz.:—

Finance Committee, ...	Colonel Dudgeon.
House Committee, ...	Do.
Farm Committee, ...	Mr J. Stewart Lyon.
Works Committee, ...	Colonel Dudgeon.

Sub-Committee on Plans, &c.

The following five members were appointed a Sub-Committee on Plans, &c.:—Colonel Dudgeon, Major Agnew, Major Carruthers, Mr Irving, and Captain Walker. Colonel Dudgeon, Convener—three a quorum.

Finance Sub-Committee.

It was resolved that the Finance Committee shall be empowered to elect a Sub-Committee of their number to attend to business falling under their general remit of a formal, special, or urgent nature, for which it may not be expedient that all the members of the Board should be summoned—said Sub-Committee to act as a Stables Sub-Committee, and to report through the Finance Committee.

Robt F Dudgeon Ch:

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 14th January, 1910.

PRESENT—

Colonel Dudgeon, Mr W. J. H. Maxwell, The Right Honble. The Earl of Stair, Major Agnew, M.V.O., Major Carruthers, Mr Robinson-Douglas, Capt. Hamilton, Mr Hutchison, Mr Irving, Provost Lennox, Mr Lyon, Captain Walker, Colonel Maxwell Witham, C.M.G.

Colonel Dudgeon in the chair.

An apology for absence was submitted from Mr Milne Home.

The Treasurer submitted intimations from the County Clerks of the respective Counties, of the re-election on 15th ult. of Mr A. H. Johnstone-Douglas as Convener of the County of Dumfries; of Mr W. J. H. Maxwell on 21st ult. as Convener of the Stewartry of Kirkcudbright; and on same date of the Earl of Stair as Convener of the County of Wigtown; all of whom, in virtue of said election, are ex-officio Directors of the Institution. *Directors ex-officio.*

The Treasurer also submitted an intimation from the Clerk to Dumfries District Lunacy Board of the re-appointment on 29th ult. of Mr J. Stewart Lyon of Kirkmichael, as Chairman of that Board. *Directors' acceptance of office.*

Letters from Colonel Maxwell Witham, C.M.G., and Mr Milne Home, dated 12th and 14th ult., accepting appointment as Directors of the Institution, were laid before the Meeting.

The minutes of Monthly Ordinary Meeting of the Board and of their Annual General Meeting, held on 10th ultimo, of which printed copies had been circulated, were approved—the Treasurer being instructed to embody in the former the whole terms of the letter by the Duchess of Norfolk, dated 4th ult., declining the Directors' application for a site on Wardlaw. *Minutes.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the number of patients in the Institution on 1st instant being 832 (viz., private 485, parochial 347), at rates of board yielding £42,971 per annum. *Treasurer's Report.*

The Physician Superintendent's Report of this date was read. *Physician Superintendent's Report.*

A Report by Mr Irving, dated 14th ult., as Visiting Director for last month, was submitted. *Visiting Directors' Reports.*

Provost Lennox and Mr Lyon were appointed Visiting Directors for the ensuing month.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon, contained in the minutes aftermentioned, were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows:— *Monthly departmental Reports.*

House Committee, of 12th January. *Committee Reports.*

Remit to Sub-Committee to deal with Quarterly Contracts for Supplies, &c., confirmed. *(Quarterly Contracts.)*

Acceptance of estimate for tuning pianos for current year—confirmed. *(Estimate—tuning pianos.)*

Dunscore Coal Fund—subscription thereto to be discontinued. *(Dunscore Coal Fund.)*

Remits of the following subjects to Gardens Sub-Committee, with powers, confirmed, viz.:—

Garden seeds—estimates to be taken for supply. *(Garden seeds—estimates.)*

Screening of rubbish pit with rambler roses, &c. *(Screening rubbish pit.)*

Repair of fence round Oakfield. *(Fence—Oakfield.)*

Farm Committee, of 12th January.

(Centre Court at steading.)

As recommended by Committee, remit was made to Works Sub-Committee to examine and report as to laying of centre court at steading with broken metal.

(Bone grinding mill.)

Authority to purchase hand power mill for bone grinding, cost £6—confirmed.

("Milk Records"—quota of expense.)

Authority to pay quota of expenses of "Milk Records, 1909" Society, (£3 11s)—confirmed—the Treasurer to intimate that the Directors do not intend to continue their membership of the Society for the current year.

Works Committee, of 12th January.

The Committee's Minutes containing, inter alia, the resolutions and recommendations of their Sub-Committee of 10th, 15th, and 29th ult., having been read and considered, the Board approved thereof as follows:—

1. New Bakery.

(New Bakery.)

(Do.—Estimate for.)

The instructions of the Sub-Committee with reference to the priced schedules for the building, ventilation thereof, heightening of the chimney stalk, and acceptance of Messrs T. Melvin & Sons' estimate of £1074 11s 11d were approved and confirmed; and it was remitted to the Sub-Committee, with powers, to order the work to be proceeded with, to supervise it during execution, and to deal with all matters of detail which may arise during the course thereof.

2. Divisional Kitchens.

(Divisional kitchens.)

The Board approved the recommendation by the Committee that the alterations required upon the Closed Villa (Female), Division II., and on the Male Hospital, Division III., to suit them for the reception of the cooking plants presently in Johnston House and in the Open Block (Female), Division II., be carried out as per the plans laid before the Works Sub-Committee at their meeting on 29th ult., the estimated cost of these alterations being as then reported:—

Closed Villa (Female), Division II.,	...	£102 9	6
Male Hospital, Division III.,	... ...	221 2	6

duplication of the cooking plants not to be carried out in the meantime; and it was remitted to the Works Sub-Committee, with powers, to order the work to be proceeded with, to supervise it during execution, and to deal with all matters of detail which may arise during the course thereof.

(Slater work—Male Hospital, Division II.)

3. The Board approved the Committee's refusal of an allowance to the Contractor for Slater work, Male Hospital, Division II., on account of an alleged loss on value of nails used by a former contractor.

(Sites for new buildings.)

(Instructions to Architects.)

4. The Board considered the subject of selection of sites for a Closed Villa (Male) Division II., and of a Hospital for the female section of Division III., and having examined the Block plan submitted to Works Sub-Committee at their meeting on 29th ult., shewing proposed sites for these buildings, they approved thereof, instructed the Committee to procure plans and draft specifications of both buildings from the Architects, keeping in view when instructing them the limits of cost for each building specified in the Minutes of their Meeting of 22nd October, 1909; and to examine and report thereon to the Board at as early a date as possible with a probable estimate of cost.

(Recreation Hall.)

5. The Board also approved the recommendation by the Committee that at a future meeting they should consider the position to be occupied by the proposed Recreation Hall, if eventually to be erected.

(Sanitary Protection Association—Accounts.)

6. The remit to the Works Sub-Committee, with powers, to deal with the Accounts submitted by the Sanitary Protection Association was approved and confirmed.

(Report—estimates taken by Clerk of Works without authority.)

With reference to the report of expenditure for last month submitted to the Committee at their meeting on 12th inst., Mr Maxwell called attention to an irregularity which had occurred through the Clerk of Works having procured certain supplies of building material for which estimates had not been ordered by, or submitted to the Committee. The circumstances having been explained, the Board resolved that the attention of the Clerk of Works should be called to the general orders of 1st May, 1898, and 3rd March, 1899, requiring that estimates for all supplies to, or for work to be done for Works Department exceeding

£10 in value should be submitted to the Board or their Committees through the Secretary. They further resolved that when carrying out works sanctioned by the Board, his first duty shall be to submit to them through the Secretary a statement of labour to be employed and of supplies required for the carrying out of the work; also, that he shall submit in similar manner such periodical reports upon the progress of the work as may be ordered. *(Instructions for future guidance.)*

Finance Committee, of 12th January.

In accordance with the request of the Committee, the following Directors were appointed a Sub-Committee of Finance Committee to attend to business falling under their general remit contained in the Standing Orders of the Board of a formal, special, or urgent nature for which it may not be expedient that all the members of the Board should be summoned; the Sub-Committee to act also as a Stables Sub-Committee, viz.:—Colonel Dudgeon, Mr W. J. H. Maxwell, Mr Irving, Mr Lyon, Captain Walker—the Sub-Committee to elect their own Convener—three members to form a quorum. *(Finance—Sub-Committee of appointed.)* *(Stables Sub-Committee).*

The Committee's report on applications made for benefit of the Crichton Charitable Fund was submitted, and on their recommendation the Board resolved as follows:— Charitable Fund

To admit Mrs E. A. Smith (9878), Castle-Douglas, to the benefit of the Fund to the extent of £15 per annum as from 1st prox., thereby restricting the rate chargeable against her obligant to £10 per annum.

To admit Dr. William Gordon (10,099), Glencairn, and Miss Rose M. B. K. Howat (10,109), to the benefit of the Fund to the extent of £40 each, or half rate, as from the dates of their respective admissions to the Institution.

The Treasurer reported that he had not been able as yet to obtain full information regarding the circumstances of the obligant for Mrs Sharp (10,110)—the application was therefore allowed to lie over till next meeting.

The Annual Statement of Accounts of the Institution for year to 11th November last, with Auditors' report thereon, was laid before the Meeting. Annual Accounts.

It was remitted to the Finance Sub-Committee to consider the following subjects, and to report thereon to the Board:—

1. Applications for increase of salaries by Mr John Davidson and Mr James Beveridge. *(Applications for increase of salary.)*
2. Pensions to members of Staff. *(Pensions to staff.)*
3. Asylum Officers' Superannuation Act, 1909. *(Superannuation Act, 1909.)*
4. Averages of Income and Expenditure for the past six years, and other information connected with the Annual Statement of Accounts of the Institution. *(Averages of Income and Expenditure.)*
5. Statement of expenditure connected with Stables department for five and a half years to 1st November, 1909. *(Stables—expenditure.)*
6. Directors' Annual Report. *(Directors' Annual Report.)*
7. Physician Superintendent's Report. *(Physician Superintendent's Report.)*

In accordance with notice given, Major Agnew moved as follows:—

"That with a view to the efficient working of the recently established Crichton Research Laboratory, it is expedient that enquiry be made into the methods and working of similar establishments in the United Kingdom and on the Continent; and that a Committee of three Directors (one from each County) be appointed for the purpose, and to report to the Board." Research Laboratories—Enquiry into working of.

In moving as above, Major Agnew explained that though he had suggested that the number of the proposed Committee should be three, he would prefer that a larger Committee should be named; that he thought the enquiry should be concluded within a period of three weeks or thereby, and that on their return the Committee should present a full report to a future meeting of the Board. The motion, having been seconded by the Right Honble. the Earl of Stair, was supported by the Chairman, who recommended that the inspection should not be limited exclusively to establishments for Pyschological Research, but should include such Lunatic Asylums of note as the Committee might desire to visit, in order to inspect their arrangements or to obtain information which may be useful to the Committee entrusted with the revision of the rules and regulations of the Institution. Other Directors supported the motion, concurring generally in the views expressed by Major Agnew and the Chairman, and it was

Committee appointed.

unanimously resolved to approve the motion extended as indicated above, and that the following Directors be appointed members of the Committee, viz.: the Chairman and the Vice-Chairman of the Board, Mr Johnstone-Douglas, Captain Walker, Mr Irving, Major Agnew, and Captain Hamilton with the Physician Superintendent and the Secretary—the Chairman to be Convener. The date approximately fixed for the inspection was 4th April next, or as soon after Easter as may be practicable.

The Physician Superintendent was instructed to delay meantime advertising the two vacant Fellowships.

Accommodation for Parochial patients—and separation of paying and parochial patients.

Mr Maxwell moved, in terms of notice given, "That accommodation be provided in the houses of No. III. Division for Parochial patients only." He explained that he brought forward the above motion in consequence of observing that a classification of patients with reference to their occupation of buildings erected or to be erected at the Institution had been adopted by the Board and referred to from time to time in their minutes, differing from the frequently expressed principle of the Board that Parochial patients should be accommodated entirely apart from paying patients—which course had been taken without any motion having been tabled for setting aside the above principle and adopting a new one. The subject was fully discussed, and it was pointed out by the Chairman that it had not been found possible to carry the abstract principle referred to by Mr Maxwell into practice, as had been frequently shewn by the permissions given to the Medical Superintendents to depart from it; that the attainment of the principle is still impracticable, as it would require for its fulfilment the erection of a Fourth division of the Asylum, the advantages to be gained by which would be altogether incommensurate with its cost owing to the small number of the class of patients to be accommodated; that in arranging the scheme of accommodation sanctioned by the minutes of 10th September and 22nd October last, the Board had in view the carrying out of the above principle as far as practicable and expedient at the present time, as was shewn by their reserving the Closed Block (South) for the purpose of accommodating primarily male private patients (not requiring hospital treatment) paying the lowest rate of board, who belong almost exclusively to the social class from which the parochial patients are drawn, and who are only prevented from becoming parochial patients by the operation of the Board's Charitable Fund; and that it is intended by the Board that a similar course shall be followed in regard to the Female Section of Division III. The matter having been discussed, and approval expressed of the resolutions on the subject passed by the Board at their Meetings on 10th September and 22nd October last, Mr Maxwell stated that his purpose in bringing forward the motion having been served by the discussion which had taken place, he asked leave of the Meeting to withdraw it, which was granted.

Charitable Fund—revision of list of beneficiaries.

Colonel Dudgeon reported with reference to his revision of the list of beneficiaries on the Crichton Charitable Fund, that having made enquiry as to the circumstances of the cases reserved for further enquiry, he recommended re-appointment of all the beneficiaries presently upon the Fund, with the following exceptions, viz.:—

7280, Allan J. L. Sinclair, whose obligant being now in improved circumstances, will pay full rate (£40) from 1st February next.

9472, Rev. Joseph M'Cracken, who is an extern, and was granted the benefit of the full rate for one year only from 1st February, 1909.

9791, Jessie Lennox, whose obligant is unable to maintain her, and whose settlement is being enquired into with a view to her being struck off the list of private patients.

9936, Miss E. Bertie, whose case should be re-considered in six months, and whose re-appointment to the Fund should only be for that period.

Also that the following cases require further consideration—

1747, Mrs Nightingale.
2134, Nicholas Kirkpatrick.
6199, John Alston.

The above Report was approved—the cases of 7280, 9472, and 9791 to be removed from the list of beneficiaries; No. 9936 (E. Bertie) to be continued on the Fund for not more than six months from 1st February, 1910; the cases of 1747, 2134, 6199, to be further reported upon by Colonel Dudgeon, and all the remaining beneficiaries to be continued on the Fund for the year from 1st prox.

W. F. Dudgeon Col.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 11th February, 1910.

PRESENT—

Colonel Dudgeon, Mr W. J. H. Maxwell, Major Agnew, M.V.O., Major Carruthers, Mr Robinson-Douglas, Captain Hamilton, Mr Milne Home, Mr Irving, Provost Lennox, Mr Lyon, Colonel Maxwell Witham, C.M.G.

Colonel Dudgeon in the chair.

The minutes of Monthly Ordinary Meeting of the Board held on 14th ultimo, of which printed copies had been circulated, were approved. *Minutes.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the number of patients in the Institution on 1st instant being 832 (viz., private 488, parochial 344), at rates of board yielding £43,012 per annum. *Treasurer's Report.*

The Physician Superintendent's Report of this date was submitted. *Physician Superintendent's Report.*

A Report by Mr Lyon and Provost Lennox, dated 7th inst., as Visiting Directors for the past month was read, in which they called attention to the following points :— *Visiting Directors' Report.*

Laying out of grounds at Open Villa, Division III.

Bad condition of roads through the Institution grounds.

Recommendation that rain water be collected into new tank for use of boilers at Farm Steading.

The Report having been considered, the Board resolved—

To remit to the House Committee, through their Gardens Sub-Committee, the subject of laying out the grounds round the Open Villa, with powers. *(Grounds round Open Villa Div. III.)*

To remit to Works Committee the question of repair and improvement of roads through the Institution grounds for consideration and report to the Board. *(Repair of roads in Grounds.)*

To remit to Works Committee per their Sub-Committee to consider and report to the Board upon the Visiting Directors' recommendation that a new water tank be put in at the coal store, with a view to supplying therefrom the boilers at the Farm Steading. *(New water tank at coal store.)*

Mr W. J. H. Maxwell and Captain Walker were appointed Visiting Directors for the ensuing month. *Visiting Directors appointed.*

The Report by Mr Commissioner Macpherson of his inspection of the Institution on 20th, 21st, and 22nd ult., was read. The Meeting expressed their satisfaction with the terms of the Report, and instructed the Treasurer to have it printed and circulated amongst the Directors. *Report by Commissioner in Lunacy.*

In accordance with notice given Mr Maxwell moved "That it be remitted to the Finance Committee to report as to the system of making grants from the Charitable Fund of the Institution." In moving as above, Mr Maxwell pointed out that a long time had elapsed since the regulations according to which the Charitable Fund is at present administered had been framed, and that during recent years no fixed principle had been observed according to which the amount of grants therefrom should be regulated. The motion having been seconded by Mr Irving, was discussed, and it was ultimately resolved that the whole subject of administration of the fund and of revision of the present rules be remitted to the Finance Committee for consideration and report to a future meeting of the Board. *Grants from Charitable Fund—Motion by Mr Maxwell.*

Monthly departmental Reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon, contained in the minutes aftermentioned, were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows:—

Committee Reports.

House Committee and Farm Committee, of 9th February.

Reports as follows were approved:—

(Coal contract.) Instructions to Treasurer to write the Sanquhar and Kirkconnel Collieries, Ltd., that their contract for steam coal will be terminated if supply not made of quality conform to agreement—confirmed.

(Garden seeds.) Garden Seeds—Stewart & Co., Edinburgh, estimate accepted—£20.

(Garden plants and trees.) Garden plants and young trees—James Service & Sons, Maxwelltown, estimate accepted—£18.

(Fence at Oakfield.) Iron fence round Oakfield—Robert Armstrong, estimate accepted—£11 2s 9d—the fence to be erected with standards of new pattern submitted to the Board.

(Quarterly supplies.) Quarterly supplies—Contracts selected by Sub-Committee—approved.

(Manures.) Manures as per list in Farm Committee's Minutes—Thomas Biggar & Sons estimate accepted.

Works Committee, of 9th February.

Reports of above date were considered and were dealt with as follows:—

(Accounts for Sanitary works, First House.) Accounts for Sanitary Works, First House, checked and returned to Sanitary Protection Association unpaid—approved; and subject continued in hands of Sub-Committee.

(Estimates for materials for sundry works.) Estimates for materials required for sundry works sanctioned by Board—approved, and subject continued in hands of Sub-Committee, with powers to accept estimates and to order purchases, &c.

(Block plan of Estate.) Block plan of Estate—printing thereof delayed until scheme for naming houses be submitted to the Board—approved.

(Removal of Cold Storage Installation.) Removal of Cold Storage Installation to Johnston House—approved, with powers to Sub-Committee to accept estimates and to carry through the work.

(Laying of centre court of farm steading.) Laying of centre of Crichton Steading farm yard—Remit to Works Sub-Committee along with Provost Lennox, with powers, if determined to carry out the work.

There were laid before the Meeting Plans prepared by Messrs Sydney Mitchell & Wilson of proposed

Plans of new buildings.

Closed Block (Male), Division II.; and

Hospital (Female), Division III.,

which had been considered by the Works Committee on 9th inst., and by them remitted to their Sub-Committee for examination and report to this meeting. Colonel Dudgeon for the Sub-Committee reported that they had had a meeting, but that as the subject was important, and would require very careful consideration, they had not been able as yet to frame a report to the Board. He explained that the plans shewed provision of accommodation for 116 patients, viz.: in the Closed Block for 64, and in the Hospital for 52 patients; and that the cost of the former was estimated by the Architects at £8900, equal to £139 1s 3d per bed, and that of the latter £8730, equal to £167 17s 8d per bed, which estimated amounts were reducible by a probable sum of £1000 for each building in the event of the Board adopting alterations on the specifications as per lists submitted providing for the use of materials and of work of quality inferior to that of the four blocks recently erected.

The subject having been discussed, with special reference to the extent of accommodation shewn on the plans and the cost per bed, it was ultimately resolved to remit to the Works Committee to examine the plans and to decide what portion (if any) of the suggested reductions may be agreed to; to procure finished plans with such alterations thereon as they may find advisable; to order specifications to be prepared; to procure estimates from tradesmen; and to submit the whole to the Board at as early a date as possible, it being understood that while the Committee are not to be bound by the limits of the accommodation to be provided in the buildings or the cost thereof per bed per patient specified in the Board's Minutes of 22nd October last, the Board are not hereby committed to approval of any plans, specifications or estimates which the Committee may submit to them till these have been approved and agreed to at a future meeting.

Finance Committee, of 9th February.

Reports of above date were submitted, and were dealt with as follows :—

Report on yearly cost of stables for five and a half years to 1st November, 1909—resolved that no change be shall made in the meantime in the system of hiring horses, but that the Report be brought up to 1st May next, and be afterwards re-considered. *(Cost of stables—hire of horses.)*

Report that Accounts for the year 1908-9 with averages of expenditure for provisions, &c., had been laid before the Sub-Committee and examined, were approved. *(Accounts for 1908-9.)*

In accordance with the recommendation of the Committee, the Meeting admitted Mrs Sharp (10,110), Dumfries, to the benefit of the Charitable Fund to the extent of £12 10s or half rate, as from the date of her admission to the Institution. Charitable Fund.

Further information regarding the application in the case of the Rev. James M'Cracken (9472), Edinburgh, having been submitted, the Board resolved that the patient be rated at the usual rate for extern patients in Division II., viz., £52 per annum, and that he be admitted to the extern division of the Fund to the extent of £26 per annum or half rate, as from 1st inst.

The application in the case of Miss Elizabeth Milligan (10,114) was held over for further information.

Payment of annual allowance of £20 for Episcopal Church Choral Services—approved. *(Grant for Episcopal Church Choral services.)*

As recommended by the Committee, the Physician Superintendent was authorised to hand over two old prints of Friars Carse Mansion House to the new proprietor of the estate. *(Old prints of Friars Carse.)*

The remit to Finance Sub-Committee, per the Convener, to examine House and General Accounts for the first quarter of the current year, with powers to approve thereof and to authorise payment of the balance outstanding, was confirmed. *(Accounts, First quarter, 1909-10.)*

Report that applications for increase of salaries and of the subject of Pensions to members of staff had been held over for further consideration was approved, and Committee requested to report to an early meeting of the Board. *(Increase of salaries.) (Pensions.)*

Asylum Officers' Superannuation Act, 1909—Report approved. *(Superannuation Act, 1909.)*

Special Committee, of 28th January.

Patients Summer Residence—Report approved. *(Patients' Summer residence.)*

Special Committee, of 28th January and 9th February.

Laboratories and Asylum Inspection Committee, visit of inspection—Report approved. *Inspection of Research Laboratories.)*

The Board resolved that the Monthly Ordinary Meeting for April shall be held on 8th of that month as recommended ; the permission to Mr H. S. Gladstone to join the Committee on their tour of inspection was approved ; and arrangements for the inspection were left in hands of Committee. April Meeting.

Proofs of Annual Reports by the Directors and by the Physician Superintendent, both for the year 1909, were submitted ; the alterations on the former suggested by the Committee were approved, and the Treasurer was instructed to have them printed and circulated in the usual way. Annual Reports.

As instructed at last Monthly Meeting, Colonel Dudgeon reported with reference to the following beneficiaries of the Charitable Fund :— Charitable Fund—List of beneficiaries reported on.

1747, Mrs Nightingale—recommendation that in the special circumstances of the case, the present restriction of her board to £10 per annum be continued—rate to include clothing—accounts for extras to 1st inst. to be written off.

2134, Nicholas Kirkpatrick—recommendation that her name be struck off the Fund and that her parish of settlement be enquired for.

6199, John Alston—recommendation that a grant of £12 10s or half rate be made as from 1st current in the event of patient's relations agreeing to contribute an equal amount, failing which the patient to be placed upon the Parochial Board—arrears to 1st inst. or date of removal to be written off—same being irrecoverable.

The above recommendations were agreed to, and the Treasurer was instructed accordingly.

R. F. Dragon Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 11th March, 1910.

PRESENT—

Colonel Dudgeon, Major Agnew, M.V.O., Major Carruthers, Mr Robinson-Douglas, Mr Irving, Provost Lennox, Captain Walker, Colonel Maxwell Witham, C.M.G.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from Mr W. J. H. Maxwell, Mr Lyon, Captain Hamilton, and Mr Milne-Home.

Before proceeding with the business of the meeting, the Chairman made reference to the death of Dr. James Rutherford, late Medical Superintendent of the Institution, in the following terms :— Late Dr. James Rutherford.

"It is, I am sure, with feelings of deep and sincere regret that we have heard of the death of our late highly respected Medical Superintendent.

Surrounded as we are by so many and lasting tokens of his bold initiative and fearless enterprise, we see the marks of a strong individuality which will long remain impressed on this Institution. We can never forget his constant devotion to its welfare, his unwearied self sacrificing labour in adding to its attractions and extending its sphere of usefulness, nor the kindly heart and genial sympathy which endeared him personally to Directors, Staff, and Patients. On his lamented death we cordially adopt and apply the words used by the Commissioners in Lunacy on his retirement through failing health two years ago—"The loss to the Institution and to the cause of progressive lunacy administration in Scotland which his removal entails, can only be truly estimated by those who have watched his career and who are interested in the difficult problem of the care of the insane. He was a bold and original administrator, who never hesitated from motives of timidity or self-interest to introduce new and original methods of care and treatment which he considered to be of advantage to the insane as a class. At a time when the general provision for the housing of the insane in the Asylums of Scotland was not so liberal as it now is, he was one of those who by his example and action promoted a movement which resulted, ultimately, in a complete structural renovation of almost all the Institutions in the country."

It will always be with feelings of gratitude that we will contemplate his long association with us, and the strenuous exertions he put forth to raise our Institution to the great position it now occupies. As evidence of these feelings it may be thought fitting that we should place a tablet to his memory on the walls of the Crichton Church, with the erection of which he was so closely indentified.

With his sorrowing wife and family I know we all deeply sympathise, and I am confident it is your unanimous wish that we should record in our minutes and transmit to them the expression of our regard for his memory and of our cordial sympathy with them in their sorrow."

The Board concurring unanimously in the Chairman's remarks, instructed the Treasurer to embody them in a letter of condolence to be sent to Mrs Rutherford, and they resolved to take into consideration the propriety of erecting some suitable memorial to Dr. Rutherford's memory in the Crichton Church.

Minutes.

The minutes of Monthly Ordinary Meeting of the Board held on 11th ultimo, of which printed copies had been circulated, were approved.

Treasurer's Report.

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the number of patients in the Institution on 1st instant being 834 (viz., 490 private, 344 parochial), at rates of board yielding £42,921 per annum. 5

Physician Superintendent's Report.

The following subjects were noted in the Physician Superintendent's monthly report :—

Mr Robert M'Whir, Head Attendant—award to him of the Morrison prize for meritorious attendance on the insane.

Seaside Quarters—recommendation that same summer quarters at Rockliffe as last year be taken on similar terms. 10

Minor structural alterations recommended—

First House—direct access from wards to verandahs and Hospital gardens.

North and South Villas— Do., Do.

Closed Villa (Female), Division II.—enlargement of day-room by taking in two small adjacent rooms.

High Stables—Loghouse and Stickhouse—formation of. 15

With reference to the above the Board resolved—

(R. M'Whir—Morrison prize.)

1. To instruct the Treasurer to congratulate Mr M'Whir on his gaining the Morrison Prize, which they consider creditable both to himself and to the Institution.

(Seaside quarters at Rockliffe.)

2. To authorise the Physician Superintendent to take seaside quarters at Rockliffe as recommended by him, and in case the accommodation there should not be sufficient for the number of patients requiring a change, to sanction the taking of additional lodgings. 20

(Minor structural alterations.)

3. With reference to the minor structural alterations recommended, to instruct the Clerk of Works to submit to an early meeting of Works Committee plans shewing the necessary alterations which would be required on the above premises, with estimates of cost. The Works Committee to report thereon to a future meeting, with their recommendations. 25

Visiting Directors' Reports.

Reports by the Visiting Directors appointed at last meeting, were submitted as follows :—

By Mr Maxwell of Munches, dated 9th instant.

Cottages at Glencaple Road—The question of drainage of these cottages should be taken up at once, and the Works Committee be requested to make recommendations on the subject to next Board Meeting. 30

Rosehall—Suggestion that this house being practically unoccupied, the Board, with the Physician Superintendent, should consider to what use it can best be put—among the purposes suggested being that of a place of recreation for attendants, provision of which, either in Rosehall or in some more suitable place, he pressed upon the attention of the Board.

Shrubberies—Variety should be introduced to relieve dead monotony of borders along main drive—suggestion that a variety of flowering shrubs and large herbaceous plants should be introduced—plot in front of main entrance to First House an improvement—creepers recommended for walls of First and Second Houses. 35

By Captain Walker, dated 8th instant.

Open Villa, Division III.—deficiency in storage room for patients clothing—enquiry into matter by Works Committee recommended. 40

Meals—scarcity of vessels for drinking.

Rosehall Steading—turnip house finished and in use.

Vacant space between west gable and Rosehall garden wall in a filthy and neglected condition—space might be applied to some useful purpose. 45

Crichton Steading—temperature of byre very high.

The above Reports having been considered, the Board resolved—

Drainage—Cottages, Glencaple road.)

1. To remit to Works Committee to consider and report on drainage of cottages on Glencaple Road, with recommendations for its improvement.

(Rosehall House.)

2. To remit to same Committee, with the Physician Superintendent, to consider to what useful purpose Rosehall House can be devoted ; also to consider the making of provision of a place of recreation for attendants ; and to report to the Board. 50

3. Garden and Grounds—To remit to Gardens Sub-Committee, with powers, to take measures for improvement of the shrubberies, borders along main drives, and garden grounds generally. *(Shrubberies, borders on main drives, &c.)*

Open Villa, Division III.—to remit to Works Committee to report as to increasing storage room for patients' clothing. *(Storage of patients' clothing.)*

Patients' dinners—to request the Physician Superintendent to enquire as to reported deficiency in provision of vessels for drinking at meals. *(Patients' dinners—drinking vessels.)*

Rosehall Steading—to remit to Farm Committee to order such improvement of condition of the vacant space between the byre and the garden wall as they may find practicable. *(Rosehall Steading—vacant space at byre.)*

Colonel Maxwell Witham and the Right Honble. the Earl of Stair were appointed Visiting Directors for the ensuing month. Visiting Directors appointed.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon, contained in the minutes aftermentioned, were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows :— Monthly departmental Reports.

House Committee, of 9th curt. Committee Reports.

Reports submitted and approved, viz. :—

Stores Supplies—

Drapery goods—T. C. Cousin's account closed, goods being disconform to sample. *(Drapery goods—contract cancelled.)*

Garden Plants—remit to Gardens Sub-Committee to consider rejection of certain plants supplied. *(Garden—rejection of plants.)*

Hannahfield House—recommendation that offer be made to War Office to renew Board's lease for a year from 15th May next. *(Hannahfield House—renewal of Lease.)*

Farm Committee, of 9th March.

Recommendations as follows were submitted and approved :—

That it be remitted to the Convener of Committee, with powers, to accept tenders for grass and clover seeds required ; also, that the hedge on Mountainhall along Bankend road be cut down to within 9" of the ground, and that beech and thorn plants be procured to fill up the gaps ; and that the hedge between Allanbank and the Institution be cut at mutual expense of the Institution and the proprietor of Allanbank. *(Tenders for grass and clover seeds.)* *(Hedge cutting.)*

Works Committee, of 23rd February, and 2nd and 9th March.

Reports and recommendations were submitted as follows :—

Removal of Refrigerating Plant from First House to Johnston House. *(Removal of Cold Storage Installation.)*

Correspondence with the Linde British Refrigeration Company, Ltd., with reference to the above subject was submitted. The stipulations attached by Works Sub-Committee to acceptance of the Company's estimate were approved, and it was remitted to the Sub-Committee, with powers, to order the work to be carried out, either by agreement with the Company, if that course be found expedient, or failing that, in such other way as the Sub-Committee may find desirable.

Acceptance of tenders for building materials to be used in various works sanctioned by the Board was approved, as were also the following payments :— *(Tenders for building materials.)*

Galloways Ltd., for boiler supplied at Farm Steading, ...	£235	0	0	*(Galloway boiler.)*
A. Thomson & Sons, to account of their contract sum (£105), for setting above boiler and economiser, ...	100	0	0	*(Economiser.)*
Mackenzie & Moncur, for heating apparatus for melon pit in garden	9	6	0	*(Heating melon pit.)*

Reports contained in the minutes of meeting of Works Sub-Committee of 23rd ult. with reference to the plans prepared by the Architects for the proposed Female Hospital, Division III., and Closed Block (Male), Division II., with the instructions by the Committee to the Architects regarding the following points were submitted as follows, and were approved :— *(Reports on plans of new buildings—instructions to Architects.)*

1. Slight alterations on plans of Closed Villa in regard to bath rooms and lavatories, and on Kitchen.
2. Extent of patients accommodation provided in Closed Block—viz., for 64 patients.
3. Instructions to Architects as to specifications of materials, &c., to be used in the work.

4. Procedure to be adopted with reference to plans, specifications, &c., viz. :—That the Architects revised probable estimate of cost be submitted to the Works Committee at a meeting to be held on 6th April next, preparatory to its being laid before the Board at the Monthly Ordinary Meeting on 8th April. Tradesmen's estimates to be afterwards procured and submitted to the Board at as early a date in May as may be practicable, so that the work may be commenced immediately thereafter.

5. Remit to Works Sub-Committee to give any further instructions to the Architects which may be required with a view to their having the finished plans ready to lay before the Works Committee on 6th April preparatory to their being submitted to the Board on 8th April.

6. With reference to the drainage, ventilation, and electric lighting works of the new buildings, the Board confirmed the recommendation of the Committee contained in their minutes of 9th inst., that all the above works should be carried out according to the plans and under the supervision of the Architects.

The Meeting remitted to the Committee, with powers, to deal with the question of heating arrangements in the new buildings, offers to be taken from several firms.

The Meeting confirmed the instructions given to the Architects by the Works Committee at their meeting on 2nd instant, that pitch pine flooring be used for the extensions of the Male Hospital, Division II., in place of white American oak flooring, the saving of expense by doing so being reported to amount to 6s per yard.

(Water supply to steam boiler at steading—new tank at coal store.)

The remit to their Sub-Committee made by the Works Committee at their meeting on 9th instant, to consider as early as possible the question of water supply to the steam boiler at the Steading, and the subject of providing a new water tank at the coal store, was confirmed.

(Disconnection of old water supply pipes at First and Second Houses.)

The Board remitted to the Committee the subject of disconnecting the old water supply pipes at the First and Second Houses from the new mains.

The engagement of two additional unskilled workmen to assist with the painting of the boundary railing was approved.

(Engineer's Report on water supply.)

A report by Mr Nigel B. Wilson of 8th instant upon the water supply from the Artesian Well was laid before the meeting. The Treasurer was instructed to procure it printed, and to circulate copies among the members of the Board.

(Messrs Barton's account for drainage, First House.)

The Committee's report upon Messrs W. Barton & Son's account for sanitary work executed at the First House was submitted, and their instructions to the Treasurer with reference thereto were approved, viz. : that the Sanitary Protection Association, under whose supervision the sanitary works were executed, be informed that the Board are willing to pay the balance of Messrs W. Barton & Son's account of £237 12s 3d, but under deduction of the sum of £45 10s 3d, brought out in the Clerk of Works report on said account as overcharged. Payment of the Association's fees for plans, superintendence, reports and travelling charges amounting to £107 15s 6d, was also sanctioned as recommended by the Committee.

(Accounts to S.P.A.)

Finance Committee, of 2nd and 9th March.

(Clerk of Works salary.)

(Steward's Clerk's salary.)

In accordance with the recommendation of the Committee of 2nd instant, the Board resolved to increase the salary of Mr John Davidson, Clerk of Works, from £220 to £240 per annum, and to add supplies of coal (quantity to be afterwards defined) and garden produce to his emoluments as from 1st March current, but with the reservation that such extent of the garden ground attached to his house may be taken by the Directors at any time as may be required for building a new lodge and providing for access to the new stores. It was also resolved, by a majority, to approve of the recommendation by the Committee that no increase be made in the salary of Mr James Beveridge, House Steward's Clerk.

(Pensions to Staff.)

The Committee's report upon the subject of pensions to Members of the Institution Staff was approved.

Crichton Charitable Fund—report on administration.

The Meeting considered the Committee's report upon the subject of administration of the Crichton Charitable Fund with reference to—

(a) The principles which have guided the Board in recent years in fixing the amount of grants to be paid to beneficiaries.

(b) Revision of the rules of administration under which the Fund is presently managed.

and they approved their recommendations as follows :—

(1) That grants from the Fund shall as a rule be made at a rate equal to one quarter, one half, three quarters, or to the whole amount of the annual rate for the patients' class, with or without extras as the Board may determine. Crichton Charitable Fund.

(2) That the grant in ordinary circumstances shall equal one half the rate ; and

(3) That in special cases to which the second rule may not properly apply, the circumstances shall be reported to the Board with a view to the grant being fixed at such amount as the Directors may determine—it being understood that this regulation shall not have a retrospective effect.

With regard to the general rules according to which the Fund is administered, it was resolved to defer consideration thereof till next meeting. Do.—General rules.

In accordance with the recommendations contained in the Committee's minutes of 9th instant, the Board resolved to admit the following patients to the benefit of the Crichton Charitable Fund :— Charitable Fund.

Miss Elizabeth Milligan (10,114), Wigtown, rate £40, to the extent of £20 or half rate, as from the date of her admission to the Institution.

James Walter Muskett (V10,118), Wamphray, rate £40, to the extent of £30 per annum from the date of his admission to the Institution, thereby restricting the rate chargeable against his obligant to £10 per annum.

A letter addressed to the Secretary by Mr Graham Hutchison, dated 7th instant, was submitted, in which he made enquiries regarding the arrangements proposed for inspection of Research Laboratories and Lunatic Asylums in the United Kingdom and abroad. The Treasurer reported in answer to enquiries on the subject that from the most recent estimates obtained by him, assuming that the party will consist of eight members in addition to Mr Gladstone, who will pay his own expenses, and that the tour will take in Berlin on the north and Florence on the south, the probable expenses attending the inspection will amount to from £400 to £450. Inspection of Research Laboratories.

Standing Orders having been suspended by consent of the Meeting, Captain Walker, seconded by Mr Irving, proposed that the inspection shall not take place. Major Agnew considered it extremely irregular that the resolution of the Board to make the inspection should be departed from at such a late period, and without notice, when members of the deputation had already made their arrangements for carrying it out. Other Members present expressed the view that the inspection should be carried out, but that the number of Directors appointed to take part in it might be reduced. Colonel Dudgeon intimated his readiness to retire from the Committee of inspection on the ground that, after careful consideration of the matter, he was satisfied that under present circumstances, and until the whole Laboratory Staff had been appointed and could assist the Committee, the Institution would not derive benefit from the inspection commensurate with the expense which it would entail. The whole subject having been discussed, it was agreed that a Special General Meeting of the Board be called for Friday, 18th current, to consider a motion to be submitted by Captain Walker that the resolutions of the Board of 14th January and 11th ultimo appointing a Committee of Directors named, to make enquiries into the methods and working of Research Laboratory Establishments and of Lunatic Asylums in the United Kingdom and on the Continent, be rescinded. *(Motion by Captain Walker.)* *(Special General Meeting fixed for March 18.)*

Rob F. Dudgeon Ch:

CRICHTON ROYAL INSTITUTION.

Minutes of Special General Meeting of Directors of the Crichton Royal Institution, held at the Treasurer's Office, Dumfries, 18th March, 1910.

PRESENT—

Colonel Dudgeon, Mr W. J. H. Maxwell, Major Agnew, Major Carruthers, Mr Robinson-Douglas, Captain Hamilton, Mr Irving, Provost Lennox, Mr Lyon, Captain Walker, Colonel Maxwell-Witham, C.M.G.

Colonel Dudgeon in the chair.

Apologies for absence from Mr Graham Hutchison and Mr J. H. Milne-Home were submitted.

The notice calling the present meeting was submitted and held as read.

The remit by the Monthly Ordinary Meeting of the Board held on 11th was read, and in terms of notice given, Captain Walker moved, seconded by Mr Irving, "That the resolutions of the Board of 14th January "and 11th February last, appointing a Committee of Directors named, to make enquiry into the methods "and working of Research Laboratory Establishments and of Lunatic Asylums in the United Kingdom and "on the Continent, be rescinded." Major Agnew, seconded by Captain Hamilton, moved a direct negative to the motion.

Inspection of Research Establishments and Asylums abroad.

The subject having been discussed, Captain Walker eventually, with consent of his seconder, withdrew his motion in favour of an amendment by Major Carruthers, seconded by Provost Lennox, "That the number of Members of the Committee of Inspection be reduced; that Italy be excluded from the tour; "and that a sum of about £250 be set aside to meet their expenses." That amendment having become the substantive motion before the Meeting, was discussed at considerable length, and was ultimately agreed to by the Meeting. It was further moved by Major Carruthers, seconded by Provost Lennox, that the Committee shall be restricted to three Members of the Board, viz.: one from each of the three Southern Counties, who shall be accompanied by the Physician Superintendent and the Secretary. This was opposed by Major Agnew—but was ultimately agreed to. The following were then appointed members of the Committee:—

Mr Irving, as Representative from Dumfriesshire.
Colonel Dudgeon, Do. from the Stewartry.
Major Agnew, Do. from Wigtownshire.

Mr Irving intimated that circumstances might occur which would prevent his acting on the Committee, and he asked that in that event he should be allowed, with approval of the Chairman, to nominate a member from Dumfriesshire in his place, which was agreed to.

The further arrangements for carrying out the tour of inspection were left in the hands of the Chairman, with the Physician Superintendent and the Treasurer.

Minor structural alterations on premises.

Colonel Dudgeon, for the Works Committee, with consent of the Meeting, reported that the Committee had carefully examined plans of the minor structural alterations on premises, consideration of which was remitted to them by the Board at their last meeting; that they had found them all very desirable, and that they may be executed at a moderate cost; and that they recommend that no time should be lost in having them carried out. The Board approved of the report of the Committee, and remitted to their Sub-Committee to carry them out as follows:—

First House—East and West—Male Division, at a probable cost of ...	£14	10	0
East and West—Female Division, ... „	35	19	4
North and South Villas, ... „	15	12	6
Closed Villas, ... „	38	2	0
	£104	3	10

with powers to the Sub-Committee of Works Committee to carry out the proposed formation of a log yard and stick house at the High Stables, if on examination of the place they should find it advisable to do so.

Hannahfield.

The Treasurer submitted a letter, dated 16th instant, which he had received from the Chief Engineer, Scottish Command, offering on behalf of the War Office that the Directors should continue in occupation of Hannahfield House, at the rent and under the conditions of their present lease, for a year from Whitsunday next. After consideration the Board resolved to accept the offer, and instructed the Treasurer to make the necessary intimation to the War Office.

Accounts.

The Treasurer submitted Statement of Accounts of the Institution for the First Quarter of the current year, examined and certified by the Auditors.

Water supply.

He also reported that, as instructed by the Board, he had circulated among the Directors the Report by Mr Nigel B. Wilson, C.E. upon the water supply from the Artesian Well to the Institution, and the same was remitted to Works Sub-Committee with Provost Lennox, for report to the Board along with the subject of disconnection of old water mains from those more recently laid.

Robt F. Dugeon Ch:

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 8th April, 1910.

PRESENT—

Colonel Dudgeon, Mr W. J. H. Maxwell, Major Carruthers, Captain Hamilton, Mr Milne-Home, Mr Irving, Provost Lennox, Mr Lyon, Captain Walker, Colonel Maxwell Witham, C.M.G.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from Mr W. D. Robinson-Douglas, Mr Graham Hutchison, and the Right Honble. the Earl of Stair.

The Treasurer submitted letter from the Clerk to the County Council of Dumfriesshire, dated 28th ult., intimating the appointment of Mr H. C. Irving of Burnfoot as Convener of the County, in succession to Mr Johnstone-Douglas resigned. *Election of Mr Irving as Convener of Dumfriesshire.*

On the motion of Mr Irving, seconded by Captain Walker, Mr Alexander Johnson-Ferguson, yr. of Springkell, was elected a Director of the Institution, in place, and for the unexpired portion of the term of office of Mr Irving (now a member of the Board ex-officio), viz., till the Annual General Meeting in December, 1911. *Mr Johnson-Ferguson co-opted Director in Mr Irving's place.*

The minutes of Monthly Ordinary Meeting held on 11th ultimo, and of Special General Meeting of the Board held on 18th ultimo, of which printed copies had been circulated, were approved. *Minutes.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the number of patients in the Institution on 1st instant being 843 (viz., 499 private, 344 parochial), at rates of board yielding £43,229 per annum. *Treasurer's Report.*

The Physician Superintendent's monthly Report was submitted, in which the following subjects were adverted to, viz:— *Physician Superintendent's Report.*

Accident to Plumber David Strachan, who fell from the roof of the Second House during fire drill on 19th ult., but escaped with slight injury, and is now progressing satisfactorily. *(Accident to artisan.)*

Staff changes—Report that Dr. J. A. L. Wallace, Second Assistant Physician and Pathologist, has received an appointment as Assistant Medical Officer in the New South Wales Government Lunacy Department, and will leave on 19th inst.; that Dr. J. M. M'Keand entered on duty as locum tenens on 6th inst., at a salary of £3 3s weekly, and will remain during holidays of Medical staff; also that during the absence of the Physician Superintendent, the Medical staff will have the assistance of Mr Robert Cameron, Medical Student, son of the late Dr. Cameron of Lochgilphead Asylum. *(Resignation of Dr. Wallace.)* *(Appointment of locum tenens.)*

Recommendation that vacancy caused by Dr. Wallace's leaving be not definitely filled up until return of Laboratory Inspection Committee from the Continent. *(Vacancy in Second Medical Assistantship.)*

Recommendation that a £36 rate of board be established for extern private patients in the lower or Third Division, for whom there is at present spare accommodation. *(Recommendation that new rate of board at £36 be established.)*

The above Report having been considered, the Meeting instructed the Treasurer to convey to Dr. Wallace their good wishes for his success in his new appointment; approved of the engagement of Dr. M'Keand as locum tenens in Dr. Wallace's place; resolved to delay appointing a successor to Dr. Wallace meantime, as recommended by the Physician Superintendent; and remitted the question of establishing a £36 rate of board to the Finance Committee for consideration and report to next meeting of the Board.

(Absence of Physician Superintendent—provision for.)

On the suggestion of Mr Maxwell, Dr. Jeffrey, the acting Physician Superintendent for the ensuing three weeks, was instructed to confer with Provost Lennox during the absence of the Physician Superintendent, in the event of any question of difficulty arising in the course of administration of the Institution.

Visiting Directors' Reports.

Reports of Visiting Directors for the past month were read, in which the following matters were referred to:—

By Colonel Maxwell Witham.

(Porch—main entrance.)
(Fire escape stair.)
(Skating pond for Ladies.)

First House—Recommendations that porch be built at main entrance, First House, at an approximate cost of £200; that the iron fire escape staircase near be removed and be replaced with a stone stair at some suitable part of the building; and that a skating pond for ladies be formed.

By Lord Stair.

(Second House—ventilation.)

Second House, back kitchen—ventilation defective.

The above Reports having been considered, the Meeting resolved to remit to the Works Committee to consider and report upon—

The erection of a new Porch at First House, and the removal of the Fire escape stair.

The formation of a new skating pond for Ladies.

and the Clerk of Works was instructed to report upon the ventilation of the back kitchen, Second House.

Visiting Directors appointed.

Major Agnew and Major Carruthers were appointed Visiting Directors for the ensuing month.

Monthly departmental Reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon, contained in the minutes aftermentioned, were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows:—

House Committee, of 6th April.

(Contracts for supplies.)

Contracts for supplies to Stores department—Remit to Provost Lennox and Colonel Maxwell Witham confirmed.

(Hedge at Oakfield.)

Hedge at Oakfield, Glencaple Road, to be cut down to 18″—approved.

(Gratuity to Robert Garrick, tailor.)

On the motion of Mr Maxwell, it was resolved that a gratuity of £10 be granted to Robert Garrick, assistant tailor, on his leaving the Institution on 30th inst., after eight years service.

Farm Committee, of 6th April.

(Fence—Mountainhall.)

Fence on Mountainhall along Bankend Road—erection of, approved.

(Seeds.)

Grass and clover seeds—Report of offers accepted by Convener, approved.

Works Committee, of 18th March, and 6th April.

(Sundry minor structural alterations.)

Instructions given by the Sub-Committee to proceed with the following works at an estimated cost of £118 19s 2d, were confirmed, viz.:—

Structural alterations at First House, East and West Male Division.

Do. Do. East and West Female Division.

North and South Villas.

Closed Villa.

Log yard and stick house, High Stables;

and it was remitted to Captain Walker, with powers, to accept estimates for iron beams which will be required for the work.

Drainage at First House—payment of £150 to account of Messrs Barton & Sons' claim approved, Sub-Committee authorised to deal with matter as they may find expedient. *(Drainage, First House—Accounts.)*

Tail drains from North and South Villas—instructions to Clerk of Works to report—approved. *(Tail drains—North and South Villas.)*

Increase of storage room for patients' clothing at Open Villa (Male), Division III.—subject to be departed from—approved. *(Storage room for patients' clothing.)*

Drainage of Cottages, Glencaple Road—resolution that opinion of Dumfries District Sanitary Inspector be obtained as to expediency of doing the work by formation of cesspools—approved. *(Drainage of Cottages, Glencaple Road.)*

Hannahfield House—Clerk of Works to attend to repairs upon—approved. *(Hannahfield—repairs.)*

Plans of the proposed new Female Hospital and new Male Closed Block were submitted, and the Works Committee's Report thereon contained in their minutes of 6th inst. was laid before the Meeting. These having been considered, the plans of both buildings were approved, and the instructions given by the Committee with reference to the procuring of tradesmen's offers for both works were confirmed. Plans of new Female Hospital and new Male Closed Block—approved.

Finance Committee, of 6th April.

Recommendation that second-hand brake be purchased from Messrs J. Croall & Sons, Edinburgh, for £42 10s, was approved—the two old waggonettes on hand to be sold by auction. *(Purchase of brake—sale of old waggonettes.)*

The Treasurer was instructed to submit a Report on expenditure on the stables, brought down to 1st May next—the matter to be placed on the agenda for next meeting. *(Report of expenditure on Stables.)*

The Committee's report on applications made for benefit of the Crichton Charitable Fund was submitted, and on their recommendation the Board resolved as follows:— Crichton Charitable Fund.

To hold over the application in the case of William Mackie (10,130), Maxwelltown, for further information.

To re-admit George M'Knight (10,132), New Luce, to the benefit of the Fund to the extent of £15 per annum as from 7th ultimo, thereby restricting the rate chargeable against his obligant to £10 per annum, as formerly fixed.

The Meeting having considered the rules now in force according to which the Charitable Fund is administered, resolved that no alteration thereon is called for at the present time. Do. Rules—no alteration made.

The Treasurer was instructed to pay the full retiring allowance for the current quarter (£400) to the representatives of the late Dr. Rutherford—same being the final payment thereof. *(Retiring allowance to Dr. Rutherford—final payment.)*

Payment of two accounts for Directors' travelling, &c., expenses, passed by the Committee as per their minutes of 6th inst., was confirmed; and it was agreed that in future when such accounts are in excess of the maximum allowance of £2 for any one meeting, the sanction of the Board should be obtained before payment be made. *(Directors' travelling expenses.)*

The question of a proposed Memorial of the late Dr. Rutherford was considered, and it was moved by Mr Maxwell and unanimously agreed to that a Committee consisting of the Chairman, Vice-Chairman, Mr Robinson-Douglas, and Mr Graham Hutchison—the Chairman Convener—three members a quorum—be appointed to consider the form which such memorial should take, and to report to Board on the subject. *(Memorial of Dr. Rutherford.)*

Robt. T. Douglas Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 13th May, 1910.

PRESENT—

Colonel Dudgeon, Mr Maxwell, Major Agnew, Mr Robinson Douglas, Mr Irving, Provost Lennox, Mr Lyon, Captain Walker, Colonel Maxwell Witham, C.M.G.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from Mr Graham Hutchison, the Right Honble. the Earl of Stair, Captain Hamilton, Mr Milne-Home, and Major Carruthers.

Before proceeding with the business of the Meeting, the Chairman made reference to the great loss which the nation had sustained through the death of King Edward VII., whose kindly interest in the welfare of all his subjects had been illustrated in many ways, but in no way more clearly than in the sympathy he felt and showed towards those who, like so many of the inmates of this House, suffered through no fault of their own. It was becoming that the Directors of this Institution, which was privileged to bear the name of "Royal," should record their sorrow for the death of a King whose rule had conferred so many benefits upon all classes of his subjects. *Death of King Edward VII.*

A letter from Mr Johnson Ferguson, dated 19th ult., accepting appointment as a Director of the Institution, was laid before the Meeting. *Acceptance of office by Mr Johnson Ferguson.*

The minutes of Monthly Ordinary Meeting of the Board held on 8th ultimo, of which printed copies had been circulated, were approved. *Minutes.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the number of patients in the Institution on 1st instant being 837 (viz., private 490, parochial 347), at rates of board yielding £42,880 per annum. *Treasurer's Report.*

The Physician Superintendent's monthly Report of this date was submitted. *Physician Superintendent's Report.*

The thanks of the Board were awarded to Dr. Jeffrey for his attention to the duties of Acting Medical Superintendent which he had discharged very efficiently during the recent absence of Dr. Easterbrook.

A joint Report, dated 12th inst., by Major Agnew and Major Carruthers, as Visiting Directors for the past month, was read, in which the following matters were referred to:— *Visiting Directors' Report.*

Telephonic communication between various houses may require rearrangement when building scheme completed. *(Internal telephonic communication.)*

Fire alarm—power of steam syren during the night when pressure low should be enquired into. *(Fire alarm—power of steam syren.)*

Administration Office—arrangements for visitors communicating with patients very satisfactory. *(Administration Office—arrangements.)*

Sanatorium—everything in good order—some patients resident in it who do not suffer from tubercular disease. *(Sanatorium.)*

Male Hospital, III.—Recommendation that a bowling green be formed on the level ground in front of this house. *(Male Hospital, III. Division—bowling green.)*

(Tank—Farm Steading.) Tank in court yard of Farm Steading—pump required for supplying water to boiler.

(Shrubberies.) Shrubberies—trees in borders along avenues in many places too crowded.

Remits.) The above Report having been considered, the Meeting resolved to remit to the House Committee to consider and report upon the efficiency of the Fire alarm, and to the Gardens Committee, with powers, to give instructions as to formation of a bowling green in front of the Male Hospital, III. Division.

(Shrubberies.) Captain Walker, for the Gardens Sub-Committee, reported that the state of the shrubberies adverted to by the Visiting Directors will be duly attended to, but that so much work has been thrown upon the Gardener recently that it is impossible for him to overtake everything for some time. It was also explained that the subject of the tank in the Farm Steading court yard is being dealt with by Works Sub-Committee.

(Tank.)

Visiting Directors appointed. Mr Robinson-Douglas and Sheriff Fleming were appointed Visiting Directors for the ensuing month.

Monthly departmental Reports. Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon, contained in the minutes aftermentioned, were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows :—

House Committee, of 11th May.

(Contracts for supplies.) Tenders for Stores Supplies—approved and confirmed.
Do. Paints— Do. Do.

Head Gardener's Report—approved.

Farm Committee, of 11th May.

Farm Steward's Report approved.

(Earth closet—Rosehall Steading.) Committee's Report that earth closet has been placed in vacant space between end of byre, Rosehall Steading, and the garden wall—approved.

Works Committee, of 11th May.

(Insurance of new boiler.) Insurance of new boiler, Farm Steading, approved.

(Cold storage plant—removal.) *(New electric cable.)* Sub-Committee's Report as to removal of Coal Storage plant to Johnston House was approved, viz., that they had ordered estimates to be procured for 200 yds. or thereby new electric cable, in order to supply additional power for new works, and that they had instructed the Clerk of Works to defer removal of the plant till a later period of the year.

(Johnston House approaches.) Powers were granted to Works Committee, as recommended, to instruct the Clerk of Works in regard to the approaches to Johnston House, and to the entrance, gates, and gate pillars thereof.

(Farm Steading Court—tank to be enlarged.) *(Rain water tank not to be formed.)* Sub-Committee's Report, that they had ordered the renewal and the enlargement of the tank in the Farm Steading court from a capacity of 75 gallons to 2400 gallons for supply of the new boiler at the Farm Steading, at an estimated cost of £15; and that they had resolved to depart in the meantime from the proposal to form a rain water tank near the Coal Store as a subsidiary source of supply to the same boiler—which was approved.

(Drainage, First House—Contractor to be paid in full.) Having considered the Sub-Committee's Report on the balance of £87 12s 3d claimed by the Contractor for Sanitary works, First House, and the Clerk of Works' letter of 12th inst. explaining his views as to points in dispute between him and the Engineer of the Sanitary Protection Association referred to in the Sub-Committee's minutes of 11th inst., the Board considering it inexpedient to contest the Contractor's claim in the law courts, in view of its being supported by the Engineers appointed by the Institution, instructed the Treasurer to pay it in full.

(Drainage of Cottages, Glencaple Road.) The Sub-Committee's Report on the drainage of cottages on the Crichton Estate was considered and approved—the Works Committee's Report on a revised scheme of drainage to be submitted to the Board as soon as possible.

(Tail drains—North and South Villas.) The Sub-Committee's Report on tail drains from the north and south villas was approved—the drains being now in good order.

Payment of sundry accounts as detailed in above minutes was approved.

Finance Committee, of 11th May.

In accordance with the recommendation contained in the Committee's minutes of 11th inst., the Board resolved to admit the following patients to the benefit of the Crichton Charitable Fund :— Crichton Charitable Fund.

5 William Mackie (10,130), Maxwelltown, rate £25 per annum—to the extent of £15 as from 7th March last—his board being thereby restricted to £10 per annum, as when formerly on the Fund.

Miss Jessie Jane Graham (10,067), Lockerbie, to the extent of £20 or half rate, as from 1st instant.

10 The Treasurer's Report as to sundry small arrears, and the Committee's instructions in regard thereto, and to the adoption of proceedings for recovery of arrears due on account of Mrs Lennox (7941), were approved and confirmed. *(Arrears.)*

The remit of House and other accounts to the Chairman, with powers, was approved. *(House, &c., Accounts.)*

The Chairman reported on behalf of the Committee appointed to make enquiries into the methods 15 and working of Research Laboratory Establishments and of Lunatic Asylums in the United Kingdom and on the Continent, that the Committee hoped to be able to present their Report upon the subject of above remit to the Board at their meeting on 10th prox., and he expressed the great indebtedness of the Committee to Mr Hugh S. Gladstone, who had accompanied them and had rendered them very valuable assistance in their enquiry. The Treasurer reported that the expenses of the Committee 20 amounted to £258 3s, which sum he was instructed to debit against the accounts of the Second quarter of the current year. The Board further instructed the Treasurer to convey their thanks to Mr Gladstone for the assistance he afforded to the Committee, with the request that he will further aid them in framing their Report. Special Committee—inspection of Asylums—preliminary Report.

With reference to sundry remits in the hands of Committees, it was resolved to transfer from 25 Works Sub-Committee to Works Committee the subjects of Transference of Remits.

Rosehall House, &c.—consideration of uses for—Report;
Provision of place of recreation for attendants— Do.

and to add to those in hands of Works Sub-Committee the subject of removal of the Iron Fire Escape Stair, west front, First House, for Report thereon to Works Committee. It was further arranged that 30 the two subjects first above mentioned, with the following, shall, if practicable, be taken up by the various Committees at a meeting to be held on Wednesday, 25th curt., at 2 p.m :—

Report on expenditure on Stables. *(Report on Stables expenditure.)*

Introduction of a £36 rate of board for extern pauper patients. *(Proposed £36 rate.)*

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CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 10th June, 1910.

PRESENT—

Colonel Dudgeon, Mr Maxwell, Major Agnew, M.V.O., Major Carruthers, Mr Robinson-Douglas, Mr Graham Hutchison, Mr Irving, Provost Lennox, Mr Lyon, Colonel Maxwell-Witham, C.M.G.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from the Right Honble. the Earl of Stair, Mr Milne-Home, and Captain Hamilton.

The minutes of Monthly Ordinary Meeting of the Board held on 13th ultimo, of which printed copies had been circulated, were approved. Minutes.

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the number of patients in the Institution on 1st instant being 837 (viz., private 489, parochial 348), at rates of board yielding £42,884 per annum. Treasurer's Report.

The Physician Superintendent's monthly Report was submitted, in which, in addition to the usual formal Reports, he intimated that Dr. Maloney, Crichton Fellow in Clinical Neurology and Psychology, began work at the Institution on 1st inst., and that he will take charge of the two Medical Assistants' divisions during their absence on holiday in June and July. Physician Superintendent's Report.

The Chairman reported verbally that he had visited the Institution during the past month on behalf of Sheriff Fleming, and had found everything in good order. Visiting Directors' Reports.

Mr Robinson-Douglas' Report as Visiting Director for the past month was submitted, in which he pointed out that in the event of removal of the Fire Escape Stair, High West Gallery, First House, provision for safety in the event of a fire in that department could be provided by the opening of a door from the reading room which would give immediate access to the corridor on the other side; that use might be found at the Nurses' quarters for the escape stair if removed; and that meantime these quarters should be furnished with some portable fire extinguishers.

The above Report having been considered, was remitted to the Works Sub-Committee to be dealt with under the remit to them of 13th ult. on the subject—the Physician Superintendent to attend to providing fire extinguishers where required.

Captain Hamilton and Mr Milne-Home were appointed Visiting Directors for the ensuing month. Visiting Directors appointed.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon, contained in the minutes aftermentioned, were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows:—

House Committee, of 8th June. Committee Reports.

Reports and recommendations as follows were approved:—

Account of £12 10s to Dumfries District Committee passed for payment.

(Purchase of butter.) Purchase of one ton New Zealand butter.

(Do. of Flour.) Remit made to Chairman and Provost Lennox, with powers, to purchase three months supply of flour in the event of a further fall in price.

(Do. of tinned meats—prohibition withdrawn.) The recommendation made by the Committee, that in consequence of present high price of ham and beef, the restriction imposed upon the purchase of tinned meats by the Board's resolution of 22nd June, 1906, be now cancelled, was considered, and the prohibition withdrawn.

Wire fence, Oakfield. Mr Irving called attention to the very improper manner in which the new wire fence at Oakfield has been erected, by fixing a large number of winders into the trees along Glencaple road. The subject having been considered, it was resolved that the Head Gardener be informed that instead of allowing the work to be carried out in the manner it has been, he ought to have consulted the Gardens Committee, and have taken their instructions on the subject.

Farm Committee, of 8th June.

The Farm Steward's Report of 7th inst. was submitted and approved.

March fence—Hannahfield and Castledykes. It was remitted to the Committee, with powers, to arrange for the erection of a march fence between Castledykes and the part of Hannahfield occupied by the Directors, at the joint expense of the Institution and of the adjoining proprietors.

Works Committee, of 13th and 25th May and 8th June.

Reports by the Committee as to remits made to them, with powers, were submitted as follows:—

(Stores department approach.) Formation of approach to new Stores department; widening of road along same to end of bakery; entrance gate; removal of gate pillars; fencing road; and shifting of telegraph pole.

Work, as described in above minutes, sanctioned, at estimated cost of £93 5s.

New Offices—Clerk of Works'. The recommendation by the Committee that in consequence of the alterations above referred, it is advisable that the old offices attached to the Clerk of Works' house be removed, and new offices as per plan and specification submitted to the Committee on 28th May and 8th June be erected, at a probable cost of £69 13s 2d, with £25 6s 3d for enclosure wall, was approved, and the work was sanctioned, with powers to the Committee to superintend the execution of same. Mr Irving desired that his dissent from the approval given to the erection of the 8' stone wall along the Clerk of Works' garden should be recorded.

The Clerk of Works' monthly report was submitted, and as regards items therein one to twelve inclusive, was approved.

(Fire alarm.) Report that fire alarm had been tested during night when steam pressure was at its lowest, and that the steam hooter had been found to act efficiently, was approved.

(Water tank, Steading.) Report that the Committee had sanctioned the placing of the 2" suction pipe from the tank to the steam boilers in a 12" wide conduit, so far as the same will pass under the farm buildings, was approved.

New road, Division 11. The block plan shewing proposed new road to be used by contractors for bringing building material, &c., to the two new buildings about to be erected was submitted and approved, the work to be done to the satisfaction of the Works Committee, to whom the matter was remitted with powers.

Cesspool drainage of cottages on Crichton Estate—sanctioned. The Committee's recommendation that the revised scheme of cesspool drainage for the cottages on the Crichton Estate, numbering twenty in all, submitted to them at their meeting on 8th inst., be sanctioned by the Board at a total estimated cost of £590 9s 3d, inclusive of provision of w.c. accommodation for all the cottages at £9 16s each, was considered; and it being understood that the County Sanitary Inspector has examined and is satisfied with the scheme, it was resolved to approve thereof; the same to be carried out within the next eighteen months as opportunity may offer; the Clerk of Works to report from time to time to the Works Committee what part of the scheme he is in a position to undertake, laying before them at same time plans or sketches shewing the manner in which each portion of the work is to be carried out and at what expense; the scheme to be carried out to the satisfaction of the Works Committee, who shall report its progress to the Board every six months; the first portion of the scheme to be carried out to be the drainage of the cottages at Riggheads.

Ladies' skating pond. The Committee's report that the formation of a skating pond for ladies on a site on Maryfield presents no difficulties, was considered, and it was remitted to them to enquire more fully into the cost and other details thereof, and to report to a future meeting of the Board.

The purchase of building material required by the Clerk of Works amounting to £79 was sanctioned. Building material.

The recommendation by the Committee that a window be formed in Johnston House between the Steward's office and the grocery store was approved, the estimated expense being about £5. Johnston House alterations.

The procuring of a Deacon's meter for the purpose of enabling Mr N. B. Wilson, Water Engineer, to test for leakage from the water supply was approved. Water supply.

The Report by the Committee contained in their minutes of 25th ult., upon the remit to them of 11th March last regarding provision of a place for recreation of attendants was submitted, and the Meeting approved of their recommendation that for the reasons stated in their Report the matter should be held over until the question of pulling down a portion of the Second House is before the Board. Mr Maxwell explaining that he could not fully concur in the opinion expressed by the Committee that all classes of attendants are fairly well provided with means of recreation at the present time. Place for recreation of attendants—subject held over.

It was remitted to Works Sub-Committee, with powers, to accept tenders for electric lighting, and for ventilation of extensions of the Male Hospital, II. Division. Male Hospital, Division II.—Ventilation, &c.

The Meeting, on the Clerk of Works' report, authorised acceptance of R. A. Geddes's offer of 1000 tons 1½" road metal, at 4s 2d per ton delivered at Dumfries Railway Station, provided arrangements can be made with the Railway Coy. for cartage to the Institution at ordinary rates. Purchase of road metal.

Finance Committee, of 25th May and 8th June.

The Committee's recommendation, concurred in by the Works Committee as per their minutes of 25th ult., that the introduction of a £36 rate for private extern patients to be accommodated in the Third or lower Division be authorised by the Board was laid before the Meeting, and was sanctioned on the understanding that the resolution shall be acted upon so long only as surplus accommodation for patients referred to is available, either in the buildings erected or to be erected, in pursuance of the building scheme at present in progress, or in Rosehall House or other premises suitable for the purpose. New £36 rate for extern patients.

The recommendation by the Committee that the present system of hiring horses for the work of the Institution be continued for another year in order that further experience may be gained on the subject, was approved. Mr Lyon reported that Messrs John Croall & Son, Edinburgh, had expressed to him their willingness (since formally intimated to the Treasurer) to reduce their charge for hiring horses to the Institution to £75 per pair per year, including odd horses, which arrangement the Board accepted, with thanks to Mr Lyon for his good offices. Hiring of horses.

The Committee's reports of estimates of expenditure and of transfers from the Board's Bank account were approved.

In accordance with the recommendations of the Committee, and on the Treasurer's report of further information obtained regarding applicants for admission of patients to the Crichton Charitable Fund, the Board resolved— Charitable Fund.

To admit Miss Elizabeth Logan or M'Michael (10,141), Sarah Allan (10,153), and Jessie Morley (10,154), to the benefit of the Fund to the extent of £12 10s per annum each, or half rate, as from the dates of their respective admissions to the Asylum—Jessie Morley to be transferred to the £25 rate as from 2nd May.

On the recommendation of the Committee, an application by Kenneth Maxwell, second Coachman, for increase of wages was declined. Application for increase of wages.

The following, being the lowest tenders received from tradesmen for carrying out the undermentioned works at the proposed new buildings of the II. and III. Divisions, were submitted by the Works Committee, viz. :— Closed Villa (Male), Division II.

Closed Villa (Male), Division II.—

Mason work,	...	...	...	...	...	...	£2970	0	0
Joiner ,,	...	...	...	...	...	...	1456	19	0
Plumber ,,	...	...	...	...	...	...	748	0	8
Plaster ,,	...	...	...	...	...	...	371	5	10
Slater ,,	...	...	...	...	...	...	183	11	0
Smith ,,	...	...	...	...	...	...	268	10	10
Glazier ,,	...	...	...	...	...	...	26	5	0
							£6024	12	4

Tenders for works.

(Purchase of butter.)

Purchase of one ton New Zealand butter.

(Do. of Flour.)

Remit made to Chairman and Provost Lennox, with powers, to purchase three months supply of flour in the event of a further fall in price.

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Works Committee, of 13th and 25th May and 8th June.

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(Stores department approach.)

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Report that fire alarm had been tested during night when steam pressure was at its lowest, and that the steam hooter had been found to act efficiently, was approved.

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Report that the Committee had sanctioned the placing of the 2″ suction pipe from the tank to the steam boilers in a 12″ wide conduit, so far as the same will pass under the farm buildings, was approved.

New road, Division II.

The block plan shewing proposed new road to be used by contractors for bringing building material, &c., to the two new buildings about to be erected was submitted and approved, the work to be done to the satisfaction of the Works Committee, to whom the matter was remitted with powers.

Cesspool drainage of cottages on Crichton Estate—sanctioned.

The Committee's recommendation that the revised scheme of cesspool drainage for the cottages on the Crichton Estate, numbering twenty in all, submitted to them at their meeting on 8th inst., be sanctioned by the Board at a total estimated cost of £590 9s 3d, inclusive of provision of w.c. accommodation for all the cottages at £9 16s each, was considered; and it being understood that the County Sanitary Inspector has examined and is satisfied with the scheme, it was resolved to approve thereof; the same to be carried out within the next eighteen months as opportunity may offer; the Clerk of Works to report from time to time to the Works Committee what part of the scheme he is in a position to undertake, laying before them at same time plans or sketches shewing the manner in which each portion of the work is to be carried out and at what expense; the scheme to be carried out to the satisfaction of the Works Committee, who shall report its progress to the Board every six months; the first portion of the scheme to be carried out to be the drainage of the cottages at Riggheads.

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Finance Committee, of 25th May and 8th June.

The Committee's recommendation, concurred in by the Works Committee as per their minutes of 25th ult., that the introduction of a £36 rate for private extern patients to be accommodated in the Third or lower Division be authorised by the Board was laid before the Meeting, and was sanctioned on the understanding that the resolution shall be acted upon so long only as surplus accommodation for patients referred to is available, either in the buildings erected or to be erected, in pursuance of the building scheme at present in progress, or in Rosehall House or other premises suitable for the purpose. New £36 rate for extern patients.

The recommendation by the Committee that the present system of hiring horses for the work of the Institution be continued for another year in order that further experience may be gained on the subject, was approved. Mr Lyon reported that Messrs John Croall & Son, Edinburgh, had expressed to him their willingness (since formally intimated to the Treasurer) to reduce their charge for hiring horses to the Institution to £75 per pair per year, including odd horses, which arrangement the Board accepted, with thanks to Mr Lyon for his good offices. Hiring of horses.

The Committee's reports of estimates of expenditure and of transfers from the Board's Bank account were approved.

In accordance with the recommendations of the Committee, and on the Treasurer's report of further information obtained regarding applicants for admission of patients to the Crichton Charitable Fund, the Board resolved— Charitable Fund.

To admit Miss Elizabeth Logan or M'Michael (10,141), Sarah Allan (10,153), and Jessie Morley (10,154), to the benefit of the Fund to the extent of £12 10s per annum each, or half rate, as from the dates of their respective admissions to the Asylum—Jessie Morley to be transferred to the £25 rate as from 2nd May.

On the recommendation of the Committee, an application by Kenneth Maxwell, second Coachman, for increase of wages was declined. Application for increase of wages.

The following, being the lowest tenders received from tradesmen for carrying out the undermentioned works at the proposed new buildings of the II. and III. Divisions, were submitted by the Works Committee, viz. :—

Closed Villa (Male), Division II.— Closed Villa (Male), Division II.

Mason work,	£2970	0	0	Tenders for works.
Joiner ,,	1456	19	0	
Plumber ,,	748	0	8	
Plaster ,,	371	5	10	
Slater ,,	183	11	0	
Smith ,,	268	10	10	
Glazier ,,	26	5	0	
	£6024	12	4	

Female Hospital, Division III.

Tenders for works.

Female Hospital, Division III.—

Mason work,	£3095	14	9	
Joiner „	1625	7	0	
Plumber „	910	0	8	
Plaster „	422	7	2	
Slater „	266	8	2	
Smith „	195	0	7	
Glazier „	32	5	0	
	£6547	3	4	

Also the following tenders for heating the above buildings, viz. :—

Closed Villa (Male), Division II.—

J. Boyd & Son, Paisley, ... £338 10 0

James Cormack & Sons, Glasgow, ... 380 15 6
£10 5s extra if hot water cylinder added.

Mackenzie & Moncur, Edinburgh, ... 336 7 6
if wrought iron pipes added, £4 15s extra.

Taylor & Fraser, Glasgow, ... 272 0 0
if cylinder added, £25 10s extra.
if copper do., 16 10s „ further.

Female Hospital, Division III.—

J. Boyd & Son, Paisley,... ... £327 0 0

James Cormack & Sons, Ltd., Glasgow, ... 460 2 6
if domestic hot water cylinder added, £10 5s extra.

Mackenzie & Moncur, Edinburgh, ... 293 10 0
if wrought iron pipes added, £6 17s extra.

Taylor & Fraser, Glasgow, ... 279 15 0
if cylinder added, £25 10s extra.
if do. in copper, 16 10s „ further.

The offers having been considered, the Meeting instructed the Treasurer to send them to the Architects for examination and to report thereupon with their recommendations as to the offers to be accepted as the most advantageous for the Institution; these to be submitted to the Works Committee, who will examine them and report thereon to the Board at next meeting.

Memorial to late Dr. Rutherford.

Colonel Dudgeon, for the Special Committee appointed to consider as to a proposed memorial to the late Dr. James Rutherford, reported, that after careful consideration of various forms which the memorial might take, they had resolved to recommend to the Board that the memorial take the form of a handsome brass lectern to be used in the Memorial Church, and that a suitable inscription to the memory of the deceased should be placed thereon. The Board having considered the Committee's recommendation, approved thereof, and remitted to them, with powers, to carry it out at the cost indicated, viz., £120 or thereby.

Inspection of Asylums and Laboratories.

Colonel Dudgeon, for the Committee appointed to inspect Asylums and Laboratories, reported, that owing to great difficulty in getting the Committee together, and to the magnitude and importance of the subject remitted to them, they had not been able to prepare their report in time for this meeting as they had hoped to do, but that the subject is having their earnest attention, and that they will do their best to complete their report before such a date as will admit of its being circulated among the Directors at least ten days before the date of the July Meeting

Robt F. Dudgeon Ch:

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 15th July, 1910.

PRESENT—

Colonel Dudgeon, Mr W. J. H. Maxwell, the Right Honble. the Earl of Stair, Major Carruthers, Mr Robinson-Douglas, Mr Milne-Home, Mr Hutchison, Mr Irving, Mr Lyon, Captain Walker, Colonel Maxwell-Witham, C.M.G.

Colonel Dudgeon in the chair.

The minutes of Monthly Ordinary Meeting of the Board held on 10th ultimo, of which printed copies had been circulated, were approved. *Minutes.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the number of patients in the Institution on 1st instant being 840 (viz., private 491, parochial 349), at rates of board yielding £43,211 per annum. *Treasurer's Report.*

The Physician Superintendent submitted his usual monthly statement, and reported further— *Physician Superintendent's Report.*

That an accident happened to James Mathieson, baker, on 29th ultimo while working the biscuit brake, through which his right index and middle fingers were drawn into the machine and slightly crushed between the rollers, although the guard devised to prevent such an accident was in use at the time; that the man's fingers are now nearly better, and that he will be able to resume duty very shortly.

That a private patient (No. 9889) who had been allowed to go outside the Institution in charge of attendant Alexander Welsh, attempted suicide by throwing himself into the Nith at Dockpark, but was rescued by the attendant at considerable personal risk.

That Alexander Watt, Head Coachman, had applied for allowance of vegetables from the Institution on the ground that such supply had been promised him on his engagement by Mr Johnstone-Douglas.

Having considered the above report, the Meeting,

(a) authorised payment of a gratuity of £2 2s to Attendant Welsh for his prompt and successful action on the occasion of the attempted suicide—his meritorious conduct to be brought under the notice of the Royal Humane Society. *(Gratuity to Attendant Welsh.)*

(b) The Head Coachman's statement having been confirmed by a letter from Mr Johnstone-Douglas, allowance of his vegetables from the Institution was granted; and in respect that the wider question is thereby raised of giving a similar supply to other officials who occupy a like position to the Head Coachman, it was remitted to the Finance Committee to consider what arrangements should be made regarding such allowances, and to report. *(Allowance of vegetables to officials—Remit.)*

Mr Milne-Home reported that as Visiting Director for the past month he had inspected the Institution on 11th inst., and had found all in excellent order. *Visiting Director's Report.*

Visiting Directors appointed.

Mr Hutchison and Mr Irving were appointed Visiting Directors for the ensuing month.

Monthly departmental reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned, were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows :— 5

House Committee, of 13th July.

(Contracts for supplies.)

Purchase of a further three months supply of flour—approved.

Selection of tenders for groceries—remit to Sub-Committee confirmed.

A list of tenders for supply of coals for twelve months from 1st August next was submitted, and the Sanquhar & Kirkconnell Collieries, Ltd. offer at the following prices was accepted :— 10

(Coal contract.)

House coal, ... 12/9 per ton.

Washed double nuts, ... 9/5 ,,

(Guards for wringing machines.)

The Committee's report as to providing guards for two wringing machines in the laundry was considered, and it was resolved that no action be taken in the matter—the machines being only used for a week each year. 15

Farm Committee, of 13th July.

Farm Steward's Report approved.

(Liming field.)

Report that the Committee had sanctioned the liming of a field below the main road was approved, and it was remitted to the Convener to order and select estimates for about 25 tons lime which will be required. 20

(Trespass on farm.)

(Erection of cottage near steading—Result.)

(Notice boards.)

The Committee submitted to the Board their Report that owing to frequency of trespass on the farm and at the steading, it is very necessary that a cottage should be erected near the latter for occupation by a servant of the Institution, who should be instructed to warn off trespassers and to prevent smoking and other dangerous practices in or near the buildings and hay and straw sheds. The subject having been considered, the Board 25 remitted to the Committee to report as soon as possible on the subject, with recommendations as to the precautions which should be adopted to secure the safety of the farm premises and stock, and as to the building of a cottage for a caretaker. Pending receipt and consideration of the Committee's Report, the Physician Superintendent was instructed to order notice boards to be put up with a warning against trespass on the grounds, and 30 against smoking in or about the steading.

Works Committee, of 13th July.

Clerk of Works' Report—approved.

(Male Hospital, Division II.—electric lighting.)

Acceptance of tender by Electric Installations, Dumfries, £56 5s, for electric lighting in connection with the extension of the Male Hospital, Division II.—approved. 35

(Road metal—haulage of.)

Acceptance of offer by James Wyllie for haulage of 1000 tons road metal from the G. & S.-W. Railway Station, Dumfries, to the Institution, at 1s 6d per ton—approved.

Payments made as reported in above minute on account of new buildings and improvements were approved.

(Division II.—new road.)

It was remitted to the Chairman to instruct the Clerk of Works as to laying down the line of 40 road to be used by Contractors for the proposed new buildings.

(Skating pond for Ladies.)

Skating Pond for Ladies—The Committee's recommendation contained in above minutes, that the offer of Andrew Scott to carry out the above work at 2s 2d per yard (say 900 yards), or £97 10s exclusive of excavation, was approved, and it was remitted to them to order the work to be carried out, and to supervise it during execution. 45

Proposed buildings—Female Hospital, Division III., and Closed Villa (Male), Division II.

Female Hospital, Division III. }
Closed Villa (Male), ,, II. }

The Committee's Report on the above, along with the Architects' report and relative list of approved offerers recommended by them for carrying out the various works, were laid before the Meeting as follows :—

	Female Hospital, Division III.	Closed Villa (Male), Division II.	Total.	
Mason Work.				
G. & R. Cousin, Edinburgh,	£3,095 14 9	£3,057 0 10	£6,152 15 7	(List of approved tenders.)
Joiner Work.				
Miller & Murray, Glasgow, ...	1,625 7 0	1,456 19 0	3,082 6 0	
Plumber Work.				
Hugh Twaddle & Son, Glasgow,	910 0 8	748 0 8	1,658 1 4	
Plaster Work.				
T. Robertson, Dumfries, ...	438 19 7	417 12 5	856 12 0	
Slater Work.				
Wm. Anderson & Son, Edinburgh,	272 8 2	188 10 10	460 19 0	
Glazier Work.				
Dickson & Walker, Edinburgh,	36 8 10	30 7 1	66 15 11	
Smith Work and Patent Glazing.				
Donald Clark & Son, Ltd., Glasgow	196 14 11	268 10 10	465 5 9	
Heating.				
Mackenzie & Moncur, Ltd., Edinburgh, ...	293 10 0	336 7 6	629 17 6	
If wrought iron instead of cast iron—extra £11 12s.				
	£6,869 3 11	£6,503 9 2	£13,372 13 1	

Mr Sydney Mitchell, Architect, who was in attendance, explained that the names in the above list were not in all cases those of the lowest offerers, but he strongly recommended that they should be accepted as the most reliable; and further, that only one offer (not included in above list) had been taken for ventilation of the two buildings. After consideration, the Board resolved to accept the tenders in the Architects' list, with exception of those for plumber work, and the Architects were instructed to incorporate in the schedules relative to these tenders the provision required for the ventilation of both buildings, and to invite new tenders from the three lowest offerers for plumber work—these to be sent to the Secretary as soon as possible, and to be submitted by him to Works Sub-Committee, who were empowered to accept the new tenders which they may consider to be most advantageous. The Architects were instructed to make intimation to the successful offerers, with power to them to fall back on the next lowest offer in the event of any contractor declining to implement the contract, or of their finding errors in the schedules relative to the tenders now authorised to be accepted which in their judgment should render such substitution necessary. The Board also remitted to the Works Committee, with powers, to order the works at both buildings to be carried out; to superintend the same during execution; to arrange all matters of detail requiring adjustment as these may emerge, and to report when necessary to the Board.

(Female Hospital, Division III., and Closed Villa (Male), Division II.—tenders accepted.)

(New tenders for plumber work, including ventilation—Remit.)

It was further resolved that Mr Davidson shall act under the instructions of the Architects as Clerk of Works of the new buildings, and that he shall receive such temporary assistance as may enable him to discharge the extra duties thus thrown upon him.

(Mr Davidson appointed Clerk of Works.)

Finance Committee, of 13th July.

In accordance with the recommendations of the Committee, the Board resolved as follows:—

Crichton Charitable Fund.

To admit Mrs Moffat (10,172) to the benefit of the Charitable Fund to the extent of £15 as from 24th June, thereby restricting her board to £10 per annum.

To admit Mrs Beattie (10,162) to the benefit of the Fund to the extent of £20 as from 23rd May, thereby restricting her board to £5 per annum.

To decline the applications for benefit of the Fund made on behalf of Mary Irving (10,134) and Sarah Jane Bridges (10,108), as unsuitable for the Fund.

Quarterly Accounts.

The Treasurer's Statement of Accounts of the Institution for the Second quarter of the current year, with Auditor's certificate thereon, were laid before the Meeting.

Special Committee—Inspection of Asylums—Reports submitted—Special Meeting to be called.

Minutes of Meetings of Special Committee appointed to visit certain Asylums, Clinics, and Laboratories in the United Kingdom and on the Continent, of dates 10th, 21st, 22nd, and 29th ulto., were submitted. Colonel Dudgeon, for the Special Committee, presented their Report of this date, along with a separate Report by Mr Gladstone, and stated that, after careful consideration of the information obtained by them during their visit as detailed in their Report, the Special Committee had come to the conclusion that the Laboratory Scheme adopted by the Directors in 1909 should be carried on, and he suggested that, as a first step towards that end, the Board should take into consideration the filling up of the two vacant Fellowships. Captain Walker suggested that in view of the importance of the subject, a special meeting of the Board should be called to consider the Report on some convenient date within two or three months from the present time. The Physician Superintendent having stated that the present is not the best time for advertising the vacant Fellowships, the proposal for delay and for the calling of a Special Meeting of the Board was agreed to—the date of meeting to be afterwards fixed. The thanks of the Board were accorded to the Special Committee, to Mr Gladstone and to the Secretary, for the great trouble they have taken in the matter.

Memorial to late Dr. Rutherford.

The Special Committee appointed to consider as to proposed memorial to the late Dr. Rutherford reported that as authorised by the Board at their last meeting, they had selected a design of a handsome brass lectern, 6 feet in height, to cost £125, on which a suitable inscription would be placed with a view to its being used in the Memorial Church, and that Mr Graham Hutchison had been requested to procure an estimate of the total cost, including stool, tablet, &c., complete, of which the Board approved.

(Circumstances of Mrs Rutherford.)

The Committee further reported, that having learned that Mrs Rutherford had been left in somewhat straitened circumstances, they had considered by what means it might be practicable to provide for her an income which would maintain her in comfort during the remainder of her life. The Board approved of the action of the Committee, requested them to consider the subject further, and to report thereon to a future meeting.

Monthly Meeting for August—date of.

It was resolved that next Monthly Meeting of the Board shall be held on Friday, 5th prox., at the usual hour.

H. C. Irving.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 5th August, 1910.

PRESENT—

Mr Irving, Major Agnew, M.V.O., Mr Robinson Douglas, Mr Johnson-Ferguson, Mr Hutchison, Provost Lennox, Mr Lyon, Colonel Maxwell-Witham, C.M.G.

Mr Irving in the chair.

Apologies for absence were submitted from Colonel Dudgeon, The Right Honble. the Earl of Stair, Captain Hamilton, and Mr Milne-Home.

The minutes of Monthly Ordinary Meeting of the Board held on 15th ultimo, of which printed copies had been circulated, were approved. Minutes.

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the number of patients in the Institution on 1st instant being 839 (viz., private 495, parochial 344), at rates of board yielding £43,437 per annum. Treasurer's Report.

The Physician Superintendent submitted his usual monthly statement, and reported further— Physician Superintendent's Report.

(1) That three candidates have applied for the vacant post of Assistant Physician, and that he recommends the appointment as from 11th October next of Roger Aiken Rankin, M.B., B.S., London, and M.R.C.S., L.R.C.P., London, at a salary of £150 per annum, with board, quarters, and laundry; and further, that instead of one of the Assistant Physicians being detailed to do the post mortem examinations at £50 extra a year, the Assistant Physicians do the post mortems in the case of their own patients, and receive an allowance of £1 for each autopsy.

(2) That Dr. Maloney completes his first year's tenure of the Crichton Fellowship in Clinical Neurology and Psychology at the end of September, and if it be decided that his studies and training are to be continued abroad next winter, it will be necessary to make arrangements at next Board meeting, as the winter session commences in October.

(3) That in the final marking out of the site for the new Lower Female Hospital, the erection of which is to be commenced at once, it is found that undue excavation for the east wing can be avoided, and the outlook from the wards enhanced, by adjusting the site twelve yards further west, and that this slight modification of the site will have the effect of lessening excavation and under-building, and if approved, should be notified to the Architects without delay.

(4) That the coachman reports that the single set of harness used in the brougham and message cart is completely done, and recommends that either a new set at £12, or preferably, a second-hand set at less than half that figure be obtained in Edinburgh.

The above Report having been considered, the Meeting

(1) appointed Dr. Rankin Assistant Physician as recommended, at a salary of £150 per annum, with board, quarters, and laundry, as from 11th October next, when he will enter upon his duties; *(Dr. Rankin appointed Assistant Physician.)*

and also approved the arrangement recommended by the Physician Superintendent as to post mortem examinations being done by the Assistants in the case of their own patients, the fee for each such examination to be £1 1s.

(Reappointment of Dr. Maloney—delayed.)

(2) The reappointment of Dr. Maloney being to a certain extent contingent on the resolutions to be adopted by the Board after consideration of the Report by the Special Committee appointed to visit certain Asylums, Clinics, and Laboratories in the United Kingdom and on the Continent, the Treasurer was instructed to place upon the agenda for next Monthly Meeting a notice to the following effect :—"To consider the Report of the above Committee, or if so determined, to fix a date for holding a special meeting of the Board for the purpose of considering the same."

(Change of site of Lower Female Hospital.)

(3) To approve the change of site of the Lower Female Hospital recommended in the Physician Superintendent's Report, and to instruct the Architects accordingly.

(Purchase of harness.)

(4) To sanction the purchase of a new set of harness as recommended in the report.

Visiting Directors' Reports.

Reports by Mr Irving and Mr Graham Hutchison, as Visiting Directors for the past month, were read, the following matters being adverted to as requiring attention, viz. :—

Mr Irving's Report of 2nd August.

Farm Steading—best position for an "overlooker's" house to be found south of coal house, facing the main entrance into the farm and sheds.

Visited Closed Block, Division III., and Second House, at the dinner hour—meal excellent.

Other parts of Institution visited found in perfect order.

Piggeries—suggestion that feeding pigs and breeding sows should be separated.

Mr Hutchison's Report of 4th August.

Institution generally—marked improvement in attention to details everywhere evident.

First House—classification of patients much improved, and character of the building greatly altered for the better. Balconies in High North, High East, and other galleries deserve attention. Removal of wire netting in windows recommended. Lower floor of Female side much improved, and now appears to be as perfect as it can be made.

Grounds—In the event of the "cages" in balconies above referred to being done away with, removal of evergreens on left side of approach from entrance gate to First House recommended—place to be then laid out in grass.

Artesian Well—Road in very bad condition and should be improved.

Water Tank—Reservoir ought to be protected by a hand rail.

Johnston House—position of mortuary unsatisfactory.

The above Reports having been considered, the Meeting resolved as follows :—

(House at steading.)

Farm Steading—Mr Irving's suggestions to be considered along with Farm Committee's Report on the subject to be laid before this day's meeting.

(Separation of pigs—Remit.)

Piggeries—to remit the question of separating feeding pigs from breeding sows to the Farm Committee, with powers.

(Improvement of "cages" at Balconies, First House—Remit.)

First House, Balconies High North, &c.—To remit the subject of improvement of "cages," &c., recommended by Mr Hutchison, to Works Committee for consideration and report to the Board.

(Removal of evergreens—approach to First House.)

Removal of evergreens—approach to First House—matter held over meantime.

(Artesian Well road—Remit.)

Artesian Well—improvement of road—remitted to Works Committee for examination and report.

(Reservoir—hand rail—Remit.)

Reservoir—provision of hand rail— Do. Do.

(Johnston House—Mortuary—Remit.)

Johnston House—position of mortuary— Do. Do.

Visiting Directors appointed.

Provost Lennox and Mr Lyon were appointed Visiting Directors for the ensuing month.

Retirement of Dr. Fraser, Commissioner in Lunacy.

The Treasurer having reported that he had received intimation from Dr. John Fraser of his retirement from the office of Commissioner in Lunacy owing to his having reached the departmental age

limit, the Board thereupon resolved to record in their minutes the expression of their regret at the termination of the official relations which have so long subsisted between them and Dr. Fraser, to whom they lie under strong obligations for the very great interest he has always shewn in the welfare of the Institution, and of their indebtedness to him for his readiness to give them the benefit of his advice and ripe experience on all occasions when they found it desirable to consult hm; and also to express their hope that he may have before him many years of continued usefulness in his retirement.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned, were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows:— *Monthly departmental reports.*

House Committee, of 3rd August.

Report of Sub-Committee appointed 13th July to examine tenders for groceries—approved. *(Tenders for groceries.)*

Purchase of new supply of tea—remit to Sub-Committee approved, and powers granted. *(Purchase of tea—Remit.)*

Remit to Colonel Maxwell-Witham and Mr Johnson-Ferguson, with powers, to order repairs required for the motor car—confirmed. *(Repairs to motor car—Remit.)*

Farm Committee, of 3rd August.

Liming of field—report approved. *(Liming of field.)*

The Convener submitted the Committee's Report of above date upon the adoption of means for protection of the farm and steading from trespass, with recommendation that the erection of a cottage at the steading should be authorised, same to contain additional accommodation for a byrewoman or other farm servant. The subject was fully discussed in the light of the observations made by Mr Irving as Visiting Director for the past month in his report of 2nd curt., viz., that the best position for an "overlooker's" house is to be found south of coal house facing the main entrance into the farm and sheds, but that the Board should first settle (1) who is to occupy the dwelling which is to overlook the farm; (2) the size of the dwelling; (3) the site. An amendment to the Committee's report was moved by Mr Hutchison, seconded by Mr Johnson-Ferguson, that instead of a cottage for a farm servant a house for the Farm Steward be erected. On a division being taken, three members voted for the amendment and five against it—and the Chairman thereupon declared the Committee's report carried. The Board afterwards proceeded to the farm steading to consider the site to be selected for the new building, when, after careful examination of the ground, it was resolved that the cottage shall be built on a piece of ground lying between the coal store and the Female Hospital, Division II., on the east side of the road from the Male Hospital, Division III. to the last mentioned building—plans to be prepared by the Clerk of Works and to be submitted to the Works Committee, who will report thereon to the Board at their September meeting with recommendations. *Protection of farm steading—plans of cottage ordered—Remit.*

Works Committee, of 3rd August.

Clerk of Works' Monthly Report—approved.

Treasurer's Report of payments made on account of buildings and improvements—approved.

Recommendation by the Committee that the Board should approve the arrangement proposed by the Clerk of Works to enable him to discharge the additional duties which will be thrown upon him by acting as Clerk of Works for the new buildings about to be commenced, viz.: that the staff foreman mason shall act under his instructions in connection with the above duties, and that the latter shall receive 6s weekly as additional remuneration for doing so. The Board approved the recommendation, and sanctioned the proposed payment to the staff foreman mason. *(Staff foreman mason to assist Clerk of Works.)*

The Committee's report that they had instructed the Clerk of Works to proceed with the excavation of the skating pond for ladies to be formed at the Golf Course, Maryfield, was approved. *(Skating pond for Ladies.)*

The Treasurer submitted letter from the Architects, dated 29th ult., reporting in favour of a claim of £30 or thereby, made by the plumber contractors for an extra price for 75 additional brass fasteners for pipes in connection with the conversion of the farm buildings into the Open Block, Division III. The matter was remitted, with powers, to the Works Sub-Committee. *(Additional brass fasteners for pipes—farm buildings alteration—Remit.)*

Finance Committee, of 3rd August.

(7941—recovery of arrears.)

The authority given by the Committee to the Treasurer to take legal steps for recovery of an arrear of £37 5s 1d for board and extras of Mrs Helen Lennox (No. 7941), was approved and confirmed.

Valuation of new buildings.

The report by the Treasurer that he had arranged with the Assessor of Taxes for the statutory valuation of sundry new buildings of the Institution on the basis of £5 per bed for those occupied by intermediate patients, those occupied by parochial patients to be continued at the present valuation of £4 per bed—was approved.

Garden ground for officials.

The Board approved the recommendation by the Committee, that as sufficient garden ground is available on the east side of the Bankend Road, at the south end of the block of Attendants' cottages there, plots of ground be offered to the Chauffeur, Engineer, Stoker, and Head Coachman, in lieu of a supply of vegetables from the gardens of the Institution, and to the Head Attendant, First House, in addition to that supply.

H. C. Irving.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 16th September, 1910.

PRESENT—

Mr Irving, Major Agnew, M.V.O., Mr W. D. Robinson-Douglas, Mr Johnson-Ferguson, Mr Graham Hutchison, Provost Lennox, the Right Honble. the Earl of Stair, Captain Walker, Colonel Maxwell-Witham, C.M.G.

Mr Irving in the chair.

Apologies for absence were submitted from Colonel Dudgeon, Mr Lyon, Mr Milne-Home, Captain Hamilton, and Mr Maxwell.

The minutes of Monthly Ordinary Meeting of the Board held on 5th ultimo, of which printed copies had been circulated, were approved. Minutes.

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the number of patients in the Institution on 1st instant being 844 (viz., private 496, parochial 348), at rates of board yielding £43,525 per annum. Treasurer's Report.

The Physician Superintendent submitted his usual monthly Report, embracing the following subjects:— Physician Superintendent's Report.

Movements of population in House.

Accidents and escapes.

Changes amongst the staff.

Resignation of Dr. Mary J. Pirret, Assistant Physician, who wishes to take up Public Health work, with recommendation that a locum tenens be meantime appointed at a salary of £3 3s a week, with board, apartments, laundry and attendance, and that the vacant office of Assistant Physician be filled as soon as the Intermediate Male Hospital is opened, probably at or soon after New Year 1911.

Completion on 9th inst. of Dr. J. A. M'Keand's engagement as locum tenens during the summer holidays.

Request for leave of absence on holiday for a month from 17th inst., Dr. Jeffrey to be in charge during his absence.

The Report as above was approved; the engagement of a locum tenens on the terms recommended was sanctioned; the filling up of the vacancy in the office of Assistant Physician was held over meantime; and leave of absence was granted to the Physician Superintendent for a month.

The Physician Superintendent also reported that Dr. W. J. Maloney's first year of tenure of the Crichton Fellowship in Clinical Neurology and Psychology will terminate on 30th curt.; that Dr. Maloney has submitted a statement of his work during the past year, which has been very favourably reported upon by the experts under whom he has been carrying out his training and researches; and that these approve of his reappointment as Fellow—further, that the advisory Committee of the Research Dr. W. J. Maloney re-appointed to Crichton Fellowship.

Laboratory approve of the proposal that Dr. Maloney should go to Munich this winter to study under Professor Kraepelin. Having considered the above Report, the Meeting, in view of the favourable character of Dr. Maloney's work, re-appointed him to his Fellowship for another year, and agreed that he shall proceed to Munich for the beginning of the winter session there.

Visiting Director's Report.

Provost Lennox, as Visiting Director for the past month, reported as follows :—

(Line of new trunk road.)

Line of new trunk road from Johnston House southward, between the II. and III. Divisions, should now be fixed, and trees be planted alongside it. The question of crossing the right-of-way must be settled either by over or under bridging.

(Shed for mixing road metal.)

Recommendation that a moveable corrugated iron shed be erected near Roseball, in which the mixing of stones with tar may be carried on in wet weather, preparatory to these being laid on the roads.

(Garden walks.)

Recommendation that for the greater comfort of the patients, the walks in the enclosed gardens should be laid with tar macadam of a fine size.

Suggestions as to improvement of balconies in First House.

The above Report having been considered, remit was made to the House Sub-Committee to consider the laying out of the new road; to recommend a line therefor, and to have the same pegged out for inspection by the Board at their next meeting. The Committee also to consider the question of laying the walks in the enclosed gardens with fine sized tar macadam.

The procuring of a suitable movable iron shed for mixing stones with tar in wet weather was sanctioned—Provost Lennox to instruct the Clerk of Works as to the kind of shed to be provided.

The subject of improvement of the balconies in the First House being under remit to the Works Committee, the suggestions in regard thereto made in the Visiting Director's Report were referred to them for consideration.

Visiting Directors appointed.

Mr Maxwell and Captain Walker were appointed Visiting Directors for the ensuing month.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned, were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows :—

Committee Reports.

House Committee, of 14th September.

(John Gray (8858)—claim by his representatives.)

Claim by representatives of John Gray (8858)—instructions of Committee that responsibility for alleged loss be disclaimed, were approved.

(Bakery, &c.)

Reports and instructions as to supply of tea and cheese, and as to removal of machinery from old bakery, were approved, and the Committee's resolution that the existing storage contract with the Glasgow and South-Western Railway Coy. be terminated as from 31st prox. was confirmed.

(Agreement with Railway Co.)

The Committee's report as to new agreement for carriage of merchandise at reduced rates by the G. & S.-W. Railway Co. was approved.

Farm Committee, of 17th August and 14th September.

(Separation of pigs.)

The Committee's resolution that no action be taken meantime in regard to the separation of feeding pigs from breeding sows was approved.

(Fence—Craigs and Maidenbower.)

Remit was made to the Committee, with powers, to deal as they may find necessary with the question of repair or renewal of a fence between the property of Craigs and Maidenbower.

Works Sub-Committee, of 17th August.

(Claim by contractors.)

The Report by the Sub-Committee that they had authorised payment of a claim by the contractors for additional brass fasteners for pipes in the Open Block, &c., Division III., was approved.

Works Committee, of 17th August and 14th September.

(Balconies, First House.)

Improvement of balconies, First House—

Remit was made to the Works Committee to consider and report to the Board upon the plans and probable estimates of cost (£356 4s × £85 10s) of the above, prepared by the Clerk of Works and submitted to the meeting of 14th inst.

Mortuary at Johnston House— *(Mortuary at Johnston House.)*

The recommendation by the Committee that the two rooms at Johnston House which it had been proposed to use, one as a mortuary and the other as a room for post mortem examinations, should both be used for the purpose last mentioned, and that provision should be made in the crypt of the Memorial Church for retaining the bodies of deceased patients to be seen by relatives or friends, was approved, and it was remitted to the Works Committee, with powers, to carry out any alterations thereby rendered necessary. *(To be transferred to crypt.)*

Road to Artesian Well— *(Road to Artesian Well.)*

The Chairman reported on behalf of the Committee that the only improvement which they had found necessary was that the road should be ribbed, and that this has now been done—of which the Meeting approved.

Artesian Well—

The Committee's report that it is unnecessary to make provision of a hand-rail round the reservoir was approved. *(Hand-rail round reservoir.)*

Female Hospital, Division III.
Closed Villa (Male), „ II.

Acceptance of Hugh Twaddle & Son's tender of £1908 1s 9d for combined plumber and ventilation works of above was confirmed. *(Tender for plumber work, &c.—new buildings.)*

Fire Escape Stair, west front, First House—

The recommendation by the Committee that the stair be removed from its present position was approved, but in view of the nearness of the time when the Stores buildings on the east side of the First House must be cleared away, and the aspect of the House from that side be carefully considered, it was resolved to delay the transference of the stair until it be found whether the proposed new site therefor near the nurses' quarters will be a suitable one; and in the meantime it was remitted to the Works Committee, with powers, to open an emergency door into the corridor on the east side of the Recreation hall as recommended by the Committee. *(Fire escape stair, First House.)*

Electric Storage Battery—

The Meeting approved the authority given by the Committee to use thick glass slabs, at a cost of £12, for laying underneath the cells, instead of wood boards as undertaken by the Tudor Accumulator Co. under their contract for upkeep of the installation. *(Electric Storage battery.)*

"Overlooker's" cottage, near Farm steading—

The plans of a double cottage, prepared by the Clerk of Works, and submitted to the Committee at their meeting on 14th inst.—probable cost £620—were remitted to the Committee for examination and report to the Board at their next meeting. *(Cottage near Farm steading.)*

Clerk of Works' Monthly Report—approved.

Report by Treasurer of payments made on account of buildings and improvements since 3rd August—approved.

The Committee were requested to report to next Monthly Meeting upon the subject of a porch at the main entrance, First House, remitted to them 8th April last. *(Porch—main entrance.)*

Finance Committee, of 17th August and 14th September.

Reports as follows were approved :—

Accounts for Third Quarter of current year examined and passed.

Monthly estimates and statements of supplies and issues for the months of July and August.

Statement of transfers from the Board's Bank Account to that of the Treasurer.

Charge upon Charitable Fund.

Proposal that an arrangement be made with any party from whom horses may be hired, whereby a price shall be fixed for each horse sent on hire, at which price it shall be competent to the Directors to purchase the animal at any time—the subject to be taken up after Martinmas. *Stables—hiring of horses.*

Accounts.

The Treasurer's Statement of Accounts of the Institution for third quarter of the current year, with Auditor's certificate thereon, was laid before the Board.

Jessie Morley (10,154).

On the report of the Treasurer that he had been unable to obtain payment of any portion of the board of Jessie Morley (10,154), admitted to the Institution 2nd May, and to the benefit of the Charitable Fund at half rate on 10th June last, he was instructed to inform the obligant that failing payment of the patient's restricted board by the end of the current month, her name will be struck off the list of beneficiaries on the fund, and she will then either be discharged from the Institution or transferred to the parochial list.

Special Committee's Report on Inspection of Asylums.

The Meeting resolved that the report of the Special Committee appointed to inspect Asylums in the United Kingdom and abroad shall be taken up for consideration at next Monthly Ordinary Meeting of the Board, and that said meeting shall be held on Friday, 21st October next, at 11.15 a.m., instead of the ordinary date of meeting, viz., 14th October—the above subject to be placed on the agenda for the meeting.

The Report of the Special Committee appointed to consider as to proposed memorial to the late Dr. Rutherford was read, and the portion thereof referring to the ordering of a lectern with a suitable inscription thereon, to be used in the Memorial Church, was approved; and the Treasurer was instructed to place upon the agenda for next meeting the Committee's proposal that the retiring allowance to Dr. Rutherford should be paid to his Executrix for the remainder of the current financial year of the Institution, i.e. to 1st November next.

Robt. F. Duncan - Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 21st October, 1910.

PRESENT—

Colonel Dudgeon, Mr Maxwell, Lieut.-Colonel Agnew, D.S.O., Major Carruthers, Mr Johnson-Ferguson, Mr Milne-Home, Mr Graham Hutchison, Mr Irving, Provost Lennox, the Right Honble. the Earl of Stair, Captain Walker, Colonel Maxwell-Witham, C.M.G.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from Mr Robinson-Douglas, Mr Lyon, and Captain Hamilton.

The minutes of Monthly Ordinary Meeting of the Board held on 16th ultimo, of which printed copies had been circulated, were approved. Minutes.

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the number of patients in the Institution on 1st instant being 844 (viz., private 495, parochial 349), at rates of board yielding £43,659 per annum, as compared with 833 on 1st October, 1909, at rates yielding £43,194. Treasurer's Report.

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— Physician Superintendent's Report.

Movements of population in House.

Changes amongst the staff.

Accidents and escapes.

Dr. D. Maxwell Ross, locum tenens, commenced duty 1st October.

Dr. Maloney, Crichton Fellow, left on 7th October for Munich, to prosecute his studies there during the winter.

Dr. Pirret left the Institution on 11th October to take up Public Health Classes in Glasgow; and Dr. R. A. Rankine entered on duty as Assistant Physician.

The Report as above was approved, and the Physician Superintendent was requested to note in future monthly statements the number of voluntary inmates on the registers.

Captain Walker, as Visiting Director for the past month, reported as follows, viz. :— Visiting Director's Report.

First House—Improvement of balconies—

Recommendation that for the better lighting of the High West Gallery, the thick mullions of inside window at the end nearest the balcony be taken out and replaced by a large window with arch above, and a French window in the centre.

Visited Male Open Villa, Division II., Sanatorium, and other houses at the dinner hour—food excellent and abundant.

Closed Villa (Female), Division II.—enlargement of day room nearly finished—Garden attached to this house much too small—its extension laterally on both sides recommended.

Visiting Director's Report.

Attendants' Gardens—several plots of ground laid out in portion of field opposite stables—the furthest of these from the road should be used as a drying green, and be separated from the others by a hedge in front, and from the field behind it by a barbed wire fence.

The Board resolved with reference to the above as follows :—

(Improvement of Balconies, First House.)

Balconies, First House—To remit Capt. Walker's suggestions to the Works Committee to be considered by them along with the subject of improvement of the balconies.

(Closed Villa, (Female) Division II.)

Closed Villa (Female), Division II.—To approve of Capt. Walker's recommendation and to remit to House Sub-Committee to carry it out.

(Attendants' Gardens.)

Attendant's Gardens—To approve of the arrangement suggested by Capt. Walker and to instruct the Physician Superintendent to order it to be carried out.

Visiting Directors appointed.

Colonel Maxwell-Witham and the Right Honble. the Earl of Stair were appointed Visiting Directors for the ensuing month.

Report by Mr Commissioner Marr.

The Report of Inspection by Mr Commissioner Marr, 5th to 7th September, 1910, printed copies of which had been circulated among the Directors, was laid before the Meeting.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned, were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows :—

Committee Reports.

House Committee, of 19th October.

(Stores supplies.)

Purchase of tea—approved.

Purchase of 34 cwt. cheese—approved—further supply of 20 cwt. to be procured.

(Remit as to tenders.)

Stores supplies—It was remitted to a Sub-Committee consisting of Provost Lennox and Colonel Maxwell-Witham—one a quorum—Provost Lennox, Convener, with powers to contract for supplies, select tenders, &c.

(Cartage of coal.)

Cartage of coal—renewal of contract with Glasgow & South Western Railway Company—approved—prices 1s 3d and 1s 6d per ton.

(Annual Stocktaking.)

Annual Stocktaking—Appointment of Valuators approved.

(Supplies for garden.)

Purchase of manures and sprayer for garden sanctioned.

(New main road.)

New main road between Divisions II. and III.—The line of road from the entrance gate at the church lodge, as pegged off, was inspected by the Board and generally approved. The portion thereof near Johnston House and the approach thereto, to be shifted and again pegged off by the Clerk of Works according to instructions given him by the Meeting, and the line to be definitely settled by Works Sub-Committee—the levels of the right of way road to be altered for 100 feet or thereby on each side of the new main road which will be carried overhead at a suitable height as per plan prepared by the Clerk of Works—the whole of above work to be supervised by Works Sub-Committee, and to be carried through according to their instructions.

(Garden walks.)

Laying of walks in enclosed gardens—The recommendation by House Sub-Committee that the enclosed gardens round the First House be laid with tar macadam next spring as an experiment, was agreed to, and the matter remitted to the Sub-Committee, with powers—the other gardens to be afterwards similarly treated if the trial be found satisfactory.

Farm Committee, of 19th October.

(River embankment—repairs.)

River Embankment—As recommended by the Committee, it was remitted to a Special Committee consisting of Colonel Dudgeon, Mr Lyon, Provost Lennox, Colonel Maxwell-Witham, and Mr Milne Home—Colonel Dudgeon, Convener, three a quorum, with powers to take such measures for protection of the embankment as they may judge to be urgently required.

Dumfries Agricultural Society—Subscription.)

The Meeting sanctioned payment of the usual annual subscription of £5 5s to Dumfries Agricultural Society.

Works Committee, of 19th October.

Clerk of Works' monthly statement—report approved.

Treasurer's monthly statement of payments on Capital account—approved.

Payment of £340, further instalment to account of cost of the bakery—approved. *(Bakery—payment to Account.)*

Improvement of balconies, First House—The Committee's recommendation that this improvement be carried out was approved in principle, but as the alterations cannot be commenced till next spring, the Works Committee were requested to consider Captain Walker's suggestions for improvement of the lighting and appearance of the High West gallery, or any others of the galleries to which his remarks may be applicable, and to report again to the Board with a revised estimate of cost. *(Balconies, First House.)*

Cottage at Steading—The Sub-Committee's recommendation that the subject of erection of a cottage be delayed in order that the Board may have an opportunity of going further into questions of site, cost, &c., was laid before the Meeting. The subject was discussed, and in view of the unexpectedly large estimate of cost of carrying out the building as per plan prepared by the Clerk of Works, the difference of opinion as regards its site, which so far has been only generally indicated by the Board, and also of the fact that owing to the success of measures taken for the prevention of trespass in and around the steading, the necessity for a cottage in the particular spot indicated is less urgent than was formerly considered. The Board resolved to allow the matter to lie over till their meeting in March next, to which the Committee were requested to report with recommendations regarding the whole subject, including site, cost, and purpose of the proposed building. *(Cottage near Farm steading.)*

Emergency door, First House—Opening of, approved. *(Emergency door, First House.)*

Architects' accounts—remitted to Works Sub-Committee, with powers to order payment. *(Architects' accounts.)*

Kit Store at Hannahfield—The Committee's reply to the War Office stating that the Directors will not object to the erection of this building, was approved. *(Kit store—Hannahfield.)*

Porch, Main Entrance, First House—The Committee's recommendation that rough sketches of three different designs be procured, the cost of any of these not to exceed £500, was approved—it being left to the Works Sub-Committee to order the designs from any architect or builder they may select. *(Porch—First House.)*

Water supply—A further Report by Mr N. B. Wilson, dated 20th inst., on Water Supply to the Institution was remitted to Works Sub-Committee, with Provost Lennox, to be considered along with the previous report now in their hands.

Finance Committee, of 19th October.

In accordance with the recommendation contained in the above minutes, the Board resolved to admit John M'Murray (9257) to the benefit of the Charitable Fund to the extent of £28 per annum as from 1st proximo, thereby restricting the charge against his obligant to £52 per annum. Charitable Fund.

Jessie Morley (10,154)—The Committee's report regarding this arrear was approved. *(Jessie Morley.)*

Monthly estimates and transfers to Treasurer's account were approved.

Allanbank—The recommendation by the Committee that this property be purchased by the Directors at the price of £2250 was approved, and the Treasurer and Law Agents of the Institution were instructed to carry through the transaction. *(Allanbank to be purchased.)*

Land Values Returns—It was remitted to the Treasurer and Law Agents to adjust the Returns required by the Finance Act of 1909-10. *(Land Values Returns.)*

The Board considered the proposal submitted at their last meeting, and then ordered to be placed upon the agenda for this meeting, that the retiring allowance to the late Dr. Rutherford should be paid to his executrix for the remainder of the current financial year of the Institution, i.e. to 1st November next. Having considered the Report by the Special Committee of 16th ult. as to proposed memorial to Dr. Rutherford, and the Auditors' letter of 13th ult., the Board unanimously resolved that in consideration of the very valuable services rendered to the Institution by the late Dr. Rutherford during his tenure of office as its Medical Superintendent, and to the desirability of making some *(Retiring allowance to late Dr. Rutherford.)*

(Retiring allowance to late Dr. Rutherford.)

additional provision for his widow, that payment be made to the latter as his executrix of the sum of £800, being the balance of deceased's retiring allowance for the financial year current at the date of his death (8th March, 1910), viz., for six months to 1st November next—and the Treasurer was instructed to make payment to her accordingly.

Report by Special Committee on their visit to Clinical Research and other Asylums.

The Report by the Special Committee appointed 14th January, 1910, to visit Clinical Research and other lunacy establishments in the United Kingdom and on the Continent, copies of which had been circulated among the Directors, was laid before the Meeting, and the recommendations contained therein were considered, viz. :—

Recommendations by Special Committee.

1. That the Board proceed at once to elect two suitable candidates for the vacant Crichton Fellowships in Pathology and Bacteriology, and in Pathology and Chemistry.
2. That the training of the Crichton Fellows conducted elsewhere than at the Institution, instead of being carried on intermittently should be made as continuous as possible, so that their services may be made fully available to the Institution at an earlier date.
3. That as the Research Scheme and the ordinary medical work of the Institution progress, the Laboratory should be developed—the Advisory Committee to recommend to the Board from time to time the provision of such additional equipment as may be required therein.
4. That in furtherance of the Research Scheme of the Institution, the services of the "Laboratory "of the Scottish Asylums," to which the Crichton Institution is a large contributor, should be more fully utilised.
5. That to enable the Physician Superintendent to supervise the studies of the Research Staff, and to leave more time at his disposal for such supervision, he be requested to report in what way, and to what extent, he can without prejudice to his position as head of the Institution, be relieved of the personal discharge of non-medical administrative duties, the Committee being convinced that such relief is essential to the successful carrying out of the Scheme.
6. That in order to facilitate the work of the Assistant Physicians in the wards and the Laboratory, and to leave them more time for the efficient discharge of their duties, a duly qualified person be appointed to dispense medicines from the surgery of the Institution, and to assist in the Laboratory.
7. That remit be made to a Special Committee of the Board to examine and report whether any of the new kinds of furnishings or apparatus observed by the Committee in Asylums abroad, and referred to in their notes, are suitable for the requirements of the Institution.
8. And further, that in the public interest, the Board should consider what pressure may be brought to bear upon the Government of this country to lead them to consider the advisability of establishing where practicable, in large centres of population in the United Kingdom, Institutions for treatment of mental disease of a kind similar to the Clinics and Polyclinics referred to in the Committee's Report.

(Recommendation No. 8 not adopted.)

(Addition to No. 5 as to increase of medical staff.)

(Crichton Fellowships to be advertised.)

(Physician Superintendent to report on No. 5 and to recommend Apothecary.)

(Special Committee to report on No. 7.)

Approval of the above recommendations was moved by Colonel Dudgeon, seconded, by Lieutenant-Colonel Agnew—moved by Mr. Graham Hutchison, but not seconded, that consideration of the whole subject be delayed for three months—moved by Mr. Maxwell and seconded, that recommendation No. 8 be not adopted—moved by Captain Walker as a further amendment and seconded, that the following words be added to recommendation No. 5, "and that he be also requested to report on the duties of the Assistant Medical Staff, and the desirability, or otherwise, of increasing their number." The amendments by Captain Walker and Mr Maxwell were unanimously adopted, and with consent of the mover and seconder of the original motion, the recommendations of Special Committee as modified thereby were put to, approved, and adopted by the Meeting, Mr Hutchison dissenting. The Physician Superintendent was instructed to advertise for candidates for the vacant Crichton Fellowships in Pathology and Bacteriology and in Pathology and Chemistry—he was requested to report to the Board in terms of recommendation No. 5 as amended, and to submit to the Board the name of a duly qualified person to dispense medicines from the surgery of the Institution and to assist in the Laboratory, and it was remitted to the same Special Committee of the Board to examine and report in terms of their recommendation No. 7.

W. F. Douglas Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 11th November, 1910.

PRESENT—

Colonel Dudgeon, Mr Maxwell, Lieut.-Colonel Agnew, D.S.O., Mr Robinson-Douglas, Mr Johnson-Ferguson, Mr Graham Hutchison, Mr Irving, Captain Walker, Colonel Maxwell-Witham, C.M.G.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from the Right Honble. the Earl of Stair, Mr Lyon, Mr Milne-Home, Captain Hamilton, Major Carruthers, and Provost Lennox.

The minutes of Monthly Ordinary Meeting of the Board held on 21st ultimo, of which printed copies had been circulated, were approved. Minutes.

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers as compared with last year being, Treasurer's Report.

1st November, 1910, 838 (viz., 491 private, 347 parochial), yielding £43,120 per annum.

1st November, 1909, 834 (,, 489 ,, 345 ,,), ,, 43,369 ,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— Physician Superintendent's Report.

Movements of population in house.

Changes amongst the staff.

Accidents and escapes.

Dr. D. Maxwell Ross, locum tenens, will leave on termination of his engagement, 11th November current.

Dr. F. H. Pearce, engaged as locum tenens in Dr. Ross's place till the end of the year, at a salary of £3 3s per week, with the usual allowances, will enter on his duties on 11th inst.

Miss Howden, Assistant Matron, Midpark, resigned on 31st October, and will be succeeded on 1st prox. by Miss E. C. Small, at a salary of £42 per annum with the usual allowances.

The Report as above was approved, and the appointments made, confirmed.

Colonel Maxwell-Witham, as Visiting Director for the past month, reported that he visited the Institution on 25th ult., and that he found the parts inspected in perfect order. Visiting Director's Report.

Lieut.-Colonel Agnew and Major Carruthers were appointed Visiting Directors for the ensuing month. Visiting Directors appointed.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned, were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows :—

Committee Reports.

House Committee, of 9th November.

(Purchase of apple trees.)

(Formation of orchard.)

In accordance with the recommendation by the Committee, the Meeting sanctioned the purchase of 600 young apple trees (British grown) to be planted in nursery rows till of size to transplant; and the Gardens Committee were requested to consider and report upon the advisability of forming an orchard in some suitable part of the grounds apart from the present garden

Farm Committee, of 9th November.

(Purchase of manure.)

The purchase of 300 cubic yards manure as reported was approved.

Works Committee, of 9th November.

Reports upon the following subjects were approved and confirmed :—

(Temporary engagement of painters.)

Temporary engagement of six painters to assist Institution Staff with the painting required at Male Hospital, Division II., and at Johnston House.

(Revolving table and lavatory for post-mortem room.)

Purchase of revolving table and lavatory for the post mortem room at Johnston House at a probable cost of £30.

(Cottages drainage scheme—material required.)

Instruction to Clerk of Works to prepare an estimate of quantities of drain pipes, sinks, wash-tubs, fittings and other material required in connection with the Cottages drainage scheme, Glencaple Road, along with a sketch of the portion of the work to be undertaken now—and it was remitted to the Committee, with powers, to select offers and to contract, under such conditions as to delivery of material as they may consider expedient.

(Steam boiler, &c. at Farm—covering of.)

Acceptance of James Walker's offer of 26th ultimo to cover steam boiler and piping, &c. at the Farm steading, with non-conducting composition for £10 13s 4d.

(Mortuary in crypt.)

Instruction to Physician Superintendent to report to next meeting upon the alterations requiring to be made upon the crypt of the Memorial Church in order to form it into a suitable mortuary, with estimate of cost.

(Bakery building accounts.)

Report by Treasurer of payments made on account of buildings and improvements since 19th ultimo. Remit to Chairman, with powers, to adjust and settle the contractors' accounts for the new bakery.

(Architects' accounts.)

Instructions to Treasurer to settle Architects' accounts in terms of Agreement with the latter—which the Treasurer reported had now been done.

(Fire escape stair.)

Instructions as to removal of Fire escape stair, west front, First House.

(Cold Storage Plant.)

Instructions as to transfer of cold storage plant from its present position to Johnston House.

(Water supply—Deacon Meters.)

The Engineer's Report of 20th ult., upon the water supply of the Institution was considered along with the Sub-Committee's Report thereon of 9th inst., which was approved, and the Sub-Committee were authorised to procure the Deacon meters required, if that can be done at a moderate cost, and to order these to be placed on the main pipes leading to the different houses of the Institution, and also on any pipes conveying supplies to parties outside.

(New main Road.)

The plan of the proposed new main road, referred to in the Sub-Committee's minute of 9th, was laid before the Meeting and was examined and approved—the work to be carried out under the supervision of the Sub-Committee.

(Porch, First House.)

The Report by Works Sub-Committee of their proceedings regarding designs for a porch was approved.

Finance Committee, of 9th November.

The Committee's reports as to accounts, arrears, and transfer to the Treasurer's Bank Account were approved.

(Retiring allowance to late Dr. Rutherford.)

The Treasurer submitted formal receipt by Mrs Rutherford for £800 paid her by instructions of last Meeting, which was approved. He also submitted a letter from her, dated 8th inst., thanking the Board for the gift.

The following estimates in connection with Supplies and Issues for the past month, received too late for Meeting of Finance Committee on 9th inst., were laid before the Meeting, viz. :—

Monthly Estimates.

	Estimate for October.	Supplies for October.	Estimate for November.
Stores department, ...	£3063 0 0	£2962 6 9	£2034 0 0
Farm department, ...	462 0 0	411 5 6	146 0 0
Works department, ...	403 0 0	847 14 9	561 0 0
General charges, ...	697 0 0	690 17 10	35 0 0

the difference between Works department estimate for October and the supplies being caused chiefly by the cost of road metal purchased, heating apparatus for Johnston House, &c.

(Naming of buildings.)

The attention of Works Committee was called to the remit to them of 19th December, 1902, upon the naming of the different buildings or groups of buildings of the Institution, and they were requested to report upon the subject at an early date.

Report by Special Committee on their inspection of Asylums, &c.

The Physician Superintendent was requested to report to the Board as early as possible next Spring upon the fifth recommendation contained in the Report by the Special Committee appointed to visit certain Asylums, Clinics, and Laboratories in the United Kingdom and on the Continent, as extended and adopted by the Board at their meeting on 21st ultimo, and the Special Committee were also requested to report at same time upon recommendation No. 7 adopted at same meeting.

Appointment of Apothecary.

In accordance with the sixth recommendation contained in the Special Committee's Report above referred to, the Physician Superintendent was instructed to look out as soon as possible for a duly qualified person to dispense medicines from the Surgery of the Institution, and to assist in the Laboratory; to define the duties to be performed by him; and to report to the Board.

(House Committee Meetings—provision of lunch thereat.)

The Meeting resolved that future ordinary meetings of the Standing Committees held within the Treasurer's Office shall be called for 1.30 p.m., and that a light lunch or refreshments shall be provided for the members on these occasions.

Annual Accounts. Revision of Charitable Fund. Date of Annual General Meeting.

In view of the preparation of the Annual Accounts of the Institution for the year 1909-10 now about to close, it was remitted to the Finance Committee, or any Sub-Committee of their number appointed by them, to give such instructions as may be necessary in regard thereto; to revise the list of beneficiaries on the Charitable Fund; and to report to the Board at their Annual General Meeting for the year 1910, which, with next Monthly Ordinary Meeting, it was resolved to hold on Friday, 23rd December next.

Robt. F. Dadgeon—Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 23rd December, 1910.

PRESENT—

Colonel Dudgeon, Mr Maxwell, Lieut.-Colonel Agnew, D.S.O., Mr Robinson-Douglas, Mr Johnson-Ferguson, Provost Lennox, The Right Honble. the Earl of Stair, Mr Milne-Home, Captain Hamilton, Mr Irving, Captain Walker, Colonel Maxwell-Witham, C.M.G.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from Mr Lyon, Major Carruthers, and Mr Hutchison.

The minutes of Monthly Ordinary Meeting of the Board held on 11th ultimo, of which printed copies had been circulated, were approved. Minutes.

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers as compared with last year being, Treasurer's Report.

1st December, 1910, 840 (viz., 497 private, 343 parochial), yielding £43,568 per annum.

1st December, 1909, 834 (,, 490 ,, 344 ,,). ,, 43,267 ,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— Physician Superintendent's Report.

(1) Movements of population in house.

(2) Changes amongst the staff.

(3) Accidents and escapes.

(4) Slight outbreak of scarlatina in the Institution—precautionary measures taken to prevent its spreading—recommendation that for this year the usual invitations to outside friends to the Christmas dances at the First House be not issued.

(5) Recommendation that Mr George C. Dodds, Assistant Pharmacist, Royal Infirmary, Edinburgh, be appointed Dispenser to the Institution as from 2nd January, 1911, at an initial salary of £52 a year, with board, lodging, and laundry. Three months notice of termination of engagement to be given on either side.

(6) Recommendation that Dr. Frank H. Pearce, M.A., &c., be appointed Junior Assistant Physician for a year from 1st proximo at a salary at the rate of £150 per annum, with board, lodging, and laundry.

(7) No applications for appointment to the two vacant Crichton Fellowships having been received in answer to advertisement—recommendation that the vacancies be again advertised in three months time.

(8) Recommendation that the old Stores to the east of the First House be pulled down at the time when the proposed improvements on the balconies at the First House are being executed, and that these alterations be carried out as soon as convenient, so that the ground surrounding the First House may be put in order without undue delay.

(9) Report that on the new Medical Offices at Johnston House being occupied during the ensuing month, the Church Lodge will become the main entrance lodge of the Institution; that it will be necessary for the lodge keeper to be on duty there, and more convenient for him to reside at this lodge; and that an enlargement of the Church lodge will be necessary to accommodate the lodge keeper's family—Rosebank, which is at present empty, being available for him as a temporary residence; and further,

(10) That the following changes should be arranged in view of the opening of the new Intermediate Male Hospital, Division II.—the Head Attendant of the Second and Third Divisions, who at present lives at the Church lodge, to occupy in future the lodge nearest the above Hospital, which will contain his office; the deputy head attendant of the Second and Third Divisions to occupy the neighbouring lodge at the foot of Midpark drive; the deputy head attendant of the First Division to occupy the Low lodge at present occupied by the lodge keeper.

The above Report having been considered, the Board resolved as follows:—

To approve heads (1), (2), (3), and (4) thereof.

(G. C. Dodds appointed Dispenser.)

(5) To sanction the appointment of Mr George C. Dodds as Dispenser to the Institution on the terms set forth in the Report.

(Dr. Pearce appointed Junior Assistant Physician.)

(6) To appoint Dr. Frank H. Pearce, M.A., Junior Medical Assistant, at a salary, and with emoluments as above mentioned, for a year from 1st proximo, three months notice of termination of the engagement to be given on either side.

(Two vacant Fellowships to be advertised.)

(7) To instruct the Physician Superintendent to readvertise the two vacant Fellowships in three months from this time.

(Pulling down of offices east of First House—Remit.)

(8) To remit to the Works Committee when reporting to the Board upon the proposed alterations upon the balconies of the First House to report also upon the pulling down of the old offices on the east side of the First House (exclusive of the Board-room building).

(Changes of residence of staff—enlargement of Church lodge—Remit.)

(9) While approving generally of the changes of residence of members of the staff, suggested by the Physician Superintendent, to remit to the Works Committee to consider and report upon the arrangements which may be found necessary for carrying them out, including enlargement of the Church lodge.

Visiting Directors' Report.

Reports as follows by the Visiting Directors for the past month were submitted and read:—

By Lieut.-Colonel Agnew, dated 22nd instant.

By Major Carruthers, dated 20th instant, in which he adverted to enlargement of the Church lodge as being necessary for the lodge keeper and his family on his transference thereto; also that it would in his opinion improve the amenity of the new administrative offices if the door leading to the mortuary and post mortem room were built up, leaving communication with these rooms to be from the outside only. He further reported that the Male Hospital, Division II., is now practically ready for occupation.

(Mortuary and post mortem room.)

With reference to Major Carruthers' Report, the Board desired the Physician Superintendent to keep in view the suggestion made above that the door leading to the mortuary and post mortem room should be built up, and to report thereon to a future meeting of the Board in the event of the communication between the rooms referred to and the rest of the building being found objectionable.

(Identification of Visiting Directors when on duty.)

A suggestion by Mr Irving that some means of identifying Directors when unaccompanied by any of the Medical Staff was remitted to the House Committee for consideration and report.

Visiting Directors appointed.

Mr Robinson-Douglas and Mr Johnson-Ferguson were appointed Visiting Directors for the ensuing month.

Monthly departmental reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned, were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows:—

House Committee of 21st December, and Sub-Committee of 21st November..

Garden, Rosehall—recommendation that it be devoted in whole or in part as may be found necessary to the purpose of forming an orchard for the Institution—approved, and subject remitted to the Sub-Committee. Major Carruthers' suggestion contained in minute of 21st inst. as to trying the effect of grafting upon old fruit trees, to be also considered by them. *(Orchard to be formed in Rosehall garden.)*

Extension of Arboretum—resolved that this be done at a suitable time by the Sub-Committee, in accordance with their suggestion, by taking in the present orchard and the north end of the garden near the Low Lodge. *(Extension of Arboretum.)*

Main Walk from Low Lodge to West Front, First House—the Sub-Committee's resolution that the laurel and other trees and bushes along this walk be cut down to the ground or be stubbed out so soon as the alterations proposed to be made on the balconies, First House, shall have been carried out was approved, and the matter remitted to them with powers—the delay to apply only to the trees, &c., on the upper side of the walk. *(Main walk from Low Lodge—cutting of trees.)*

Head Gardener's Report upon various gardens of the Institution—remit made to the Sub-Committee to consider the matter and to report—confirmed. *(Head Gardener's report upon gardens.)*

Garden Seeds—remit to Sub-Committee with powers to deal therewith, confirmed. *(Garden seeds.)*

Extension of enclosure, Closed Villa (Female), Division II.—Report on progress of the work approved. *(Extension of enclosure, Closed Villa (Female), Division II.)*

Supply of flour—remit made to Sub-Committee with powers to purchase. *(Supply of flour—Remit.)*

Sale, &c., of wine and spirits—Special Committee appointed with reference thereto authorised as recommended by the Committee. *(Sale, &c., of wines and spirits.)*

Farm Committee, of 21st December.

Shell lime—remit to Convener to purchase—confirmed. *(Lime—purchase of.)*

Dumfries and Kirkcudbright Ploughing Association—arrangements for proposed competition on 14th January approved. *(Ploughing Competition.)*

Works Committee of 21st December, and Sub-Committee of 2nd December.

Water Supply—Report of Committee's proceedings in connection with the remits to the above, approved, and purchase of Deacon meters, &c. confirmed. *(Water supply—purchase of Deacon Meters, &c.)*

Beech hedge along approach to new Stores buildings—instructions given that it be cut down to near the ground, redalled in the meantime. *(Beech hedge at new Stores buildings.)*

Male Hospital, Division II.—This House being reported to be now practically finished, the Sub-Committee were requested to inspect the work and to report. *(Male Hospital, Division II.—inspection of.)*

Johnston House—Cold Storage plant being now removed and re-erected, the Committee were requested to inspect same and to report. Provost Lennox called attention to the existence of hot water pipes within the Cold Storage department of the building, and the Clerk of Works was instructed to examine and report upon the matter. Provost Lennox also called attention to the need for paving or cementing the part of the road at the new bakery where coke is laid down, so as to prevent earth or stones being taken in along therewith, and the Clerk of Works was instructed to attend to the matter. *(Johnston House—inspection of Cold Storage plant—hot water pipes.)* *(Paving road at new bakery.)*

New road—report of progress made therewith, approved.

Closed and Open Villas (Female), Division II.—Recommendation that estimate of £36 5s by James Walker, Glasgow, for covering the heating pipes in the basement of both buildings be accepted, was approved, and the work ordered to be done. *(Closed and Open Villas (Female), Division II.—heating pipes to be covered.)*

Sundry supplies for Works department—Recommendation that the estimates detailed in minutes be accepted was approved. *(Supplies for Works department.)*

Payments on account of buildings and improvements approved, and it was remitted to the Sub-Committee to deal with accounts for machinery in the new bakehouse. *(New bakehouse plant—Remit.)*

Physician's Report upon furnishings for the mortuary in the Crypt of the Memorial Church (cost £14 15s 3d), was approved, and the work sanctioned. *(Crypt—Memorial—Church.)*

(Porch, west front, First House—plans.)

The Committee's Report upon plans for new porch at the west front of the First House was submitted, and the plans laid before the Meeting. It was resolved that Messrs Boulton & Paul be invited to submit designs for an ornamental porch, the matter to be brought up again at the January Meeting.

Finance Committee, of 2nd and 21st December.

(Charitable Fund—list of beneficiaries revised.)

The Committee's report upon their examination of the list of beneficiaries upon the Crichton Charitable Fund was approved, and it was resolved to lay it before the Board at their Annual General Meeting.

(Treasurer's accounts.)

The Treasurer's Statement of Accounts for the Fourth Quarter of the year to 11th November last was laid before the Meeting, and was approved.

Maidenbower—sale or let of—remit.

A letter from Colonel A. E. Dalzell, dated 4th current, was submitted, in which the writer enquired whether Maidenbower House and farm is for sale, or to be let. The Board being agreeable to dispose of the property, either as formerly advertised, or of Maidenbower House with from 5 to 10 acres of land surrounding it, or to let the latter provided suitable terms can be arranged, remitted to the Finance Committee to consider the whole subject and to report.

Laboratory of Scottish Asylums—application for increased contribution—declined.

An application by the General Board of the Laboratory of Scottish Asylums for increased support to that Institution was laid before the Meeting, but was declined—the Board considering that the present contribution by the Institution is as large as can reasonably be expected.

Annual Report for 1910—revision of—to include report of visit to Continental Asylums, &c.

Remit was made to the Finance Committee to revise the Annual Report of the Institution for the year 1910, and the Secretary was instructed to include therein the report made to the Board by the Special Committee appointed to visit certain Asylums, Clinics, and Laboratories in the United Kingdom and on the Continent, as approved by the Board on 21st October last.

Robt. F. Dudgeon. Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Annual General Meeting of Directors, held at the Crichton Royal Institution, 23rd December, 1910.

PRESENT—

Colonel Dudgeon, Mr Maxwell, Lieut.-Colonel Agnew, D.S.O., Mr Robinson-Douglas, Mr Johnson-Ferguson, Provost Lennox, The Right Honble. the Earl of Stair, Mr Milne-Home, Captain Hamilton, Mr Irving, Captain Walker, Colonel Maxwell-Witham, C.M.G.

Colonel Dudgeon in the chair.

The Treasurer submitted intimations from the County Clerks of the respective Counties, of the election of Mr W. J. H. Maxwell, on 19th inst., as Convener of the Stewartry of Kirkcudbright; of The Earl of Stair on 20th inst., as Convener of the County of Wigtown; and of Mr H. C. Irving, on 21st inst., as Convener of the County of Dumfries; all of whom in virtue of said election, are ex-officio Directors of the Institution; and of the election by the County Councils of said Counties on above dates of the following gentlemen as Directors to remain in office until next triennial County Election, unless they respectively shall sooner cease to be County Councillors:—from the Stewartry of Kirkcudbright, Mr W. D. Robinson-Douglas of Orchardton; from the County of Wigtown, Captain W. M. Fleming-Hamilton of Craighlaw; from the County of Dumfries, Captain G. L. Walker of Crawfordton.

Apologies for absence were submitted from Mr Lyon, Major Carruthers, and Mr Hutchison.

Minutes.

The minutes of last Annual General Meeting of the Board, held 10th December, 1909, of which printed copies had been circulated, were confirmed.

Annual Statement of Accounts.

The Treasurer submitted Accounts for the year 1909-1910, with printed Abstract thereof, examined and certified by the Auditors, and Report by the latter thereon and on the operations of the year, resulting in balances at credit of Fixed Capital Account of £387,526 9s 9d; at credit of Floating Capital Account of £28,028 6s 2d; at Credit of Reserve Fund of £35,000; and at credit of Staff Accident Insurance Fund of £229 6s; making in all £450,784 1s 11d. The Treasurer explained the chief features of interest in the Annual Accounts, and the Auditors' Report and Statement of results prepared by them were held as read. The Treasurer was instructed to have these circulated among the Directors, to publish the usual Abstract of Accounts as in former years, and to lay the Accounts before the Board at their next Monthly Ordinary Meeting.

Charitable Fund—annual revision of.

Colonel Dudgeon for the Finance Committee reported that they had examined the list of beneficiaries upon the Crichton Charitable Fund, and that they recommended grants as per their minutes of 2nd and 21st December; that further enquiry is necessary in the cases of five of the beneficiaries; and that they will submit a further report at next Ordinary Meeting. The Board meantime approved the recommendations of the Committee as contained in the minutes referred to, the remaining cases to be dealt with at their January meeting.

Election of Chairman and Vice-Chairman of the Board.

The Meeting then proceeded to the election of a Chairman and Vice-Chairman of the Board, to hold office till next Annual General Meeting, as prescribed by section 13 (1) (2) of the Crichton Royal Institution Act, 1897, and it was unanimously resolved that Colonel Robert Francis Dudgeon of Cargen be re-elected Chairman, and Mr W. J. H. Maxwell of Munches, Vice-Chairman of the Board for the above term.

New Directors.

The term of office of Lieut.-Colonel Agnew and Major Carruthers expiring at this Annual General Meeting, in terms of the Crichton Royal Institution Act, 1897, Section 7 (2), Mr Hugh Steuart Gladstone of Capenoch, and Captain Aymer Maxwell, yr. of Monreith, were elected Directors in their stead to hold office till the close of the third Annual General Meeting after their election (Crichton Royal Institution Act, 1897, Section 7 (2))—the Directors for the ensuing year appointed by the Board being Mr Johnson-Ferguson, Mr Milne-Home, Colonel Maxwell-Witham, Mr Gladstone, and Captain Maxwell.

Committees for the ensuing year were appointed as follows, viz.:—

Standing Committees.

Standing Committees.		*Members.*		*Conveners.*
House Committee,	...	All members of the Board	...	Colonel Dudgeon.
Farm Committee,	...	Do.	...	Mr J. Stewart Lyon.
Works Committee,	...	Do.	...	Colonel Dudgeon.
Finance Committee,	...	Do.	...	Do.

SUB-COMMITTEES.

Sub Committees.

Of House Committee (for Gardens, &c.)	Of Works Committee (for Plans, &c.)	Of Finance Committee (for Stables, &c.)
Colonel Dudgeon (Convener).	Colonel Dudgeon (Convener).	Colonel Dudgeon (Convener).
Provost Lennox.	Mr Gladstone, Mr Milne Home.	Mr Irving, Mr Lyon.
Captain Walker.	Mr Irving, Captain Walker.	Mr W. J. H. Maxwell, Capt. Walker.

SPECIAL COMMITTEES.

Special Committees.

Patients' Summer Residence Committee.		Research Laboratory Committee.	
Colonel Dudgeon (Convener).		Colonel Dudgeon (Convener).	
Mr Hutchison.	Mr Irving.	Mr Gladstone.	Captain Hamilton.
Mr Maxwell.	Captain Walker.	Mr Irving.	Mr Maxwell.
		Captain Walker.	

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 13th January, 1911.

PRESENT—

Colonel Dudgeon, Mr Maxwell, Mr Robinson-Douglas, Mr Johnson-Ferguson, Mr Gladstone, Mr Irving, Provost Lennox, Mr Lyon, Captain Maxwell, Captain Walker, Colonel Maxwell-Witham, C.M.G.

Colonel Dudgeon in the chair.

The Treasurer submitted an intimation from the Clerk to Dumfries District Lunacy Board of the re-appointment on 4th inst., of Mr J. Stewart Lyon of Kirkmichael as Chairman of that Board for the current year. *Chairman of District Lunacy Board.*

Letters from Mr Gladstone and Captain Maxwell, dated 24th ultimo, accepting appointment as Directors of the Institution were submitted. *New Directors.*

Apologies for absence were submitted from The Right Honble. the Earl of Stair, Captain Hamilton, and Mr Milne-Home.

The minutes of Monthly Ordinary Meeting and of the Annual General Meeting of the Board, both held on 23rd ultimo, of which printed copies had been circulated, were approved. *Minutes.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers as compared with last year being— *Treasurer's Report.*

1st January, 1911, 844 (viz., 499 private, 345 parochial), yielding £43,946 per annum.

1st January, 1910, 832 (,, 485 ,, 347 ,,), ,, 42,971 ,,

The Physician Superintendent submitted his monthly Report, which was read and approved. He intimated therein that Mr Commissioner Macpherson had inspected the Institution on 10th, 11th, and 12th inst. *Physician Superintendent's Report.*

Reports by Mr Johnson-Ferguson and Mr Robinson-Douglas as Visiting Directors for the past month were submitted, the following matters being adverted to therein as requiring attention:— *Visiting Directors' Reports.*

By Mr Johnson-Ferguson—

Recommendation that outside doors be fitted with locks to be worked with one master key.

By Mr Robinson-Douglas—

Furnishings required for Johnston House.

New Road—authority for altering levels of right-of-way.

Male Hospital, Division II.—steps at exit from wards into verandahs too narrow, and likely to cause accidents.

The Reports having been considered, it was explained by the Physician Superintendent that the principle recommended by Mr Johnson-Ferguson is being carried out as opportunity offers. *(New buildings—master key.)*

(Furnishings, Johnston House.)

(Steps, Male Hospital.)

(Right of way—meeting with Parish Committee.)

Remit was made to the House Committee to deal with the question of furnishings required for Johnston House, and to Works Sub-Committee to remedy the defect pointed out in the steps at the entrance to the Verandahs of the Male Hospital; and on the Treasurer's report that he has arranged for a meeting between Dumfries Parish Landward Committee and the Directors as to the new road crossing the right-of-way, it was remitted to the Chairman and Treasurer to meet the Committee and to make such arrangements regarding the subject as they may find necessary.

Visiting Directors appointed.

Sheriff Fleming and Mr Gladstone were appointed Visiting Directors for the ensuing month.

Monthly departmental reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned, were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows:—

House Committee, of 11th January.

Supply of vegetables—part to be grown on farm.)

Gardens—The Committee's instructions as to supply of vegetables (which were concurred in by the Farm Committee) were approved, viz.: that two acres or thereby of farm land be devoted to the growing of vegetables in order to provide for a proper rotation of crops in the garden, and that, as an experiment to be tried for three months and reported upon, all garden supplies be taken to the four principal kitchens and be there checked by the cooks, who are being provided with spring balance scales for the purpose.

(Arboretum—plan of ground, &c.)

Arboretum—plan of ground to be prepared and trees to be planted as may be found necessary—the subject being remitted to the Sub-Committee, with powers.

(Grocery contracts.)

Supply of flour and quarterly contracts for groceries—these subjects remitted to a Sub-Committee consisting of Provost Lennox and Colonel Witham, with powers.

(Coal—complaint as to quality.)

Coal Contract—complaint as to quality of supplies—subject remitted to Sub-Committee, with powers to take such steps in the matter as they may find necessary.

(Waste ground near Rosehall garden.)

Waste ground between Rosehall Garden, west wall, and Glencaple road—remitted to the Sub-Committee, with powers to take such steps as they may find necessary for improvement of the space.

(Directors—identification of.)

Identification of Directors when visiting the Institution—recommendation that metal discs be provided for their use—approved.

Farm Committee, of 11th January.

Resolutions of Committee regarding the following subjects confirmed, and remit made to them with powers:—

(Potato sprouting boxes.)

Purchase of potato sprouting boxes, cost about £9 10s.

(Hedges—Glencaple road.)

Cleaning and replanting of hedges along Glencaple road and Stonehouse loaning.

Netherwood—repair march fence.)

Repair of march fence between Crichton Estate and Netherwood.

Works Committee, of 11th January.

(New Bakery—passage.)

New Bakery—passage between bakehouse and bread store—instructions for report to be made thereon—approved.

(Old Stores buildings—heating apparatus—main steam pipe—conduit, Power station to First House—back entrance to First House.)

Removal of old Stores buildings—This subject, along with those of removal of the duplicate heating apparatus near the dining hall, First House—renewal of main steam pipe—building of a conduit from the Power station to the First House—and formation of a back entrance to that house, were remitted to the Committee for consideration and report to the Board at their next meeting.

(Changes in Staff residences—enlargement of Church Lodge.)

Changes of residence of lodge keepers, &c.—The Committee's recommendation that the changes suggested by the Physician Superintendent in his report to the Board of 23rd ultimo, be sanctioned, was approved, and it was remitted to Works Sub-Committee to examine the Church lodge, and to report to next meeting upon the expediency of enlarging it.

Finance Committee, of 11th January.

The Committee's further report upon their revision of grants from the Crichton Charitable Fund was submitted, and was approved as regards continuance of grants at the present rates in the cases of 9037, 9544, 9765—the case of Miss Jane Aitken (7938) to be continued meantime without change, but to be further reported upon—the grant in the case of Harold Johnstone (8962) to be reduced from £30 to £20 per annum. *(Charitable Fund—list of beneficiaries revised.)*

An application for admission of Mrs Jane W. Porter (10,231) to the benefit of the Fund was submitted; and the circumstances of her obligant having been considered, it was resolved that she be admitted to the Fund at half rate or £20 per annum as from 22nd November last, the date of her entering the Institution. Charitable Fund.

An application by Mr David Manson, House Steward for increase of salary, was remitted to the Committee for consideration and report with their recommendations. Application by House Steward.

Colonel Dudgeon reported upon Colonel Dalzell's application for sale or let of Maidenbower, and after discussion, it was resolved that the house, with three to four acres of ground surrounding it, be offered to the applicant on lease at £50 per annum, a supply of water to be given along therewith. Maidenbower—let of.

Draft of the Directors' Report for the year 1909-10, altered in accordance with the Finance Committee's instructions, was submitted, and having been read and considered, was approved—the Board agreeing also to the Treasurer's suggestion that the Special Committee's Report upon their inspection of Clinics and Asylums should de printed *in extenso* so far only as the end of paragraph 11, page 50—a new paragraph, which was also read and approved, to be substituted for paragraph 12. Annual Report. *(Special Committee's Report.)*

The Annual Accounts of the Institution for the year 1909-10, with the Auditors' Report thereon, were laid before the Meeting. Annual Accounts.

In accordance with notice given, it was moved by Mr Maxwell, seconded by Captain Walker, and unanimously agreed to, "That the Physician Superintendent's salary be increased to £1250 per "annum"—the increase to take effect as from 1st proximo. Physician Superintendent—increase of salary.

Robt. F. Duncan Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 10th February, 1911.

PRESENT—

Colonel Dudgeon, Mr Maxwell, Mr Robinson-Douglas, Mr Gladstone, Captain Hamilton, Mr Irving, Provost Lennox, Mr Lyon, Colonel Maxwell-Witham, C.M.G.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from Captain Maxwell, Mr Milne-Home, and Mr Johnson-Ferguson.

The minutes of Monthly Ordinary Meeting of the Board, held on 13th ultimo, of which printed copies had been circulated, were approved. *Minutes.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers as compared with last year being— *Treasurer's Report.*

1st Feby., 1911, 843 (viz., 494 private, 349 parochial), at rates of board yielding £43,726 per annum.
1st Feby., 1910, 832 (,, 488 ,, 344 ,,), ,, ,, 43,012 ,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— *Physician Superintendent's Report.*

(1) Movements of population in Institution.

(2) Escapes.

(3) Changes amongst the Staff.

(4) Removal of intermediate male patients from Second House to Male Hospital, Division II. Female section of Second House now occupied by lower private and parochial female patients. The old male or south part of Second House now empty, and may be pulled down when Directors desire this to be done. *Transfer of patients to Male Hospital, Division II.*

(5) Medical Offices at Johnston House now occupied—large bookcase required for medical library in Physician Superintendent's office, and a smaller bookcase for the case books in the Assistant Physicians' office; first mentioned may be provided by transfer of two handsome walnut bookcases in library at Crichton House, the smaller bookcase should be made as soon as possible by the staff joiner. The former medical office at the First House is now available as a parlour for nurses in that building. *(Johnston House—furnishings.)*

(6) Access to new offices—recommended that a 9 feet wide road be formed along the east side of the old cricket ground from Crichton House to the fire station—turf may be used for bowling green in front of Intermediate Male Hospital and croquet lawn in front of Intermediate Closed Villa. *(New road to Johnston House.)*

The above Report having been considered, it was resolved—

To remit to the House Sub-Committee, with powers, to order the formation of a new road from Crichton House to the fire station. *(Remit—new road.)*

To remit to Works Committee to consider as to the expediency of pulling down the old male or south part of the Second House and to report to the Board thereon, and as to the use to be made of the old building material. *(Pulling down of old Male side, Second House.)*

The other recommendations contained in the report were sanctioned, and the Physician Superintendent was authorised to give instructions to have them carried out.

Visiting Directors' Reports.

Colonel Dudgeon reported that he had inspected the Institution on 2nd inst. on behalf of Sheriff Fleming, who was unable to attend, and that he had found everything in the parts visited in good order.

Mr Gladstone, as Visiting Director for the past month, reported as follows, viz. :—

Institution visited on 20th ult.

(Roadway at main gate.) Roadway at main gateway humpy for motor traffic.

(Skating Pond.) Skating pond should be screened with rhododendrons and laurels—thorn hedge left uncut, and a barb wire fence placed all round to keep off cattle, &c.

(Yard at Gardener's house.) Wooden screen or wall required for yard at Gardener's house.

(Step—Cold Storage room). Stone step into cold storage room is dangerously worn.

(Prospectus of Institution.) Prospectus of Institution requires revision, the information contained in it being to a large extent inapplicable to the present time—suggested that prospectus be made more attractive and ornate, and that it be periodically revised.

The first four subjects referred to above were remitted to Works Sub-Committee, with powers, and the Treasurer was instructed to prepare a new prospectus on the lines suggested by Mr Gladstone.

Visiting Directors appointed.

Captain Hamilton and Mr Milne-Home were appointed Visiting Directors for the ensuing month.

Inspection of Institution.

The Report of Inspection by Mr Commissioner Macpherson, 10th to 12th ulto., was read.

Monthly departmental reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows :—

House Committee of 8th February :—

(Stores supplies.) Arrangement of contracts for stores supplies—approved.

(Coal contract.) House Coal—recommendation that claim for abatement of 3/- per ton from contract price be made on 60 tons delivered in December—approved, and the Treasurer instructed accordingly.

(Supplies of coal to attendants, &c.) Request by married attendants and artisans residing outside the Institution that they be supplied with coal at stores prices as in the case of married attendants living on the estate.

The subject having been considered, it was resolved by a majority (six to three) of Directors present, that the request be granted—supplies to be limited to 5 tons a year, carriage free.

(Transfer of whisky from bond.) Proposal that two half casks whisky be transferred from stock in bond to the Institution Stores, two of these to be bottled for immediate use—approved; three half casks to be taken out; one not to be bottled.

(Episcopal Church choir—grant.) Payment of annual allowance of £20 for Episcopal Church Choral services;— approved.

(Chemist's wall fitting for dispensary.) Acceptance of offer for Chemist's wall fitting for dispensary, Johnston House, £23 0s 9d ;——approved.

(Garden seeds.) Acceptance by Sub-Committee of offer for garden seeds for ensuing season, £27 10s ;——approved.

(Waste ground, Rosehall.) Report as to cleaning waste ground, Rosehall; approved.

Farm Committee of 8th February :—

(Manures.) Report by Convener that he had taken prices for manures; approved, and offers accepted as per his recommendation.

Works Committee of 8th February.

(Cold Storage installation—removed.) Report by Sub-Committee that the removal of Cold Storage Installation from old Stores buildings to Johnston House had been carried out ;——approved.

(Wooden gate—new bakery.) Report that the Sub-Committee had ordered a temporary wooden gate to be hung at the west end of the passage between Johnston House and the new Bakery, and that the subject will be further reported upon ;——approved.

(Bridge and gates, right-of-way.) Report that instructions had been given with regard to the bridge across the right-of-way road on Brownhall ; the gates at the ends of the road to be altered as suggested by the Landward Committee of Dumfries Parish; the subject to be further reported upon;——approved.

(Church lodge—enlargement of.) Enlargement of Church lodge ; plans under consideration by the Sub-Committee——approved, and remit made to them, with powers, to carry out the work.

Instructions given to relay steps from the wards to the verandahs of the Male Hospital, Division II. ;——approved. *(Steps, Male Hospital Division II.)*

Report by the Clerk of Works to the Committee that the emergency door from the west wing female ward to the east wing escape stair, First House, has been finished, and that the spiral circular stair outside has been removed and stored ;——approved. *(Emergency door, First House.)* *(Spiral circular stair—taken down.)*

Payment of sundry accounts, and report by the Treasurer of payments made on account of buildings and improvements ;——approved.

Acceptance of offers for fireclay goods required in connection with the drainage of cottages on estate, and sanction to purchase of timber for ordinary repairs :——approved for current year, but offers to be taken in future for timber and other similar supplies. *(Drainage of Cottages—materials for.)* *(Timber—offers to be taken in future.)*

Report that a general scheme for naming of various buildings of the Institution according to a new nomenclature had been submitted to the Committee, and that they had instructed the Treasurer to lay the scheme before the Board at this meeting. This having been done, and the scheme so far considered, it was resolved to hold it over till next Monthly Meeting, the subject to be noted on the agenda thereof. *(Naming of buildings of Institution.)*

Finance Committee of 8th February.

In accordance with the recommendation of the Committee, it was resolved to admit the following patients to the benefit of the Charitable Fund :— Charitable Fund.

Mrs Annie Gardiner (10,248), Kirkcowan, readmitted 6th January, 1911, at £25 per annum.

Edward Herbert Calvert (10,260), Annan, readmitted 4th February, 1911, at £25 per annum ;

grants at the rate of £15 per annum to be made in each case as from the dates of the patients' readmission to the Institution, thereby restricting the rates charged against their obligants to £10 per annum.

The application made in the case of John Beattie (10,251), Canonbie, admitted 14th January, 1911, at £25 per annum, was held over for further information.

The Treasurer was instructed to inform Messrs C. B. Aikman & Thomson, Writers, Glasgow, in reply to their application on the subject, that the Board do not see their way to alter their resolution of 23rd December last, removing the name of Mrs Houston (6033) from the list of extern beneficiaries on the Crichton Charitable Fund.

With reference to the application by the House Steward for increase of his salary, it was resolved to approve the Committee's recommendation that in view of the very great increase in his duties and the satisfactory way in which he has discharged them, the maximum salary for his office be now raised to £300 per annum, same to be attained by him on completion of eight years further service calculated from 1st November, 1910, by biennial increases of £10 each, the first of these to be reckoned as from the last mentioned date. House Steward—increase of salary.

It was remitted to the Finance Committee to consider a revised form of Letter of Obligation for patients' boards to be prepared by the Treasurer after consultation with the Law Agents of the Institution—from which form, in accordance with the suggestion of the General Board of Lunacy conveyed in their letter of 30th December last, the words binding subscribers to make payment of patients' boards in advance shall be omitted—the new form of letter to be submitted to the Board. Letter of Obligation—revised form.

The authority granted to the Treasurer to take legal steps for recovery of the arrears due on account of Miss M. L. Edwards (9564) was confirmed. Arrears.

Transfer of a sum of £8000 from the Board's Account to that of the Treasurer was approved, and also the remit to Colonel Dudgeon and Colonel Maxwell-Witham, with powers, to examine and pass the House and general accounts for the first quarter of the current year.

The Treasurer was instructed to have his Report upon extension and improvements of the Institution during the last six years printed and circulated among the Members of the Board. Report upon extension of Institution.

It was resolved that as the date for holding the April Monthly Meeting of the Board falls on Good Friday, that meeting be postponed to 21st April. April Meeting—date of.

R. C. F. Dudgeon Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 10th March, 1911.

PRESENT—

Colonel Dudgeon, Mr Maxwell, Mr Robinson-Douglas, Mr Johnson-Ferguson, Mr Gladstone, Mr Milne-Home, Mr Irving, Provost Lennox, Mr Lyon, Colonel Maxwell-Witham, C.M.G.

Colonel Dudgeon in the chair.

An apology for absence was submitted from the Right Honble. the Earl of Stair.

The minutes of Monthly Ordinary Meeting of the Board, held on 10th ultimo, of which printed copies had been circulated, were approved. *Minutes.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers as compared with last year being— *Treasurer's Report.*

1st March, 1911, 850 (viz., 499 private, 351 parochial), at rates of board yielding £44,153 per annum.
1st March, 1910, 834 (,, 489 ,, 345 ,,), ,, ,, 42,932 ,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— *Physician Superintendent's Report.*

(1) Movements of population in Institution.

(2) Changes amongst the staff.

(3) Death of Archibald Wightman—for upwards of 21 years in service of Board as under-gardener—leaves widow and 7 children unprovided for.

(4) Occurrence of two additional cases of scarlatina at Second House—both progressing satisfactorily—source of infection not traceable. *(Infectious illnesses.)*

Two servants, First House, have had diptheritic sore throats but have now recovered—attack attributed to their having neglected proper ventilation of their bedroom.

(5) Dr. Rankine, second Assistant Physician, leaves this month to enter Navy Medical service. Recommended that Dr. Pearce, Junior Assistant Physician, be appointed second Assistant Physician in his place as from 1st prox., at a salary at the rate of £150 per annum, with board, quarters, and laundry, and allowance at the rate of £50 a year additional for post mortem work, for which he has been specially trained—appointment terminable as at 1st January, 1912, with three months notice on either side. The arrangement of 5th August, 1910, whereby the medical assistants are remunerated for post mortem work by special fees, to be cancelled. *(Resignation of Dr. Rankine.)*

(6) Recommended that Dr. Walter D. Chambers, presently Junior Medical Officer at Norfolk County Asylum, be appointed Junior Assistant Physician of the Institution as from 1st prox., at a salary at the rate of £150 per annum, with board, quarters, and laundry.

(7) Recommended that Bengal Cottage, Rockliffe, be again taken as summer quarters for patients for months of May, June, July, and August, at rent of £20 a month as before.

(8) Recommended that a bath be provided at the Hospitals Lodge, where the Head Attendant of the Second and Third Divisions now resides; also a wash-house and coal house at Midpark Lodge for the deputy attendant—plans and estimates of cost to be prepared by Clerk of Works for consideration by the Board.

The above Report having been considered, it was resolved :—

(Late Archibald Wightman—grant.)

(1) In consideration of the long and faithful services rendered by the late Archibald Wightman, to grant a sum of £100 to be applied towards the support and for behoof of his widow and children—the grant to be alimentary and not arrestable by the creditors of said widow or children—the money to be held in trust by the Treasurer and House Steward, or other person or persons to be appointed by the Directors, and to be expended by them as they in their discretion may find necessary or expedient.

(Dr. Pearce and Dr. W. D. Chambers appointed.)

(2) To approve of the appointments of Dr. Pearce and Dr. Walter D. Chambers as Second and Junior Assistant Physicians respectively, on the terms recommended by the Physician Superintendent—and to cancel the arrangement of 5th August, 1910, as to remuneration of the Medical Assistants for post mortem work as from 1st prox.

(Summer quarters.)

(3) To sanction the taking of Bengal Cottage, Rockliffe, as summer quarters for patients for the months of May, June, July, and August, at a rent of not more than £20 a month.

(Offices at lodges.)

(4) To remit to Works Committee, with powers, to provide a bath at the Hospitals Lodge, and a wash-house and coal house at Midpark Lodge.

Visiting Directors' Reports.

Mr Milne-Home, for himself and Captain Hamilton as Visiting Directors for the past month, reported that they visited the Institution on 25th ultimo and inspected the greater part of the farm buildings, including the byres, dairy, stables, feeding courts, and granaries. They also visited the patients' quarters at the farm buildings, and found the whole premises to be clean, well kept, and in good order. They recommended that some plan should now be made and kept in view regarding the ultimate shape which the ground is to take on the east side of the farm buildings from which a large quantity of soil has recently been removed, and though a protection fence has meanwhile been erected, the perpendicular face where the soil has been taken out is not very safe. They suggested that the ground at the north end of the excavation should be sloped to say 1 in 5, partly following the curve of the road leading to the higher ground on the east, and partly sloped on a line parallel to the hay shed and other buildings beyond, and that any further soil requiring to be removed be taken in accordance with the scheme which may be laid down.

(Ground east side of steading).

The Visiting Directors were thanked for their suggestions, which were considered very opportune, and the subject was remitted to House Sub-Committee jointly with the Farm Committee and Works Sub-Committee, with powers to carry out the scheme on the lines indicated.

Visiting Directors appointed.

Mr Hutchison and Mr Irving were appointed Visiting Directors for the ensuing month.

Monthly departmental reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows :—

House Committee of 8th March :—

(Wooden gate—new bakery.)

Erection of plain wooden gate at west end of passage between Johnston House and the new bakery—approved.

(Spirits in bond—sale of.)

Spirits in bond—sale of octaves and quarter casks over 10 years old—to be dealt with by Special Committee under their remit of 16th April, 1909.

(Plants and seeds—purchase of.)

Plants and seeds—purchase approved.

Farm Committee of 8th March :—

(Skating pond—entrance gate and wire fence.)

Skating pond—acceptance of Johnstone & Clark's estimate of £17 6s 9d for entrance gate and wire fence—approved.

(Grass and clover seeds.)

Grass and clover seeds—remit to Convener of Committee confirmed.

Works Committee of 8th March.

The Committee's recommendation as to renewal of the steam conduit from the power station to Crichton Hall was considered, along with specification and measurements prepared by the Clerk of Works by instructions of their Sub-Committee—the estimated cost of carrying out the work, with conduit formed in concrete, being £654 7s 4d, and alternatively in brick £681 1s 4d. The Board approved of the work being carried out according to the plans recommended by the Committee, and directed that the conduit should be formed in concrete; remitted to Works Sub-Committee, with powers, to order the work to be carried out by the Staff of the Institution under the Clerk of Works; authorised them to superintend the execution of the work, and to deal with any matters of detail that may arise during its course. The duplicate heating apparatus with chimney in old stores buildings to be allowed to stand until the above work shall be carried through, and the steam supply to Crichton Hall be in working order. *(Steam conduit—renewal of.)*

The recommendation by the Works Committee that in view of its being eventually found practicable and desirable to erect a new and more suitable lodge to the right of the entrance gate, the proposed enlargement of the Church lodge be departed from, was approved. *(Church lodge—enlargement of, departed from.)*

The Meeting considered the Committee's recommendation that the balconies in mid and high north, mid and high east, and mid and high west galleries should be improved by replacing the exterior iron grids by glass windows, flooring the interior with wood, and forming bedrooms and other apartments therein, as specified. The work was sanctioned, and it was remitted to the Sub-Committee, with powers, to order it to be carried out by the Staff of the Institution; the Sub-Committee to supervise it during execution, and to deal with any matters of detail which may arise during its course. Consideration of further alterations on mid and high north galleries to be held over until the effect of removal of the exterior iron grids be ascertained. *(Balconies—First House—improvement of.)*

The Report by the Sub-Committee on progress of the work at the right-of-way road was approved. *(Right-of-way road.)*

The subject of erection of a porch at the west front, Crichton Hall, was considered, along with Report by Works Sub-Committee of 21st February, that in their opinion it is not expedient that any structure should be erected outside the present front door, but that a light glass screen should be placed across the lobby on the outer side of the doors of the rooms on each side whereby the interior of the building may be protected from draughts from the outside, with a further report by Works Committee of 8th inst., disagreeing with that recommendation, and by a majority recommending that the subject be remitted back to the Sub-Committee for further consideration and report. The whole subject having been discussed, approval of the Sub-Committee's recommendation was moved by Mr Maxwell, seconded by the Chairman, and agreed to—it being understood that apart from the question of erecting a porch on the lines of any of the designs hitherto submitted, it should be open to any Director to propose some means of improving the appearance of the west front of the house. In addition to provision of a light glass screen with door to be placed across the lobby behind the front door, sanctioned in terms of the above resolution, it was resolved that similar screens should also be provided for the side entrance doors, and the matter was remitted to Works Sub-Committee, with powers. *(Porch—west front, Crichton Hall—erection of, departed from.)* *(Glass screens across lobbies sanctioned.)*

The recommendation by Works Committee that the erection of a cottage at the Crichton Steading should be delayed till the effect of the formation of the new main road upon the prevention of trespass in and around the steading be ascertained, was considered by the Meeting. Approval of the recommendation was moved by Provost Lennox, seconded by Mr Maxwell—moved as an amendment by Mr Irving, seconded by Mr Lyon, that a cottage be erected at the steading for the purpose of protecting the valuable stock contained therein. On a division being taken, three members voted for the motion and six for the amendment, whereupon the Chairman declared the latter carried. It was thereafter remitted to Works Committee to procure plans of a suitable cottage, with specification and estimate, and that the same should be submitted to the Board with report thereon, and after consultation with House Sub-Committee and Farm Committee, with their recommendation as to the site which they may consider most suitable for the cottage. *(Crichton steading—Cottage at.)*

On the recommendation of Works Committee it was resolved that a general order shall be issued to gatekeepers, attendants, or other employees of the Institution occupying lodges on the estate to the effect that all gates on the Institution property shall be opened on week-days at 6 a.m. and be closed at 8 p.m. All gates to remain closed on Sundays. *General order—opening and closing of gates.*

(Inspection of Lighting plant.) The Vulcan Boiler Insurance Co.'s Report of Inspection of Electric Lighting plant on 27th and 28th ult., and 2nd curt., was laid before the Meeting, along with Report thereon by the Clerk of Works stating that the slight defects pointed out are having attention.

Payment of sundry Accounts, and report by Treasurer of payments made on account of buildings and improvements was approved.

(Dudgeon House.) Acceptance of offer of £9 11s 3d by Johnstone & Clark for standards, plates, &c., required for 170 yards wire fencing round Dudgeon House, and of £6 for gate and pillars for entrance to tar mixing shed was approved.

Finance Committee of 8th March.

Charitable Fund. Applications for admission to the benefit of the Charitable Fund were submitted on behalf of the following patients, along with the recommendations of the Committee thereon, viz.:—

John Beattie (10,251), Canonbie, admitted 14th January, 1911, at £25 per annum—held over from last meeting for further information.

Elizabeth Dinwoodie (8250), Moffat, admitted 18th June, 1898, at £25 per annum—for increase of grant.

William Mackie (10,265), Maxwelltown, readmitted 23rd February, 1911, at £25 per annum—for renewal of grant.

The applications having been considered, the Meeting resolved:—

To admit John Beattie (10,251) to the benefit of the Fund to the extent of £12 10s as from date of admission, thereby restricting the rate chargeable against his obligant to £12 10s per annum.

To increase the grant in the case of Elizabeth Dinwoodie (8250), from £10 to £15 per annum as formerly, from 1st February last, thereby restricting the rate chargeable against her obligant to £10 per annum.

To discontinue the grant of £20 (half rate) in the case of Jane Aitken (7938), as from 1st ultimo—the obligant having voluntarily undertaken to endeavour to pay the full rate.

To hold over the application on behalf of William Mackie (10,265), for further information.

(Letter of Obligation—revised form.) Consideration of a revised form of Letter of Obligation was held over till next Monthly Meeting.

(Naming of Buildings of Institution.) Works Committee's Report upon a general scheme of naming various buildings of the Institution, submitted to last meeting, was further considered—several alterations upon it were suggested and agreed to, and the following scheme of names was adopted:—

DIVISION I.

Present Name.		*Future Name.*
First House	to be changed to	Crichton Hall.
Second House	"	Grierson Hall.

The remaining houses of this Division to retain their present designations, viz., Oakfield, Allanbank, Midpark.

DIVISION II.

Hospital (Male)	to be changed to	Dudgeon House.
Closed Villa (Male)	"	Maxwell House.
Female Hospital	"	Browne House.
Closed Villa (Female)	"	Rutherford House.
Open Villa (Female)	"	Carmont House.

The Sanatorium to retain its present name.

DIVISION III.

Hospital (Male)	to be changed to	Nithsdale House.
Closed Villa, North (Male)	"	Annandale House.
Closed Villa, South (Male)	"	Eskdale House.
Open Villa (Male)	"	The Farm.
Hospital (Female), in course of erection	"	Galloway House.
Closed Villa (Female), site not yet fixed	"	Kirkcudbright House.
Open Villa (Female) "	"	Wigtown House.

Maidenbower, Rosehall, and Rosebank to retain their present names.

STAFF RESIDENCES.

Crichton House to be changed to Hillhead.

Rob F. Dugson — Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 21st April, 1911.

PRESENT—

Colonel Dudgeon, Mr Gladstone, Mr Irving, Provost Lennox, Captain Aymer Maxwell, Colonel Maxwell-Witham, C.M.G.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from Captain Hamilton, Mr Robinson-Douglas, Mr Lyon, the Right Honble. the Earl of Stair, Mr Milne-Home, and Mr Maxwell.

The minutes of Monthly Ordinary Meeting of the Board, held on 10th ultimo, of which printed copies had been circulated, were approved. *Minutes.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers as compared with last year being— *Treasurer's Report.*

1st April, 1911, 850 (viz., 500 private, 350 parochial), at rates of board yielding £43,913 per annum.
1st April, 1910, 843 („ 495 „ 348 „), „ „ 43,222 „

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— *Physician Superintendent's Report.*

(1) Movements of population in Institution.

(2) Changes amongst the staff :—*inter alia* Miss Small, Assistant Matron, Midpark, resigned—succeeded by Miss C. R. Barnett, who entered on her duties 7th instant. *(Assistant Matron—Midpark.)*

(3) Accident to parochial patient—simple fracture of left clavicle. *(Accident to patient.)*

(4) Occurrence of another case of scarlatina—nurse attendant. *(Infectious illness.)*

(5) Midpark Lodge—(supplement to last Report) additional bedroom required besides coal house and wash-house—plans, &c., submitted. *(Midpark Lodge, additions.)*

(6) Crichton Fellowships—Recommended that in advertising two vacant Fellowships, one be in Pathology and the other in Bacteriology and Chemistry, instead of as formerly, viz., (1) Pathology and Bacteriology, and (2) Pathology and Chemistry. *(Crichton Fellowships.)*

(7) Request for leave of absence on holiday for a fortnight from 24th instant. *(Leave of absence.)*

The above having been considered, it was resolved :—

(1) To approve of the appointments intimated.

(2) To remit to Works Committee, with powers, to carry out the alterations at Midpark Lodge proposed in above and in the March Reports.

(3) To approve of the changes recommended in advertising the two vacant Crichton Fellowships.

(4) To grant leave of absence to the Physician Superintendent as requested.

Visiting Director's Report.

Mr Irving, as Visiting Director for the past month, reported as follows, viz. :—

Institution visited on 23rd March and 18th April.

Recommended that attendants who wait at table-d'hote in Crichton Hall should be provided with piqué jackets.

Wire fence along Bankend road erected by Institution staff is a poor job, and requires tightening and repair.

Attendants' cottages—gardens should be properly fenced along road—also sub-divisions inside.

Fences on either side of right-of-way road are at present in parts hedge and part iron at back—these should be of iron continuously throughout.

Galloway House—progress of erection has been seriously interfered with owing to roofing timbers not being yet laid on the ground—suggested that in future joiner contractors be taken bound to lay down roofing and sarking timber a specified time after mason work has commenced—a suitable instalment being paid on account therefor. Further, that the delay having partly arisen through second quality timber having been allowed by the specifications, the question of the advisability of using other than first quality timber should be carefully considered before future building contracts be entered into.

Line of road from Johnston House to Crichton Hall from entrance has been pegged out for inspection by Board—recommended that this be done at once to prevent grass being spoiled by footpaths.

The above Report having been considered, it was resolved :—

(Piqué jackets for attendants.)

To remit to House Committee, with powers, to deal with the matter of providing attendants with piqué jackets.

To remit the following subjects to Works Sub-Committee, with powers :—

(Fencing Bankend road and attendants' gardens.)

Fencing Bankend road and attendants' gardens.

(Fence right-of-way road.)

Fence right-of-way road—to be made of iron throughout.

(Contractors' delays.)

Contractors' delays in erecting new buildings—Mr Irving was thanked for his suggestions, which shall have attention in future building contracts.

(Pictures in Board-room.)

The Treasurer was instructed to place on the agenda for next meeting of the Board, the subject of removing the pictures in the Board-room to Johnston House.

Visiting Directors appointed.

Mr Lyon and Provost Lennox were appointed Visiting Directors for the ensuing month.

Monthly departmental reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows :—

House Committee of 19th April, and Sub-Committee of 10th March :—

(Waste ground, Rosehall.)

Waste ground between west wall of Rosehall garden and public road—cutting down of trees approved.

(Widening of Glencaple road.)

Widening of Glencaple road at Artesian Well Upper Lodge—

There was laid before the Meeting letter from the District Road Surveyor, dated 11th inst., requesting that the proposed improvement be carried out at the cost of the Institution. After consideration of minutes of 23rd March and 1st April, 1892, bearing upon the subject of improvement of the line of road between Brownhall loaning and Brownhall School, the Meeting declined the District Road Surveyor's proposal, and resolved that no further steps be taken in the matter.

New road from Hillhead House along east bank of cricket ground—laying off, approved. *(New road from Hillhead House.)*

Quarterly and half-yearly contracts for provisions and for general stores—Provost Lennox reported that he examined on 20th inst. the various offers for supplies (except those for tea), and that he had arranged contracts therefor. *(Contracts for provisions, &c.)* *(Tea supply.)*

Purchase of implements, seeds, plants, &c., required for gardens—remit to Sub-Committee confirmed. *(Implements, seeds, &c., for gardens.)*

Farm Committee of 19th April:—

The Convener's Report of purchase of grass and clover seeds was approved. *(Grass and clover seeds.)*

March fence with Craigs—the remit to Farm Committee, with powers, to arrange as to repair or renewal of march fence with Craigs, was confirmed. *(March fence with Craigs.)*

The Board also confirmed the remit to same Committee to consider and to report upon repair of the march fence with Netherwood; removal of the stone dyke separating the two large fields adjoining Netherwood; and the expediency of planting a strip of plantation along Bankend road, in the higher of the fields referred to. *(March fence—Netherwood—repairs to dyke, &c.)*

Works Committee of 19th April.

Remit to Provost Lennox of 16th September, 1910, as to erection of tar macadam mixing shed—work finished and remit discharged. *(Tar macadam mixing shed.)*

Remit to Committee of 15th July, 1910, to supervise formation of skating pond—work finished and remit discharged. *(Skating pond.)*

Remit to Committee of 10th March, 1911, as to provision of bath, &c., at Hospitals Lodge—Report that orders have been given for work being proceeded with. *(Offices—Hospitals Lodges.)*

Report by Committee that on examination of the plan of alterations to be made on Midpark Lodge, it was found that these included provision of an additional bedroom for which the Board's sanction was not obtained at the March Meeting. *(Midpark Lodge.)*

Plans prepared by the Clerk of Works shewing the whole alterations proposed to be made, including provision of bedroom, were laid before the Board, with specification and estimate of cost of works amounting to £117 5s 3d. The work was sanctioned, and remit made to Works Sub-Committee, with powers to supervise it during execution, and to carry it out. *(Midpark Lodge.)*

Report by Joint Committee as to laying out of grounds near farm buildings—Report that ground has been inspected and instructions given as to carrying out the work. *(Ground east side of steading.)*

Report by Committee that extensive wastage of water from the Institution supply has been discovered and remedied, and that steps are being taken to locate the remaining leakage; that the supply to Ellangowan House has been tested, and the consumption found to be moderate. Recommendation that the Deacon meters recently purchased be put in charge of the Institution plumber under the direction of the Clerk of Works—approved. *(Water supply—Deacon Meters.)*

Report by Committee that they had sanctioned the procuring of material for works in progress as specified in their minutes of 19th inst.—approved, and expenditure sanctioned. *(Material for works.)*

Recommendation by Committee that certain alterations be made in the position of the three screens ordered by the Board to be placed at the entrances, west front, Crichton Hall—approved. *(Screens—Crichton Hall.)*

Remit by Works Committee to their Sub-Committee to deal with question of insurance of steam boilers and heaters—confirmed. *(Steam boilers, &c.—Insurance of.)*

Resolution that attention of the Board be called at their meeting on 21st curt., to the desirability of fixing the sites of the two remaining buildings required to complete the residential portion of the Directors' building scheme for patients belonging to the III. Division. *(New buildings, III. Division—sites.)*

Report of payments made by Treasurer on account of buildings and improvements—approved.

(Paints.) Acceptance of W. Sim & Sons' tender for annual supply of paints to Institution—£113 12s 8d, approved.

(Electric lighting—Dudgeon House and Maxwell House—tender accepted.) Recommendation by Committee that the tender of £1306 by W. Barton & Sons, Edinburgh, for Electric lighting of Dudgeon House and Maxwell House be accepted—approved.

Finance Committee of 19th April.

Charitable Fund. In accordance with the recommendations of the Committee, the Board resolved as follows:—

To admit Mary Carruthers (5323) to the benefit of the Charitable Fund to the extent of £20 per annum, as from 1st prox., thereby restricting her board to £5 per annum.

To decline the application for benefit of the Fund made on behalf of William Mackie (10,265), as unsuitable for the Fund.

(Letter of Obligation—revised forms.) Revised Forms of Agreement for payment of patients' boards to replace the form presently in use in the cases respectively of patients from Scotland, and from England and Ireland. These having been considered, were approved, and their use sanctioned.

(Prospectus of Institution.) A recommendation by the Committee that issue of the proposed fully illustrated prospectus be delayed till the buildings in progress at the Institution are completed, and a plain revised prospectus be prepared meantime, was approved.

(Sale of spirits.) Mr Irving, for the Special Committee appointed 16th April, 1909, with powers to dispose of spirits and wine on hand in excess of the requirements of the Institution, reported in terms of Meeting of the Committee, held 19th inst., that they had authorised the sale of the surplus stock of whiskies on hand. The Committee were thanked for the trouble they have taken in the matter, and were discharged of their remit.

Memorial to Dr. Rutherford. The Minutes of Meeting held 19th inst. of Special Committee appointed 8th April, 1910, to arrange as to procuring a memorial of the late Dr. Rutherford, were read. The Lectern was inspected and approved, and the account therefor, £126 15s, was passed for payment.

National Conference on Destitution. A circular inviting the Directors to take part in a National Conference on the Prevention of Destitution, to be held in London, 30th May to 2nd June, 1911, was laid on the table.

Netherwood—sale of. Letter from Mr J. C. Martin, dated 30th ultimo, offering to sell his property of Netherwood to the Directors; also letter from his law agent, Mr S. Greig, Edinburgh, dated 17th inst., with particulars regarding the estate, were laid before the Meeting. The price asked for the property—£7000—was considered altogether too high, and there being in the meantime no necessity for acquiring the property, the Treasurer was instructed to inform Mr Martin that they are not at present disposed to purchase.

Scottish Chamber of Agriculture—visit of. Provost Lennox reported that Sir Matthew G. Wallace, President of the Scottish Chamber of Agriculture, had informed him that that body are desirous of inspecting the Crichton Farm at their visit to Dumfries in June next, and he moved that the Board invite the Members to dinner at the Institution on the occasion. The Treasurer read a letter, dated 20th inst., which he had received from Mr Maxwell of Munches stating that he considered it no part of the duties of the Directors to entertain a body such as the Chamber of Agriculture. Several members expressed concurrence in the view expressed by Mr Maxwell, and Provost Lennox's motion not being seconded, fell. After some further discussion of the matter, it was resolved that the Chamber be invited to inspect the Farm, and that the manner in which they should be entertained be considered at next meeting.

A. G. F. Dragem - Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 12th May, 1911.

PRESENT—

Colonel Dudgeon, Mr Maxwell, Mr Robinson-Douglas, Mr Irving, Provost Lennox, Mr Lyon, Colonel Maxwell-Witham, C.M.G.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from the Right Honble. The Earl of Stair, Mr Johnson-Ferguson, Mr Gladstone, Mr Milne-Home, Captain Hamilton, Mr Graham Hutchison, and Captain Maxwell.

The minutes of Monthly Ordinary Meeting of the Board, held on 21st ultimo, of which printed copies had been circulated, were approved. *Minutes.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers as compared with last year being— *Treasurer's Report.*

1st May, 1911, 854 (viz., 505 private, 349 parochial), at rates of board yielding £44,412 per annum.

1st May, 1910, 837 (,, 490 ,, 347 ,,), ,, ,, 42,880 ,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects:— *Physician Superintendent's Report.*

(1) Movements of population in Institution.

(2) No further cases of scarlatina since 15th ultimo.

(3) Two major accidents to female patients—in each case a simple fracture of left arm above the wrist. *(Accidents.)*

(4) Changes amongst the staff.

(5) Resignation of Dr. F. H. Pearce, second Assistant Physician, who has been appointed Medical Superintendent of the King Edward VII. Sanatorium, Shirlett, Shropshire. *(Resignation of Dr. Pearce and filling up vacancy.)*

(6) Recommendation that Dr. Walter D. Chambers, third Assistant Physician, be appointed second Assistant Physician at £200 per annum, and that a third Assistant Physician be appointed in the latter's place at £150 per annum, with the usual allowances in each case—authority asked to advertise for the latter if necessary.

(7) Report that the two vacant Crichton Fellowships have been advertised—applications to be lodged by 20th instant. *(Crichton Fellowships.)*

(8) Resignation by Dr. Maloney of his Crichton Fellowship as from the end of June, he having accepted an appointment as Physician to the Clinic at the Neurological Institute, New York. *(Resignation of Dr. Maloney.)*

(9) Report on present position of the Research Scheme of the Institution will be submitted to next Monthly Meeting; also first instalment of Special Report on Medical Staffing and general administration of the Institution, dealing more particularly with the medical service of the Institution.

(10) Recommendation that the salary of William Richardson, Head Attendant of the Second and Third Divisions, who will complete 22 years service on the staff of the Institution on 17th inst., be increased from that date from £80 to £90 per annum.

The above Report having been considered, it was resolved:—

(Dr. W. D. Chambers, second Assistant Physician.)

To accept Dr. Pearce's resignation and to appoint Dr. Walter D. Chambers to be second Assistant Physician in his place on the terms recommended by the Physician Superintendent—the name of a suitable Junior Assistant Physician to be submitted to the Board.

(Reports for next month—Crichton Research Laboratory; Medical Staffing, &c., of Institution.)

To instruct the Treasurer to place upon the agenda for next meeting the promised Reports upon the subjects of (1) the present position of the Crichton Research Laboratory Scheme, and (2) the medical staffing and general administration of the Institution.

(Staff—increase of salary to attendant W. Richardson.)

To increase the salary of William Richardson, Head Attendant, Second and Third Divisions, from £80 to £90 per annum, as from 17th curt.

The Special Committee appointed 21st October last to examine and report on the suitability for the Institution of any of the new kinds of furnishings or apparatus observed by them in Asylums abroad, were requested to present their report at their early convenience—the name of Mr Gladstone being added to the Committee in place of that of Lieutenant-Colonel Agnew now retired from the Board—Colonel Dudgeon Convener.

Visiting Directors' Report.

Provost Lennox and Mr Lyon, as Visiting Directors for the past month, reported as follows:—

Institution visited on 8th May.

Dudgeon House inspected and found in order.

Recommendation that a temporary fence be erected along the new road in order to allow field to be grazed.

Recommendation that Hector M'Neill be detached from the ordinary gardening staff, and along with Attendant Connal and his working patients be specially employed in laying out the bowling green at Nithsdale House and the grounds round Eskdale and Annandale Houses, and afterwards when the workmen shall have finished their operations, in laying out the grounds near Galloway and Maxwell Houses.

The above Report having been considered, it was resolved:—

(Fence—new road.)

To sanction the erection of a wire fence along the new road.

(Laying out of grounds—re-arrangement of gardening staff.)

To call the attention of the Head Gardener to the laying out of the grounds referred to by the Visiting Directors—Hector M'Neill and Attendant Connal, with his squad of working patients, to be detached from the ordinary garden staff and be employed under the Head Gardener in such work—or when required in forming roads under the direction of the Clerk of Works—the latter to be authorised, when expedient to do so, to employ labourers to do rough work in connection therewith.

Visiting Directors appointed.

Mr Maxwell and Captain Aymer Maxwell were appointed Visiting Directors for the ensuing month.

Monthly departmental reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows:—

House Committee of 10th May:—

(Purchase of stores.)

Purchase of tea and of New Zealand butter—approved.

(Monthly weather report.)

Instructions to Head Gardener as to an improvement in the form of his monthly weather report—approved.

The Physician Superintendent's report upon piqué jackets for attendants serving meals in table d'hote, Crichton Hall, was submitted, and his recommendation that as an experiment two attendants be provided with jackets in the meantime, and that if the change be found an improvement, six more jackets be provided later for the men who serve in the dining-hall. The Board approved the report, and authorised the Physician Superintendent to act upon it. *(Piqué jackets for attendants.)*

Farm Committee of 10th May:—

Testing of heifers—report approved. *(Testing of heifers.)*

A Report by the Farm Steward on the fattening of stock was submitted, in which he described the system on which beef cattle were produced on the Crichton Farm prior to the acquisition of Carsemains; and on that followed while Carsemains farm was used for the breeding of beef cattle on a more extensive scale, shewing that a system of having a succession of store cattle ready to meet the requirements of the Crichton Farm was in working order when Carsemains was given up. In describing the present position of the matter, he stated as follows:—"The last of the stock that was bred on that farm are presently being fattened in the stalls. A number of Ayrshire bullock calves are reared and fattened every year, but in view of the fact that the dairy stock has been increased, and that a considerable breadth of the best grazing land on the farm has been taken up with buildings and roads, the scope for breeding beef cattle has been curtailed. I would suggest that about a dozen bullocks be got and put on grass and fattened for autumn use, and that the purchase of cattle for winter fattening be delayed until October." *(Fattening of stock—House and Farm Stewards to report.)*

The Convener having given further explanations on the subject, the Meeting, in view of its importance, remitted to the Farm Committee to consider and report upon it to a future meeting, suggesting that a statement should be procured from the Farm and the House Stewards as to the prices of farm bred beef and that purchased in the market. The purchase of from a dozen to a score of bullocks for autumn use was in the meantime sanctioned. *(Remit.)* *(Purchase of bullocks for fattening.)*

With reference to the subject of increasing the herd of swine kept upon the farm, adverted to in the Convener's report, the Board having heard his views as to the advantages of the scheme, approved of it in principle, and remitted to the Committee to consider it fully and to report thereon with recommendations on the subject. *(Swine—proposed increase of herd.)*

March fence with Craigs Estate— *(March fence—Craigs.)*

The Committee's resolution that same be erected was approved, and estimates were remitted to the Convener and Mr Irving, with powers.

March fence with Netherwood—recommendation that repair or renewal be delayed meantime was approved. *(Do. Netherwood.)*

Works Committee of 10th May.

Upon the report of the Convener that the Committee are arranging for inspection of the building of Grierson Hall with a view to carrying out the remit to them of 10th February last, as to removal of a portion of that building, and also for considering the uses to which it may be expedient to apply the old building material from the structure, the Board requested the Committee to inspect for similar purposes the offices at Maidenbower, Maryfield, Allanbank, and Oakfield; and further, to recommend suitable sites on the Estate for erection of cottages for attendants, these being now more urgently required since certain cottages at Cherrytrees, formerly tenanted by attendants or artisans in the service of the Institution, have been taken into the hands of the proprietors of Hannahfield. *(Grierson Hall—inspection of building.)* *(Inspection of offices at Maidenbower, &c.)* *(Sites for attendants' cottages.)*

Fencing Bankend road, &c.—instructions to Clerk of Works approved. *(Fencing Bankend road.)*

Fencing drying green behind Attendants' cottages—subject remitted to Works Committee, with powers. *(Fencing behind attendants' cottages.)*

Insurance of steam heaters, &c.—Committee's resolution that matter lie over meantime—approved. *(Steam heaters, &c.—insurance of.)*

(New roads—estimates for metal accepted.)

(Haulage of metal.)

New roads—acceptance of R. A. Geddes' offer of 12th ultimo for reduced estimated quantity of 1000 tons 2¼" road metal at 5s 4d p. ton, approved—acceptance of the other quantities of road metal for new roads as specified in the Committee's minutes of 19th ultimo, confirmed—Committee to take estimates for haulage or cartage of metal and cement for new roads and for steam conduit—Committee's report as to material for, approved.

Finance Committee, of 10th May.

Charitable Fund.

In accordance with the recommendations of the Committee, the Board resolved as follows :—

To admit Dr. W. R. Miller (6154) to the benefit of the extern division of the Charitable Fund to the extent of £26 per annum, or half rate, as from 1st May current, thereby restricting his board to £26 per annum—rate to include extras.

To admit Mrs Mary Johnstone (10,283) to the benefit of the Fund to the extent of £20 per annum, as from the date of her admission to the Institution, thereby restricting her board to £5 per annum.

To hold over the application on behalf of Mary Ann Warwick (10,262) for further information.

(Arrears, 6154.)

Arrears of board, &c., £62 7s 6d, Dr. W. R. Miller (6154), to be written off—approved.

(D/R uplifted.)

Uplifting of Bank Deposit Receipt for £5000—approved.

House and General Accounts for Second Quarter of current year—remit to Chairman with powers to pass same—approved.

Pictures in Board-room—removal to Johnston House.

Removal of the pictures in the Board-room to Johnston House was approved.

Scottish Chamber of Agriculture—visit of

The proposed visit of the Scottish Chamber of Agriculture to the Crichton Farm on 15th proximo was considered, and it was resolved that light refreshments be provided for them on their arrival at the Institution, and that further arrangements for their visit be left in the hands of the Chairman and Mr Lyon.

Coronation celebration—donation to.

The Treasurer submitted a letter dated 11th inst. from the Town Chamberlain, Dumfries, asking for a subscription towards the local Coronation celebration, to which the Meeting resolved to make a donation of £10.

Late Archibald Wightman—allowance to widow, &c.

The Treasurer produced a pass book of the Dumfries Savings Bank, in names of himself and the House Steward, vouching deposit of £100, sum allowed by the Directors to be applied for the benefit of the widow and children of the late Archibald Wightman, gardener, Crichton Institution.

Arrears—remit.

On the request of the Treasurer, it was remitted to the Chairman and Mr Irving to consult with him as to sundry arrears of patients' accounts which threaten to result in loss, with powers to take such measures as they may see expedient.

The following subjects on the Agenda, which had been held over from last Meeting, were considered and dealt with, viz. :—

Cottage near farm steading, site of fixed—Clerk of Works to prepare plans.

(1) Fixing sites of proposed Cottages near the Farm Steading. Approval of a site in field No. 22 to the north of, and close to the field gate opposite the entrance to the steading was moved by Mr Lyon, seconded by Mr Robinson-Douglas; moved as an amendment by Mr Irving that said site be not approved. There being no seconder to the amendment, the motion was declared carried, and the Clerk of Works was instructed to prepare sketch plans of a cottage to contain accommodation for a dairyman and family and also for a dairymaid, for whom two rooms shall be provided : with estimate of probable cost.

(2) In accordance with the resolution of 16th March, 1906, that in carrying out their building scheme the Directors should attend timeously to arrangements for preparation of plans, &c., of the next building or buildings to follow those in course of erection, the subject was considered along with the Treasurer's fourth Report upon progress made with the building scheme to 11th November last, and his forecast of the cost of completing the residential portion of the scheme—the accommodation to be provided being for 200 female patients belonging to the lower private and parochial divisions. The Physician Superintendent recommended that instead of three new houses being erected for 100, 50, and 50 patients

respectively as formerly proposed, two large blocks capable of accommodating 100 patients each be erected, and that for the sake of general appearance, of economy in erection, and of restricting the area to be built upon, these two houses to be of three storeys each. This recommendation was, on the motion of Mr Lyon seconded by Mr Robinson-Douglas, approved by the Board, subject to reconsideration of the height of the buildings on obtaining a report from the Architects. It was further unanimously agreed that the buildings be an Open Villa (to be named Kirkcudbright House) to be erected on the high ground behind, and slightly to north-eastward of Galloway House, presently in course of erection, and a Closed Villa (to be named Wigtown House) in the north west of field No. 22, nearly opposite Brownhall; that the accommodation to be provided therein be for 100 patients each, and that sketch plans of both buildings be ordered from the Architects, Messrs Sydney Mitchell & Wilson, with alternative sketches of two-storey buildings, and estimates of probable cost. The sketch plan when ready, to be submitted to Works Sub-Committee for examination, and for report to the Board through Works Committee.

Kirkcudbright House and Wigtown House—plans ordered.

The thanks of the Meeting were accorded to the Treasurer for his Report upon the Directors' building scheme, and upon the funds presently available for further extension of the Institution.

Treasurer's report on building scheme.

(3) The Meeting afterwards considered the expediency of adopting a suggested line of road between Johnston House and Crichton Hall, as pegged out by the Clerk of Works. Keeping in view the developments which may arise on the removal of the east and south parts of Grierson Hall, and the possibility that the site of a portion of that house may eventually be utilised for erection of a Recreation Hall, or other similar adjunct of the Institution, they considered it undesirable to multiply lines of communication between the various houses, or to fix at this time the main line of road to be followed between Johnston House and Crichton Hall. They therefore delayed the subject meantime, the Clerk of Works being authorised to deposit surplus material from the right-of-way road (to be used for bottoming the new road in question), in some suitable place near Grierson Hall, where the greater part of the making up of the road will be required, and they resolved that existing roads be used until the Board come to a decision on the subject.

Road between Johnston House and Crichton Hall—formation of, delayed.

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CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 16th June, 1911.

PRESENT—

Colonel Dudgeon, Mr Maxwell, Mr Graham Hutchison, Mr Irving, Mr Lyon, Captain Walker, Colonel Maxwell-Witham, C.M.G., Mr Gladstone.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from the Right Honble. The Earl of Stair, Mr Milne-Home, Captain Aymer Maxwell, Mr Johnson-Ferguson, Provost Lennox, and Mr Robinson-Douglas.

The minutes of Monthly Ordinary Meeting of the Board, held on 12th ultimo, of which printed copies had been circulated, were approved. *Minutes.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers as compared with last year being— *Treasurer's Report.*

1st June, 1911, 863 (viz., 516 private, 347 parochial), at rates of board yielding £45,368 per annum.
1st June, 1910, 837 (,, 490 ,, 347 ,,), ,, ,, 42,885 ,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects:— *Physician Superintendent's Report.*

(1) Movements of population in house.

(2) No major accidents or escapes.

(3) Removal to Poorhouse of child born 23rd ult. to female parochial lunatic patient.

(4) No further cases of scarlatina since last report—one suspected case not confirmed.

(5) Junior vacancy on Medical staff advertised, but no suitable application received.

(6) Recommendation as to furnishing mortuary crypt—also for improving its ventilation.

(7) Special Reports laid before Meeting (a) on present position of the Crichton Research Laboratory Scheme and (b) on the Medical Service and Administration of the Institution. *(Special Reports.)*

(8) Farm and Institution visited by Scottish Chamber of Agriculture on 15th inst. *(Visit of Scottish Chamber of Agriculture.)*

With reference to paragraphs 3, 5, 6 and 7 of the above Report it was resolved—

To approve of the action taken by the Physician Superintendent regarding the infant born in the Institution 23rd ult. *(Birth of child of parochial patient.)*

To authorise the Physician Superintendent to engage a locum tenens to attend to the duties of a junior Medical Assistant till he is in a position to recommend appointment of a suitable candidate for the position—and also to act during the summer holidays of the medical staff. *(Locum tenens—appointment authorised.)*

(Mortuary crypt—furnishing and ventilating.)

To remit the question of furnishing and ventilating the crypt of the Memorial Church to the House Committee for consideration and report.

To instruct the Treasurer to print and circulate among the Directors the Special Reports referred to in paragraph 7.

Visiting Directors' Report.

Mr Maxwell and Captain Aymer Maxwell, as Visiting Directors for the past month, reported as follows:—

Institution visited on 31st ultimo.

(Mortuary crypt—furnishing of.)

Recommendation that a wooden trestle, with a marble slab or mattress on top, be provided for the mortuary crypt.

(Rutherford and Dudgeon Houses—beech hedges.)

Gardens of Rutherford and Dudgeon Houses—newly planted beech hedges require immediate protection—wooden lattice work screen recommended.

The above Report was approved generally—the first recommendation was referred to the House Committee for report, and the second was dealt with under the report by the Committee undermentioned.

Visiting Directors appointed.

Captain Walker and Colonel Maxwell-Witham were appointed Visiting Directors for the ensuing month.

New buildings—crowded appearance of.

Mr Maxwell called attention to the crowded appearance presented by the new buildings of the Second and Third Divisions, which will be further increased if the two large new buildings about to be added are built in the narrow space between them; ~~and he suggested that it might be possible to obviate further overcrowding by making use of the remaining portion of the large field which lies between Eskdale House and Rosehall Doaning~~. The Chairman and other members of the Board expressed their sympathy with Mr Maxwell's view, and as the Meeting did not consider the immediate provision of the Farm Cottage in said field a matter of urgency, it was resolved, in order that the above subject may receive full consideration, to delay meantime ordering its erection. The revised plans of the cottage, prepared by the Clerk of Works by instructions of the Committee and now laid before the Meeting, were accordingly held over.

(Cottage at Farm steading—erection delayed meantime.)

Monthly departmental reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows:—

House Committee of 14th June:—

(Victoria—repairs on.)
(Purchase of carriage.)

The minor repairs ordered by the Committee to be made upon the Victoria were approved, and Mr Lyon was requested to look out during the course of the year for another suitable carriage, and to report to the Committee.

Farm Committee of 14th June:—

(Swine—accommodation for increased number of—scheme delayed.)

The Committee's report on the expediency of increasing the number of pigs on the Farm, and of providing the additional accommodation required for them at Maidenbower, instead of at Lochbank, was considered, and it was resolved that as the Board have so many subjects in hand at the present time, further consideration of this matter be delayed for six months—the Farm Steward being, however, authorised to submit his scheme to the District Committee's Sanitary Inspector, with a view to ascertaining whether in the event of its being proceeded with, he would be satisfied with the proposed manner of disposal of the sewage from the piggeries.

Works Committee of 14th June:—

(Maidenbower House—plans for its conversion into cottages.)

Plans prepared by the Clerk of Works shewing how Maidenbower House may be converted into cottages for four artisans or attendants, were laid before the Board, and the Clerk of Works was instructed to submit them to the District Committee in order to ascertain whether the plans and the proposed drainage arrangements relative thereto would be satisfactory to them.

(Fencing at Dudgeon and Rutherford Houses.)

The Committee's acceptance of Johnstone & Clark's offer to supply fencing required at Dudgeon and Rutherford Houses, for £25 6s 8d, was approved.

The Committee's report on the Joiner Contractor's delay in carrying out the work at Maxwell House, was considered along with the Architects' letter of 8th instant, which was read. It was resolved that the Architects be called upon to take active steps to enforce the immediate carrying out of the Joiners' contract, and it was remitted to the Treasurer with powers to deal with the matter, and to instruct the Architects. *(Maxwell House—Joiner Contractor's delay.)*

The Board resolved that in the meantime the subject of continuing the wall and railing along Glencaple Road, from its termination at the march fence at Allanbank northwards to the end of the garden at Oakfield near Nithbank, be held over. *(Wall and railing, Glencaple Road.)*

The Treasurer's report of payments made by him since 10th ultimo on account of new buildings was approved—also his report as to acceptance of tender for haulage of road metal from Dumfries station to the Institution, and of his purchase of 20 barrels of tar at 4d per gallon, for mixing with road metal required for roads and walks. *(Road metal—haulage of.)* *(Tar—purchase of.)*

Finance Committee, of 14th June :—

The report by the Committee on applications made for benefit of the Crichton Charitable Fund was considered, and appointments were made as follows :— Charitable Fund.

Mary Ann Warwick (10,262) to be transferred to the £25 rate, and to receive a grant of £12 10s as from the date of her admission to the Institution, her rate being thereby restricted to £12 10s.

Samuel Petrie (10,289) and William Kirkpatrick (10,306) to be admitted to the benefit of the Fund to the extent of £12 10s per annum each, as from the dates of their admission to the Institution, thereby restricting the rate to be charged against their respective obligants to £12 10s per annum.

Mrs Gardiner (10,248) to be re-admitted to the Fund as from 9th instant, to the extent of £15 per annum as formerly, thereby restricting the rate charged against her obligant to £10 per annum.

An additional application made on behalf of Margaret Phillips (10,321) for benefit of the Fund, received too late for examination by the Committee at their meeting on 14th inst., was submitted; and the circumstances of the parties having been considered, the patient was placed upon the Fund to the extent of £12 10s or half rate, as from 10th June, the date of her admission to the Institution.

The Committee's reports on the following subjects were approved :—

Estimates and statements of expenditure for the past month.

Transfer of £5000 from the Board's Account to that of the Treasurer.

Arrears of patients' accounts.

The Treasurer's Statement of Accounts of the Institution for the Second Quarter of the current year, with Auditors' Report of examination thereof, was laid before the Meeting. Quarterly Statement of Accounts.

Copies of the new forms of letter of agreement for payment of patients' boards were laid before the Meeting, and were approved. Letter of Agreement—new forms.

A letter from Mr Scott Moncrieff, Treasurer to the Royal Edinburgh Asylum, dated 15th instant, was submitted, suggesting that conjoint action should be taken by the Royal Asylums in Scotland to ensure their being heard in opposition to the "Asylums Officers Employment, Pensions, and Superannuation Bill," by which it is proposed to limit the hours of employment of officers and servants in Asylums. The Meeting considering that several of the provisions of the Bill will, if passed into law, work adversely to the interests of Royal Asylums in Scotland, instructed the Treasurer to reply that they are quite agreeable to the taking of conjoint action with other Asylums in Scotland as proposed, with a view to opposing the Bill. "Asylums Officers Employment, Pensions and Superannuation Bill" to be opposed.

Col. F. Grazier Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 14th July, 1911.

PRESENT—

Colonel Dudgeon, C.B., Mr Maxwell, Mr Hutchison, Mr Irving, Mr Lyon, Provost Lennox, Captain Walker, Mr Robinson-Douglas, Colonel Maxwell-Witham, C.M.G., Mr Milne-Home, Mr Gladstone.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from the Right Honble. The Earl of Stair, Mr Johnson-Ferguson, and Captain Maxwell.

The minutes of Monthly Ordinary Meeting of the Board, held on 16th ultimo, of which printed copies had been circulated, were adjusted and approved. Minutes.

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers as compared with last year being— Treasurer's Report.

1st July, 1911, 865 (viz., 516 private, 349 parochial), at rates of board yielding £45,141 per annum.
1st July, 1910, 840 (,, 491 ,, 349 ,,), ,, ,, 43,211 ,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— Physician Superintendent's Report.

(1) Movements of population in Institution.

(2) No major accidents or escapes.

(3) Child of female parochial lunatic patient born on 23rd May, and removed to Poorhouse—died there on 20th ultimo.

(4) Changes amongst staff.

(5) No further cases of scarlatina in Institution since last Report, but one nurse removed to County Hospital at Lochmaben as a measure of precaution.

(6) Dr. Roderick A. Campbell appointed locum tenens for Junior Medical Assistant as from 27th June, at £3 3s per week with allowances; recommendation that junior Medical vacancy be not filled permanently until beginning of winter session at earliest, when there will be better chances of obtaining suitable candidates than at present, or preferably until the opening of Maxwell House and Galloway House, if Dr. Campbell can remain till then.

(7) Recommendation that Dr. Hugh John M'Caw be appointed locum tenens during holidays of the Medical staff, as from 1st July, at a salary of £3 3s per week with allowances.

With reference to paragraphs 6 and 7 of the above Report it was resolved—

To approve of the appointment of Dr. Roderick A. Campbell as locum tenens for the junior Medical Assistant, the filling up of whose office shall be deferred meantime. *(Dr. R. A. Campbell appointed locum tenens for Junior Medical Assistant.)*

To appoint Dr. Hugh John M'Caw to act as locum tenens during the summer holidays of the Medical staff. *(Dr. H. J. M'Caw appointed locum tenens during summer holidays of staff.)*

Reports by Colonel Maxwell-Witham and Captain Walker, as Visiting Directors for the past month, were submitted, the following matters being adverted to therein as requiring attention :— Visiting Directors' Reports.

By Colonel Maxwell-Witham—

Institution visited on 7th inst.

Crypt of Memorial Church—recommendation that windows should be made to open in centre for ventilation.

Garden and several houses of the Intermediate department visited, and everything found in good order.

By Captain Walker—

Institution visited on 13th inst.

(Fire alarm.) Fire alarm given on 13th—pressure of water satisfactory, and performance of brigade shewed a great advance in efficiency.

The three houses of Female Intermediate Department inspected and found in good order—quality of food for dinner very good—distribution from kitchen of Rutherford House to Browne House fairly expeditious.

(Kitchen supply and issue books for vegetables and milk.) Kitchen supply and issue books for vegetables from gardens and for milk examined—regulations good and well observed.

Tents or shelters for patients when sitting out of doors much required during this hot weather, and more chairs and benches for use in ordinary weather conditions should be provided.

Bookcase should be provided for Browne House—books plentiful but not well kept.

Maxwell House—work inspected—fair progress now being made.

Glass screens at Crichton Hall—these should be inspected by Works Committee before further progress made.

(Crypt of Memorial Church—ventilation.) The above reports having been considered, the Clerk of Works was instructed to remedy the defects complained of in the ventilation of the crypt of the Memorial Church by altering six of the windows thereof as recommended by the Visiting Director, the work to be carried out under the instructions of the Physician Superintendent.

Bookcases for Browne House, &c.) The Physician Superintendent was instructed to provide bookcases for Browne House and for any other buildings of the II. and III. departments which may require them.

(Crichton Hall—glass screens.) *(Shelters for patients sitting out of doors.)* The Works Committee were requested to inspect the glass screens being erected at the west front of Crichton Hall and to deal with these as they may find expedient, and with reference to shelters for patients during hot weather or when sitting out of doors, the Physician Superintendent was requested to consider what arrangement will most conduce to the comfort of the patients, and further, on the suggestion of Mr Hutchison, with a view to moderating the intense heat caused by the sun shining on the glass roofs of the verandahs, the Physician Superintendent was requested to try the effect of protecting the roofs of these by fixing blinds on the outside, and to report with information as to cost, &c.

(Chairs and benches, and japanese umbrellas.) The Physician Superintendent was also authorised to procure such number of chairs and benches as he may deem necessary for patients sitting out of doors—also four or five japanese umbrellas.

Visiting Directors appointed. The Right Honble. the Earl of Stair and Mr Robinson-Douglas were appointed Visiting Directors for the ensuing month.

Monthly departmental reports. Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows:—

House Committee of 12th July:—

(Inferior flour.) Report on inferior flour supplied—approved.

(Quarterly Contracts.) Quarterly contracts for provisions and general supplies—Sub-remit, with powers, to Provost Lennox and Colonel Maxwell-Witham—approved.

(Coal Contract—new clause.) Coal supply—introduction of new condition reserving power to Directors to close contract—approved.

(Purchase of bulbs, &c.) Purchase of bulbs, &c., sanctioned.

Farm Committee of 12th July.

(Subscription to Dumfries Agricultural Society.) Payment of subscription of £5 5s to Dumfries Agricultural Society—approved.

(Tenders for feeding stuffs.) Tenders for feeding stuffs—selection of offers for, approved.

Works Committee of 12th July.

(Do. Cement.) Tenders for cement—acceptance approved.

(Sundry Accounts.) Payment of sundry accounts—approved.

Plans of conversion of Maidenbower House into four cottages for attendants or artisans, prepared by the Clerk of Works, were again submitted along with the Committee's report thereon, recommending that the plans should be approved and the work proceeded with at the estimated cost of £175. *(Maidenbower House—plans for its conversion into cottages—remit.)*

The Board having considered the matter, approved of the plans, and remitted to Works Sub-Committee to order the conversion to be carried out and to superintend the execution thereof, with the usual powers.

Finance Committee of 12th July.

An application for admission to the benefit of the Charitable Fund was submitted on behalf of Mrs Mary Moffat (10,339), Newton-Stewart, admitted 11th July, 1911, at £25 per annum. The replies from references not being forward, the application was held over till next meeting. Charitable Fund.

Reports by the Committee on the following subjects were approved :—

Monthly estimates and statements of expenditure.

Transfer of £1200 from the Board's account to that of the Treasurer.

Colonel Dudgeon and Colonel Maxwell-Witham were appointed Governors of Dumfries Educational Trust for the period of five years from 1st prox. Dumfries Educational Trust, appointment of Governors.

The Treasurer reported that as instructed by the Board at their last meeting, he had made arrangements with Mr Scott Moncrieff, Treasurer to the Royal Edinburgh Asylum, for joint action on the part of that Asylum, Glasgow, Aberdeen, and Montrose Royal Asylums, Murray's Royal Asylum, Perth, and of the Crichton Institution, in opposing the "Asylums Officers Employment, Pensions, and Superannuation Bill"; that he had furnished Mr Scott Moncrieff with tables compiled by the Physician Superintendent shewing the number of hours during which Attendants and Nurses are on duty here; and that Dr. Clouston had been retained to give evidence on behalf of the above Asylums before the Parliamentary Select Committee on the Bill, presently sitting. The Meeting approved the Treasurer's action as reported above, and continued the matter in his hands. "Asylums Officers Employment, Pensions and Superannuation Bill"—opposition to.

The Treasurer reported that a question had arisen between the obligants for Miss L. C. Graham (9301), viz., Messrs W. & F. Haldane, W.S., Edinburgh, and the Physician Superintendent, as to whether the former, or the Institution should be responsible for an extra charge of £40 for seaside lodgings which it is desired by Miss Graham's relatives should be provided for her in September next, the Physician Superintendent being of opinion that the charge should be borne by the obligant in ordinary course, while the latter in their letter to him of 8th inst., now submitted to the Board, desired that the Directors should be consulted as to whether the Institution will itself defray, out of what they consider the very liberal annual payment made for Miss Graham, the charges connected with the patient's proposed visit to the seaside. The Board having considered the matter, instructed the Treasurer to inform Messrs Haldane that they entirely concur in the Physician Superintendent's view. Miss L. C. Graham (9301), charge for seaside lodgings.

The Meeting considered the sketch plans for two additional semi-detached villas (Kirkcudbright House and Wigtown House), capable of accommodating 224 female patients belonging to the lower private and parochial classes, with a staff of 16 nurses and 8 laundresses, prepared by Messrs Sydney Mitchell & Wilson, as described and reported upon in the minutes of Meeting of Works Sub-Committee of 12th inst., which with those of the Works Committee of 14th inst. were laid before the Meeting and considered. The Board being satisfied with the accommodation and arrangements provided in the plans, and with the Architects' estimate of probable cost of the buildings, viz., £12,500 each, exclusive of cost of heating and lighting, approved of the plans and of the proposed sites but not of the construction of the outer walls of the buildings, as proposed by the Architects at an extra cost of £300 each; instructed the Architects to proceed as speedily as possible with the preparation of the principal plans and specifications, including heating and lighting; remitted to Works Committee to examine these when ready; and requested them to report thereon to the Board with their recommendations. Kirkcudbright House and Wigtown House—sketch plans—plans and specifications to be prepared—remit.

With reference to the Architects' fees for the above work, it was considered reasonable that in respect the two blocks of buildings are practically identical in their size and arrangements, there should be some abatement from the usual terms, the Chairman stated that while the Architects' charge for the first building should be at the agreed on rate of 5% on the cost of the work as provided in their Agreement of 1st and 4th February, 1895, he understood they would be willing, notwithstanding the terms of the fifth clause of said Agreement, to accept the abated rate of 3% on the cost of the second building, Architects' fees—Kirkcudbright House and Wigtown House.

as remuneration for their duties in connection therewith. The Board agreed to this arrangement, and instructed the Treasurer to make the necessary intimation to the Architects for their approval and confirmation.

The Treasurer reported that as instructed by the Board at their last meeting, he had circulated amongst the Directors the Physician Superintendent's Reports upon

(1) The present position of the Crichton Research Laboratory Scheme.

(2) The Medical service and administration of the Institution.

Crichton Research Laboratory Scheme—Report by Physician Superintendent.)

In his first Report the Physician Superintendent described the constitution of the Crichton Research Laboratory Scheme of 1909; the partial success which for a time had attended the efforts made to carry it out; and the causes which have contributed to its present state of abeyance. As remedies for its present dormant condition he proposed the following alternatives for consideration by the Board:—

(1) To make the Fellowships under the Scheme tenable for five years instead of one year as at present, or

(2) To make the Fellowships permanent appointments from the outset, and of the same initial value as under the present arrangement, viz., £250 with allowances.

He defined the duties to be performed by the persons appointed under either of the above alternatives, and intimated his own preference for the second plan, recommending that for the joint office of pathologist and clinical pathologist a Fellow be appointed at an initial salary of £250 a year with allowances, or £50 a year extra in lieu of these; the appointment to be a permanent one subject to the usual conditions that the holder's work and conduct are satisfactory to the Directors.

(Pathologist and Clinical Pathologist to be advertised for.)

The Board having the above Report before them, decided to postpone full consideration thereof until their next monthly meeting, but were unanimously of opinion that the Crichton Research Laboratory Scheme as constituted in 1909 cannot be conducted on its original basis, and that modifications in it are absolutely necessary. They authorised the Physician Superintendent in the meantime to advertise for a Pathologist and Clinical Pathologist (a single appointment) as recommended by the Physician Superintendent, at the salary and to perform the duties named in the latter's Report, the applications to be received by him to be submitted to the Advisory Committee for the Scheme; and resolved that all other questions raised in the Report, including that of the designation of the person to be appointed, should be held over for consideration at their next Monthly Ordinary Meeting on 11th prox. at 11 o'clock a.m.

Medical service and administration of Institution—Report by Physician Superintendent.

The Board then considered the Physician Superintendent's Report on the Medical service and administration of the Institution, the recommendations in which may be summarised as follows, viz.:—

(1) That the Board should accelerate to the utmost the completion of the General Scheme of Patients' accommodation, and avoid meantime costly expenditure on other purposes not of primary importance to the Institution.

(2) That they should give up their lease of Hannahfield, and delay the permanent acquisition of a seaside house or hill residence.

(Recommendations.)

(3) That for the reasons given in the Report they should change the present £25 and £100 rates of board for private patients in the Third and First Departments respectively to £26 and £120.

(4) That they should continue the exisiting staff of three Assistant Physicians in charge of the patients in the three Departments of the Institution at its present strength, but reinforced by appointment to the permanent medical staff of a Pathologist and Clinical Pathologist (single appointment) as recommended in the Physician Superintendent's Report on the present position of the Crichton Research Laboratory Scheme.

(Dispenser—office to be discontinued—Dispensary and Laboratory assistant to be engaged.)

(5) That they should discontinue the recent appointment of Dispenser, but appoint instead a Dispensary and Laboratory assistant to help the Assistant Physicians in the dispensary and the Pathologist in the Laboratory.

The Board having considered the foregoing report and recommendations, approved of recommendation No. 1 so far as the same will be carried out by their resolution contained in the foregoing minutes to proceed with the erection of Kirkcudbright House and Wigtown House, whereby the residential portion of the Board's general scheme for patients accommodation will be completed, and of recommendation No. 5 in its entirety, and they resolved that all the other matters referred to in the Report shall be considered at next Ordinary Meeting of the Board (11th August), which the Treasurer shall call for 11 o'clock a.m., in order that the two reports referred to above may be dealt with.

Rob. F. Dalgleish

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 11th August, 1911.

PRESENT—

Colonel Dudgeon, C.B., Mr Hutchison, Mr Irving, The Right Honble. the Earl of Stair, Provost Lennox, Captain Walker, Mr Robinson-Douglas, Captain Fleming Hamilton, Mr Johnson-Ferguson, Colonel Maxwell-Witham, C.M.G., Mr Gladstone, Mr Milne-Home, Captain Maxwell.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from Mr Maxwell and Mr Lyon.

The minutes of Monthly Ordinary Meeting of the Board, held on 14th ultimo, of which printed copies had been circulated, were approved. Minutes.

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers as compared with last year being— Treasurer's Report.

1st August, 1911, 880 (viz., 526 private, 354 parochial), at rates of board yielding £45,661 per annum.
1st August, 1910, 839 (,, 495 ,, 344 ,,), ,, ,, 43,437 ,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects:— Physician Superintendent's Report.

(1) Movements of population in Institution.

(2) No major accidents or escapes.

(3) Changes amongst staff.

(4) Nurse Evelyn Hewitt, mentioned in last report as having been removed to County Hospital, Lochmaben, on account of suspected scarlatina, developed symptoms of nephritis and meningitis, and died on 26th July.

Private female patient at Rutherford House has had a mild attack of scarlatina—is now convalescent.

(5) Book cases and shelves are being provided from stores to Browne, Nithsdale, Annandale, and Eskdale Houses.

(6) Umbrella shelters are also being provided at above houses, and at Rutherford and Dudgeon Houses.

(7) Maximum and minimum thermometers are being provided in all the verandahs of the Institution, in order to ascertain the maximum and minimum temperatures therein daily throughout the year, for comparison with the corresponding temperatures on the Stevenson screen at the Meteorological Station—experiments will thereafter be made with various coverings at verandahs with the object of lowering the temperature in them on hot days.

Reports by the Right Honble. the Earl of Stair and Mr Robinson Douglas, as Visiting Directors for the past month, were submitted, the following matters being adverted to therein as requiring attention:— Visiting Directors' Reports.

By The Right Honble. The Earl of Stair—

Institution visited on 11th inst.

Bank on east side facing cart shed—recommendation that it be planted with laurels or rhododendrons.

Right-of-way—recommendation that footpath be lowered and a second bridge built over it at Brownhall Mid-Lodge.

By Mr Robinson-Douglas—

Institution visited 7th inst.

Dudgeon House—laying out of a difficult piece of ground in front very successfully accomplished.

Flag—suggestion that a flag with the national arms should be flown on special occasions. Church tower indicated as a suitable position for flagstaff.

The above reports having been considered, the Meeting

(Flagstaff on Church tower.) 1. Approved of the suggestion, in which both Visiting Directors concurred, that a flag with national arms should be flown on occasions of public rejoicing, and remitted to the Physician Superintendent to procure same—a flagstaff of sufficient height to be erected on the Church tower;

(Planting bank.) 2. To remit to the Gardens Committee, with powers, the question of planting the bank near the cart shed;

(Second bridge over right-of-way road.) 3. To remit to Works Committee to consider and report upon the erection of a second bridge over the right-of-way road near Brownhall Mid-Lodge—Provost Lennox and the Treasurer to make preliminary enquiries of the Local Authority with a view to ascertaining whether they will entertain the proposal.

Visiting Directors appointed. Mr Johnson-Ferguson and Sheriff Fleming were appointed Visiting Directors for the ensuing month.

Institution inspected by Mr Commissioner Marr. The Report of Inspection of the Institution made on 1st and 2nd instant by Mr Commissioner Marr was submitted, and the Treasurer was instructed to have it printed and circulated among the Directors in usual course.

Committee Reports. Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows:—

House and Farm Committees of 9th August:—

Tenders for Stores supplies arranged by Special Committee on 21st ultimo—approved.

(Stores supplies.) Recommendation that authority be given to Provost Lennox to purchase a year's supply of cheese—approved; and Provost Lennox reported that, acting on that authority, he had purchased the necessary supply at 62s per cwt.

Purchase of sundry garden supplies—approved.

(Motor lorry for Stores department.) Remit to a Special Committee consisting of the Chairman, Mr Johnson-Ferguson, and Provost Lennox, to consider and report to the Board upon the expediency of procuring a motor lorry for Stores department—approved, and the name of Mr Milne-Home added to the Special Committee.

Works Committee of 9th August:—

Reports contained therein as follows were submitted:—

(Well-fire grates.) Purchase and transfer of well-fire grates and ranges for Maxwell House and Galloway House at a cost of about £100—sanctioned and confirmed.

(Roof ventilators—closing apertures.) Purchase of 336 copper wire mesh panels for closing apertures of roof ventilators recently placed on various buildings of the Institution, price £14—sanctioned.

(Maidenbower house—alterations.) Purchase of material required for converting Maidenbower House into Artisans' dwelling houses, amount £135 16s 6d—sanctioned and confirmed.

(Electric fittings of do.) Instruction that copper wire, cable, and fittings removed from Maidenbower House be stored for use in further extensions of electric lighting of other buildings, was approved.

(Glass screens, west front, Crichton Hall.) Report that Committee propose inspecting the glass screens, west front, Crichton Hall, on 11th current—powers were given to the Committee to deal with the matter as they may find expedient.

Report by Physician Superintendent that he is taking the necessary steps to enable him to report upon the subject of blinds for roofs of verandahs, &c.—approved. *(Blinds for roofs of verandahs.)*

Treasurer's report of payments of sundry instalments to tradesmen on account of new buildings—approved. *(New buildings—payments to tradesmen.)*

5 Report that Committee have given instructions to the Treasurer to communicate with the Architects as to modification in certain respects of the Board's agreement with them of 1st and 4th February, 1895—approved. *(Agreement with Architects.)*

Finance Committee of 9th August :—

In accordance with the recommendations of the Committee, the Board resolved—

10 To admit Mrs Mary Moffat (10,339) to the benefit of the Charitable Fund to the extent of £18 15s per annum as from the date of her admission to the Institution, thereby restricting her rate to £6 5s per annum, or quarter rate. Charitable Fund.

To re-admit Mrs Elizabeth Sharp (10,349) to the benefit of the Fund to the extent of £12 10s or half rate as formerly, as from 27th ultimo.

15 To hold over till next meeting the applications on behalf of Miss C. B. Lennox (10,344) and Mrs M'Kay (10,353).

The remit by the Committee to Provost Lennox, with powers, to examine House and general accounts for the Third quarter of the current year, and to order payment of the balance thereof outstanding, was confirmed. House, &c., Accounts.

20 Monthly estimates of expenditure were laid before the Meeting. Monthly Estimates.

The Committee's report on correspondence with the General Board of Lunacy regarding stamp duty on letters of agreement for payment of patients' boards was laid before the Meeting, and the matter was continued in the hands of the Committee, with powers. Letters of Agreement for patients' boards.

The Treasurer reported with reference to the Asylum Officers' Employment, &c., Bill, that on 14th 25 ultimo evidence had been given by Sir Thomas Clouston, M.D., before a select Committee of the House of Commons on behalf of the Institution and other Royal Asylums of Scotland, in opposition to the Bill. Asylum Officers Employment, &c., Bill.

A letter was submitted from Messrs Symons & Macdonald, Writers, Dumfries, asking whether the Directors will undertake the repairing of the Crichton Monument in Sanquhar Churchyard at a cost of £6, as per estimate accompanying their letter. It was resolved to allow the letter to lie on the table, 30 it being deemed inexpedient to assume responsibility in a matter lying outwith the Directors' duties, without more satisfactory information than has been laid before them. "Crichton" monument, Sanquhar Churchyard.

The Treasurer reported that he had arranged with the County Assessor for valuation of the Institution on the basis agreed to last year, and that he had obtained a reduction of £550 on Grierson Hall. Valuation of premises.

It was agreed that in order to allow more time for a holiday to the Physician Superintendent and 35 the Treasurer, next Ordinary Monthly Meeting shall be held on Friday, 8th September, at the usual hour, instead of Friday, 15th September. Date of September Meeting changed.

As agreed at last Meeting, the Board resumed consideration of the Physician Superintendent's Report on the present position of the Crichton Research Laboratory Scheme, and having discussed it in its various branches they resolved— Crichton Research Laboratory Scheme—Physician Superintendent's Report.

40 1. To approve of the second of the alternatives in the Report, viz., to make the Fellowships permanent appointments from the outset and of the same initial value as under the present arrangement, viz., £250 with allowances, or £50 a year extra in lieu of the latter, or such other amounts as the Board may from time to time fix.

2. To continue the appointments under the name of Crichton Fellowships as hitherto.

45 3. To confirm the authority granted to the Physician Superintendent at last monthly meeting to advertise for a Pathologist and Clinical Pathologist (a single appointment) as recommended by him, at the salary, and to perform the duties named in the Report—the applications to be received by him to be submitted to the Advisory Committee of the Laboratory Scheme; and

4. On the explanation of the Physician Superintendent that it is now proposed by the Psychological 50 Association that facilities shall be provided for students of mental diseases taking an extra diploma in psychiatry—the Board having reconsidered their resolution of 21st October, 1910, withholding approval of recommendation (No. 8) of the report of that date by the Special Committee of Directors appointed to visit Asylums, Clinics, and Laboratories in the United Kingdom and on the Continent, agreed that the time has now come when it is expedient to act on that recommendation and to take steps to press upon the attention of Government the advisability of establishing in large centres of population in the United Kingdom, Clinics and Polyclinics for the treatment of mental disease, similar to those

which exist abroad, and resolved accordingly—and with that view they appointed a Special Committee consisting of the Chairman, Mr Irving, and Mr Gladstone, the Chairman Convener, to consider and report to an early future meeting of the Board as to whether such steps should be taken directly by deputation to one of the Departments of the Government, or whether the latter should be approached indirectly through some other public body.

Medical services and administration of the Institution—Physician Superintendent's Report.

With reference to the second Report by the Physician Superintendent, namely, that on "The Medical service and administration of the Institution," the subject having been fully discussed in its various aspects, and the recommendations contained in the Report as per summary at the end thereof, dealt with seriatim, the Board agreed as follows:—

As regards recommendation No. 1, viz.—

"That the Board should accelerate to the utmost the completion of the General Scheme of the Patients' accommodation, including (1) completion of (a) works already in progress or sanctioned at Crichton Hall, e.g., introduction of new steam supply and conduit, alteration of balconies, and removal of old stores buildings; and (b) Maxwell and Galloway Houses; (2) erection of Kirkcudbright and Wigtown Houses; (3) demolition of as much as is not required of Second House; (4) erection of Spa-House, embracing Central Recreation Hall, Library and Reading Room, Winter Garden, Gymnasium, Swimming Bath, and Bathrooms for carrying out the approved modern methods of balneological treatment."

The Board confirmed their resolution of 14th ult., passed at their ordinary meeting on that date; approved of sections (1), (1) (a), (1) (b), (2), and (3) of the foregoing recommendation; and as regards sub-section (4) thereof, while approving of it in principle, they remitted to a Special Committee consisting of the Chairman, Mr Irving, and Mr Gladstone, the Chairman Convener, to consider said sub-section with a view to preparing and presenting to the Board a more definite report upon the scheme outlined by the Physician Superintendent, indicating therein (a) what in their opinion would be a suitable site for the building or buildings; (b) the extent to which it would provide for purposes of recreation, amusement and exercise for the inmates and staff; (c) the provision which the scheme would make for new and additional methods of medical treatment; (d) the amount of the probable cost of the buildings; (e) the time in which it might be carried through; (f) means by which the carrying out of the scheme might be furthered; and (g) any other points which their experience may suggest.

Recommendations Nos. 2 and 3 were agreed to as follows, viz.:—

2. "That the lease of Hannahfield be given up now that Allanbank has been acquired by the Board"; and the Treasurer was instructed to make the necessary intimation to the War Office before the period of notice stipulated in the Directors' lease.

3. "That the acquisition of a seaside house or hill residence be delayed as the existing temporary arrangements are meantime considered sufficient."

With reference to Recommendation No. 4, viz.—

"That the Board avoid meantime costly expenditure apart from that mentioned in recommendation No. 1, on additions and improvements not of primary importance to the Institution at the present stage of its development"—the Board considered it unnecessary that they should tie their hands by any formal resolution on the subject.

With reference to recommendation No. 5, viz.—

"That the present £25 and £100 rates of board for private patients in the third and first departments respectively be raised to £26 and £120"—the Board approved thereof; the resolution to take effect at once as regards new admissions of patients; patients previously admitted at the existing rates of £25 and £100 not to be pecuniarily affected thereby, unless with the voluntary consent of their obligants; the manner of working out the change to be remitted to the Finance Committee, who will report thereon to the Board.

Recommendation No. 6 was approved, viz.—

"That the present strength of staff of three Assistant Physicians in charge of patients in the three departments of the Institution be continued."

Recommendation No. 7, viz.—

"That the Board appoint to the permanent Medical Staff a resident Crichton Fellow in pathology and clinical pathology, at £250 a year with the usual allowances, or £50 a year extra in lieu of the latter"—was approved subject to omission of the words fixing the salary at £250 a year with the usual allowances, or £50 a year extra in lieu of the latter.

As regards recommendation No. 8—

"That the recent appointment of Dispenser be discontinued, but that a Dispensary and Laboratory Assistant be appointed instead, to help the Assistant Physicians in the Dispensary and the pathologist in the laboratory"—the resolution of 14th ultimo agreeing to the same was confirmed.

The thanks of the Meeting were unanimously accorded to Dr. Easterbrook for the foregoing Reports.

Robt. T. Grayson Cl.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 8th September, 1911.

PRESENT—

Colonel Dudgeon, C.B., Mr W. J. H. Maxwell, Mr Irving, Mr Lyon, Provost Lennox, Captain Walker, Mr Robinson-Douglas, Captain Fleming Hamilton, Colonel Maxwell-Witham, C.M.G., Mr Gladstone.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from The Right Honble. the Earl of Stair, Mr Johnson-Ferguson, and Mr Milne-Home.

The minutes of Monthly Ordinary Meeting of the Board, held on 11th ultimo, of which printed copies had been circulated, were approved. Minutes.

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers as compared with last year being— Treasurer's Report.

1st Sept., 1911, 883 (viz., 524 private, 359 parochial), at rates of board yielding £45,214 per annum.

1st Sept., 1910, 843 (,, 496 ,, 347 ,,), ,, ,, 43,525 ,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— Physician Superintendent's Report.

(1) Movements of population in Institution.

(2) No escapes or major accidents.

(3) Changes amongst staff.

(4) Recommendation that Dr. John Cruickshanks, M.B., Ch.B. (Glasgow), Second Assistant to Professor of Pathology and Bacteriology at Glasgow University, be appointed to the post of pathologist and clinical pathologist in the Institution at a salary of £250 a year with the usual allowances, or £50 a year in lieu of the latter.

(5) Report with estimates for photographing four portraits of Directors which formerly hung in the Board-room, but which have been removed to Johnston House.

(6) Report with recommendations as to filling up vacancies in stables staff.

The above report having been considered, the Meeting resolved—

1. To appoint Dr. Cruickshanks, as from 1st November next, to the post of pathologist and clinical pathologist at a salary and on the terms recommended by the Physician Superintendent—three months notice of termination of the engagement to be given on either side. Dr. Cruickshanks to study in the laboratory for Scottish Asylums, Edinburgh, for six weeks from the date of appointment. *(Dr. Cruickshanks appointed pathologist and clinical pathologist.)*

(Portraits of Directors—photographing of.)

2. To defer acceptance of any of the offers for photographing the four portraits referred to, until the size and mounting of the pictures be further considered.

(Second coachman appointed.)

3. To appoint William Haining second coachman at a wage of 24s a week with lodging, laundry, and livery as required, in place of Kenneth Maxwell resigned. Haining's former duties to be taken over by a temporary groom at 21s a week with lodging and laundry. 5

(Physician Superintendent—leave of absence.)

4. To grant the Physician Superintendent leave of absence on holiday from 9th current to 9th proximo; Dr. Jeffrey to be in charge during his absence.

Reports by Mr Gladstone and Provost Lennox, as Visiting Directors for the past month, were submitted, the following matters being adverted to therein—

By Mr Gladstone— 10

Institution visited on 30th ultimo.

The establishment found in order and various works progressing satisfactorily.

Alterations in balconies in Crichton Hall—those on male side, high and mid north galleries, have so progressed that it is now necessary for the Board to consider what further alterations should be made therein. Recommendation that a sliding glass door be put in place of the window now at the end of the corridor. 15

Screens at bridge over right-of-way might be improved by planting some evergreen shrubs at either end of them.

Visiting Directors' Reports.

Umbrella tents have proved satisfactory, and several are now in use.

Fence at back of Nithsdale House would, if set back, give easier access for carts and would improve appearance of the house. 20

By Provost Lennox—

Institution visited 4th September.

Footpaths in enclosed grounds nearly completed with tarred metal.

New road from Johnston House to Browne House—work finished; fencing and planting should be undertaken by Works Committee. 25

Maxwell House—woodwork inferior—teak should be used in exposed positions instead of red wood.

Houses of Second Department, female side—visited, and all found in order.

Newly laid-out grounds at Eskdale and Annandale Houses should now be fenced. 30

Visited right-of-way along with Treasurer—plan and estimate of suggested improvements cannot be submitted owing to death of Clerk of Works; expense of carrying out improvements will be considerable—Board should not be committed to it till cost ascertained.

The above Reports having been considered, remits as to matters referred to therein were made, with powers, as follows:— 35

To House Sub-Committee—

Planting of evergreen shrubs at either end of the bridge over right-of-way.

Planting.)

Setting back of fence at Nithsdale House.

Planting along new road from Johnston House to Browne House.

To Works Sub-Committee— 40

(Balconies, Crichton Hall—alterations.)

Balconies, Crichton Hall, mid north—to provide a sliding glass door in place of the window now at the end of the corridor, and to complete the alterations.

(Fencing grounds.)

Fencing of newly laid-out grounds of Eskdale and Annandale Houses.

Visiting Directors appointed.

Mr Gladstone and Captain Hamilton were appointed Visiting Directors for the ensuing month.

Commissioner Marr—Inspection Report.

The Report of Inspection of the Institution made by Mr Commissioner Marr on 1st and 2nd ult., copies of which had been circulated among the Directors, was submitted. The Physician Superintendent was requested to report upon the cases of the two patients who are said to have died of consumption. 45

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows :— Committee Reports.

House Committee.

Minutes of Meeting of 6th September were read, and remits were made as follows :—

To Provost Lennox, with powers, to purchase supply of second quality tea required. *(Tea—purchase of.)*

To Gardens Sub-Committee, with powers, to order the bank on the east side of the hay shed at the farm steading to be planted with rhododendrons or other suitable shrubs. *(Planting near steading.)*

To the Special Committee appointed 11th ult. to consider the expediency of procuring a motor lorry for Stores department—to add to their remit the further subjects— *(Motor lorry for Stores department.)*

Renewal of coal carting contract which expires 31st October next. *(Coal carting.)*

Arrangements for weighing coal or other heavy goods. *(Weighing of coal, &c.)*

Provision of motor lorry for carriage of coal and other heavy supplies. *(Motor lorry for coal, &c.)*

The name of Mr Lyon was added to the Committee, which now consists of Colonel Dudgeon, Mr Johnson-Ferguson, Provost Lennox, Mr Milne-Home, and Mr Lyon—Mr Johnson-Ferguson Convener, three a quorum.

The letter from Thomas Young, Head Gardener, dated 5th ultimo, referred to in above minutes, resigning his situation as Head Gardener and desiring to be relieved at the end of the current month was laid before the Meeting—the action of the Committee in reference thereto was approved, and the remit to the Gardens Committee along with Mr Robinson-Douglas, to consider and report upon the duties, salary, &c., attached to the office of Head Gardener with a view to the vacancy being filled up, was confirmed. *(Head Gardener—resignation of.)*

In consideration of the extra duties performed by Mr Young in connection with the observations taken at the Meteorological Station, the Meeting resolved to make him a present of £10 on his leaving the Institution. *(Present to Head Gardener.)*

Farm Committee.

Minutes of meeting of 6th September were read, and the resolutions of the Committee regarding purchase of manure and cleaning the boundary ditch between the Crichton Estate and Craigs, &c., were approved. *(Cleaning boundary ditch.)*

Works Committee.

Minutes of meeting of 11th ult. were read ; the instructions given by the Committee regarding the screens at Crichton Hall, west front, were approved, and the work ordered to be carried through. *(Crichton Hall, west front—screens.)*

Minutes of meeting of 6th September were read.

The Treasurer reported the death on 1st current of Mr John Davidson ; and on the motion of the Chairman, the Board resolved to record in their minutes an expression of their deep regret at the loss which the Institution has sustained thereby ; of their high appreciation of the services which he rendered to it during his twenty-two years tenure of office as its Clerk of Works—of the intelligence with which he discharged the important duties of his office, and of the fidelity with which he guarded the interests confided to his care ; and they instructed the Treasurer to send a copy of this minute to deceased's widow. The Meeting further resolved that as a mark of their respect for the deceased, a brass memorial plate with an appropriate inscription shall be placed in a suitable position on the walls of the Crichton Church, and they remitted to Works Committee to have this instruction carried out. Death of Mr John Davidson—Clerk of Works.

The Treasurer was instructed to pay deceased's salary for the current month to his widow, or legal representative, and it was remitted to the Finance Committee to recommend what amount should be paid as a suitable present to Mrs Davidson, who may be allowed to continue in the occupation of Hillhead Cottage until at least the Martinmas Term.

Remit as to office of Clerk of Works.

(Temporary Clerk.)

The Meeting approved the Committee's recommendations that it be remitted to Works Sub-Committee to consider and report upon the duties, salary, residence, assistance, &c., to be assigned to the office of Clerk of Works, and that the Architects of the new buildings in course of erection be asked to submit the name of a suitable man to act as temporary Clerk of Works for these buildings.

Reports as summarised in above minutes regarding various works attended to during the past month, and the Committee's instructions in regards thereto, were approved.

At this stage of the business Colonel Dudgeon left the meeting, and Mr Maxwell, vice-chairman of the Board, took the chair.

Finance Committee.

Charitable Fund.

Minutes of their Meeting of 6th September were read, and in accordance with the recommendations contained therein, the Board resolved—

To transfer Miss C. B. Lennox (10,344) to the £26 class, and to admit her to the benefit of the Charitable Fund as from 1st ultimo, at half rate or £13 per annum.

To transfer Mrs Jane Dalrymple to the £26 class, and to admit her to the benefit of the Fund as from 1st ultimo to the extent of £19 10s, thereby restricting her rate to £6 10s per annum, or quarter rate.

On the report of the Treasurer that he had received further information in the case of Grace Irving (10,356), held over from 11th inst., and the same having been considered and found satisfactory, the Meeting resolved to transfer her to the £26 class and to admit her to the Fund as from 5th ult. to the extent of £13 per annum, or half rate.

The resolution of the Committee that the application in the case of William F. Waland (V10,364), be not considered, on the ground that the placing of voluntary patients upon the Fund is undesirable, having been reported to the Board—approval of the Committee's resolution was moved by Mr Irving, seconded by Mr Gladstone; an amendment was moved by Provost Lennox, seconded by Colonel Maxwell-Witham, that the patient be admitted to the benefit of the Fund to the extent of £12 10s or half rate. On a division, the resolution of the Committee was confirmed by five votes to four, and the application was accordingly declined.

(Intern private patients, III. Division—change of rate.)

The Meeting approved the resolution of the Committee that the change in the rate affecting intern private patients of the Third division, viz., from £25 to £26 per annum, should be made operative in all cases as from 1st ultimo, the commencement of the current quarter, and the Treasurer was authorised to debit the Charitable Fund with the difference between the two rates.

Monthly estimates and statements of expenditure of the Committee for the past month were laid before the Meeting.

Quarterly statement of Accounts.

The Treasurer's statement of accounts of the Institution for the Third quarter of the current year, with Auditors' report of examination thereof, was laid on the table.

Asylum Officers, &c., Employment Bill—opposition to.

A letter from the Treasurer to the Royal Asylum, Edinburgh, dated 2nd instant, with reference to the Asylum Officers, &c., Employment Bill was laid before the Meeting. It being suggested in that letter that a meeting of the representatives of the Royal Asylums should be held to consider the Bill, the Board nominated as their representatives the Chairman and Vice-Chairman of the Board, or their nominees, along with the Physician Superintendent and the Treasurer, and authorised them to take such course in the matter as they may find expedient.

Undeveloped land duty—Allanbank.

The Treasurer reported that he had received from the Inland Revenue Authorities intimation of an assessment to undeveloped land duty in respect of part of a field at Allanbank, and he was authorised to take such steps in reference to the matter as he may find necessary, after consultation with the Law Agents.

Establishment of clinics, &c.

The Minutes of Meeting of Special Committee appointed 11th ultimo as to establishment of clinics, &c., in this country, held 6th September, were read, and the Meeting agreed to confer powers on the Committee to approach the General Board, or other public bodies interested in the subject, by deputation or otherwise.

Central recreation hall.

The Minutes of Meeting of Special Committee, appointed 11th ultimo, regarding a central recreation hall, &c., held on 6th September, were read.

W. J. H. Maxwell. Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 13th October, 1911.

PRESENT—

Mr W. J. H. Maxwell, Mr Hutchison, Mr Irving, The Right Honble. the Earl of Stair, Provost Lennox, Captain Walker, Mr Johnson-Ferguson.

Mr Maxwell in the chair.

Apologies for absence were submitted from Mr Lyon, Colonel Maxwell-Witham, C.M.G., Mr Milne-Home, Mr Robinson-Douglas, Captain Fleming-Hamilton, Mr Gladstone, Colonel Dudgeon, and Captain Maxwell.

The minutes of Monthly Ordinary Meeting of the Board, held on 8th ultimo, of which printed copies had been circulated, were approved. Minutes.

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers as compared with last year being— Treasurer's Report.

1st Oct., 1911, 890 (viz., 529 private, 361 parochial), at rates of board yielding £45,201 per annum.
1st Oct., 1910, 844 (,, 495 ,, 349 ,,), ,, ,, 43,659 ,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— Physician Superintendent's Report.

(1) Movements of population in Institution.

(2) No major accidents and no further cases of scarlatina.

(3) Escape on 12th ult. of a private convalescent patient who has been formally discharged on expiry of statutory period of 28 days.

(4) Changes amongst staff—Dr. M'Caw, locum tenens, left on 6th curt.

(5) Recommendation that Dr. Roderick A. Campbell, locum tenens for Junior Assistant Physician since June last, be appointed to the vacancy at the usual salary of £150 per annum, with board, lodgings, laundry, and attendance as from 1st proximo.

(6) Report that the two patients referred to in Mr Commissioner Marr's report of 1st and 2nd August as having died from consumption, were admitted to the Institution on 16th April 1900 and 9th August 1901 respectively, both patients having active tubercle when admitted.

(7) Recommendation that in connection with the alterations of the balconies at Crichton Hall, radiators be introduced for the heating of the smoking lounges—one radiator on each floor of the north wing, and two radiators on the upper and middle floors in the east and west wings, eleven in all—the existing calorifiers in basement being sufficient to meet the requirements of the additional radiators—probable cost of new radiators, including erection and fitting, being about £80.

The above report having been considered, it was resolved—

To appoint Dr. Roderick A. Campbell to be third Assistant Physician as from 1st prox., on the terms recommended by the Physician Superintendent. *(Dr. R. A. Campbell appointed Assistant Physician.)*

(Heating of smoking lounges, Crichton Hall.)

To approve the introduction of radiators, as proposed above, for heating of the new smoking lounges at Crichton Hall, and to remit the matter to Works Sub-Committee with powers.

Reports by Mr Johnson-Ferguson and Captain Fleming Hamilton as Visiting Directors for the past month, were submitted, the following matters being adverted to therein, as requiring attention :—

Visiting Directors' Reports.

By Mr Johnson-Ferguson—

Institution visited on 27th September.

Nithsdale House—glass roof of verandah, leaking in several places.

Crichton Hall—waiting room on left side of entrance, entrance hall, and some of the corridors in the north wing—should be re-decorated.

Glass screen in low north corridor—should be carried up to ceiling—as presently erected it will make the end of corridor very draughty.

Stables—carriage house requires some heating arrangements—present stove in harness room unsuitable—fireplace and boiler might be put in so as to feed a coil of pipes in the carriage house.

By Captain Fleming Hamilton—

Institution visited on 8th instant.

Laundry—hydro extractor does not work properly—drying process unduly prolonged—recommendation that a divisional washer and a new calendar be procured.

Grierson House—only two nurses employed on night duty—number appears to be inadequate—damp stains on walls of passages and stairwings not in keeping with rest of the Institution.

The above Reports having been considered, remits as to matters referred to therein were made—

(Nithsdale House—Verandah roof leaking.)

(Crichton Hall—glass screen, &c.)

To Works Committee, with powers—

Nithsdale House—leakage from glass roof of Verandahs.

Crichton Hall—entrance hall and waiting room on left side of entrance—redecoration of—glass screen in low north corridor—heightening of.

(Stables Offices—heating, &c.)

(Laundry—defective apparatus.)

To Works Committee for report—

Offices at Stables—heating of.

Laundry—defects in apparatus.

The Physician Superintendent having explained that he considers the number of nurses on night duty in Grierson House quite sufficient, it was resolved to leave the matter in his hands. He was also desired to take steps for removal of the damp stains referred to.

Visiting Directors appointed.

Mr Milne-Home and Mr Hutchison were appointed Visiting Directors for the ensuing month.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Foremen of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows :—

Committee Reports.

House Committee, of 11th October.

(Head Gardenership.)

Report of consideration by their Sub-Committee of remit as to duties, salary, &c., of Head Gardener, and that the vacancy in that post had been advertised—

Report as to duties approved—salary to be paid on new appointment £100 per annum—applications for appointment remitted to Sub-Committee, with powers to House Committee to engage a suitable man.

(Stores supplies.)

Report as to supplies required approved, and remit to Provost Lennox and Colonel Maxwell-Witham (Provost Lennox, Convener, one a quorum) to contract for same, confirmed.

Farm Committee, of 11th October.

(Fence at Craigs.)

Report by Farm Steward approved, and instructions given that he shall put stays into the newly erected fence at Craigs.

Works Committee, of 11th October.

Duties and salary to be assigned to post of Clerk of Works presently vacant, reported upon as per Minutes of Meeting of Works Sub-Committee of 20th ult. and 11th inst. (which were approved), and recommendations adopted by the Meeting, viz., duties to include those specified in the minute last mentioned, and that the emoluments of the office shall be, salary £200 per annum, rising to £300 by biennial increases of £10, with free house. The Treasurer was instructed to advertise the vacancy—applications for appointment to be returnable 25th curt., a small leet of candidates to be selected by Works Sub-Committee and submitted to Works Committee, who will lay same before the Board at their meeting on 10th prox., with their recommendations. *(Clerkship of Works—duties, salary, &c.)*

Appointment of Mr Gibson, Clerk of Works to Messrs Sydney Mitchell & Wilson, as temporary Clerk of Works for new buildings, to which he shall pay one visit each week; and of John D. Moir, assistant to Clerk of Works, pending engagement of a permanent Clerk of Works as per said minutes, approved and confirmed. *(Temporary and Assistant Clerks of Works appointed.)*

Report upon various works in progress approved, and remit made to Works Sub-Committee, with powers, to take steps to cure dry rot in mid east gallery, Crichton Hall. *(Crichton Hall, mid east gallery—dry rot.)*

Remit to Special Committee appointed as to Memorial to Dr. Rutherford, to procure a tablet with suitable inscription in memory of Mr John Davidson, late Clerk of Works, and to have it placed on walls of Church—confirmed, and Mr Irving's name added to Committee. *(Memorial tablet to late Clerk of Works.)*

Remit to Works Sub-Committee to examine and report upon plans of Kirkcudbright and Wigtown Houses—confirmed. *(Plans of Kirkcudbright and Wigtown Houses.)*

Finance Committee, of 11th October.

In accordance with the recommendations contained in the above minutes, the Board resolved—

To admit William F. Waland (10,364) and Mrs Ellen Stitt Haddow (10,373) to the benefit of the Charitable Fund to the extent of £13 per annum each, or half rate, as from the respective dates of their admission to the Institution. Charitable Fund.

The Treasurer having submitted information which he had received from the law agents for the late Mr Davidson's Trustees regarding the amount of the deceased's Executry Estate, the Board approved of the Committee's recommendation that a sum of £150 be paid to Mrs Davidson as a mark of the Board's appreciation of her late husband's services. Present to Widow of late Clerk of Works.

The recommendation contained in the minutes of meeting of Finance Sub-Committee of 20th ult., approved by the Finance Committee on 11th inst., that advantage should be taken of the vacancy in the Clerkship of Works for extending the stores buildings (should the Board consider it desirable to do so) by taking into them the dwelling-house of the late Clerk of Works, was considered and approved, and it was remitted to Works Committee to examine and report upon the matter. *(Extension of stores buildings.)*

Special Committee, of 11th October, as to procuring motor lorries. *(Light motor lorry to be purchased.)*

Minutes of Meeting of 20th September and 11th October were read.

The Committee's recommendation that a 20 cwt. motor lorry be purchased for Stores department was unanimously approved, and the Special Committee were empowered to purchase a suitable machine. *(Heavy motor lorry not to be procured.)*

The Committee's recommendation that a 3 ton motor lorry for cartage of coal and other heavy materials be not procured in the meantime, was reported and approval thereof, was moved by Mr Maxwell seconded by Captain Walker—moved by Mr Irving as an amendment, seconded by Mr Hutchison, that the matter be remitted back to the Committee for further consideration and report. On a division the motion was carried by four votes to two.

The Committee's recommendation that it be remitted to a Committee to inspect and report upon a suitable site or sites for one or more weigh-bridges for coals or other heavy supplies was approved, and the subject was remitted to the same Special Committee—they to report to the Works Committee on the cost of, and sites for weigh-bridges—Works *(Weigh-bridge—purchase sanctioned.)*

Committee to have power to procure and erect one or two machines as they may find expedient.

(Coal carting—contract renewed.)

An offer by the Glasgow and South-Western Railway Company to renew their contract for carting coals on present terms for a year from 31st curt. was accepted.

Captain Walker and Provost Lennox reported that on behalf of House and Works Sub-Committees they had inspected various parts of the grounds, with a view to disposing of sundry remits made to the above Sub-Committees, viz. :—

(Planting—main road, north end.)

With reference to planting evergreen shrubs along the new main road from Johnston House to Browne House, they resolved to recommend that lines of rhododendrons be planted along the road as far as the right-of-way—ponticums to be used at first so far as in stock, but to be replaced so soon as plants can be propagated in the garden by layering from a sufficient quantity (say 50 or 60) of finer varieties to be purchased.

(Removal of trees—right-of-way road.)

They examined the borders along the right-of-way road and agreed that after filling up any gaps among the laurels on the south side, these will soon form a sufficient screen. They found that some of the deciduous trees in the border to the north are obstructing the view from the main entrance and are also injuring shrubs growing beneath them, and they instructed the Physician Superintendent to have unsuitable trees removed.

(Main road, south end—planting delayed.)

They resolved to recommend that no planting be undertaken meantime along the part of the main road south of the right-of-way till the new buildings are finished, and all new roads made.

(Bank east of steading—planting.)

They inspected the sloped bank to the east of the farm steading, and resolved to recommend that a screen of two or three rows of low growing trees of not over 12 or 15 feet in height be planted on the top to shut out the steading from view of the buildings on the higher ground above—montana firs being considered the most suitable for the purpose.

(Road metal—space for.)

The stock of road metal in the mixing shed at the steading was inspected, and the Physician Superintendent was requested to arrange with the Farm Steward for clearing a space in front of the shed to accommodate future supplies of the balance of road metal contracted for in terms of Minutes of 21st April and 12th May last.

(Annandale and Eskdale Houses—fencing at and near.)

They inspected the newly laid out grounds around Annandale and Eskdale Houses, and agreed to recommend that the portion fronting and near the main road be fenced in the same manner as Rutherford House.

They also resolved to report that the heavy iron fencing along the main road is unsightly, and that so soon as the new buildings are completed it should be removed and be replaced by an ornamental trellis wire fence 24 to 30 inches in height—the existing fence to be used for fencing off field No. 22 from the buildings and enclosures of Annandale and Eskdale Houses—estimates to be procured from three tradesmen.

(Recommendations approved.)

The Board thanked Captain Walker and Provost Lennox for their report as above, approved their recommendations as to planting strips of ground along the main road as far as the right-of-way road, and on the top of the newly formed bank east of the Farm steading—approved of the thinning of the border along the north side of the right-of-way road and of the leaving of a space in front of the tar-mixing shed for the reception of future supplies of road metal; and they remitted to Works Sub-Committee with powers to carry out the fencing of the newly laid out grounds round Annandale and Eskdale Houses. The Board also approved of the removal of the existing heavy iron fence along the main road from Brownhall as far as the Farm steading, and resolved that it be replaced by a low ornamental iron fence as recommended in above report so soon as opportunity offers.

Provost Lennox—retirement of.

The present meeting being the last Ordinary Meeting of the Board falling within the term of office of Mr Lennox as Provost of Dumfries, the Chairman conveyed to him the thanks of the Board for the services which he had rendered to the Institution as one of its Directors, and expressed their regret at losing him for a colleague.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 10th November, 1911.

PRESENT—

Colonel Dudgeon, C.B., Mr Maxwell, Mr Irving, Mr Lyon, Captain Walker, Mr Robinson-Douglas, Captain Fleming-Hamilton, Mr Johnson-Ferguson, Colonel Maxwell-Witham, C.M.G., Mr Milne-Home, Captain Maxwell, Mr Graham Hutchison.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from Lord Stair and Mr Gladstone.

The minutes of Monthly Ordinary Meeting of the Board, held on 13th ultimo, of which printed copies had been circulated were approved. *Minutes.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers of patients as compared with last year being— *Treasurer's Report.*

1st Nov., 1911, 877 (viz., 516 private, 361 parochial), at rates of board yielding £44,223 per annum.
1st Nov., 1910, 838 (,, 491 ,, 347 ,,), ,, ,, 43,120 ,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— *Physician Superintendent's Report.*

(1) Movements of population in Institution.

(2) No major accidents and no further cases of scarlatina.

(3) Escape on 5th instant of a female parochial patient, for whom search is still being made.

(4) Recommendation that in view of Dr. Cruickshanks entering next month upon his duties at the Institution, certain minor structural alterations should be made on the Laboratory, and be attended to at once. *(Small alterations on Laboratory.)*

(5) Application by Mr Robert M'Whir, Head Attendant, Crichton Hall, for increase of salary. *(R. M'Whir—application for increase of salary).*

The Meeting approved the above Report ; remitted to the Chairman, Physician Superintendent, and Treasurer, with powers, to carry out the alterations in the Laboratory referred to ; and to the Finance Committee to consider and report upon Mr M'Whir's application for increase of salary. *(Sundry remits.)*

Reports by Mr Hutchison and Mr Milne-Home as Visiting Directors for the past month, were submitted, the following matters being adverted to therein as requiring attention :— *Visiting Directors' Reports.*

By Mr Hutchison—

Attention called to coverings required for the glass over verandahs to modify sun heat in summer.

Flooring boards in the new houses slippery and dangerous—covering with strips of linoleum suggested.

Midpark—Lighting of staircase might be improved by taking out stained glass, and substituting clear glass ; more white paint might be used with advantage.

Mortuary and Post-mortem room—in too close proximity to offices.

Dispensary—suitable for its purpose, but might be kept in better order.

Lectern in Memorial Church—appearance might be improved by its being placed on a pedestal 18" or 24" high.

By Mr Milne-Home—

Johnston House—Minor structural alterations required in Laboratory—most of the rooms are papered, but painting the walls might be preferable.

Road to Stores' buildings—width of this will require to be doubled if weigh-bridge put in, so that traffic may not require to pass over the weigh-bridge plate.

Entrance gate to above—road too narrow, and if a 3 ton motor lorry got, should be set back at least 10 feet, with a bell mouth approach.

With reference to the above Reports,

(Verandahs—sun heat.) The Physician Superintendent explained that observations are being taken as to temperature within the verandahs, but that nothing can be decided till next summer's heats are on.

(Midpark—lighting state-ment.) Lighting of Midpark—subject remitted to Works Sub-Committee for examination and report.

(Laboratory walls—painting of.) Sanction was given to the painting of such of the walls of the Laboratory as the Physician Superintendent may think require it.

(Dispensary—state of.) The attention of the Physician Superintendent was called to the Visiting Director's remarks regarding the state of the Dispensary.

(Lectern—Memorial Church.) The Physician Superintendent was requested to report on improvement of the appearance of the lectern in the Memorial Church.

(Access to Stores buildings.) The question of improving the access to the Stores buildings being under consideration of the Works Committee, their attention was requested to the Visiting Director's remarks on the subject.

Visiting Directors appointed. Mr Irving and Mr Lyon were appointed Visiting Directors for the ensuing month.

Monthly departmental reports by the House Steward, Gardener, Farm Steward, and Foremen of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aforementioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows:—

House Committee, of 25th October and 8th November.

(Head Gardener—appointment of E. J. Joss.) The Meeting approved of appointment of Edward J. Joss as Head Gardener to the Institution on the terms stated in the Committee's minutes of 25th ultimo—he being to enter on his duties on 1st proximo.

Reports were approved as follows:—

Arrangement of contracts for Stores supplies as per minutes of 8th instant.

(Contracts, &c.) Purchase of 2½ tons cheese at 73s. " "

(Coals—shortage of.) Remit was made to House Sub-Committee to deal with shortage in supply of quantity of coals contracted for.

Farm Committee, of 8th November.

The Farm Steward's report as per above minutes was approved.

Works Committee, of 25th October, 8th and 10th November.

Reports and recommendations contained in above minutes, were submitted as follows:—

(Kirkcudbright and Wigtown Houses—plans &c., approved.) Report on Committee's examination of plans and specifications of Kirkcudbright and Wigtown Houses, with instructions given in reference thereto. Approved, and subject continued in hands of Committee.

(Contractors—list of.) Recommendation that the Directors should select the Contractors from whom offers for the works at Kirkcudbright and Wigtown Houses should be invited. Approved, and subject remitted to Works Sub-Committee with powers.

(Heating of balconies, Crichton Hall.) Report of Sub-Committee's acceptance of offer by Mackenzie & Moncur for heating balconies in Crichton Hall (£84 10s)—the work to be proceeded with immediately—approved.

(Sundry repairs.) Report of instructions given to Physician Superintendent as to repairs on roof of verandah at Nithsdale House; as to remedying dry rot in the east wing of Crichton Hall and in the House Steward's former office near the Board-room; also as to heightening the glass screen at the north gallery, Crichton Hall—approved.

(Crichton Hall. Report on re-decoration of, to be got.) Recommendation that a report be procured from the new Clerk of Works on the subject of redecorating Crichton Hall, with estimate of probable expense—approved.

(Laundry apparatus—Report on defects to be got.) Recommendation that a careful and well considered Report should be procured from the new Clerk of Works on defects in the laundry apparatus, and that meantime the subject be held over—approved.

Remit of 8th instant to Works Sub-Committee to give instructions as to repairs required on the roof of Oakfield House and of the verandah at Nithsdale House after the recent storm, to remedy which a considerable quantity of sheet lead will be required to cover exposed woodwork; also to consider and report as to vases on the parapet walls of Crichton Hall, twenty-two of which had been found to be in dangerous condition after the storm—approved, and remit confirmed. *(Storm on 5th Nov., repairs of damage caused by.)*

Remit to Works Sub-Committee to consider and report upon a plan for heating stables' offices procured from Messrs J. Boyd & Sons, Paisley—approved, with powers to Works Committee to carry out work if plan considered suitable. *(Heating stables Offices.)*

Mr Johnson-Ferguson, for the Special Committee appointed to consider as to procuring motor lorries, &c., for Stores department, reported—

That after considering various tenders submitted to them, the Committee, in virtue of the powers granted to them by minute of 13th October, had accepted an offer by the Albion Motor Car Coy., Ltd., to supply a 16 h.p. 30 cwt. lorry for £390 net, to be delivered in February next, of which, and of the engagement of a man to drive the lorry at £1 per week, without allowances except for clothing, viz., waterproof coat, cap and leggings, the Meeting approved. *(Motor lorry (light) ordered.)*

He further reported that the Committee had on 25th ult. recommended the erection of a weigh-bridge near Oakfield, but that on reporting the matter to Works Committee, the recommendation did not meet with their approval, and the whole subject was remitted back to them for reconsideration, with the result that they found that the two subjects of procuring a weigh-bridge and a 3 ton motor lorry (on which latter subject they had reported adversely to the Board on 13th ultimo) are so closely connected, that for the reasons set forth in the minutes of 8th instant the Special Committee then recommended to Works Committee *(Weigh-bridge and motor lorry (heavy)—Special Committee's Report.)*

(1) That a weigh-bridge be now procured and placed in a suitable position near the Stores buildings, and that it be of size sufficient for the requirements of a 3 ton motor lorry.

(2) That a 3 ton motor lorry be procured for use in connection with Stores department for haulage of coals and other heavy articles.

On these recommendations being reported to Works Committee at their meeting held on 8th instant, they were unanimously approved, but in respect the former recommendation to the contrary effect regarding the lorry had been approved by the Board at their meeting on 13th instant, he reported that it will be necessary that Standing Orders be suspended to admit of the resolutions now proposed being agreed to. Standing Orders were then suspended by unanimous consent of the Board, and approval of the two recommendations by the Special Committee as set forth above was moved by the Convener of Works Committee, and was unanimously agreed to. It was then remitted to the Special Committee (Captain Walker's name being substituted for that of Provost Lennox, now retired from the Board), with powers to procure a suitable 3 ton motor lorry of such design as they may consider most suitable for Stores department, and also a weigh-bridge of size sufficient for the requirements of a lorry of the capacity above described; also remitted to Works Committee, with powers to effect such alterations on the roads, walls and other fences, gates and entrances to Stores department as they may think are required for the efficient working of the above arrangements. *(Weigh-bridge and 3 ton motor lorry to be purchased.)* *(Arrangements in connection therewith.)*

Works and Finance Committees, of 25th October (Joint Meeting).
Works Committee, of 8th November.

The resolutions of the Committees of dates mentioned above having been considered, the Board resolved as follows:—

That Hillhead cottage shall continue to be occupied as heretofore by the Clerk of Works to the Institution, but that so much of the outbuildings and of the garden attached thereto shall be taken therefrom to be used for extension of Stores buildings or enclosures, or for roads, or otherwise, as the Board may find expedient; that the present Stores buildings and the stores or workshops in the yard attached thereto shall be utilised as may be found desirable; and that in addition to the remit made to them in terms of the previous paragraph, the Committee be requested to report upon the erection of a new lodge (to be the main entrance lodge) and upon such changes or alterations upon the main entrance to the Institution as in their opinion will improve the access thereto. *(Clerk of Works residence.)* *(New lodge—subject to be reported upon.)*

Mr James Flett, appointed Clerk of Works.

Having considered the steps taken by Works Committee and by their Sub-Committee with a view to the appointment of a Clerk of Works, as detailed in their minutes of 25th ultimo, 8th and 10th inst., the Board approved thereof and of the recommendation contained in their minutes last mentioned, that James Flett, Clerk of Works, Hawkhead Asylum, Paisley, be appointed to the vacancy, and they appointed him accordingly on the terms and conditions set forth in said last mentioned minute—Mr Flett to enter upon his duties on 1st January next.

Finance Committee, of 8th November.

Charitable Fund.

The resolution of the Committee holding over the application for admission of Janet M'Gaw (10,371) to the benefit of the Crichton Charitable Fund till further information be obtained regarding the circumstances of the applicant, was approved.

Accounts, &c.

The remit to Finance Sub-Committee with powers to examine and order payment of House and general accounts for the Fourth quarter of the current year; to examine the list of arrears of patients' boards, &c., outstanding at this date, and to report thereon to the Finance Committee, who shall have power to write off such sums as they may consider irrecoverable; and to advise the Treasurer on any points which may arise in connection with the closing of the annual accounts of the Institution on 11th current, was approved. The Board further sanctioned the transfer from their account to that of the Treasurer of a further sum of £6000 on account of expenses of the current quarter.

Asylums Officers Employment &c., Bill.

The Report as to the steps taken by the Special Committee with reference to the Asylums Officers Employment, &c., Bill was approved, and the further steps to be taken in regard to that Bill, and also to Lord Pentland's Bill for amending the Lunacy laws, were continued in the hands of the present Committee, and they were empowered to take such further steps in regard thereto as they may consider necessary or expedient.

Stores Department—new regulations.

The Board approved of the recommendation contained in the minutes of joint meeting of Works and Finance Committees of 25th ultimo as amended by resolution of Finance Committee of 8th November, that as from 1st November the purchase, custody, and distribution of stores of all kinds shall be regarded as falling under one Stores department in charge of the House Steward, subject to such exceptions as the purchase and sale of live stock for the farm, stables, &c., which cannot be brought under this rule, and also to such exceptions or restrictions as the Board may from time to time direct—all transactions in such excepted cases to be reported to the House Steward, with such information as will enable proper cash entries to be made by him in his books.

Hannahfield House—lease to be continued.

A letter from Mr W. S. Haldane, obligant for Miss L. C. Graham (No. 9301), was read, indicating that in the event of the Directors giving up their lease of Hannahfield House, where Miss Graham resides, her relatives will decide to ask him to arrange to remove the patient from the Institution. The Board, after consultation with the Physician Superintendent, resolved to rescind their resolution of 11th August, 1911, instructing the Treasurer to give notice to the War Office that they will not seek renewal of their lease of Hannahfield as from Whitsunday next, and to inform Mr Haldane, that being desirous of meeting as far as possible the wishes of Miss Graham's relatives, they will, so far as lies with them, continue the present arrangements for her accommodation in the Institution.

Crichton tomb, Sanquhar—repairs upon.

With reference to the repair of the Crichton tomb in Sanquhar Churchyard, the Treasurer submitted letters containing satisfactory evidence that the monument marks the burial place of the Crichton family. The Board in view thereof, authorised payment of the sum required to put the monument into repair, which it is understood will not exceed £8 or £10.

Annual General Meeting, &c.—dates fixed.

It was resolved that the Monthly Meeting for December and the Annual General Meeting of Directors for the current year shall be held on Friday, 22nd proximo—the first mentioned meeting to be at 11 o'clock a.m., and the Annual General Meeting at 12 o'clock noon.

W. T. Graham

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 22nd December, 1911.

PRESENT—

Colonel Dudgeon, C.B., Mr Maxwell, Mr Graham Hutchison, Mr Irving, The Right Honble. The Earl of Stair, Mr Lyon, Provost Thomson, Captain Walker, Mr Robinson-Douglas, Captain Fleming-Hamilton, Mr Johnson-Ferguson, Colonel Maxwell-Witham, C.M.G., Mr Gladstone, Mr Milne-Home, Captain Maxwell.

Colonel Dudgeon in the chair.

The minutes of Monthly Ordinary Meeting of the Board, held on 10th ultimo, of which printed copies had been circulated, were approved. *Minutes.*

The Treasurer submitted an intimation from the Town Clerk of Dumfries of the election on 10th ult. of Mr James Scott Thomson as Provost of the Burgh of Dumfries—who as holder of that office is a Director of the Institution. *Election of Provost Thomson.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers of patients as compared with last year being— *Treasurer's Report.*

1st Dec., 1911, 875 (viz., 511 private, 364 parochial), at rates of board yielding £44,021 per annum.
1st Dec., 1910, 840 (,, 497 ,, 343 ,,), ,, ,, 43,568 ,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— *Physician Superintendent's Report.*

(1) Movements of population in Institution.

(2) No major accidents.

(3) Escape of a parochial patient on 20th ult., who took advantage of an open door, but was brought back safely next day.

(4) Report that in accordance with resolutions passed at Conference of Royal Asylums in Edinburgh on 14th October last, returns are being prepared by each Royal Asylum setting forth their liability for pensions granted to former employees, and the number of their present employees who have served in District Asylums with their years of service, emoluments, &c., similar information being asked from District Asylums in regard to their employees who have served in Royal Asylums. Further, that it is necessary that the Directors should estimate the value of the emoluments enjoyed by officials of the Institution apart from their salaries and wages. He asked that a small Committee of Directors be appointed, with powers to make a valuation of emoluments of the Institution staff. *(Returns as to service of employees transferred from District to Royal Asylums, and vice-versa.)*

The Meeting approved of the above report, and remitted to the Chairman, Treasurer, and Physician Superintendent, with powers, to determine the amount to be fixed as the value of the staff's emoluments exclusive of salaries and wages paid in cash. *(Remit as to above.)*

(Escape of female patient.)

The Physician Superintendent submitted correspondence which had passed between him and the Inspector of Poor, Kirkmabreck, regarding the escape on 5th November of Elizabeth Thomson (10,318), a parochial patient from that parish who has not been heard of since.

(Pulpit and Lectern in Crichton Church—Oak panelling not to be extended.)

The Physician Superintendent reported verbally upon alterations recommended to be made upon the pulpit and lectern in the Crichton Church. He was instructed to submit his proposals to the Architects of the Church, and to carry them out on his obtaining their approval. He further suggested that the oak panelling on both sides of the apse should be extended so as to cover the bare portion of the wall round the Communion table. The Board, however, did not approve of this alteration being carried out at the present time.

(Fitting up of Laboratory—powers to Physician Superintendent.)

The Physician Superintendent reported that after consultation with the Pathologist, he had drawn up a list of articles required for fitting up the Laboratory; that these furnishings will be less costly than he had formerly anticipated, but that they are of a nature unsuitable for procuring by contract. The Board therefore authorised him to procure the articles required up to a value of £300, which the Physician Superintendent thought would suffice for all requirements in the meantime.

Visiting Directors' Reports.

Mr Lyon reported verbally that as a Visiting Director for the past month he had inspected the farm buildings on 18th inst., and had found everything connected therewith in good order. He also reported what has recently been done in regard to testing stock for tuberculosis.

(Removal of old Stores buildings.)

Mr Irving, in his report as Visiting Director, stated that he had inspected the Institution on 29th November and 4th December. He recommended that steps be taken to start the removal of the old Stores, so that the ground may be cleared in time for planting in spring. He also reported that damp had appeared to a considerable extent in the inside walls of Grierson House.

(Remit as to above.)

Mr Irving's recommendation as to taking down the old Stores building was approved, and remit was made to Works Committee, with powers to carry out the removal—they to report to the Board on the use to be made of old building material therefrom; and the Clerk of Works was instructed to take measures to remedy the damp in the inside walls of Grierson House referred to by the Visiting Director.

Visiting Directors appointed.

Mr Maxwell and Captain Aymer Maxwell were appointed Visiting Directors for the ensuing month.

Monthly departmental reports by the House Steward, Gardener, Farm Steward, and Foremen of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows:—

Committee Reports.

House Committee, of 20th December.

House Steward's Report—

(Contract for Oatmeal.)

Contract for Oatmeal—The instruction given by the Committee that for the reason indicated John Charlton & Sons' name be struck off the list of tenderers for future supplies, was approved.

(Form of contract.)

Instruction that the form of contract for supplies be submitted to the Law Agents of the Institution for their opinion as to its sufficiency—approved.

(Purchase of Stores.)

Blankets and coverlets—the authority granted to the House Steward to purchase was confirmed.

(Storage for coal deficient—remit made on subject.)

Coal store at R. L. station—The instruction given to the Clerk of Works to report upon additional storage accommodation for coal was approved, and remit was made to Works Committee to consider same and to report thereon to the Board.

(Report on work done in Stores department.)

Report of work done in Stores department—statement approved.

(Type-writing machine to be got.)

Remit to Treasurer to purchase typewriting machine—approved.

(Head Gardener's report on vines, &c.)

Head Gardener's Report—Instruction to Gardener as to treatment of vines and black currant bushes approved.

General—

(Occupancy of Hannahfield House.)

Hannahfield House—arrangement made as to continuance of occupancy thereof—approved.

Farm Committee, of 20th December.

Farm Steward's Report.

Remit with powers made to Convener of Committee to arrange with proprietor of Netherwood as to repair or renewal of march fence between the Crichton Estate and his property; to plant a strip of ground on the east side of field No 19 along the Bankend road; and to deal with the fence between fields 19 and 20 as he may find expedient. *(March fence with Netherwood, &c.—Remit to Mr Lyon.)*

Remit was made to Farm Committee to consider and report upon site for farm cottage near Steading. *(Site for Farm cottage.)*

Supplies for farm—purchase of supplies reported necessary—sanctioned. *(Supplies to Farm.)*

Works Committee, of 10th November and 20th December; and of their Sub-Committee of 22nd November and 20th December.

Kirkcudbright and Wigtown Houses—Remit was made to the Sub-Committee to deal with offers for heating these buildings when received from the Architect. *(Kirkcudbright and Wigtown Houses—offers for heating.)*

The remit to the Chairman and Treasurer to revise list of contractors to be invited to tender for erection of these buildings was approved. *(List of tenderers.)*

The Committee's resolution of 20th inst., that cast iron pillars painted should be adopted for the verandahs, was approved. *(Verandah pillars.)*

The Treasurer was instructed to inform the Architects, that the Board will deal with the estimates for both houses at their meeting on 16th February; these to be lodged with the Treasurer. *(Date fixed for considering tenders.)*

Remit was made to Works Committee, with powers, to arrange as to staffing the Clerk of Works' department, retention of the Assistant Clerk of Works, and as to the wages paid to the foreman mason. *(Staffing in Works department.)*

The Clerk of Works having reported that the theodolite and apparatus connected therewith, which belonged to the late Clerk of Works, and are referred to in above minutes, are unsuitable, the Meeting authorised the Sub-Committee to purchase a set of surveying instruments as per list submitted, at an estimated cost of £22 7s 9d or thereby. *(Purchase of Surveying instruments.)*

The Sub-Committee's recommendation of 20th inst., that the repainting of the staircase in Midpark House should be postponed until the house is being done up during next season was approved, and the matter was remitted to Works Committee for attention, with powers. *(Midpark House—painting staircase walls.)*

With reference to removal of the vases on the parapet walls of Crichton Hall, the Architects' report with recommendation that these should be replaced and repointed was laid before the Meeting, and the subject held over, the Committee to report thereon to next meeting. *(Vases on parapet walls, Crichton Hall.)*

Oakfield—The action of the Committee with reference to the main drain on the property was approved, and the matter was remitted to the Committee with powers. *(Oakfield main drain.)*

Maidenbower House. The Committee were requested to inspect the building and to report thereon. *(Maidenbower House.)*

Steam conduit. The Committee were requested to examine the conduit, and to report upon the steam supply to Crichton Hall, &c. *(Steam conduit.)*

Payments as reported to tradesmen on account of new buildings, &c., were approved.

A report by the Clerk of Works upon the heating of the harness room, washing room, and coach houses at the stables near Bankend road was submitted, with estimate of approximate cost of the work—£24 5s 10d—and the matter was remitted to Works Sub-Committee with powers. *(Heating stables offices.)*

The Meeting approved of the Committee's recommendation that inventories be taken of implements and equipments of all kinds in the various departments of the Institution—also an inventory of all plans of buildings, drains, &c. *(Inventories of tools, &c.)*

Report on proposed alterations on main entrance to Institution, lodge, &c.

The Treasurer reported that as instructed by the Committee he had circulated among the members of the Board printed copies of the Report by the Architects, dated 19th inst., upon alterations proposed to be made upon the main entrance to the Institution; upon the question of a proposed new lodge there; and upon the access to Stores buildings. The Report having been considered, the Meeting, in respect that the carrying out of the suggested alterations upon the main entrance and lodge will involve considerable expense, and that the necessity for the change is not immediately urgent, resolved that Works Committee be requested to consider the Architects' proposals as to these two points, and to report thereon to a future meeting. The Architects' proposals as to alterations proposed to be made upon the access to Stores buildings, and upon the ground lying near the Clerk of Works' dwelling house, were remitted to Works Committee, with powers.

Charitable Fund.

Finance Committee, of 20th December.

In accordance with the recommendation of the Committee, the Board admitted Janet M'Gaw (10,371) to the benefit of the Charitable Fund as from 1st ultimo at half rate, or £13 per annum.

(Revision of list of beneficiaries thereon.)

The remit to Mr Maxwell, Mr Gladstone, and Mr Irving to revise the list of beneficiaries presently upon the Fund, and to report to the Board, was confirmed.

Applications for increase of salaries.

The applications by Head Attendant Robert M'Whir, and Miss M'Culloch, Matron, both of Crichton Hall, for increase of their salaries were considered and granted. The salary of the former was fixed at £132 per annum with meals in Crichton Hall, free house and vegetables, but inclusive of an allowance of £20 heretofore made to his wife as Gate-keeper of the Upper Lodge, which shall be discontinued to her from 1st prox. The salary of Miss M'Culloch was raised to £100 per annum, also as from 1st prox., as recommended by the Committee.

Quarterly Statement of Accounts.

The Treasurer's statement of Accounts of the Institution for the Fourth Quarter of the year ending 11th ult., with the Auditors' Report thereon, was laid before the Meeting.

Special Committee as to motor, &c., of 22nd November and 20th December.

(Purchase of 3 ton motor lorry.)

Mr Johnson-Ferguson reported that having carefully considered various offers received by the Committee for supply of a 3 ton motor lorry, they had accepted Mr A. C. Penman's offer of 22nd ultimo to supply a Halley's 3 ton standard lorry for £630, with £15 additional for the Company's supplementary coil ignition, the lorry to be delivered within three months, of which the Board approved, and they requested the Committee to proceed at a suitable time with the provision of a weigh-bridge on a site and of a size sufficient for the lorry. The thanks of the Board were accorded to Mr Johnson-Ferguson for the manner in which he and the Committee have carried through the remits as to provision of lorries.

Special Committee as to Memorial to late John Davidson.

The Committee's minute of 20th inst was read and approved.

Lunacy Administration Bills withdrawn meanwhile.

The Treasurer reported with reference to the Asylum Officers Employment, &c., Bill, and Lord Pentland's Bill on Lunacy Administration, that these had been hung up for the current year. The Meeting instructed the Committee attending to the matter to watch proceedings connected with both bills should they be re-introduced in next session of Parliament.

In accordance with notice given, Captain Walker moved "That a plan of the Crichton Estate (in relief) be procured for use of the Board."

Plan of Crichton Estate.

After discussion, it was unanimously resolved that a plan of the estate be procured, but that instead of a single plan in relief as proposed, a plan in sections, capable of being carried in the pocket, should be procured. It was remitted to Works Committee, with powers, to arrange for a careful survey of the property being made by a competent party—all buildings to be laid down on a scale to be fixed by the Committee, and levels at suitable heights shown.

Robt F. Dudgeon Ch:

CRICHTON ROYAL INSTITUTION.

Minutes of Annual General Meeting of Directors, held at the Crichton Royal Institution, 22nd, December, 1911.

PRESENT—

Colonel Dudgeon, C.B., Mr Maxwell, Mr Graham Hutchison, Mr Irving, The Right Honble. The Earl of Stair, Mr Lyon, Provost Thomson, Captain Walker, Mr Robinson-Douglas, Captain Fleming-Hamilton, Mr Johnson-Ferguson, Colonel Maxwell-Witham, C.M.G., Mr Gladstone, Mr Milne Home, Captain Maxwell.

Colonel Dudgeon in the chair.

Conveners.

The Treasurer submitted intimations from the County Clerks of the respective Counties, of the election of Mr W. J. H. Maxwell, on 19th inst., as Convener of the Stewartry of Kirkcudbright; of the Earl of Stair on same date as Convener of the County of Wigtown; and of Mr H. C. Irving, on 20th inst., as Convener of the County of Dumfries; all of whom in virtue of said election, are ex-officio Directors of the Institution.

Minutes.

The minutes of last Annual General Meeting of the Board, held 23rd December, 1910, of which printed copies had been circulated, were confirmed.

Annual Accounts.

The Treasurer submitted Accounts of the Institution for the year ending 11th November, 1911, with printed Abstract thereof, examined and certified by the Auditors, with Report thereon and on the operations of the year, resulting in balances at credit of Fixed Capital Account of £401,759 3s 1d; at credit of Floating Capital Account of £24,172 0s 4d; at credit of Reserve Fund of £35,000; and at credit of Staff Accident Insurance Fund of £309 0s 5d; making in all £461,240 3s 10d. The Treasurer explained the chief features of interest in the Annual Accounts, and the Auditors' Report and statement of results revised by them were held as read. He reported that he had circulated the printed summary among the Directors, and he was instructed to publish the usual Abstract of Accounts as in former years, and to lay the Accounts before the Board at their next Monthly Ordinary Meeting.

Securities of Reserve Fund to be reported upon.

It was remitted to a Committee consisting of the Chairman, Vice-Chairman, Mr Gladstone, and Mr Milne-Home to consider and report upon the securities representing the Reserve Fund of the Institution.

Directors' Annual Report.

A Draft of the Directors' Annual Report was submitted, and having been revised and adjusted by the Directors, the Treasurer was instructed to have it printed and circulated in usual course.

Charitable Fund—revision of list of beneficiaries.

The Treasurer submitted applications (66 in number) for renewal of grants to present beneficiaries of the Charitable Fund. These with other applications not yet to hand were remitted to Mr Maxwell, Mr Gladstone, and Mr Irving for examination, and to report to the Board at next monthly meeting.

Monthly Meetings—hour changed.

Mr Robinson-Douglas moved, seconded by Mr Irving, that until otherwise determined Monthly Meetings of the Board shall be held at 11.15 o'clock a.m., instead of 12 o'clock noon as hitherto. Moved as an amendment by Lord Stair, seconded by Captain Walker, that meetings continue to be held at 12 o'clock noon as at present. On a division being taken, three members voted for the amendment and twelve for the motion. The Chairman accordingly declared the latter carried, and the Treasurer was instructed to intimate accordingly.

Resignation of Captain Aymer Maxwell as a co-opted member.

Captain Aymer Maxwell resigned office as an elected member of the Board, and the Meeting unanimously resolved to elect Colonel Quentin Agnew, D.S.O., a Director in his place for the unexpired portion of the former's term of office, viz., till the conclusion of the Annual General Meeting to be held in the year 1913, in terms of the C.R.I. Act of 1867, Sec. 7 (4).

Election of Chairman and Vice-Chairman.

The Meeting then proceeded to the election of a Chairman and Vice-Chairman of the Board, to hold office till next Annual General Meeting, as prescribed by section 13 (1) (2) of the Crichton Royal Institution Act, 1897, and it was unanimously resolved that Colonel Robert Francis Dudgeon of Cargen be re-elected Chairman, and Mr W. J. H. Maxwell of Munches, Vice-Chairman, of the Board for the above term.

Election of Major F. J. Carruthers.

The term of office of Mr Johnson-Ferguson expiring at this Annual General Meeting, in terms of the Crichton Royal Institution Act, 1897, section 7 (2), Major Francis John Carruthers of Dormont was elected a Director in his stead, to hold office till the close of the third Annual General Meeting after his election (Crichton Royal Institution Act, 1897, section 7 (2)—the Directors for the ensuing year appointed by the Board being Mr Milne-Home, Colonel Maxwell-Witham, Mr Gladstone, Colonel Quentin Agnew, and Major Carruthers.

Committees for the ensuing year were appointed as follows, viz. :—

Committees appointed.

Standing Committees.	*Members.*	*Conveners.*
House Committee, ...	All members of the Board, ...	Colonel Dudgeon.
Farm Committee, ...	Do. ...	Mr J. Stewart Lyon.
Works Committee, ...	Do. ...	Colonel Dudgeon.
Finance Committee, ...	Do. ...	Do.

SUB-COMMITTEES.

Of House Committee—	Of Works Committee—	Of Finance Committee—
Colonel Dudgeon (Convener),	Colonel Dudgeon (Convener),	Colonel Dudgeon (Convener),
Captain Walker,	Mr Gladstone, Mr Milne-Home,	Mr Maxwell, Mr Irving,
Provost Thomson.	Mr Irving, Captain Walker.	Mr Lyon, Captain Walker.

SPECIAL COMMITTEES.

Research Laboratory Committee—

Colonel Dudgeon (Convener), Mr Maxwell, Mr Irving, Captain Walker, Mr Gladstone, Colonel Agnew.

Rob. F. Dudgeon. Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 12th January, 1912.

PRESENT—

Colonel Dudgeon, C.B., Mr Maxwell, Mr Irving, Mr Lyon, Provost Thomson, Mr Robinson-Douglas, Captain Aymer Maxwell, Colonel Maxwell-Witham, C.M.G., Mr Gladstone, Mr Milne-Home, Colonel Agnew, D.S.O.

Colonel Dudgeon in the chair.

An apology for absence was submitted from Major Carruthers.

The Treasurer submitted letter dated 22nd ultimo, from the County Clerk of Wigtownshire, intimating that Captain Fleming-Hamilton had resigned his position as representative of the County Council of Wigtownshire, and that Captain Aymer Maxwell had been appointed representative in his place, the latter in virtue of said appointment being a member of the Board of Direction.

Appointment of Director.

The Treasurer submitted an intimation from the Clerk to Dumfries District Lunacy Board of the re-appointment on 10th inst. of Mr J. Stewart Lyon of Kirkmichael, as Chairman of that Board for the ensuing year, and in virtue thereof a member of the Board of Direction.

In accordance with resolution of the Annual General Meeting of the Board, the Meeting unanimously appointed Colonel Quentin Agnew, D.S.O., an elected member of the Board in place of Captain Aymer Maxwell for the unexpired portion of the latter's term of office in that capacity, viz., till the conclusion of the Annual General Meeting to be held in the year 1913, in terms of the Crichton Royal Institution Act of 1897, Sec. 7 (4).

Minutes.

The minutes of Monthly Ordinary Meeting and of the Annual General Meeting of the Board, both held on 22nd ultimo, of which printed copies had been circulated, were approved.

Treasurer's Report.

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers as compared with last year being—

1st Jan., 1912, 872 (viz.,	512	private,	360	parochial),	at rates of board yielding	£43,791 per annum.
1st Jan., 1911, 844 („	499	„	345	„),	„ „	43,946 „

Physician Superintendent's Report.

The Physician Superintendent submitted his monthly Report, embracing the following subjects:—

(1) Movements of population in Institution.

(2) No escapes.

(3) Slight accident to private patient in Grierson House.

(4) Annual Report for 1911 submitted.

Death of Dr. P. M. Murray.

(5) Report of death on 9th November last of Dr. P. M. Murray, Consulting Physician to the Institution.

The above Report having been considered, the Board resolved—

Office of Consulting Physician.

That it is unnecessary in the meantime to fill up the vacancy in the office of Consulting Physician, caused by the death of Dr. Murray.

Physician Superintendent's Annual Report.

To approve the Physician Superintendent's Report for the past year which had been circulated among the Directors, and the Treasurer was instructed to have it embodied in the Annual Report of the Institution, and published in the usual manner.

Visiting Directors' Report.

Mr Maxwell and Captain Aymer Maxwell, as Visiting Directors for the past month, submitted their joint Report, of which the following is a summary, viz. :—

Institution visited on 10th January.

Crichton Hall—interior of male side in need of painting—large dining hall does not present a well cared for appearance—picture frame requires regilding.

Provision of separate mess room for male attendants recommended—suggested that the matter be taken in connection with alterations on back premises of the House.

Laundry—present equipment seems inadequate for work—provision of a new extractor and a 6 roll calendar recommended.

Vinery, Crichton Hall—vines receiving careful attention, but age of plants renders it doubtful if disease can be eradicated—exterior wood work in urgent need of painting.

Roschall—some glass in front windows broken—garden well adapted for an orchard and fruit garden—if suggestion adopted, a crop of summer vegetables could be taken off ground, and fruit trees planted next October.

Piggeries at Farm—suggestion as to closing roof ventilators in very cold weather.

Main walk through grounds—suggestion that clumps of herbaceous plants, with some flowering shrubs, would improve appearance of borders.

The various suggestions and recommendations contained in above Report having been considered, remits were made as follows :—

To House Committee—

(Decoration of Crichton Hall.)

To report to next meeting of the Board upon decoration of the interior of Crichton Hall, male side, and upon the improvement of the dining hall there. The Physician Superintendent to attend to the regilding of the picture frame referred to.

To Works Committee—

(Messroom for male attendants.)

To consider and report upon provision of a separate mess room for male attendants, and as to other arrangements consequent thereon.

(Equipment of Laundry.)

To report upon the equipment of the Laundry, and provision of such additional machines as may be found necessary.

To House Sub-Committee—

(Vinery.)

(Roschall Garden.)

To consider the suggestions made in above report as to treatment of vines, painting of exterior woodwork of vinery, conversion of Roschall garden into an orchard and fruit garden, and the improvement of borders along the main walk, with powers to deal therewith as they may find necessary.

Farm Committee—

(Ventilation of piggeries.)

To consider the suggestions made as to ventilation of piggeries, with powers.

House Sub-Committee.

It was resolved that the names of Mr Robinson-Douglas and Mr Milne-Home shall be added to House Sub-Committee, three members to form a quorum.

Visiting Directors.

Provost Thomson and Captain Walker were appointed Visiting Directors for the ensuing month.

Departmental Reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows :—

House Committee, of 10th January. Committee Reports.

New clause in terms recommended by the Committee to be inserted in contract schedules for Stores supplies. *(Stores supplies schedules.)*

Remit was made to House Sub-Committee to deal with tenders for next term's contracts, and for blankets, &c., also for purchase of plants and seeds required for the gardens. *(Stores supplies.)*

The Meeting instructed the Clerk of Works to carry out repairs upon greenhouse at Allanbank to the satisfaction of the Sub-Committee. *(Greenhouse, Allanbank.)*

Farm Committee, of 10th January.

Mr Lyon, Convener of the Committee, reported upon the remits made to him by the Board on 22nd ult., and by the Committee on 10th inst., as follows :—

That after inspection of the march dyke between Netherwood and the Crichton Estate, he had instructed the Clerk of Works, along with the Farm Steward, to draw up a specification of repairs or renewals required upon the fence in three different ways, intended to facilitate an arrangement with the proprietor of Netherwood, and to obtain offers for performance of the work ; also that he had given instructions to remove three trees in field No. 19, which are injuring the march fence. *(March dyke with Netherwood.)*

That the dyke between fields Nos. 19 and 20 should be retained, on account of the shelter it affords to stock.

That a strip of ground 20 yards in width in field No. 19, along Bankend road, should be planted to shelter the field from the east, and that said strip be fenced to keep stock from injuring the young trees which should be planted in the course of next month—and he requested the Board to remit to a Committee of their number to decide what kinds of trees should be planted. *(Plantation in field 19.)*

He further reported that as requested by Farm Committee on 10th inst., he had examined several sites for a cottage near the farm steading, and he recommended that the site to be selected be on the west side of the main road along the steading, 14 yards south of the entrance near the byre and about 6 feet back from the road, the house to have a kitchen and two rooms, with scullery and coal house for the dairyman, besides two rooms for a dairymaid with a separate outer door. *(Site for Farm cottage.)*

The Board thanked Mr Lyon for his report, and continued in his hands the remit made to him on 22nd ult., with powers to arrange as to repairing or rebuilding the march dyke ; approved of the instructions given by him to cut down the trees in field No. 19, referred to in his report ; approved the retention of the stone dyke between fields Nos. 19 and 20 ; approved of the planting of a strip of ground on the east side of field No. 19 as indicated by Mr Lyon, and of fencing the same ; remitted to House Sub-Committee, with powers, to select the kinds of trees required for the plantation ; to order the work to be carried out, and to supervise the same. *(Plantation, field 19.)* *(Selection of trees.)*

The Meeting then considered Mr Lyon's recommendation as to the site of a farm cottage to be erected near the entrance to the farm steading, and having proceeded to the ground they resolved by a majority (9 to 2) to adopt the site recommended by him ; remitted to Works Committee to order a plan of a suitable house for the dairyman, with three rooms, scullery and coal house, to be prepared by the Clerk of Works with an estimate of cost, same to be submitted to the Board for their approval when ready. The Physician Superintendent having stated that he has made satisfactory arrangements for accommodation of the dairymaid elsewhere, the Meeting resolved that it will not be necessary to provide a double cottage as was formerly proposed. *(Farm cottage.)*

Works Committee and Works Sub-Committee of 10th January.

The Meeting approved of the instructions given by Works Sub-Committee to carry out the following works :—

Repairing drain at Oakfield, estimated cost,	...	...	£8 5 0
Repairs on Allanbank Cottage, estimated cost,	...	...	13 8 6

(Repairs—Oakfield, Allanbank.)

and on report by Mr Milne-Home that a sufficient smoke testing machine cannot be obtained for £3 10s—the price named—the Sub-Committee were authorised to purchase a suitable machine at such price as they may find necessary. *(Smoke testing machine.)*

(Heating of Stables.) The report by Works Committee upon the heating of Stables Offices near the Upper Lodge, and on purchase of surveying instruments required in Clerk of Works' department, were also approved.

Reports upon the following subjects were laid before the Board, viz. :—

(Storage for coals.) 1. Provision of additional accommodation for coals.—The Meeting having inspected the ground at the Power Station and the Farm Steading, and having considered the proposal that a shoot should be formed in the ground above the present coal store at last mentioned, resolved that it will be preferable to adhere to the recommendation contained in the Clerk of Works' Report of 10th inst., that the present coal store should be extended in order to provide a separate store for house coal, leaving the present store free for boiler fuel alone. Remit was made to Works Committee, with powers, to order a plan of the required extension of the store, with estimate of cost, and to submit same to the Board for approval.

(Removal of old Stores buildings.) 2. Removal of the old Stores buildings.—The Committee's Report on this subject was approved as also the recommendations contained in their Sub-Committee's minutes of 10th inst., and the remit on the subject was continued in the Committee's hands with powers. The old boiler to be sold. The Meeting having before them the Clerk of Works' estimate of this date prepared by instructions of the Committee, in which the probable cost of taking down the old Stores buildings, including the cost of storing the best of the materials in the yard behind Grierson House, is stated at £133 17s 4d, and the approximate amount of ruble available for the internal facing of walls of new buildings at about 300 tons, the Meeting resolved that it is not desirable to offer so small a quantity of material to the Contractors for Kirkcudbright and Wigtown Houses, and they instructed the Treasurer accordingly.

(Uses for materials.)

Recommendations made by the Committee on the following subjects were approved :—

(Vases, Crichton Hall.) That the vases taken down from the parapet walls of Crichton Hall be replaced; that the whole of the vases be examined and repointed where necessary; that their condition be examined and reported upon yearly in future; and the matter was remitted to the Committee, with powers.

(Staffing Clerk of Works department.) That as regards the staffing of the Clerk of Works' department, the services of Mr John D. Moir be dispensed with after a month's notice from 13th curt., and that the extra allowance to the foreman mason be continued meantime, the Committee being empowered to make further arrangements when the new buildings of Division III. shall have been commenced.

(Plan of estate.) That a plan of the Crichton property be made in the manner proposed by the Committee, and the remit to them on the subject was continued in their hands.

(Surveying instruments.) That surveying instruments be purchased for the Clerk of Works' department at a cost of £22 7s 9d or thereby.

(Steam conduit.) The report of inspection of the new steam conduit, which the Committee found had been finished in a very satisfactory manner, was approved; the Committee were discharged of their remit and the Board's thanks were accorded to them for their attention to the matter.

Special Committee—weigh-bridge, &c.—Mr Milne-Home Convener. It being necessary to fill up the vacancy in the Convenership of the Special Committee appointed as to procuring a weigh-bridge, &c., caused by the retirement of Mr Johnson-Ferguson, Mr Milne-Home was, on the motion of Mr Gladstone, unanimously appointed Convener of the Committee.

Finance Committee, of 10th January.

Crichton Charitable Fund. An application for benefit of the Crichton Charitable Fund on behalf of William Kelly (10,406), Kirkcudbright, admitted to the Institution on 19th ult. at £26 per annum, was laid before the Meeting, and after consideration of the circumstances of the parties, was granted to the extent of £13 or half rate.

The Reports by the Committee appointed to revise list of beneficiaries upon the Crichton Charitable Fund, contained in their minutes of 22nd ult. and 10th curt., were laid before the Meeting, and their recommendations as to renewal or restriction of grants, were approved—the Committee to report to the Board upon applications from Obligants abroad which have not yet come to hand, and upon No. 8062 which has not yet been sent in.

The Committee's recommendation that the existing restriction of the estimate for furniture and furnishings renewals to a fixed figure of £100 per month be rescinded, and the actual figures entered as may from month to month be found necessary, was approved; and the power granted to the Physician Superintendent to authorise expenditure in cases of urgency, to the extent of £10, was confirmed. *Monthly Estimates.*

The Report by the Special Committee appointed 22nd ultimo, to consider and report upon the securities forming the Reserve Fund of the Institution, contained in their minutes of 10th inst., was submitted. Their recommendations, made with reference to a detailed report upon the investments prepared by Mr Milne-Home, having been considered, it was resolved as follows:— *Reserve Fund.*

That in future Annual Abstracts of Accounts, the particulars shewn in the specimen table of investments in Mr Milne-Home's report be given regarding the state of the Reserve Fund, omitting the column shewing the average price in previous year. *(Table of Investments.)*

That notice be given, that the rate of interest on the Heritable Bond for £4000 over the lands of East Tinwald, shall be raised from 3½% to 3¾%, as from Whitsunday next. *(Rate of interest on £4000 bond.)*

That the sum of £5210 3s 3d now on Deposit Receipt be invested to the extent of £5000 or thereby in Trustee Stocks other than British Railways, and if practicable bearing a rate of interest between 3¾% and 4% as may be advised by the Brokers. *(Investment of funds.)*

That the subject of writing off the Reserve Fund a sum to cover the depreciation of securities be considered by the Board, before the date of closing the Annual Statement of Accounts for the current year. *(Depreciation.)*

That along with the last named subject, there be considered that of making up the Staff Accident Insurance Fund to £1000 from any available balance of revenue from Reserve Fund, or other suitable source; and of investing the same in some suitable security or securities. *(Staff Accident Insurance Fund.)*

That the thanks of the Board be accorded to Mr Milne-Home for his valuable draft Report.

The Annual statement of Accounts of the Institution for the year 1910-11, which had been printed and circulated among the Directors, was laid before the Meeting. *Annual Statement of Accounts.*

Reference having been made to the cost of upkeep of the Institution's motor car, instructions were given that an account of mileage performed and of running expenses be kept, and that a statement thereof be submitted monthly to House Committee. *Motor Car.*

A letter from Messrs Sydney Mitchell & Wilson, dated 29th ultimo, was read, in which the Architects stated that the period allowed by the Directors for obtaining tenders for the new buildings, viz., to 15th February, is insufficient to enable these to be obtained to advantage of the Institution; the Board therefore extended the period for a month, and resolved that the offers shall be considered at their ordinary Meeting on 15th March next. *Tenders for new buildings—date for considering.*

The following transfer from the Board's Bank Account to that of the Treasurer, was sanctioned:—

On account of expenses of current quarter, ... £2400.

Robt. F. Dugan Ch:

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 16th February, 1912.

PRESENT—

Colonel Dudgeon, C.B., Mr Maxwell, Mr Irving, Mr Lyon, Provost Thomson, Captain Walker, Mr Robinson-Douglas, Colonel Maxwell-Witham, C.M.G., Mr Milne-Home, Mr Gladstone, Colonel Agnew, D.S.O., Major Carruthers.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from the Right Honble., The Earl of Stair, Mr Graham Hutchison, and Captain Aymer Maxwell.

The minutes of Monthly Ordinary Meeting of the Board, held on 12th ultimo, of which printed copies had been circulated, were approved. *Minutes.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers of patients as compared with last year being— *Treasurer's Report.*

1st Feb., 1912, 871 (viz., 513 private, 358 parochial), at rates of board yielding £43,505 per annum.
1st Feb., 1911, 843 (,, 494 ,, 349 ,,), ,, ,, 43,726 ,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— *Physician Superintendent's Report.*

(1) Movements of population in Institution.
(2) No escapes.
(3) Slight accident to private patient.
(4) Recommendation that same summer quarters at Rockliffe as formerly be taken for the months May to September inclusive, at former rent of £20 p. month. *(Summer quarters.)*
(5) Report on National Insurance Act, 1911, Asylum Officers Superannuation Act, 1909, and Lord Wolmer's Asylums Officers Employment, Superannuation and Pensions Bill, 1911, and upon steps recommended to be taken by the Directors in connection therewith. *(National Insurance Act, 1911.)*

The above Report having been considered, the Board resolved :—

To sanction the taking of summer quarters at Rockliffe as recommended.

To order the Physician Superintendent's Report upon the National Insurance Bill, &c., to be printed and circulated among the Directors, and to remit same to Finance Committee for consideration and to report to the Board at their March Meeting. *(Report to be printed.)*

The Report of inspection of the Institution made by Mr Commissioner Marr, 24th to 26th ult., copies of which had been circulated among the Directors, was laid before the Meeting, which expressed satisfaction with the terms thereof. *Commissioner Marr's inspection Report.*

A joint Report by Captain Walker and Provost Thomson as Visiting Directors for the past month, was submitted as follows :— *Visiting Directors' Report.*

Institution visited on 9th inst.

Report of Fire alarm raised on Directors arrival was very promptly attended to by the Fire Brigade and by the nurses in charge of patients. *(Fire alarm.)*

Patients' dinner at the Farm inspected—cooking good and service satisfactory.

Visiting Directors.

Colonel Maxwell-Witham, C.M.G., and Colonel Agnew, were appointed Visiting Directors for the ensuing month.

Departmental Reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows:— 5

House Committee, of 14th February—Sub-Committee, of 27th January.

(Contracts.)

Contracts arranged for stores supplies—approved.

Do. garden seeds and plants—approved.

Stoneware—instructions given to House Steward as to future orders—approved. 10

(Albion Motor lorry.)

Delivery of Albion 16 h.p. 20 cwt. motor lorry, and order given for hood for protection of driver of same—report on reductions in stables staff following thereon—approved.

(Purchase of carriages.)

The carriages referred to in above minutes (Victoria and landau) were exhibited to, and inspected by the Board; the Head Coachman was instructed to look out for two second-hand carriages of a similar kind, and to report to the Sub-Committee with Mr Lyon, who were authorised to purchase suitable vehicles on reasonable terms—the purchase of a landau not being urgent until autumn. 15

(Motor car—monthly record.)

Statement of expense of running motor car for month to 1st inst.—£98 17s 5d—showing an average cost per mile of 1s 1.77d—approved.

Planting and other subjects connected with the garden as per the Head Gardener's Report, were remitted to the Sub-Committee with powers. 20

(Planting in field No. 19.)

Planting in field No. 19 (east side)—remitted to Sub-Committee with powers.

(Crichton Hall, decoration of, delayed.)

On the report of the Committee that they consider it expedient that the decoration of the interior of Crichton Hall, male side, and the suggested improvement of the dining hall there, should be held over until certain structural alterations in progress shall have been completed, the Board agreed to consideration of the remit being held over in the meantime. 25

Farm Committee, of 14th February.

Farm Steward's Report—approved.

(Manure.)

Purchase of manure as reported—do. 30

(Netherwood march dyke.)

Report by the Convener upon repair or renewal of Netherwood March dyke—offers received from tradesmen were submitted and the subject was continued in his hands with powers.

(Cattle feeding experiment—Report to be circulated.)

Interim Report upon Cattle feeding experiment by West of Scotland Agricultural College—approved—the Report to be printed and circulated among the Directors so soon as statistical results of the experiment shall have been ascertained. 35

Dumfries & Galloway Agricultural Trading Society—shares in.

On the motion of Major Carruthers, the Board instructed the Treasurer to apply on their behalf for five Transferable shares of £1 each in the newly-formed Dumfries & Galloway Agricultural Trading Society.

Works Committee of 14th February.

Refixing of vases on Crichton Hall parapet walls—Report approved. 40

Crichton Hall—new mess-rooms—changes on east side of building—Architects to Report.

Internal painting and decoration of Crichton Hall, and provision of new mess-rooms for attendants and nurses there—the Committee's recommendation that these subjects be delayed meantime was approved, and it was resolved that the Architects shall be consulted as to the provision of mess-rooms for attendants and nurses, and access thereto from the kitchen—also that as the changes consequent on the removal of the old Stores buildings affect important architectural features of Crichton Hall, they be requested to advise the Board as to the treatment of the east side of the building—plans or drawings to be submitted to the Board through Works Committee. 45

Farm Cottage—Plans—Remit to Works Sub-Committee.

Plans of the Farm Cottage having been laid before the Meeting and examined, were sent back to the Clerk of Works for alterations as under; and powers were given to Works Sub-Committee to deal with his Report thereon when received; to adjust the plans; to order work to be carried out, and to supervise it during erection; the estimated probable cost being £420. 50

The roof to be lowered, if found practicable, by a height of 2 feet.
The sitting room to be divided into two rooms with access from the passage.
A pantry to be provided by reduction of the space allowed for the W.C.

Remit was made to Works Sub-Committee with powers to carry out the extension of the fuel store at the Farm Steading (estimated cost £150), and the addition of wash house and coal cellar to Allanbank Cottage (estimated cost £28) as per plans submitted to Committee, and to supervise same during erection. *(Fuel store—extension of—wash house, &c.—Allanbank cottage.)*

The authority given to the Clerk of Works to dispose to best advantage of all old lead and old iron from Stores buildings now being taken down, was confirmed.

Reports upon alterations at the balconies and upon glass screens, Crichton Hall, Oakfield main drain, and the heating of Stables Offices, were approved. *(Balconies and screens, Crichton Hall.) (Oakfield main drain, &c.)*

Estimates for timber from dealers named in the Committee's Report were laid before the Meeting, and on report of examination of these by the Clerk of Works, the offer by Park Dobson & Co., Leith, of £104 5s 8d, was accepted. *(Timber.)*

Payments on account of new buildings, &c., as reported by the Treasurer to the Committee were approved; a further account to Johnstone & Clark of £210 2s 8d, for providing and laying new steam pipe to Crichton Hall, &c., was passed for payment; and the order to purchase a smoke testing machine for £11, was confirmed. *(Accounts.)*

The Committee's Report on the engagement of John D. Moir as assistant in the Clerk of Works' Office at a wage of 25s p. week, was approved. *(Assistant in Clerk of Works Office.)*

Finance Committee, of 14th February.

In accordance with the recommendations contained in the above minutes, the Board resolved—

To admit Mrs Mary Smith (10,414) and William Kirk (10,421) to the benefit of the Charitable Fund, to the extent of £13 per annum each, or half rate, as from the respective dates of their admission to the Institution, thereby restricting the rate to be charged against their respective obligants to £13 per annum. **Crichton Charitable Fund.**

To admit Miss Graham (10,423) to the benefit of the Fund, to the extent of £20 per annum, or half rate, as from the date of her admission to the Institution, thereby restricting the rate to be charged against her obligant to £20 per annum.

That the rate charged for James Love (8261) be continued at £25 as from 1st inst.,—the balance of £1 to be charged against the Charitable Fund.

Monthly estimates for supplies as reported in above Minutes were approved.

The death on 3rd inst., of James M'Lellan, late Coachman to the Institution, whose pension of £26 thereby lapsed, was reported. *(Death of James M'Lellan, retired coachman.)*

Colonel Dudgeon reported that in accordance with remit to him by the Committee, he had examined the House and General Accounts for the first quarter of the current year, amounting less £1601 17s 5d for credits to Farm and Gardens, &c., to £14,659 10s 6d; that he had approved the payments so far as made; and that he had sanctioned payment of £5261 3s 5d, balance of accounts still due, of which the Meeting approved. The transfer of £9000, as reported, from the Directors' Bank Account to that of the Treasurer, was also approved. **Quarterly Accounts.**

On the report of the Committee appointed to revise list of beneficiaries on the Crichton Charitable Fund, their recommendations as follows were approved— **Crichton Charitable Fund—revision of list of beneficiaries.**

The grant of £20 to Harold Johnstone (8962) to be reduced from £20 to £10 as from 1st inst.

The grants of £20 each, in the cases of Miss M. C. Rutherford (9372) and Mrs M'Kay (9765) to be continued—the last mentioned grant to be subject to revision on receipt of information applied for, regarding the circumstances of her obligant.

Estimates for providing and fitting up a weigh-bridge, with platforms suitable for a 3 ton motor lorry, were submitted as follows:— **Weigh-bridge—estimates.**

Messrs W. & T. Avery, for an 8 ton weigh-bridge with 14′ by 7′ platform—£57.
" Henry Pooley & Sons, Ltd., 10 ton " " 14′ by 8′ platform—£62.

The offer by Messrs W. & T. Avery was accepted, subject to inspection and satisfactory report by the County Inspector of Weights and Measures.

Motor car records.

Mr Milne Home recommended with reference to the subject of motor car records and accounts, that statements in tabular form, as per specimen sheet laid before the Meeting, should be kept and submitted monthly to some appropriate Committee, depreciation to be reckoned on the original cost of the car, less tyres, which would be allowed for in a separate column; similar records to be kept for the one ton and 3 ton lorries with additional columns which should shew the number of tons hauled and the number of days during each month on which the lorries were employed on the road; separate sheets to be kept for each lorry; the drivers to keep daily journals in tabular form of the work done viz., miles run, tons hauled, petrol put into tank, &c.

Motor carriage Committee.

Mr Milne Home was thanked for his suggestions, which were adopted by the Board, and on the motion of Captain Walker, seconded by Colonel Agnew, it was resolved that a permanent Motor Carriage Committee be formed, consisting of the Chairman, Mr Milne Home, Mr Gladstone, and Major Carruthers; Mr Milne Home, Convener; three members a quorum. The Committee to have powers to deal with all matters connected with the management of the department.

New buildings, Divisions II and III—fresh water drains.

There was submitted Plan prepared by the Architects shewing proposed line of new rain water drains, to serve the new buildings of the Second and Third Divisions, with their report thereon. The drains shewn being:—

1. The fresh water drain from Maxwell House to join the existing 12" drain near Kingholm Cottage, taking the fresh water from Maxwell, Kirkcudbright, Galloway and Wigtown Houses on the way, and capable of taking further fresh water drainage if required at any later date.

2. The fresh water drain from the centre of the Cricket ground to the point where it joins No. 1.

The probable estimate of cost of the above based on the assumption that there will be an average depth of 3' required all over, and for the sizes of pipes being as marked on the plan—was reported to be £400.

The Plan and Report having been considered, was approved, and it was remitted to Works Sub-Committee to take immediate steps for having the Architects' proposals carried out—the work to be done by the Staff of the Institution.

Kirkcudbright and Wigtown Houses—offers &c.

With reference to tradesmen's offers to be submitted to next Meeting, for executing the various works connected with the erection of Kirkcudbright and Wigtown Houses, it was resolved, in order to avoid delay, and to further the commencement of the work, to authorise the Chairman and the Treasurer to open and list the offers when received from tradesmen and to send them to the Architects, so that the latter may be in a position to report to next Meeting as to the character and sufficency of likely Contractors, and to make recommendations to the Board on the subject of acceptance of offers.

Reserve Fund—investment of balance.

Powers were given to the Special Committee appointed 22nd December last to consider and report upon the Securities forming the Reserve Fund of the Institution, to invest the sum of £5210 3s 3d now in Bank Deposit Receipt, or such part thereof as they may consider expedient, in some suitable security or securities.

R. C. F. Dragen Ch:

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 15th March, 1912.

PRESENT—

Colonel Dudgeon, C.B., Mr Irving, Mr Lyon, Provost Thomson, Captain Walker, Mr Robinson-Douglas, Colonel Maxwell-Witham, C.M.G., Mr Gladstone, Major Carruthers.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from Mr Maxwell, the Right Honble. The Earl of Stair, Captain Aymer Maxwell, Mr Milne-Home, and Colonel Agnew.

The minutes of Monthly Ordinary Meeting of the Board, held on 16th ultimo, of which printed copies had been circulated, were approved. Minutes.

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers of patients as compared with former years being— Treasurer's Report.

1st Mar., 1912, 873 (viz.,	516	private,	357	parochial),	at rates of board yielding	£43,649	per annum.
1st Mar., 1911, 850 (,,	499	,,	351	,,),	,, ,,	44,153	,,
Average (5 years), 843 (,,	498	,,	345	,,),	,, ,,	43,770	,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— Physician Superintendent's Report.

(1) Movements of population in Institution.

(2) No escapes or major accidents.

(3) Staff—extra attendants and nurses now being engaged for holiday season.

(4) Report on occupation of Rosehall House—Reference made to former recommendations regarding occupation of Maidenbower, Rosehall and Rosebank, given effect to as regards Maidenbower, which now contains dwelling houses for four married officials and their families—also to Board's resolution to reserve Rosehall as an overflow villa for private male patients in the Third Department, but as there is no immediate prospect of this being practicable, he suggested that Rosehall should be utilised in like manner, and that Rosebank House be used for married tradesmen, especially those in Clerk of Works' department forming the permanent fire brigade. If thought desirable, the larger and front portion of Rosebank House might be utilised as a house for the Clerk of Works and the back portion as a dwelling house for another official.

(5) Dogs belonging to members of the Staff.—Complaint made by Farm Steward that dogs not in any person's charge have been seen running about the fields—instructions asked as to revival of former regulation forbidding dogs being kept on premises without permission of the Directors.

The above Report having been considered, the Board resolved :—

To consider favourably the suggestion by the Committee and the Physician Superintendent as to occupation of Rosehall by married attendants, and they instructed the Clerk of Works to prepare a plan shewing how this might be carried out—same to be submitted to Works Sub-Committee for examination and to report to the Board. *(Rosehall House—occupation of.)*

(Rosebank House—occupation of.)

(Dogs—keeping of—staff regulation.)

After discussion of the uses to which Rosebank House might be devoted, it was agreed to hold over the question of its occupation in the meantime until Rosehall has been dealt with, and with regard to the Farm Steward's complaint as to dogs straying on the property, the Board resolved that the rule forbidding the keeping of dogs by members of the staff without permission of the Directors be revived, and they delegated to the Physician Superintendent power to grant such permissions at his discretion.

Visiting Directors' Report.

A joint Report by Colonel Maxwell-Witham and Major Carruthers as Visiting Directors for the past month was submitted as follows :—

Institution visited on 11th inst.

(Dining room block, Crichton Hall.)

Crichton Hall—Considerable time spent here inspecting the communications with the kitchen and the demolitions on the East side, with the result that they came to the conclusion that, sooner or later, the Board Room will have to be removed, and as some treatment will be necessary to improve the appearance of the gable of the dining hall block, should a dining room be required in connection with a new board room, this gable seems the most suitable place for the building. Recommendation that as the site of the demolished buildings cannot be dealt with till the method of treating the gable has been settled, the whole question of the ultimate design of the East face, including the improvement of the communication with the kitchen, should have the immediate consideration of the Board.

Nithsdale House—approach at back of building narrow, and is being damaged by carts striking corner—recommendation that access be improved.

(Consultation with Architect.)

The above Report having been read, the recommendation regarding treatment of the gable of the dining hall block at Crichton Hall was discussed. At this stage the Treasurer reported that in accordance with instructions of last Meeting, Mr Jamieson, principal of the firm of Messrs Sydney Mitchell & Wilson, Architects for the Institution, had inspected Crichton Hall, and that he understood the latter had laid down on paper the ideas which had occurred to him as to treatment of the gable in question. Mr Jamieson being in attendance, the Meeting, with a view to gaining as much information as possible on the subject, requested him to submit certain sketches which he had prepared on his own initiative on the supposition that the present board room building would be removed. These sketches showed an addition of three storeys made to the end of the dining hall block providing for removal of the unsightly gable—and containing a board room on the ground floor, with dining room on the first floor, and bedrooms for nurses on the floor above. Improved access was also provided to the kitchen scullery. The probable cost of the addition was stated at about £3000.

(End of block to be faced up.)

(Plan ordered.)

The Board having examined the sketches and discussed the subject with Mr Jamieson, were satisfied that, if the scheme of removing the board room block and of rebuilding it with dining room, &c., as proposed, were adopted by the Board, the sketches would carry out the idea in a very satisfactory way, but they came to the conclusion that in view of the expense of carrying out the scheme, and of other reasons requiring it to be carefully and leisurely considered, it is not expedient in the meantime to adopt it. The Architect was therefore requested to prepare and submit a plan for facing up the end of the dining hall block and improving the access to the kitchen and scullery—and they resolved that the site and surroundings of the old stores buildings be meantime laid out in grass.

(Nithsdale House—access.)

It was remitted to Works Sub-Committee to take measures for improving the back access to Nithsdale House.

Visiting Directors.

The Right Honble. the Earl of Stair and Major Carruthers were appointed Visiting Directors for the ensuing month.

Kirkcudbright and Wigtown Houses—Tenders.

The Chairman reported with reference to the instructions to him contained in the Minutes of 16th ultimo, that he with the Treasurer had opened and examined tenders from tradesmen for execution of the various works of Kirkcudbright and Wigtown Houses, and that these (78 in number) had been handed to the Architects in order that they might make enquiries regarding the offerers and be in a position to report to this Meeting as to the character and sufficiency of likely contractors, and to make recommendations to the Board as to acceptance of offers. The Treasurer read the Architects' Report of 14th instant, submitting—

1. List of whole tenders for the several works.
2. Abstract of lowest tenders.
3. List of tenders recommended for acceptance of the Board.

Mr Jamieson being in attendance, supplemented verbally the information conveyed in his Report.

Having carefully considered the subject, the Meeting resolved to accept the following tenders :—

	Kirkcudbright House.	*Wigtown House.*	*Total.*
Mason work—			
Geo. M'Ildowie, Annan, ...	£4335 19 7	£4267 10 0	£8603 9 7
Joiner work—			
J. Lownie & Son, Edinburgh, ...	2903 0 1	2918 17 11	5821 18 0
Plumber work—			
H. Twaddle & Son, Glasgow, ...	1825 18 3	1849 19 7	3675 17 10
Plaster work—			
T. Robertson, Dumfries, ...	653 7 5	671 18 2	1325 5 7
Slater work—			
W. Anderson & Son, Edinburgh, ...	257 4 6	259 6 0	516 10 6
Glazier work—			
J. Coutts & Co., Edinburgh, ...	52 10 0	52 17 6	105 7 6
Smith work and patent glazing—			
Redpath, Brown & Co., Ltd., Edinburgh,	717 7 4	725 9 6	1442 16 10
Heating—			
Mackenzie & Moncur, Ltd., Edinburgh,	512 0 0	512 0 0	1024 0 0
	£11,257 7 2	£11,257 18 8	£22,515 5 10

(List of accepted tenders.)

The Architects were then instructed to make intimation to the successful offerers, and in the event of any contractor declining to implement the contract, or of their finding errors in the schedules relative to the tenders now accepted which in their judgment should render such substitution necessary, it was remitted to Works Sub-Committee, with powers, to fall back on the next lowest satisfactory offer, and to accept same in lieu of the offer so requiring substitution. The Board also remitted to Works Committee with powers to order the works at both buildings to be proceeded with; to superintend the same during execution; to arrange all matters of detail requiring adjustment as these may emerge; and to report when necessary to the Board—the Clerk of Works of the Institution to act as Clerk of Works on the two new buildings, and M'Intosh, the foreman mason, to act under him as may be required—the extra allowance presently made to him to be continued as the Committee may see fit.

(Remit to Works Committee.)

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on the motions of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were dealt with as follows :—

Departmental Reports.

House Committee, of 13th March—Sub-Committee, of 16th February.

Tea—purchase of—remit to House Sub-Committee approved, with power to sub-remit to any member thereof.

(Tea—purchase of.)

Motor lorries—proposed arrangement as to wages of drivers, &c., approved.

(Motor lorries—drivers wages.)

Report by Sub-Committee as to various subjects connected with gardens and grounds—resolutions confirmed.

Payment of the usual annual allowance of £20 for Episcopal Church choral services for the past year was sanctioned.

(Episcopal Church choir grant.)

Farm Committee, of 13th March.

Minutes approved.

Works Committee, of 13th March.
Works Sub-Committee of do.

(1) Farm Cottage—The Report by Works Sub-Committee that after adjustment of plans of the cottage with the Clerk of Works, they had passed the same and had ordered the work to be proceeded with, was approved and confirmed, and the Sub-Committee were requested to superintend the erection of the building, with powers to give all necessary instructions in regard thereto.

(Farm Cottage—plans approved—work ordered.)

(2) Purchase of a Purdy's patent valve reseating machine at a cost of £12 was approved.

(Valve reseating machine purchase.)

(3) Fresh water drain from buildings of Divisions II. and III. The Clerk of Works' report of this date, in which he stated that the condition of the 12" fireclay drain in field No. 24 to the south of Kingholm loaning is satisfactory, the size of the pipe being sufficient to take the discharge from new fresh water drain. The Board thereupon ordered the drain to be proceeded with, accepted the offers by Alexander Edgar for fireclay pipes (£102 10s 9d) and by Cameron & Robertson for iron pipes (£9 6s 6d)—approved of the list of materials required in connection with the work, and remitted to Works Sub-Committee with powers to superintend and give directions regarding it.

(Buildings of Divisions II. and III.—Fresh water drain—offers for pipes accepted.)

(Allanbank Cottage and Fuel store.)

(4) List of materials required for additions to Allanbank Cottage and for extension of the Fuel Store were approved, as also were the payments reported by the Treasurer.

(Map of estate—instructions as to survey.)

(5) Instructions given by the Committee regarding preparation of a map of the Estate were approved, and the matter continued in the hands of the Committee.

Motor Vehicles Committee, of 13th March.

(Motor lorry—W.O. subsidy scheme.)

The monthly mileage records of the Albion motor car and motor lorry were submitted, and the satisfaction of the Board expressed therewith. Mr Milne-Home's report, dated 14th inst., upon the expediency of registering the Directors' 3 ton motor lorry under the War Office's subsidy scheme, was read, in which he stated that on the whole he is inclined to think it would be advisable to register the lorry, and he would suggest that that should be done—the cost of towing hooks of War Office pattern to be first ascertained, and no attempt made to earn the additional grant of £10 for a spare magneto ignition, which might cost at least that sum and would be the property of the War Office.

Having considered the matter, the Board were agreeable to act upon Mr Milne-Home's suggestion, but in respect that delivery of the motor lorry has not been taken, they resolved to leave the matter in the hands of the Committee with powers.

3 ton motor lorry—disconform to specification—delivery refused.)

It was reported by the House Steward that the contractor for the 3 ton motor lorry has sent the vehicle to the Institution and offers to make delivery, but that he had found the machine disconform to specification in respect that the sides of the body are not detachable, but fixed. The Board having inspected the lorry and found the House Steward's report as to the sides to be correct, instructed the Treasurer to inform the Contractor that they cannot accept delivery in the meantime. The Contractor being present admitted the disconformity of the lorry to specification, but explained that it is impossible to obtain a motor lorry with detachable sides from builders. The Board ultimately resolved to leave the subject in the hands of the Motor Vehicles Committee, with full powers to accept or reject the lorry as they may on enquiry see fit.

Finance Committee, of 13th March.

Crichton Charitable Fund.

In accordance with the recommendations contained in the above Minutes, the Board resolved—

To readmit Mrs Helen Twiname (10,431) to the benefit of the Charitable Fund, to the extent of £16 per annum, as from the date of her re-admission to the Institution, thereby restricting the rate to be charged against her obligant to £10 per annum, as formerly.

To hold over the application for increase of grant in the case of Mrs Elizabeth Sharpe (10,349), for further information regarding the circumstances of the obligant.

Reports by the Committee on the following subjects were approved :—

Monthly estimates and statements of expenditure.

Transfer of £2000 from the Boards' Account to that of the Treasurer.

(D/R's—uplifting of.)

Sanction to transfer of £2500, part of sums presently in Deposit Receipt, to the Bank account in name of the Directors on account of expenses of current quarter, also of £5210 3s 3d for investment as under.

Statement of Accounts, 1st Quarter 1911-1912.

The Treasurer's statement of Accounts of the Institution for the First quarter of the current year, with Auditors' report of examination thereof, was laid before the Meeting.

National Insurance Act, 1911 &c.—Physician Superintendent's report on.

The Physician Superintendent's Report upon the National Insurance Act, 1911, and other Acts, and also upon Bills recently introduced into the House of Commons, directly or indirectly affecting Lunacy administration, was considered by the Meeting. After consideration of the subject, the Board approved of Mr Maxwell's suggestion that a small Committee be appointed to consider the whole question, the effect which the above acts and the bills referred to, if passed into law, will have upon the Institution and its staff, and upon Lunacy administration in general—also to consider as to the expediency of establishing a Superannuation Scheme for the Institution. The following Committee was thereupon nominated, viz. :—The Chairman, Vice-Chairman (or their nominees), and Captain Walker, with the Physician Superintendent and Treasurer—two a quorum, the Chairman convener.

Lord Pentland's Lunacy administration Bill—to be opposed—deputation appointed.

The Board also approved of the Committee's resolution that they should be represented by the Chairman, the Physician Superintendent and the Treasurer, upon the proposed deputation to the Secretary of State, with reference to objectionable provisions contained in Lord Pentland's bill.

Special Committee on Securities of Reserve Fund of 13th March.

Reserve Fund—investment of balance.

Inquiries made as to sundry Stocks named in above Minutes being found satisfactory, the Board sanctioned the investment of £5000 or thereby in approximately equal sums in India Government 2½% Stock and Western Australia Government 3¾% Inscribed Stock, 1940-1960.

Rob. F. Dragon Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 12th April, 1912.

PRESENT—

Colonel Dudgeon, C.B., Mr Irving, Mr Lyon, Provost Thomson, Captain Walker, Colonel Maxwell Witham, C.M.G., Mr Milne-Home, Mr Gladstone, Colonel Agnew, D.S.O.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from Mr Maxwell, the Right Honble. The Earl of Stair, Captain Aymer Maxwell, and Major Carruthers.

The minutes of Monthly Ordinary Meeting of the Board, held on 15th ultimo, of which printed copies had been circulated, were approved. Minutes.

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers of patients as compared with former years being—

1st April, 1912, 877 (viz.,	518	private,	359	parochial),	at rates of board yielding	£43,731	per annum.
1st April, 1911, 850 (,,	500	,,	350	,,),	,, ,,	43,913	,,
Average (5 years), 843 (,,	498	,,	345	,,),	,, ,,	43,770	,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— Physician Superintendent's Report.

(1) Movements of population in Institution.

(2) No escapes or major accidents.

(3) Request for leave of absence on holiday for three weeks, from 15th April to 6th May.

The Report having been considered, the Board granted leave of absence to the Physician Superintendent as requested.

The Physician Superintendent explained with reference to John Todd, formerly an inmate of the Institution, who has been arrested on a charge of alleged fireraising, that the prisoner entered the Institution as a patient on 19th July, 1907; that after two months residence he made an ineffectual attempt to escape, but that a second attempt made three or four weeks later was successful; that diligent search was made for him and notice sent in usual course to his relatives, to the General Board of Lunacy, and to the Police. All efforts to find him having proved unsuccessful, the patient was discharged on the expiry of the statutory period of 28 days when the Sheriff's warrant for his detention became void, and no further action for his recovery could be taken by the then Medical Superintendent. Having heard the foregoing report, the Board were satisfied that no responsibility lay with the Asylum authorities for the man's being at large. *(John Todd—a former patient accused of fireraising.)*

Reports by Colonel Agnew and Provost Thomson, as Visiting Directors for the past month, were submitted— Visiting Directors' Reports.

By Colonel Agnew—

Institution visited on 1st April.

Buildings of II. and III. Divisions inspected, and everything found in a satisfactory condition.

By Provost Thomson—

Institution visited on 11th April.

Inspected industrial buildings and entrances to courts—suggestion that there should be only one entrance from Bankend Road to latter in place of three as heretofore.

Enlargement of coal store at boiler house—taking in of Engineer's workshop recommended—new site for Engineer's workshop suggested.

Dwelling-houses for Clerk of Works and House Steward—provision of recommended.

The Board resolved to consider the above Report in connection with that of Works Committee on the subject of extension of Stores department offices.

(Water gulley traps.)

The attention of the Clerk of Works was called to the position of the water gulley traps in the road from Grierson Hall to the board room, with a view to improvement in their position.

Visiting Directors appointed.

Mr Robinson-Douglas and Sheriff Fleming were appointed Visiting Directors for the ensuing month

(Estimates for Kirkcudbright and Wigtown Houses.)

The minutes of meeting of Sub-Committee of Works Committee of 27th ult. were read, and their acceptance of the increased tenders by George M'Ildowie (mason work of Kirkcudbright and Wigtown Houses, now £8657 9s 7d) and by H. Twaddle & Son (plumber work of ditto, now £3877 3s 0½d) was approved and confirmed.

Monthly departmental Reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on motions made by or on behalf of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were *inter alia* dealt with as follows:—

Reports by the Committees on the following subjects were dealt with as follows:—

Committee Reports.

House Committee, of 10th April.

Reports were approved, viz.:—

(Sundry Estimates, &c.)

Tea—purchase of 3400 lbs. @ 1s 5d and 1s 3d per pound.

Purchase of Victoria at £63.

,, Landau at £45.

Sale of old Victoria and landau for £28 5s.

Acceptance of tender by Grierson Bros. for 343 yards iron fencing and 4' 6" wire netting to protect beech hedges at Eskdale and Annandale Houses—£37 3s 2d,—and

(Stores supplies.)

The remit to a Sub-Committee, consisting of Provost Thomson with the Chairman and Colonel Maxwell-Witham, with powers to sub-remit and to arrange sundry contracts for stores supplies, was confirmed.

Farm Committee, of 10th April.

(Outside woodwork—painting of.)

The Committee's sanction to the painting of corn shed roof and woodwork of the cow byre was approved, and the Treasurer was instructed to enquire and report as to the rotation in which painting of the outside woodwork is being carried on.

(Farm Steward's salary increased.)

The recommendation by the Committee, that the salary of Mr George Will, Farm Steward, be raised as from 20th inst. from £170 to £180 per annum, was approved and the increase granted.

Works Committee, of 10th April.

Reports and recommendations by the Committee were dealt with as under—

(Maxwell and Galloway Houses—internal decoration of.)

Purchase of 40 cwt. Halls' distemper for preliminary internal decoration of Maxwell and Galloway Houses—was approved.

(Faulty timber—rejection of.)

Refusal of acceptance of faulty timber—Contractor instructed to remove same—approved.

(Maryfield Lodge—washhouse, &c.)

Recommendation that addition of porch and wash-house be made to Maryfield Lodge as per plan laid before the Board, at an approximate cost of from £15 to £20, was agreed to—and also that the matter be remitted to Works Sub-Committee with powers.

(Memorial Church—pulpit and lectern.)

The Report by the Architects, dated 6th inst., with design for providing bases for the pulpit and lectern in the Memorial Church, submitted to Works Committee at above meeting, were laid before the Board.

Coal consumption—economies in.

The House Steward's report that economies in the consumption of coal had been made in the Institution during the recent miners' strike to the extent of 25% was considered by the Board. The House Steward was instructed to supply the figures bearing out the estimate; and the Committee was requested to take the subject of storage of coal again into con-consideration, and to report to next Monthly Meeting.

There were read—

(1) Minutes of Joint Meeting of Works Committee and of Special Committee for weighbridge, &c., held at the Institution on 15th ultimo, dealing with the subjects of extension of Stores buildings by taking Hillhead cottage into them; providing sundry stores and workshops; the formation of roads and approaches to Stores buildings, rendered necessary by the purchase of the large 3 ton motor lorry.

(2) The resolution of the Meeting of Works Committee held 10th inst., with reference to the above subjects, at which meeting a plan prepared by the Clerk of Works by instructions of the Committee, shewing a proposed re-arrangement of the premises, was submitted, examined and generally approved, the Committee recommending that the Board should remit the whole subject, including that of providing residences for the Clerk of Works and also for the House Steward, to Works Committee for examination and report to May Meeting.

(3) Report upon above subject by the Visiting Director for April, in which he suggested certain improvements upon the scheme, outlined in an alternative plan also prepared by the Clerk of Works by his instructions, these consisting chiefly in (*a*) the forming of a single approach entering from the Bankend road near the chimney stalk and leading round the gable of Hillhead cottage, thereby screening the group of industrial buildings from public view, (*b*) increasing the size of the woodyard and (*c*) providing for enlargement of the coal store at the boiler house by taking into it the Engineer's shop adjoining, the latter to be transferred to a new site at the Electric power station; and (*d*) other suggested alterations. The two plans were examined, and the scheme last referred to having been generally approved as preferable to the first mentioned, the whole subject was remitted to Works Committee for examination and report to next meeting of the Board. Alterations on stores and industrial buildings.

The minutes of meetings of Motor Vehicles Committee of 20th March and 10th April having been read, the Board, on the Committee's report that the alterations agreed to be made upon the Halley's 3 ton motor lorry had been satisfactorily carried out, approved their acceptance of delivery thereof and of their order that payment should be made of the balance of the price—£445.

Finance Committee, of 10th April.

The recommendations contained in the above minutes having been considered, the Board resolved— Charitable Fund.

To re-admit Barbara Anderson (10,446) to the benefit of the Charitable Fund to the extent of £16 per annum as from 21st ult., thereby restricting the rate to be charged against her obligant to £10 per annum.

To admit Mrs Margaret Haugh (10,453) to the benefit of the Fund to the extent of £13 per annum, or half rate, as from 2nd inst.

To continue the application in the cases of Mrs Sharpe (10,349) and Agnes Flint (10,401).

Transfer of £3500 from the Board's Account to that of the Treasurer was approved.

The Minutes of Meeting of Special Committee appointed 22nd December, 1911, to consider and report upon the Securities representing Reserve Fund, held 10th April, having been read, the Board approved the Treasurer's Report of investment of £5041 0s 6d, being portion of Deposit Receipt for £5210 3s 3d forming balance of Reserve Fund, in the following Stocks:— Reserve Fund—investment of balance.

£4000 India $2\frac{1}{2}$% Stock @ $66\frac{11}{16}$, cost with brokerage, &c., ...	£2674	2	10
£2400 Western Australia Government $3\frac{3}{4}$% Inscribed Stock, 1940-1960, @ $98\frac{5}{16}$, cost with brokerage, &c., ...	2366	17	8
	£5041	0	6

yielding an annual income of £190; and they instructed the Treasurer to place the balance of the Fund, now £169 2s 9d, on loan with the County Council of Dumfries at their current rates of interest.

The minutes of meeting of Lunacy Administration Committee, appointed 15th March, 1912, held 10th April, were read, and their instructions to the Treasurer contained therein, to prepare a memorandum on the ineligibility of residents in Asylums for benefit under the Old Age Pensions Act, 1909, was approved. Old Age Pensions Act, 1909.

W. J. H. Maxwell. Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 10th May, 1912.

PRESENT—

Mr Maxwell, Mr Irving, Mr Lyon, Provost Thomson, Captain Walker, Mr Robinson-Douglas, Captain Aymer Maxwell, Colonel Maxwell-Witham, C.M.G., Mr Gladstone, Colonel Agnew, D.S.O.

Mr Maxwell in the chair.

Apologies for absence were submitted from Colonel Dudgeon, C.B., Mr Graham-Hutchison, the Right Honble. The Earl of Stair, Mr Milne-Home, and Major Carruthers.

A letter from the County Clerk of Dumfriesshire, dated 9th instant, was submitted, intimating that by letter, dated 1st instant, Captain Walker of Crawfordton resigned his office of County Councillor for the Keir and Tynron (No. 10) Electoral Division of the County, with a view to his being elected for the Glencairn (No. 9) Electoral Division, and that at a Statutory Meeting, held on 8th instant, Captain Walker was elected as Councillor for the Glencairn Division, and that he was also reappointed as the Council's representative on the Board of Directors of the Crichton Royal Institution. The Board then reappointed Captain Walker to all the Committees and Sub-Committees on which he had been placed previously to his resignation of office as County Councillor for No. 10 Division of the County. *Captain Walker—resignation and re-election as County Councillor.*

The minutes of Monthly Ordinary Meeting of the Board, held on 12th ultimo, of which printed copies had been circulated, were approved. *Minutes.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers of patients as compared with former years being— *Treasurer's Report.*

1st May, 1912,	882 (viz.,	517 private,	365 parochial),	at rates of board yielding	£44,273	per annum.
1st May, 1911,	851 (,,	505 ,,	349 ,,),	,,	,,	44,412 ,,
Average (5 years),	843 (,,	498 ,,	345 ,,),	,,	,,	43,770 ,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects:— *Physician Superintendent's Report.*

(1) Movements of population in Institution.

(2) Accident to patient at Nithsdale House—simple fracture of neck of the left femur—no blame attached to attendants in charge.

(3) Summer holidays of the Assistant Physicians begin next month—authority asked to engage locum tenens.

(4) Staff changes—Miss Milne, Assistant Matron in Second and Third departments, leaves in June, having been appointed to a post under London County Council; vacancy must be advertised; commencing salary £50 a year, with apartments and board, &c.

(5) Recommendation that in view of the opening of Maxwell and Galloway Houses a few months hence, the engagement of an additional Assistant Matron for the Second and Third Departments be sanctioned.

The Report having been considered, the Board resolved—

To sanction the engagement of a locum tenens for the Assistant Physicians during the latter's summer holidays. *(Locum tenens for Medical Assistants.)*

To sanction the engagement of a successor to Miss Milne and of an additional Assistant Matron for the Second and Third departments, at salaries as above mentioned. *(Assistant matrons—engagement of.)*

Mr Robinson-Douglas, as Visiting Director for the past month, reported as follows, viz. :—

Institution visited on 9th May.

(Hannahfield—structural defects.) Inspected Oakfield, in which a telephone has just been installed; Allanbank; and Hannahfield House, in which a serious structural defect has quite recently appeared (see Clerk of Works' Report, page 274*a*).

(Cutting down trees near Crichton Hall.) Recommended that masses of laurel, &c., between the entrance Glencaple Road and Crichton Hall be now cleared away.

The above Report having been considered, the Meeting requested the House Sub-Committee to deal with the clearing away of trees and shrubs on the main walk under the remit to them of 23rd December, 1910—the subject having been held over till completion of the alterations upon the balconies, Crichton Hall, now finished.

Visiting Directors appointed. Mr Gladstone and Mr Milne-Home were appointed Visiting Directors for the ensuing month.

Monthly departmental Reports. Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on motions made by or on behalf of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were *inter alia* dealt with as follows :—

Committee Reports. House Committee, of 8th May.

Reports, &c., approved.

(Contracts, &c.) Contracts for provisions for current quarter arranged by Provost Thomson on 26th ultimo.

Do. for paints and glass for year from 1st inst., do.

Estimate for ironmongery for new windows at Crichton Hall as accepted by do.

Purchase of supplies of butter and cheese as requisitioned—subject remitted to Provost Thomson.

(Motor lorry, &c., fittings.) Fitting up of large lorry with milcometer, and of motor car with combined milcometer and speedometer. Offers for supply thereof to be invited from various makers, and matter remitted to Motor Vehicles Committee with powers.

(Typewriting machine.) Purchase of new Remington typewriting machine for Physician Superintendent's office.

(Coal—saving in consumption of.) Report by House Steward on saving in consumption of fuel during the recent coal strike; instructions by the Committee in regard thereto confirmed.

Farm Committee, of 8th May.

Reports and recommendations approved.

(Netherwood march dyke.) Repair of march dyke on Netherwood, on terms arranged with proprietor of the latter, and reply made to Mr Martin's letter of 18th ultimo, by instructions of the Committee, that the Directors have no present intention of acquiring more land, confirmed.

(Do.—purchase of.)

(Visit to Farm.) Visit of British Dairy Farmers' Association to Crichton Farm on 4th proximo—application considered and permission granted.

(Do.) Visit to Farm by party of farmers from North Wales on a date in the end of June or beginning of July to be afterwards arranged—do.

(Holding of fêtes in Institution grounds—permission refused.) Application by Secretary to Juvenile Temperance Union for permission to hold a children's treat within the Institution grounds, and recommendation by the Committee that the request be not granted, as they consider it inexpedient that the grounds of the Institution should be used for such purposes; Committee's recommendation approved and permission refused.

Works Committee, of 8th May.

(Alterations—Maryfield Lodge.) Requisition by Clerk of Works on Stores Department for £10 3s 1d for addition to Maryfield Lodge, was approved.

(Road gullies—removal of.) A specimen road gulley placed near the Boardroom was inspected and approved, and replacement of old gullies on the road from the low gate to the Boardroom by gullies similar to the specimen gulley was sanctioned.

(Estate map.) Instruction to Clerk of Works to proceed with preparation of Estate map, and to report again to the Committee when further progress made, was approved.

Scheme of rotation for painting of outside iron and wood work was approved. *(Outside painting.)*

The striking off the name of Park, Dobson & Co., Leith, from the list of approved contractors for timber was confirmed. *(Park, Dobson & Co.)*

List of payments made by Treasurer during the past month was approved.

Instruction to Clerk of Works to proceed with the mixing of road metal with tar, for use on roads and walks within the grounds, and the procuring of a further supply of tar for same purpose was confirmed. (Minute of Works Sub-Committee of 24th April, 1912.) *(Road metal.)*

Mr Gladstone reported that a meeting of Works Sub-Committee had been called for 1st instant to consider a proposal by the County Road Surveyor, that a new drain should be taken from the outlet of a culvert crossing the public road near Brownhall School and be connected with the fresh water drain now being laid in connection with the new buildings; gratings being put in on the Brownhall loaning so as to intercept the heavy flow of water which comes off this road at frequent intervals, and causes damage by flooding the public road. A quorum of members was not present, but as he understood that the Chairman had expressed approval of the Road Surveyor's application being granted, he had authorised the Clerk of Works to proceed with the work at the estimated cost of £26 13s 3d—of which the Meeting approved. *(Freshwater drain—drainage of Brownhall loaning.)*

Finance Committee, of 8th May.

On the recommendation of the Committee the Directors resolved as follows:—

To continue Mrs Elizabeth Sharpe (10,349) upon the Charitable Fund at the present rate of benefit, viz., £13 10s per annum, whereby the board chargeable against her obligant is restricted to £12 10s per annum. *Charitable Fund.*

To admit Agnes Flint (10,001) to the benefit of the Fund to the extent of £13 per annum or half rate as from 8th March last.

To admit Mrs Edith M. Douglas (10,164) to the benefit of the Fund to the extent of £13 per annum or half rate, as from 1st May.

To grant the application by the Rev. R. L. H. Gough, Fencehouses, Durham, for remission of the current quarter's board (£10) for his son Reginald M. Gough (4977)—the amount to be debited to the extern division of the Fund.

On report by the Treasurer that the grant made from the Fund on behalf of Barbara Anderson (10,466) on the former occasions of her residence in the Institution was £20, and not £15 as reported to last meeting, the Board sanctioned increase of the grant made on 12th ultimo from £16 to £21, thereby restricting the rate payable by her obligant to £5 per annum.

The remit to Mr Irving and Mr Milne-Home, or either of them, with powers, to examine House and general accounts for the last quarter and to sanction payment of the balance thereof outstanding, was confirmed; also the remit to the Committee to examine the monthly statements of supplies and issues for last month. *(Quarterly Accounts.)*

The Report by Works Committee upon the remit made to them by the Board at their last Meeting upon alterations and improvements proposed to be made upon the Stores and industrial buildings, yards, and approaches, was read as follows:—

Minutes of Meeting of Works Committee held at Dumfries, 17th April, 1912.

"Present—Colonel Dudgeon, C.B., Mr Irving, Provost Thomson, Captain Walker, Colonel Maxwell-Witham, C.M.G., Mr Milne-Home, Mr Gladstone, Major Carruthers.

Colonel Dudgeon in the chair.

The remit by the Board to the Committee contained in minutes of their monthly meeting of 12th inst., to examine and report upon alterations and improvements proposed to be made upon the Stores and industrial buildings, yards and approaches, was read, and there were laid before the Committee the plans, original and alternative, of the proposed alterations then submitted to the Board. Having gone carefully into the subject and examined the proposed changes in detail, the Committee unanimously agreed to report in favour of alterations, &c., being carried out as per the alternative plan submitted, subject to the following modifications:— *Scheme of alterations on Stores and industrial buildings, &c.*

(1) The pillars at the entrance near the chimney stalk to have the double gate hung on their inside faces, so that the leaf on the south side may fall back flat and obstruction to vehicles passing in or out of the enclosure may be avoided.

(2) The passage along the Clerk of Works' office to remain, as it affords a convenient means of communication between the joiner's shop and woodyard.

(3) The whole space, including the square round the weighbridge, the woodyard, and offices to be laid with tar-macadam.

(4) The woodyard and offices to be enclosed with a wooden fence.

(5) The Committee were not satisfied with the proposed arrangement whereby rooms are provided in Hillhead cottage (upper floor) for the dressmaker, and they requested the Physician Superintendent and the House Steward to suggest some other arrangement for that official's accommodation.

The Clerk of Works was instructed to prepare a note of probable cost of the alterations shewn on the sketches prepared by him as per the alternative scheme agreed to be recommended.

With reference to houses for the Clerk of Works and the House Steward, the Committee decided that there is no present necessity for building a house for the House Steward, and that the existing arrangement as to his residence need not be disturbed. As regards a house for the Clerk of Works, sites in field No. 3 on Maryfield, in a position clear of the attendants' cottages on the upper side of the road, and in the lower parts of fields 4 or 6 on Mountainhall, were suggested, and it was resolved to hold the matter over for consideration on the ground, or if not found convenient to hold a meeting there, to leave it to the decision of the Board.

(Signed) Robt. F. Dudgeon, Chairman."

Also their further report and recommendation of 8th instant contained in their minutes of that date—

(Works Committee's Report thereon.)

"To recommend to the Board at their meeting on 10th current that the plan of alterations on industrial buildings in Stores department, conversion of Hillhead cottage into workshops, enlargement of coal store, re-erection of Engineer's shop on new site as per plan, setting up of weighbridge near and in connection with Hillhead cottage, and alterations on approaches to Stores department, be sanctioned by the Board, subject to the following points held over for determination by them, viz., position of entrance gate, consideration of Report by the Physician Superintendent on position of rooms proposed to be assigned to the dressmaker, and the site and character of the house to be erected for the Clerk of Works."

A statement of probable cost of carrying out the scheme prepared by the Clerk of Works, amounting to £673 4s—exclusive of cost of a new house for the Clerk of Works—was also laid before the Meeting. The subject having been discussed and certain difficulties stated by the Physician Superintendent having been considered, it was moved by Captain Walker, seconded by Colonel Agnew, "that the whole subject, including site, size, and character of the Clerk of Works' house be remitted to Works Committee with full powers to them to carry out the scheme"—moved as an amendment by Mr Maxwell, seconded by Mr Robinson-Douglas, "that the subject be held over until a report of the total cost of the scheme be obtained from Works Committee." On a division being taken six members voted for the motion and four for the amendment. The Chairman accordingly declared the motion carried. It was then further moved by Captain Walker and agreed to, that the amount to be expended upon erection of the Clerk of Works' house be fixed at £800—and that the latter be instructed to draw up plans of such a building as may be erected for that sum.

(Scheme remitted to Works Committee with powers.)

(New house for Clerk of Works.)

(Kirkcudbright and Wigtown Houses—contracts settled.)

Minutes of Meeting of Works Sub-Committee held on 17th and 21st ults., were read, and their resolutions of these dates defining the kind of stone to be used in the construction of Kirkcudbright and Wigtown houses, and accepting the amended offer of J. Angus & Son, Edinburgh, (£9260) for the mason work thereof, were approved and confirmed—the total amount of the accepted offers for the various works of both buildings now amounting to £23,373 1s 5½d, exclusive of lighting, painting, &c.

New mess rooms—Crichton Hall.

There were submitted, plans of new mess rooms in Crichton Hall, of facing up the gable of the dining hall block there, and of improving the access to the kitchen and scullery, prepared by the Architects by instructions of the Board of 15th March last; instructions given by Works Sub-Committee with reference thereto of 24th ultimo; remit by Works Committee to their Sub-Committee on 8th instant, requesting them to examine the plans and to report thereon to the Board; and report by the Sub-Committee as follows:—

Works Sub-Committee's Report.

"Plans of proposed alterations on kitchen premises, new messrooms, &c., Crichton Hall, prepared by the Architects by instructions of the Board on 15th March last, were examined, and the Architects' letter of 3rd inst. explaining sundry features in the plans and indicating that the probable cost of carrying out the proposals embodied in them would amount to £1500 to £1700 exclusive of the cost of painting, heating and lighting, was considered. The plans having been gone over with the Physician Superintendent, the Sub-Committee desired that information should be obtained from the Architects as to whether the new access to the kitchen shewn in the plans will work in with their former proposal

that a new board-room, with dining-room, &c., above, should be erected at the end of the dining hall block, and also what expense in facing up the gable of that block according to the present plan would be sacrificed in the event of the Directors reverting to the former proposal.

(Signed) H. C. Irving, Chairman."

A letter from the Architects, dated 9th instant, was also submitted, in reply to enquiries made as desired in the Sub-Committee's report, explaining that they had purposely shewn the access to the kitchen premises as on the plan, because by keeping it at the side of the dining-room block it would not interfere with any additions which might be made at a later date to the end of that building, and also because if the Board decide to make no additions there but only reface the existing gable wall, it would be very unsightly to have a kitchen entrance at the end of the building facing the road. In the letter above referred to the cost of refacing the end of the gable above mentioned was approximately stated as from £1500 to £1700, inclusive of £150 for refacing the gable. The Meeting had also before them the rough sketch plan of a new boardroom laid before the Board on 15th March last, but not adopted on account of the very considerable expense of carrying out the scheme, viz., then assumed to be approximately £3000 but now stated in above letter at a probable amount of £4000. The proposed access to the kitchen premises was inspected and the whole subject considered, and it was ultimately held over to await some further particulars from the Architects—the Clerk of Works being instructed meantime to clear away a portion of the debris from the old stores building nearest the road.

(Plans considered.)

(Further information to be obtained.)

With reference to the Report by the Clerk of Works upon condition of the fabric of Hannahfield House, submitted to Works Committee at their Meeting on 8th instant, the Board discussed their position as tenants thereof under their lease of the property—by the fourth article of which it is stipulated that after certain repairs and improvements shall have been made by the parties "the whole "premises shall be accepted by the second parties (the Directors) as in good tenantable condition and "repair, and they (the Directors) bind themselves at their own expense to maintain and upkeep the "said premises during the currency of this lease, and on the expiration thereof to leave the same in the "like good condition and repair." Mr J. C. R. Macdonald, Law Agent to the Institution, being in attendance, stated his opinion that notwithstanding the terms of the lease recited above, the tenants are under the same common law obligation as is imposed on the lessee of an agricultural subject, who, though bound to keep the premises in good order is absolved from liability for natural decay which results from lapse of time (tear and wear) or essential defect of structure necessitating such thorough repair as implies extraordinary expenditure. He advised that the Directors should intimate to the War Office the defects reported by the Clerk of Works whereby a portion of the house has been rendered uninhabitable, and that he should call upon them to put the house in proper condition. The Treasurer was instructed to intimate to the War Office as above and to communicate any reply which they may make to Works Committee, to whom the matter was remitted, with powers to take such action regarding it as they may find necessary or expedient.

Hannahfield House.

(Obligations of Directors as Tenants of.)

(Treasurer to require War Office to put house in proper condition.)

The report by Works Committee contained in their minutes of 8th instant, as to insurance and inspection of boilers and electrical plant at the Institution was considered. The reply by the Vulcan Boiler Company to the Treasurer's inquiries as to abatement of the rates hitherto charged on the risks not being yet to hand, the matter was remitted to Works Sub-Committee with powers.

Insurance of boilers and electrical plant.

The names of Mr Irving, Mr Lyon and Mr Gladstone were added to the Committee appointed 15th March last, to consider the National Insurance Act, 1911, and other Acts and Bills recently introduced into the House of Commons directly or indirectly affecting lunacy legislation, and also to consider the expediency of framing a superannuation scheme for the Institution—three Members to form a quorum.

National Insurance Act, 1911, &c.—Committee enlarged.

It was resolved that the Vice-Chairman shall be placed upon all Committees and Sub-Committees of which the Chairman is a member, and that he shall have power in the latter's absence to call meetings of the Board or of their Committees.

Vice-Chairman to be placed on all Committees.

Drawings of a tablet in memory of the late John Davidson, prepared by the Clerk of Works, were laid before the Meeting. These having been examined, were remitted to Captain Maxwell with powers to choose and order an appropriate design.

Memorial tablet—John Davidson.

A Report by the Clerk of Works of this date was submitted, stating that the boiler of the Crichton Hall greenhouse is leaking badly, and that the metal being extensively corroded he fears it is past repair. The boiler having been inspected, the question of its repair or replacement was remitted to Works Sub-Committee with powers.

Greenhouse, Crichton Hall—boiler leaking.

R. F. Dugan - Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 14th June, 1912.

PRESENT—

Colonel Dudgeon, C.B., Mr W. J. H. Maxwell, Mr Hutchison, Mr Irving, the Right Honble. The Earl of Stair, Mr Lyon, Provost Thomson, Captain Walker, Mr Robinson-Douglas, Colonel Maxwell-Witham, C.M.G., Mr Milne-Home, Mr Gladstone, Colonel Agnew, D.S.O., Major Carruthers.

Colonel Dudgeon in the chair.

An apology for absence was submitted from Captain Aymer Maxwell.

The minutes of Monthly Ordinary Meeting of the Board, held on 10th ultimo, of which printed copies had been circulated, were approved. *Minutes.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers of patients as compared with former years being— *Treasurer's Report.*

1st June, 1912, 879 (viz.,	512	private,	367	parochial,)	at rates of board yielding	£43,837	per annum.
1st June, 1911, 863 (,,	516	,,	347	,, ,)	,, ,,	45,368	,,
Average (5 years), 842 (,,	498	,,	344	,, ,)	,, ,,	43,770	,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— *Physician Superintendent's Report.*

(1) Movements of population in Institution.

(2) No major accidents.

(3) Escape of William Herries, a parochial patient from Sorbie, who broke his parole on 7th June, and has not yet been traced. *(Escape of parochial patient.)*

(4) Arrangements for accommodation of Miss Graham (9301), while repairs are being made on Hannahfield House—and request that certain repairs on Allanbank be authorised to render it suitable for her occupation.

(5) Dr. John Joseph Uniacke engaged as locum tenens from 1st inst., at £4 4s per week with usual allowances.

(6) Changes amongst staff.

(7) Resignation of Margaret Macdonald, charge nurse, Carmont House, and Margaret Angus, charge nurse, Ladies Reception Ward, Crichton Hall, who are to leave the service at the end of the month to be married—recommendation that on account of their length of service and excellent character a gratuity be granted to them.

(8) Official visit of inspection presently being made by Dr Marr, Commissioner in Lunacy. *(Inspection by Mr Commissioner Marr.)*

The above Report having been considered, the Board resolved—

To sanction the necessary repairs on Allanbank—the Clerk of Works to submit an estimate of what is required, including painting and papering, to Works Sub-Committee. *(Allanbank—repairs on.)*

To approve of the appointment of Dr Uniacke as locum tenens. *(Dr. Uniacke appointed locum tenens.)*

To sanction payment of gratuities of £20 to Nurse Macdonald and of £15 to Nurse Angus, in consideration of their excellent service while on the staff of the Institution. *(Gratuities to Nurses Macdonald and Angus.)*

Visiting Directors' Report.

Mr Milne-Home and Mr Gladstone, Visiting Directors for the past month, reported as follows, viz. :—

Institution visited on 1st June.

Lavatories on first and second floors Stores department not well kept—smoking apparently indulged in in those on the first floor and in the adjoining staircase—rule against smoking should be more strictly enforced.

Recommendation that name plates be procured, and be fixed on doors of each store and workshop. Also that oils purchased in barrels be stored in oil canisters, instead of being kept in wood.

New houses—recommended that name and date of erection be carved on front of each house.

(Stores buildings—smoking prohibited.)
(Oils to be stored in canisters.)
(Name plates on doors of stores and workshops.)
(New houses—names and dates of erection to be carved in front.)

The foregoing Report having been considered, the Board called the attention of the Physician Superintendent to enforcement of the rule against smoking on the premises—directed that oils be stored in canisters as recommended; instructed the Clerk of Works to fix name plates on the door of each store or workshop; and they approved the suggestion that the name of each new house, with the date of its erection, be in future carved on the front of the building, as may be ordered by Works Sub-Committee.

Visiting Directors appointed.

Mr Hutchison and Mr Irving were appointed Visiting Directors for the ensuing month.

Monthly departmental Reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on motions made by or on behalf of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were *inter alia* dealt with as follows:—

Committee Reports.

(Stores supplies.)

House Committee, of 12th June.

Purchase of stores supplies approved.

Farm Committee, of 12th June.

Report approved.

Works Sub-Committee, of 15th and 29th May, and 5th June.

(Insurance of boilers and electrical plant.)
(Greenhouse boiler.)

Insurance of steam boilers, &c., and of electric plant—premium £63 10s—approved.

Greenhouse boiler, Crichton Hall—Tender by Mackenzie & Moncur for a No. 8 F "Robin Hood" Sectional Boiler—£31 10s (exclusive of mason work)—acceptance approved.

(Fire Insurance—adjustment of.)

Fire Insurance on premises, furniture, and contents, &c., of the Institution—order for renewal policies £196,235—approved.

(Drainage—Brownhall Loaning.)

Drainage of surface water from Brownhall Loaning—arrangement with County Road Surveyor approved.

Works Committee, of 12th June.

Report of payments made on account of new buildings—approved.

Do. of receipt of £114 8s 3d for old lead sold— do.

(Old lead sold.)
(Kirkoudbright and Wigtown Houses—Architects' fees.)

Payment to account of Architects' fees for Kirkoudbright and Wigtown Houses—£298 4s 5d—approved.

(Garden paths.)

Purchase of road metal and sand for garden paths at sundry houses—sanctioned.

Roseball House—conversion into dwelling houses—fire-places required.

Plans of conversion of Roseball House into dwelling houses for attendants were laid before the Meeting, with Report by Works Sub-Committee that they had examined the same and had found them generally satisfactory, but that alterations connected with the introduction of fire-places into certain of the rooms appear to be required—Remit was thereupon made to the Sub-Committee, with powers to adjust the plans and to order the work to be carried through—also to lower the ground around the house to a sufficient depth below the floor line, to slope it back from the building, and to turf the earth on the south side.

Scheme of alterations on Stores and industrial buildings, &c.

With reference to the remit made to the Committee on 10th ult., with powers to carry out the scheme of improvement on stores and industrial buildings, &c., described in the Board's minute of that date, the Committee's minute of 10th ult. was read, and a report by Mr Milne-Home and Mr Gladstone

was submitted, in which they stated that having examined the stores building there does not appear to be any serious complaint regarding unsuitability or insufficiency of accommodation in it for the upholsterer and cabinetmaker's workshops, and that the dressmakers' and tailors' workshops appear to be sufficient. They recommended that the erection of a new house for the Clerk of Works be delayed—suggested that the new access at the boiler house should be made as shewn on plan by the Clerk of Works, but that the road be not carried through meanwhile along the gable of the Clerk of Works' house—recommended that the weigh-bridge be placed in the open part of the woodyard, immediately behind the painter's workshop, the steelyard to be placed inside the latter, and that the proposed alteration on the coal store be proceeded with. *(Report by Mr Milne-Home and Mr Gladstone.)*

After discussion, followed by suspension of standing orders, it was unanimously resolved, that in view of the fresh light thrown on the subject by the above Report it is desirable, in the interests of the Institution, that the remit made to Works Committee to proceed with the proposed alterations on stores and industrial buildings, &c., be recalled, and that instead thereof the Board take the whole subject again into consideration. Thereafter, it was resolved to request Works Sub-Committee to examine the whole subject and to report thereon to next meeting with their recommendations. Remit to Works Committee recalled—whole subject to be reconsidered—remit Works Sub-Committee to report.

The Board approved of Works Sub-Committee's proceeding immediately with the extension of the coal store at the Farm steading, ordered 16th February last. Extension of coal store.

Works Sub-Committee, of 12th June.

On report by the Clerk of Works, estimates for sundry supplies were accepted, viz.:—

Covering steam pipes in new conduit, &c.— *(Steam pipes—covering.)*

James Walker, Glasgow, ...	£69	13	3

Grates and kitchen range for Maxwelltown and Galloway Houses— *(Grates, &c.)*

Robert Armstrong, Dumfries, ...	76	15	0

Varnish and paint brushes— *(Varnish, &c., brushes.)*

William Morier, Glasgow, ...	37	18	0

Sashweights and brass tubing— *(Sashweights and brass tubing.)*

L. Scott Robertson, Birmingham, ...	18	2	1

Motor Vehicles Committee, of 12th June.

Acceptance of tenders for supplies as follows was approved:— *(Milometer, &c.)*

Smith milcometer—Dumfries Motor Co., Ltd., ...	£2	2	0
Elliot speedometer — A. C. Penman (subject to fixing and fitting being included in tender), ...	5	10	0

Finance Committee, of 12th June.

On the recommendation of the Committee the Directors resolved as follows:— Charitable Fund.

To admit William Major (10,436) to the benefit of the Fund to the extent of £20 per annum, or half rate, as from 1st May.

To transfer William B. J. Johnstone (10,482) to the £26 rate and to admit him to the benefit of the Fund to the extent of £19 10s per annum, being three-quarter rate as from 4th June.

To transfer William G. M'Kie (10,439) to the £26 rate, and to admit him to the benefit of the Fund to the extent of £13 per annum, or half rate, as from 1st May.

With reference to an application for continuance of the present grant of £16 per annum to Mrs Haining (9161), approval of the Committee's recommendation that the grant be continued at the present rate until next annual revision of the list of beneficiaries, was moved by Colonel Agnew, seconded by Provost Thomson—moved as an amendment by Mr Irving, seconded by Captain Walker, that the grant be not so continued. On a division being taken, the Chairman declared the motion carried—four members dissenting.

The Treasurer's Statement of Accounts of the Institution for the Second quarter of the current year, with Auditors' report of examination thereof, was laid before the Meeting. *(Quarterly Accounts.)*

The minutes of Meetings of Committee appointed to consider the National Insurance Act, 1911, and other Acts and Bills affecting lunacy administration, held 15th May and 5th June current, were read; also a letter dated 6th inst. from Mr Scott Moncrieff, Treasurer, Royal Edinburgh Asylum, stating that his Board having carefully considered the question whether they should accept the Act or apply National Insurance Act, 1911—Institution to come under operation of Act—remit.

to the Insurance Commissioners for a Certificate of exception from the operation of the Act, were of opinion that the first course is the preferable one for their Asylum. After discussion of the subject, it was moved by Major Carruthers, seconded by Provost Thomson and unanimously agreed to, that the Board resolve that the Institution shall come under the operation of the Act—and it was remitted to the Committee with powers to make all arrangements which they may consider necessary for the purpose, or expedient in the interests of the Institution—reporting to the Board at their next meeting the measures they propose to take as to the maintenance of officers, attendants, and servants off duty through illness, and other matters arising in connection with the working of the Act.

Conditions of service of staff—Report by Physician Superintendent.

The Report by the Physician Superintendent on the conditions of service in the Institution, as circulated amongst the Directors, was read, and was remitted to above Committee with powers to adopt if they see fit the scale of wages, regulations as to leaves and holidays, and other matters referred to therein.

Crichton Hall—new mess rooms, &c.

A letter from the Architects, dated 14th ultimo, was read, explaining their objections to placing the door into the scullery at the end of the dining-room block, Crichton Hall. The matter not being considered urgent, was remitted to Works Sub-Committee for consideration and report to the Board.

A transfer of £4000 from the Board's Bank Account to that of the Treasurer, on account of expenses of the Third quarter of the current year, was sanctioned.

Reserve Fund—balance to be lent to County Council of Dumfries.

The Treasurer was authorised to uplift the amount in Bank Deposit Receipt for £169 2s 9d, balance of Reserve Fund uninvested, and to place it on loan with the County Council of Dumfries at their current rates of interest, and the Deposit Receipt was endorsed by two of the Directors present.

R. V. F. Drayson Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 12th July, 1912.

PRESENT—

Colonel Dudgeon, C.B., Mr Maxwell, Mr Hutchison, Mr Irving, Provost Thomson, Captain Walker, Mr Robinson-Douglas, Colonel Maxwell-Witham, C.M.G.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from Mr Milne-Home, Mr Gladstone, Colonel Agnew, D.S.O., Mr Lyon, and Major Carruthers.

The minutes of Monthly Ordinary Meeting of the Board, held on 14th ultimo, of which printed copies had been circulated, were approved. Minutes.

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the numbers of patients as compared with former years being— Treasurer's Report

1st July, 1912, 888 (viz., 515 private, 373 parochial,) at rates of board yielding £43,905 per annum.									
1st July, 1911, 865 (,,	516	,,	349	,,	,)	,,	,,	45,141	,,
Average (5 years), 842 (,,	498	,,	344	,,	,)	,,	,,	43,770	,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— Physician Superintendent's Report.

(1) Movements of population in Institution—and changes amongst staff.

(2) No major accidents.

(3) Escapes—John Douglas, a private patient at Eskdale House, broke his parole on the 5th July and has not yet been traced. William Herries, whose escape was reported on 14th ult., found at Douglas 4th July. Patient to be re-certified if necessary.

(4) Recommendation that War Office be asked to carry out the repairs on Hannahfield during September, when Miss Graham (9301) will be in seaside lodgings.

(5) Fifty-two hospital beds required for Galloway House, which will probably be ready for occupation in September. Offers taken from four leading firms, and acceptance of the lowest offer (Nesbit, Evans & Co., Birmingham, at 26/10 per bedstead, carriage paid to Dumfries), recommended.

(6) National Insurance leaflets and an accompanying explanatory statement circulated amongst all employees of the Institution on last pay day, at the end of June.

(7) Report that requests have been made for permission to address meetings of employees of the Institution in the interest of certain approved societies, and that these have been declined on the ground that the parties concerned will have ample facilities for attending any meetings which the societies may hold in Dumfries.

(8) Recommendation that the salary of William Richardson, Head Attendant of the Second and Third Departments, who has been more than 23 years in the service, and has a salary of £90 a year, with free house, garden and meals, and who has done excellent work for the Institution during his period of service, be raised to £110 a year.

(9) Report that the vacancy in the Assistant Matronship having been advertised at an initial salary of £50 a year with board, lodging and laundry—twenty applications have been sent in—with recommendation that Miss Nora Prain, who is 36 years of age and has had 15 years experience of nursing, be appointed as from 1st prox.

(10) Recommendation that the second vacancy for an assistant Matron for Divisions II. and III. be not filled up till Maxwell and Galloway Houses are opened.

The above Report having been considered, the Board resolved—

(Hannahfield—repairs on.)

To instruct the Treasurer to communicate with War Office as to repairs on Hannahfield House, and if opportunity offers, to negotiate with them for performance of the work by the staff of the Institution on suitable terms.

(Hospital beds.)

To authorise acceptance of Nesbet Evans & Co.'s offer for 52 Hospital Beds at 26/10 each.

(National Insurance Act—meetings.)

To approve the action of the Physician Superintendent with reference to the National Insurance Act and to meetings in connection with it.

(W. Richardson—increase of salary.)

In view of the length of service of William Richardson and of his excellent character and usefulness, to raise his salary from £90 to £110 per annum as from 1st inst.

(Miss N. Prain appointed Assistant Matron.)

To approve of the appointment of Miss Nora Prain as Assistant Matron at £50 per annum as from 1st prox., with allowances as stated, and to allow the second appointment to lie over in the meantime.

Visiting Directors' Reports.

Mr Irving, (who reported verbally), and Mr Hutchison, Visiting Directors for the past month, submitted their reports, viz. :—

(Fencing two fields.)

Suitable railings for enclosing the two fields in front of Johnston House should be erected along the avenue as far as the bridge across the right of way.

(Heating apparatus—testing of.)

Recommendation that heating apparatus ordered from Messrs Mackenzie & Moncur be tested in Maxwell House before being ordered for the two new buildings.

(Baths—Johnston House.)

Do. that some use be found for two large sized baths in the upper storey of Johnston House.

(Browne House—planting creepers.)

Do. that the back of Browne House be planted with creepers or otherwise improved—its present appearance as viewed from Dudgeon House being very unpleasing.

(Rutherford House—window to be formed into a door.)

Do. that a window in the north-west side of Rutherford House be replaced by a door for the sake of easier access to the garden.

(Remits.)

The recommendations in above report were approved, and it was remitted to the various Standing Committees to see them carried out.

(Johnston House—workshops—polished floors, &c.)

Mr Hutchison reporting upon visits made by him to Johnston House on 21st June and 3rd inst. expressed great satisfaction with the appearance of the Laboratory, but thought improvement desirable upon the workshops on the upper floor of the House. He also called attention to the slippery state of the polished floors in the various houses, and the want of protection from sunheat and the glare of light in the verandahs.

Visiting Directors appointed.

Mr Lyon and Captain Maxwell were appointed Visiting Directors for the ensuing month.

Inspection by Mr Commissioner Marr.

The Report of Inspection of the Institution made by Mr Commissioner Marr on 13th and 14th ult., copies of which had been circulated among the Directors, was submitted. The Board expressed their pleasure at the terms of the Report, which they considered extremely satisfactory.

(Working hours of staff—to be considered in November.)

With reference to the paragraph in the Commissioner's Report regarding a scheme which the Directors have under consideration, by which the working hours of the staff will be sensibly reduced, it was resolved that as it is desirable the matter should be dealt with during the currency of the present year, the subject be placed on the agenda for the November meeting, and the Treasurer was instructed accordingly.

Monthly departmental Reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on motions made by or on behalf of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were *inter alia* dealt with as follows :—

House Committee, of 10th July.

(Sub-remits.)

Sub-remits to Provost Thomson, Colonel Maxwell-Witham, Captain Walker, and Mr Lyon of the following subjects with powers, was approved, viz.:—

(Quarterly Contracts.)

Quarterly contracts for provisions and general stores supplies.

(Coal supply—additions to conditions of contract.)

To arrange contracts for coal supply—offerers to be requested to send sample waggons of coal to be tested—certain additions to the conditions of contract for this supply suggested by the House Steward were submitted to the Board and agreed to subject to approval by the Law Agents of the Institution.

New lounges in Crichton Hall—purchase of a bale of Mirzapore rugs. *(Mirzapore rugs.)*

Purchase of 2 Axminster carpets for ladies' side of Crichton Hall. *(Carpets.)*

Oil cabinets—specimen cabinets to be procured and reported on to Sub-Committee by House Steward. *(Oil cabinets.)*

Farm Committee, of 10th July.

Reports as follows were approved:—

Farm Steward authorised to carry through experiment as to feeding dairy cows on pasture desired by the West of Scotland Agricultural College—concentrated food required to be supplied by the College. *(Experiment—feeding dairy cows on pasture.)*

Purchase of a new hay tedder—prices to be submitted to Convener of Committee. *(New hay tedder.)*

Tenders for cakes and meals—recommendation by Convener advising delay in purchasing. *(Cakes & meals—tenders—delay.)*

Subscription of £5 5s to Dumfries Agricultural Society. *(Subscription to Dumfries Agricultural Society.)*

Works Sub-Committee, of 14th and 26th June.

The Board having considered the recommendations by the Sub-Committee contained in their minutes of above dates, the same were approved as follows:— *(Clerk of Works—erection of new house—resolution rescinded.)*

New house for Clerk of Works—resolution of 10th May to erect same rescinded.

Existing Stores departments arrangements in Johnston House to be continued meantime.

Alterations on entrance gate near the boiler-house to be made as shown on plan. *(Entrance gate.)*

Weighbridge to be situated in open part of woodyard immediately behind the painter's store, and the steel yard placed inside a small shed, as shown on plan. *(Weighbridge and steel yard—positions of.)*

The road from the entrance near boiler-house leading to Stores buildings and bakery to be formed as shewn on plan; the Clerk of Works' garden to be enclosed with a wooden fence; the position of the present sheds and woodyard to be shifted as may be found advisable; the large entrance gate at the present approach from Bankend road to Stores buildings to be removed; the small side gate to be retained for access to the Clerk of Works' house. *(Road to Stores buildings—formation of—Clerk of Works' garden—removal of large entrance gate.)*

The formation of new door in east wall of the Coal store at boiler house and of an inside passage between the boiler house wall and the interior of the store, was sanctioned; the engineer's workshop to remain as at present. *(Coal store alterations—engineer's workshop to remain.)*

It was remitted to Works Committee with powers, to order the above alterations to be proceeded with and carried through. *(Remit.)*

The Board approved of the instructions given to the Clerk of Works to proceed with the conversion of Rosehall House into dwelling houses, as per plans approved by Works Sub-Committee. Rosehall House—conversion into dwelling houses.

Works Sub-Committee was also authorised to carry out repairs, painting, papering, &c., required at Allanbank, at the cost of £41 16s 4d mentioned in above Minutes. Allanbank—repairs.

Works Committee, of 10th July.

Recommendations contained in the above, were agreed to as follows:—

Remit to Works Sub-Committee with powers, as to positions for carving names and dates of erection of houses of Divisions II. and III. recently erected. *(Divisions II. and III.—naming of houses.)*

Extension of coal store at Farm Steading to be proceeded with. *(Coal store at Farm steading.)*

Payment for march dyke with Netherwood to be made to Contractor on completion of work. *(Netherwood—march dyke.)*

Finance Committee, of 10th July.

In accordance with the recommendation of the Committee, the Board admitted Thomas Burgess (10,425), to the benefit of the Charitable Fund as from 1st May last, to the extent of £19 10s per annum or three-quarter rate. Charitable Fund.

Transfer of £2000 from the Board's Account to that of the Treasurer, was reported and approved.

The dates for holding the Monthly Meetings for August and September were considered. It was resolved to make no change in that for August, but in order to provide for the possible absence of a quorum, powers were given as follows:—To Finance Committee or their Sub-Committee to examine and pass the House and general accounts and Returns for the Third Quarter of the current year; to Motor Vehicles Committee to deal with questions regarding the car and lorries; and to the Sub-Committees generally to deal with any matters of urgency which may arise;—the monthly meeting for September to be held on 6th instead of 13th of that month. Monthly Meetings—August and September—dates of.

W. J. H. Maxwell Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 16th August, 1912.

PRESENT—

Mr Maxwell, Mr Hutchison, Mr Irving, Right Honble. the Earl of Stair, Provost Thomson, Captain Walker, Mr Robinson-Douglas, Colonel Maxwell-Witham, C.M.G., Mr Gladstone, Captain Maxwell.

Mr Maxwell in the chair.

Apologies for absence were submitted from Colonel Dudgeon, C.B., Colonel Agnew, D.S.O., Mr Milne-Home, Mr Lyon.

The minutes of Monthly Ordinary Meeting of the Board, held on 12th ultimo, of which printed copies had been circulated, were approved. Minutes.

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the number of patients as compared with former years being— Treasurer's Report.

1st August, 1912, 878 (viz., 512 private, 366 parochial,) at rates of board yielding £43,213 per annum.								
1st August, 1911, 880 (,,	526	,,	354	,, ,)	,,	,,	45,669	,,
Average (5 years), 842 (,,	498	,,	344	,, ,)	,,	,,	43,770	,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— Medical Superintendent's Report.

(1) Movements of population in Institution.

(2) Escapes—none.

(3) Accidents—these consisted of two cases of suicide by drowning, viz., of John Hannah (10,480), a private patient from Gatehouse, whose body was found in the River Nith on 16th ult., and that of Miss Elizabeth Dupre Wilson (10,479), from Dublin, who drowned herself in her bath in the High West ward of Crichton Hall on 18th ulto. The circumstances attending each of these deaths, which had been duly intimated to the Procurator Fiscal and the Commissioners in Lunacy, were fully stated in the Report, and further explanations were given verbally by the Physician Superintendent.

(4) Changes in staff—these included the resignation of Dr. R. A. Campbell, Junior Assistant Physician, who left on 5th inst. to take up private practice; the appointment of Dr. Alexander William Mather as locum tenens at a salary of £3 3s per week with the usual allowances as from 6th inst. when he entered upon his duties; recommendation that the vacancy caused by Dr. Campbell's resignation be not filled up until the beginning of the winter session, when there will be a better chance of securing a suitable man; resignation of Miss M'Culloch, Matron of Crichton Hall, who left the service on 15th inst. to take up other duties after fully five and a half year's service, during which she had devoted herself to her work faithfully and unsparingly; recommendation that the Board should appoint as her successor Miss Julia L. Howden, who was Assistant Matron at the Institution from 1st September, 1908, to 1st November, 1910, and who has since been at Bangour Village, where she has undergone a training as mental nurse and has gained the Mental certificate; and that her salary should be at the rate of £84 a year with board, lodging, laundry and attendance, as from 15th October, when she can enter upon her duties.

Report that Miss Norah Prain entered on her duties as Assistant Matron in the II. and III. departments on 3rd inst.

(5) Letter from the County Surveyor submitted, making complaint of flooding of the Glencaple road near Ladyfield by water coming from the Institution grounds, with report on the subject by the Clerk of Works.

The above Report having been considered, the Board resolved—

(Prevention of accidents.)

(1) To express their regret at the two accidents above reported, and to approve of the measures taken by the Physician Superintendent with a view to minimising the risk of recurrence of similar fatalities.

(Dr. A. W. Mather's appointment as locum tenens.)

(2) To approve of the appointment of Dr. Alexander W. Mather as locum tenens in place of Dr. Campbell on the terms stated in the Report, the filling up of the vacancy caused by the latter's retirement to be delayed as recommended until the beginning of the winter session.

(Present to Miss M'Culloch.)

(3) To express their satisfaction with the services of Miss M'Culloch while Matron of Crichton Hall, and to make her a present of an additional month's salary as from the end of the current month.

(Miss J. L. Howden appointed Matron Crichton Hall.)

(4) To approve of the appointment of Miss Julia L. Howden as Matron of Crichton Hall, in terms of the rules and regulations of the Institution, at an initial salary of £84 a year with board, lodging, laundry and attendance—the appointment to be terminable on 3 months' notice on either side as provided in the rules.

(Complaint as to flooding Glencaple road.)

(5) To remit the County Surveyor's letter and complaint to Works Committee, with powers to deal therewith as they may find advisable.

Visiting Director's Report.

Captain Maxwell, Visiting Director for the past month, reported as follows, viz. :—

Institution inspected on 16th August—portions visited, the detached villas, sanatorium, artesian well, Carmont and Rutherford Houses, &c.—all found in good order.

Recommendations were made as follows :—

(Crichton Hall—alterations at back of building.)

Crichton Hall—pending final treatment of the back of the building, the following temporary measures to be adopted, all of which could be carried out by the Institution staff :—

(1) That three ventilators from south windows of kitchen, where they are not useful, should be removed to butts between windows on north side, where they would be out of sight and yet fulfil their purpose.

(2) That the passage running along south side of kitchen, which is now unnecessary, be removed.

(3) That the somewhat unsightly building at back of ladies' side be screened by a temporary trellis fence.

(4) That double hung windows be put in in the kitchen and in north wall of boardroom where necessary, to present a uniform appearance.

(5) That at the north-east corner of annex a stair of access to scullery and calorifier, for which the material of a disused stairway is available, be provided, and that the back wall be tidied up.

(Carmont and Rutherford Houses—minor improvements.)

Carmont and Rutherford Houses—

That the unused baths and w.c.'s on right of entrance to each of these buildings be removed, the space gained to be utilised as follows :—

At Rutherford House, a store room to be provided, without interfering with the partition between the two rooms.

At Carmont House, the partition between the two rooms to be removed, and the whole space utilised as a workroom.

The Report having been considered, the whole recommendations made therein were remitted to Works Committee, with powers to deal with them as they may find advisable.

Visiting Directors appointed.

Mr Maxwell and Provost Thomson were appointed Visiting Directors for the ensuing month.

(Hannahfield House—negotiations with W. O.)

The minutes of Joint Meeting of Sub-Committees of 24th ult. were read and approved. The Treasurer stated that having written to the W. O., as instructed therein, and having received no reply up to 10th curt., he had again pressed the subject upon their attention, and had since been informed by telegram that they regretted their inability to give a definite reply by 14th, but that the matter is

being hastened. The Board, in view of the shortness of the time available for making arrangements for accommodation of Miss Graham (9301), the occupant of Hannahfield House, and the nearness of the winter season, instructed the Treasurer to write again to W. O. requesting a reply within a fortnight; and they remitted to Works Committee, with powers, to negotiate with the War Office, and to deal with the subject as they may find expedient.

Monthly departmental Reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on motions made by or on behalf of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were *inter alia* dealt with as follows :—

Committee Reports.

House Committee, of 14th August, and Special Committee of 30th July.

Contracts arranged for sundry stores supplies and for year's coal supply—approved.
Cheese—purchase of 2 tons at 70/- p. cwt.—Do.

Farm Committee, of 14th August.

The Report by the Committee was approved, and tenders for feeding stuffs procured by the Farm Steward by their instructions, were laid before the Meeting and the following accepted :—

Undecorticated cotton cake (4 ton lots)—Messrs T. Biggar & Sons, £5 15s p. ton.
Linseed cake—Farmers' Supply Association—£9 8s 4d p. ton.
Soya bean cake—A. Cross & Sons—£7 15s p. ton.
Bean meal—James Wyllie—£7 16s p. ton.
Dairy meal—Dumfries & Galloway Trading Society—£6 17s 6d p. ton.
Bran— Do. £5 17s 6d ,,

Works Committee, of 14th August.

The Committee's Report was approved, and their resolutions regarding the followings subjects were confirmed :—

Fitting switch and fuses for laundry motor.

Purchase of materials required for alterations at Roschall—tenders to be invited by advertisement in the local papers for the roughcast and plaster work of the alterations there.

Extra cost of excavations for foundations of Kirkcudbright and Wigtown Houses—estimated at £150.

Payment of balance of contract (£24) for repairing march dyke with Netherwood.

Motor Vehicles Committee, of 24th July and 14th August.

Resolutions of these Meetings were approved as follows :—

Insurance of three motor Vehicles—annual premium £32 3s 6d.

Registration of Halley's 3 ton motor Lorry under War Office scheme of 1911, and enrolment of Robert Elder, chauffeur to the Institution, in the Special Reserve, his situation to be kept vacant for him in the event of his being called up for service.

Building of shed for weighbridge, sketch of which was approved at the Meeting of Special Committee, held 30th ultimo.

Finance Committee, of 14th August.

On the recommendation of the Committee the Directors resolved as follows :—

To admit Joseph Wilson (10,472) to the benefit of the Charitable Fund to the extent of £19 10s per annum, thereby restricting the board payable by his obligant to £6 10s, or quarter rate, as from 9th May, 1912.

To admit Mrs Hanlin (10,493) and Mrs M'Master (10,495) to the benefit of the Fund to the extent of £13 per annum, or half rate, as from 24th and 25th June respectively.

Accounts.

The remit to Mr Maxwell, with powers, to examine and pass House and general Accounts for the third quarter of the current year, was confirmed.

The following transfer from the Directors' Bank Account to that of the Treasurer was sanctioned—

On account of expenses of Third and Fourth Quarters ... ... £8500.

The Treasurer reported, that as instructed by the Committee at above Meeting, he had carried through the exchange of £2400 Western Australian Government 3¾% Inscribed Stock, 1940-60, for £2477 10s Queensland Government 3¾% Inscribed Stock, 1940-60, New Issue. The transaction was approved, and the relative transfer for the first mentioned Stock was executed.

Robt. F. Dudgeon

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 6th September, 1912.

PRESENT—

Colonel Dudgeon, C.B., Mr Maxwell, Mr Hutchison, Mr Irving, Provost Thomson, Captain Walker, Mr Robinson-Douglas, Colonel Maxwell-Witham, C.M.G., Mr Milne-Home.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from The Right Honble. Lord Stair, Colonel Agnew, D.S.O., Captain Maxwell, Mr Lyon, and Mr Gladstone.

The minutes of Monthly Ordinary Meeting of the Board, held on 16th ultimo, of which printed copies had been circulated, were approved. *Minutes.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the number of patients as compared with former years being— *Treasurer's Report.*

1st Sept., 1912,	884 (viz.,	520	private,	364	parochial,)	at rates of board yielding	£43,971	per annum.
1st Sept., 1911,	883 (,,	524	,,	359	,, ,)	,, ,,	45,214	,,
Average (5 years),	842 (,,	498	,,	344	,, ,)	,, ,,	43,770	,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— *Medical Superintendent's Report.*

(1) Movements of population in Institution.

(2) Escapes—none.

(3) Accidents—one patient having overbalanced herself in the act of striking her nurse sustained a simple fracture above the right ankle.

(4) Changes in staff.

(5) Request for leave of absence on holiday from 7th September to 7th October.

The Report was approved, and leave of absence on holiday was granted to the Physician Superintendent for the period requested—Dr. Jeffrey to be in charge during his absence. *Leave of absence on holiday to Physician Superintendent.*

The following Report was submitted by Provost Thomson as Visiting Director for the past month, viz. :— *Visiting Director's Report.*

Institution inspected on 1st September.

Maryfield Lodge—additions satisfactorily carried out—cottage is now very commodious.

Industrial buildings—weighbridge and coal store—site selected for weighbridge very convenient, but coal store considered small.

Electricity—Return of cost per unit should be procured.

The recommendations contained in above Report having been considered, it was remitted to Works Committee to enquire into and report upon the following subjects :—

To ascertain the total requirements of the Institution in respect of its coal supply, including provision for emergencies caused by strikes or otherwise. *(Coal supply.)*

To ascertain the cost per unit of electricity generated at the Institution works, with power to them, should they see fit to do so, to procure expert advice on the subject. *(Cost of electricity.)*

Visiting Directors appointed.

Captain Walker and Colonel Maxwell-Witham were appointed Visiting Directors to report to next monthly Meeting on 11th October.

Hannahfield House—repairs.

The Treasurer submitted further correspondence which had passed between him and the War Office regarding the carrying out of repairs on Hannahfield House, resulting in an assurance by W. O., of date 21th August, that the work will be put in hand immediately. The Meeting expressed their satisfaction with the intimation, but remitted to Works Sub-Committee with powers to deal with any difficulties which may occur with the W. O. or any matter requiring attention which may arise in connection with the carrying out of the repairs.

Monthly departmental Reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on motions made by or on behalf of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were *inter alia* dealt with as follows:—

Committee Reports.

House Committee, of 4th September.

Cheese—purchase of one ton cheese in addition to two tons already bought—approved.
Use of 3 ton motor lorry for harvesting work—sanctioned.

Farm Committee, of 4th September.

Wooden tressels to be provided for fitting into base of corn shed—approved.
Subscription to Nithsdale Agricultural Society—not to be renewed.

The Treasurer reported that he had received payment of £35, Mr Martin's share of expense of repairing march dyke between Netherwood and Crichton Estates.

Works Committee, of 16th August and 4th September, and Sub-Committee of 21st August.

The Committee's resolutions contained in above minutes regarding the following subjects were approved and confirmed, as follows:—

Alterations on East side of Crichton Hall and on other buildings, as recommended in the Visiting Directors' Report submitted to last Monthly Meeting.

Recommendation by the Committee that the wall between the boardroom and Crichton Hall be removed.

Instructions given by them to the Clerk of Works with a view to remedying the flooding of the public road near Ladyfield—the approximate cost of doing so being reported as £70.

Acceptance by Works Sub-Committee of tenders for material required for carrying out the above and other works.

Provision of a fulcrum eye-piece required for the Power Station boiler.

Acceptance of Oscar Paterson's tender of £16 for repairing windows in the Memorial Church crypt.

Purchase of material required for new Farm cottage—cost £42 3s 3d.

Instructions to Clerk of Works to procure offers for plaster and cement work of Farm cottage, and it was remitted to Works Sub-Committee with powers to select and accept these when received.

(Maxwell and Galloway Houses.)

The Board expressed their satisfaction with the intimation contained in the Clerk of Works Report, that the work of construction of Maxwell and Galloway Houses will be completed by the middle of October.

Motor Vehicles Committee, of 4th September.

(C.G.V. motor car.)

The Committee's Report was approved, and in view of the intimation made that the crank case of the C. G. V. Motor car has been repaired, and of the possibility that the car may be sold to best advantage at the present time, the Committee were requested to consider the matter and to report with their recommendations.

Finance Committee, of 4th September.

Applications as under for benefit of the Crichton Charitable Fund were laid before the Meeting, and on the recommendation of the Committee, it was resolved—

That Agnes Flint (10,535) be readmitted to the benefit of the Fund to the extent of £13 per annum, or half rate, as formerly, as from 1st.inst., there being no change in her circumstances since her discharge from the Institution on 9th ult. Charitable Fund.

That Peter Crawford (10,180) be not admitted to the benefit of the Fund, but that on his obligant's consent being obtained to his transfer to the intermediate class, he be rated from 1st ultimo at £40, and be allowed to remain in Crichton Hall until the transference of patients of the latter class therefrom to the new buildings shall take place.

That Mrs Jessie Hopkins (10,529) be admitted to the benefit of the Fund to the extent of £19 10s or three-quarter rate, as from 23rd ultimo.

That the applications in the cases of John Blacklock (10,531) and Catherine Milligan (10,519) be declined as unsuitable for the Fund, and that the case of the latter's sister, Elizabeth Milligan (10,114), who is understood to be possessed of means, shall be specially considered at next annual revision of beneficiaries upon the Fund.

The Treasurer's Statement of Accounts of the Institution for the Third Quarter of the current year, with Auditors' report of examination thereof, was laid before the Meeting and considered. Quarterly Statement of Accounts.

With reference to his examination of the House and general accounts paid and included in above statement, Mr Maxwell called attention to several items of expenditure, and among others to the charge for hiring horses on job. Some discussion ensued as to the expediency of continuing the practice, and information was obtained from the Physician Superintendent as to the extent to which carriage exercise is provided for patients. It was ultimately resolved to request the Finance Committee to consider the whole carriage and driving arrangements of the Institution, including the questions of discontinuance of the use of horse-drawn vehicles, and of procuring additional motor carriages instead. Driving arrangements.

With a view to avoiding inconvenience to Directors, it was resolved that at each Monthly Meeting the date of the next Meeting shall be fixed, and be entered in the Minutes. Monthly Meetings—dates of.

W. H. Maxwell
Chairman

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 11th October, 1912.

PRESENT—

Mr Maxwell, Mr Hutchison, Mr Irving, Mr Lyon, Captain Maxwell, Colonel Maxwell-Witham, C.M.G., Mr Gladstone, Colonel Agnew, D.S.O.

Mr Maxwell in the chair.

Apologies for absence were submitted from Colonel Dudgeon, C.B., The Right Honble. Lord Stair, Mr Robinson-Douglas, Major Carruthers, and Mr Milne-Home.

The minutes of Monthly Ordinary Meeting of the Board, held on 6th ultimo, of which printed copies had been circulated, were approved. *Minutes.*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the number of patients as compared with former years being— *Treasurer's Report.*

1st Oct., 1912, 885 (viz.,	523	private,	362	parochial,)	at rates of board yielding	£44,135	per annum.
1st Oct., 1911, 890 (,,	529	,,	361	,, ,)	,, ,,	45,201	,,
Average (5 years), 842 (,,	498	,,	344	,, ,)	,, ,,	43,770	,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects:— *Medical Superintendent's Report.*

(1) Movements of population in Institution.

(2) No major accidents or escapes.

(3) Changes in staff—Dr. A. W. Mather, locum tenens during August and September, having left to take up an appointment in Edinburgh Royal Infirmary, Dr. Charles J. Tisdall was appointed in his place at same salary, viz., three guineas a week with usual allowances. Dr. Tisdall will be able to act until Maxwell and Galloway Houses are opened, after which the vacancy of Third Assistant Physician may be more conveniently filled.

(4) Nursing staff—increase in number will be necessary on opening of Maxwell and Galloway Houses—Board reminded that question of the conditions of service of the attendants and nurses, and of the staff generally, including such subjects as scale of pay, allowances, hours of duty, leave and holidays, arrangements during ill health, and pensions, (special reports on which matters are already in the hands of the Directors) should come up at next Monthly Meeting.

(5) Music for winter dances—offers from A. Hume and R. W. J. Brown submitted—recommended that Mr Hume's offer be accepted.

The foregoing Report having been considered, the Board resolved—

To approve of the engagement of Dr. Tisdall as locum tenens. *(Dr. C. J. Tisdall's appointment as locum tenens).*

To accept A. Hume's offer for supply of music for winter dances. *(Music for winter dances.)*

To fix a date at next Monthly Meeting for a meeting of Lunacy Administration Committee to take into consideration the conditions of service of attendants and nurses, and other subjects noted in above Report—and it was resolved in consequence of the absence from home of Colonel Dudgeon to appoint Mr Maxwell Convener of said Committee, and to add thereto the names of Colonel Agnew and Major Carruthers. *(Lunacy Administration Committee—Meeting of.)*

Visiting Director's Report.

Colonel Maxwell-Witham's Report as Visiting Director for the past month, was submitted, of which the following is a summary—

Institution visited on 10th October.

Recommendation that in view of the expected early occupation of Maxwell and Galloway Houses a new cross road be formed to run from the north-east corner of Nithsdale House, passing between Galloway and Kirkcudbright Houses, to a convenient point on a new road along the public right of way—with suggestion that the matter be remitted to Works Committee with powers as regards said cross road, and to report upon such other lines of road as they may consider necessary to connect the new buildings.

Coal supply—access by 3-ton motor lorry to cellars of different houses of the Institution, reported on by Clerk of Works and House Steward, and suggested alterations on roadways—proposals examined as instructed by remit of 9th inst., and alterations suggested found suitable and necessary—recommendation that Clerk of Works be instructed to carry out changes without delay—no alteration required at Allanbank House.

The above Report having been considered, the Board resolved—

(New roads.)

To remit to Works Committee with powers to approve and order formation of the cross road referred to; to lay down a scheme of roads to connect the new buildings; and to submit same to next Monthly Meeting.

(Coal storage—improvement of accesses to various houses.)

To approve of the proposals contained in the House Steward's Report of 8th curt. for improvement of the accesses to various houses, and to instruct the Clerk of Works to carry out the work as speedily as possible.

Visiting Directors appointed.

Colonel Agnew and Major Carruthers were appointed Visiting Directors to report to next monthly Meeting on 15th November.

Monthly departmental Reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on motions made by or on behalf of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were *inter alia* dealt with as follows:—

House Committee, of 9th October.

Committee Reports.

Resolutions contained therein were approved, viz.:—

(Tenders for supplies.)

That tenders for supplies for Stores department be remitted to a Sub-Committee with powers—same to consist of Provost Thomson and Colonel Maxwell-Witham—one member a quorum.

(Coal supply to married attendants, &c.)

That the Physician Superintendent report to next Meeting on the question of coal supply to married employees.

(Annual stocktaking.)

That the annual stocktaking of goods in Stores department, farming stock, &c., be carried out in usual course.

Farm Committee, of 9th October.

(Cattle feeding experiment.)

The Committee's sanction to continuance of last year's cattle feeding experiment for the West of Scotland Agricultural College, was confirmed.

Works Committee, of 9th October.

Resolutions, reports and recommendations contained therein were approved, viz.:—

(Wash-house, &c.—Maidenbower.)

Provision of a wash-house and W. C. at Maidenbower as per plans and probable estimate of £35 was sanctioned—also purchase of new material therefor £9 19s 8d, and the matter was remitted to Works Sub-Committee with powers.

(Cost of Electric current.)

Report of cost of generating Electric current at the Institution, viz., 1.435d per Board of Trade unit, exclusive of interest on Capital outlay and depreciation was received, and the Clerk of Works was instructed to revise his estimate; to include the two items omitted; and to lay it before Works Committee.

(Coal storage.)

Report on storage accommodation for house and boiler fuel at the Institution was received, and the Board's satisfaction was expressed with the statement that the extent is ample.

Report as to division of cost of fuel between sundry departments of the Institution. *(Division of cost of fuel.)*

Purchase of Electric fittings required for Rosehall House for £27 8s. *(Rosehall House—Electric fittings.)*

Acceptance of estimate of £123 16s 5d by Thomas Robertson, Dumfries, for plaster and rough cast work at Rosehall House. Do. plaster and rough cast work.

The Clerk of Works' Report of this date upon the claim by James Walker, Glasgow, for an extra payment on his contract sum of £69 13s 3d, for covering steam pipes in Carmont and Rutherford Houses, ordered by the Committee at their Meeting on 9th inst., was read; and as recommended therein, the Board authorised the Treasurer to make payment *ex gratia* of an additional sum of £7 in settlement of the claim—said offer to be made without prejudice. Covering steam pipes—claim by Contractor for extra payment.

Motor Vehicles Committee, of 9th September.

The instruction to the House Steward to obtain in future such information as may throw light upon any abnormal figures submitted in Monthly reports on Motor Vehicles, was confirmed. *(Motor Vehicles Monthly Return, details required.)*

A Report by the House Steward on the figures for last month's Return was read, and sanction was given to the purchase of a Badcocks by-pass which is being tested—if on trial it be found satisfactory, price 12/6 to include fixing. It was reported that the quantity of petrol used by the Halleys motor lorry is excessive, and that the makers of the carburetter are being communicated with on the subject.

Finance Committee, of 9th October.

Reports approved.

In view of the closing of the financial year of the Institution on 11th proxo.—remit was made to Finance Sub-Committee, or any members or member of Finance Committee appointed by them, with powers to examine and pass for payment House and general accounts for the current quarter, to deal with claims for boards in arrear, and to consult with and instruct the Treasurer on matters connected with the closing of the Annual Accounts. Accounts, &c.

It was resolved that the standing Committees shall hold their Monthly Meeting on Wednesday, 6th November, a week earlier than usual. Standing Committees—meet 6th November.

Mr Gladstone gave notice that at the December Meeting he will move that the present rule restricting to £2 the amount which may be claimed by a Director for travelling or other expenses to any meeting of the Board or visit of inspection, &c., be revised and altered as may be found desirable. Directors travelling expenses—notice of motion.

A. D. F. Gregson.

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 15th November, 1912.

PRESENT—

Colonel Dudgeon, C.B., Mr Hutchison, Mr Irving, The Right Honble. The Earl of Stair, Provost Thomson, Captain Walker, Mr Milne-Home, Colonel Agnew, D.S.O., Major Carruthers.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from Mr Maxwell, Mr Robinson-Douglas, Colonel Maxwell-Witham, Mr Gladstone, Mr Lyon, and Captain Aymer Maxwell.

The minutes of Monthly Ordinary Meeting of the Board, held on 11th ultimo, of which printed copies had been circulated, were approved. Minutes.

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the number of patients as compared with former years being— Treasurer's Report

1st Nov., 1912, 880 (viz.,	518	private,	362	parochial,)	at rates of board yielding	£43,662	per annum.		
1st Nov., 1911, 877 (,,	516	,,	361	,, ,)	,,	,,	44,305	,,	
Average (5 years), 842 (,,	498	,,	344	,, ,)	,,	,,	43,770	,,	

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— Physician Superintendent's Report.

(1) Movements of population in Institution.

(2) No major accidents or escapes.

(3) Changes in staff—Dr Jeffrey appointed Medical Superintendent to Bootham Park Mental Hospital, York, and will leave the Institution to take up his new duties on 14th December. Recommendation that Dr. Walter D. Chambers, Second Assistant Physician, be appointed Senior Assistant Physician in Dr. Jeffrey's place, at a salary of £250 a year with the usual allowances, and that the post of Second Assistant Physician be advertised at the existing salary of £200 a year, with furnished quarters, board, laundry, and attendance. Dr. Jeffrey's resignation

(4) Occupation of new Houses and changes recommended in distribution of patients in the different premises. The Physician Superintendent reported on this subject in the following terms :—

"In connection with the opening of the new buildings, I would recommend that Galloway House be occupied meantime by male patients, and Dudgeon House by female patients. This would certainly be the best arrangement during the present transitional period, the male patients being accommodated in the group of buildings near the Farm, viz., Galloway House, Nithsdale House, Annandale House, Eskdale House, and the Farm itself; and the female patients being accommodated in the group of buildings on the other side of the new road, viz., Browne House, Rutherford House, Carmont House, Dudgeon House, and Maxwell House. This arrangement has its obvious advantages, and if it is found to work satisfactorily it may prove the best ultimate arrangement from the point of view of the classification of the patients and of their supervision by the medical and nursing staff." Rearrangement of classes of new Houses

The above Report having been considered, the Board instructed the Treasurer to convey their congratulations to Dr. Jeffrey on his appointment as Medical Superintendent of Bootham Park Hospital. They desired him to record in the Minutes of this Meeting that during the vacancy of several months which

occurred at the time of the resignation of the late Dr. Rutherford; and during other shorter periods since then the whole management of the Institution devolved upon him, and that he discharged his duties as its Acting Physician Superintendent with a zeal, discretion and ability which left nothing to be desired. They lose his services with regret but with the confidence that the six years experience he has gained in this Institution will make that period of his life the stepping stone to a brilliant career in his profession. As a mark of their appreciation of his services they unanimously resolved that he be paid the sum of 100 guineas on leaving the Institution, and that he be presented with some suitable article in silver, to be selected by the Chairman, which may serve as a memorial of his term of office here.

Present to Dr. Jeffrey.

Dr. Chambers appointed Senior Medical Assistant.

The qualifications of Dr. Chambers for the post of Senior Assistant Physician in succession to Dr. Jeffrey were considered, and on the report of the Physician Superintendent that he is in every way satisfied of Dr. Chambers' competence for the post, the Board appointed him to the office of Senior Medical Assistant at the salary of £250 a year with the usual allowances, three months notice of termination of the engagement to be given on either side; and the Physician Superintendent was instructed to advertise the vacant post of Second Assistant Medical Officer at the existing salary, viz., £200 a year with furnished quarters, board, laundry, and attendance.

Second Medical Assistant to be advertised for.

New arrangements for occupation of buildings of Divisions II. and III.

With reference to the opening of the new buildings and the recommendation contained in the above Report that Galloway House be occupied meantime by male patients and Dudgeon House by female patients, the Board considered the Physician Superintendent's proposals that the following houses be occupied by male patients of the Second and Third Departments, during the present transitional period, viz. :—Galloway House, Nithsdale House, Annandale House, Eskdale House, and the Farm; and that the following five houses on the east side of the new road be occupied by female patients of said divisions, viz. :—Browne House, Rutherford House, Carmont House, Dudgeon House, and Maxwell House. These proposals having been fully discussed, were provisionally approved, subject to further consideration on report by the Physician Superintendent as to whether these measures, after sufficient trial, have been found to work satisfactorily, and are likely to prove the best ultimate arrangement from the point of view of the classification of the patients and of their supervision by the Medical and Nursing Staff.

Reports by Colonel Agnew and Major Carruthers, as Visiting Directors for the past month, were submitted as follows :—

Visiting Directors' Reports.

By Colonel Agnew—

Institution visited on 15th October, and all found in good order.

Recommendation that connecting roads between the new buildings be attended to at once.

Appearance of corridors and rooms in Crichton Hall greatly improved by new papering and decoration.

By Major Carruthers—

Institution visited on 12th November.

Galloway House, Farm, and Crichton Hall inspected.

(Improvement, Ladies' Division, Crichton Hall.)

Recommendation that the wells on the first and upper floors in the Ladies' Division, Crichton Hall, be floored over—light to be provided for the first floor by opening a window through the wall of the Recreation Room—on ground floor more light could be got from the Hospital; passage would still be dark, but as it is seldom used by visitors, the improvement to the first and second floors would outweigh this disadvantage. If approved, these alterations should be carried out before the painting, now in progress, is finished.

(Ventilation of bedrooms in basement, &c.)

Basement rooms occupied by kitchen staff in west wing—rooms facing the north, though rather dark, were quite airy—rooms facing south were stuffy and ventilation bad—must be unhealthy in their present state, and suggestion made that the rooms should be inspected by the Board on 15th curt.

(Above work ordered.)

The above Reports having been considered, the Board, after inspection of the premises referred to in Major Carruthers' Report, instructed the Clerk of Works to carry out the proposed improvements on the first and upper floors in the Ladies' Division, Crichton Hall—also to put a ventilating shaft into three bedrooms in the kitchen staff's quarters facing the south, with a view to removing the stuffiness complained of.

Visiting Directors appointed.

The Right Honble. The Earl of Stair and Mr Robinson-Douglas were appointed Visiting Directors, to report to next Monthly Meeting on 27th December.

An application for admission to the benefit of the Charitable Fund was submitted on behalf of Mrs Marion Jamieson (10,550), Castle-Douglas, admitted 31st October, 1912, at £40 per annum, and after consideration of the patient's circumstances it was resolved to admit her to the benefit of the Fund to the extent of £20 per annum, or half rate, as from 31st ultimo. Charitable Fund.

It was remitted to a Committee consisting of Mr Maxwell, Mr Irving, Captain Walker, and Mr Gladstone, two a quorum (Mr Maxwell, Convener), to revise the list of beneficiaries upon the Charitable Fund and to report to the Board at their Annual General Meeting for the year 1912, to be held on 27th December next. Do., revision of list.

There was submitted letter dated 1st inst., from Sir J. E. Johnson-Ferguson of Springkell, pointing out that Valuations under the Finance (1909-10) Act, 1910, have been, and are being, made on bases of value which are believed to be contrary to the provisions of the Statute, and asking whether the Directors, as interested parties, would be willing to concur with a Committee of land owners, and with other proprietors in the district, in paying a contribution of ½d p. £ on their rental, or a smaller sum should such suffice, to provide a fund which would be employed in getting judicial decisions on the points of law involved. In view of the importance of the subject, and of the advantages which may accrue to the Institution from obtaining the information or assistance which, in case of need, it may be in the power of the Committee to afford, the Board instructed the Treasurer to intimate to Sir J. E. Johnson-Ferguson that they are willing to make a contribution of not exceeding £15, payable by instalments, to the fund now being raised by the Committee. Lands Valuation.

The Board resolved, after due notice given, that the Lunacy Administration Committee appointed 15th March, 1912, and originally consisting of the Chairman, Vice-Chairman, and Captain Walker, with the Physician and the Treasurer, but subsequently added to of various dates, be enlarged so as to form a Committee of the whole Board, and to extend its powers to the effect of enabling it to deal with all matters remitted to it; and it was further resolved that the Committee shall meet within the Board Room of the Institution on Thursday, 28th November current, at 11.15 a.m. Lunacy Administration Meeting fixed for 28th November.

The date of the Monthly Ordinary Meeting for December was fixed for 27th proximo, at 11.15 a.m., and the Annual General Meeting for 1912 for the same day, at 12 o'clock noon, after the termination of the Monthly Meeting. Annual General Meeting to be held on 27th December.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on motions made by or on behalf of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were *inter alia* dealt with as follows:—

House Committee, of 6th November.

Contracts arranged for sundry stores supplies as per list in Steward's Report—confirmed. Committee Reports.

Purchase of Tea; tenders to be submitted to Provost Thomson and Colonel Maxwell-Witham—confirmed. *(Tea supply.)*

Supply of coal to married employees—Report by Physician Superintendent to be submitted to Meeting of Lunacy Administration Committee on 28th current—confirmed. *(Coal supply to married employees.)*

Farm Committee, of 6th November.

With reference to the Committee's resolution that the carrying out of certain drainage work on the farm be due by patients' labour, the Board, in respect that such labour is not conveniently available at the present time, gave instructions that the work be done with outside labour, by contract, or otherwise as may be found practicable. *(Drainage on Farm.)*

Works Committee, of 6th November.

The Treasurer reported that the weigh-bridge near the Power Station having been tested and passed by the County Inspector of weights and measures, and been passed, he had paid Messrs Avery & Co.'s. account therefor. The Clerk of Works was instructed to take means to prevent the passing of carts or waggons over the weigh-bridge, other than those requiring to be weighed. *(Weigh-bridge.)*

With reference to completion of the fresh water drain through the Cricket pitch, the Board desired that offers be taken for 50 tons sand required for improving the surface of the pitch. *(Sand for Cricket pitch.)*

(Maxwell and Galloway Houses—settlement of Contracts.)

The Board approved the Committee's recommendation that it be remitted to Works Committee to deal with all questions which may arise in connection with settlement of the final payments due to the Contractors for Maxwell and Galloway Houses.

(New roads—powers of Works Committee extended.)

With reference to the remit as to new roads required to connect new buildings of the Second and Third Departments, powers were granted to Works Committee (who are to meet on the ground this afternoon), to deal with the subject as they may find necessary or expedient.

(Electric current—cost of.)

The Treasurer submitted revised report on production of electric current shewing the cost inclusive of working and maintenance charges, depreciation and interest on capital, to be 2⅞d p. B.O.T. unit.

Finance Committee, of 6th November.

(Monthly Return of supplies wanted.)

The instruction given by the Committee to heads of departments to report to them when goods over the value of £10 require to be purchased otherwise than under contract, was approved.

(Sundry Reports.)

Reports by the Committee on the following subjects were confirmed:—

Certain arrears recovered.

Transfers from the Board's Account to that of the Treasurer.

Uplifting of Deposit Receipt for £2500.

House and General Accounts for Fourth Quarter, 1911-12, examined by Mr Maxwell—passing thereof confirmed.

Motor Vehicles Committee, 9th November.

(Motor mileage records.)

M nthly Mileage records—Report of examination thereof by Mr Milne-Home—particulars regarding motor car and Albion lorry quite satisfactory: three ton lorry—cost per mile excessive, but as lorry has only been in regular use since beginning of this month, conclusions regarding mileage cost should be delayed for another month—approved.

W. F. Bryson

CRICHTON ROYAL INSTITUTION.

Minutes of Monthly Ordinary Meeting of Directors, held at the Crichton Royal Institution, 27th December, 1912.

PRESENT—

Colonel Dudgeon, C.B., Mr Maxwell, Mr Graham Hutchison, Mr Irving, The Right Honble. The Earl of Stair, Mr Lyon, Provost Thomson, Captain Walker, Mr Robinson-Douglas, Colonel Maxwell-Witham, C.M.G.

Colonel Dudgeon in the chair.

Apologies for absence were submitted from Mr Gladstone, Colonel Agnew, Major Carruthers, Captain Maxwell, and Mr Milne-Home.

The minutes of Monthly Ordinary Meeting of the Board, held on 15th ultimo, of which printed copies had been circulated, were approved. *Minutes.*

The Treasurer submitted a letter from Dr. Jeffrey, thanking the Directors for their presents of £105 and £20 on his retiring from the service of the Institution. *(Dr. Jeffrey—acknowledgement of presents.)*

The Treasurer's Report of admissions, discharges, &c., of patients for the past month was submitted, and was approved on report by Mr Irving that he had examined it and had found it in order—the number of patients as compared with former years being— *Treasurer's Report.*

1st Dec., 1912,	883 (viz.,	519	private,	364	parochial,)	at rates of board yielding	£43,922	per annum.
1st Dec., 1911,	875 (,,	512	,,	363	,, ,)	,, ,,	44,023	,,
Average (5 years),	856 (,,	505	,,	351	,, ,)	,, ,,	44,026	,,

The Physician Superintendent submitted his monthly Report, embracing the following subjects :— *Physician Superintendent's Report.*

(1) Movements of population in Institution.

(2) No major accidents or escapes.

(3) Changes in staff—Recommendation that Dr. John Murray Moyes, Graduate of Edinburgh University (1909), who has acted as Assistant Physician for eighteen months at Ayr District Asylum, and for a like time at the West Riding Asylum, Wakefield, and has recently obtained the Diploma of Psychiatry at Leeds Uuiversity, be appointed Second Assistant Physician as from 15th January, 1913. *(Staff.)*

Recommendation that Dr. Charles John Tisdall, graduate of Edinburgh University (1912), who has acted as locum tenens for three months at the Institution, be appointed Third Assistant Physician as from 15th March, 1913.

Recommendation that Dr. Thomas M'Millan Anderson, graduate of Edinburgh University, (1912), who has been acting as clinical assistant (unpaid) since 1st October last, be appointed locum tenens for Dr. Tisdall, until the latter takes up his duties in the middle of March.

(4) Explanation that owing to the present difficulties between the Government and the medical profession, it will not be possible to submit a satisfactory scheme for medical attendance of the Institution staff until shortly after New Year, but that meantime the attendance will be continued as formerly.

(5) Report that last week Attendant Adam Thorburn was sent to Dumfries & Galloway Royal Infirmary to be operated on for appendicitis, and suggesting that as no provision is made for such cases under the National Insurance Act, a fee should be paid to Dr. Kerr and a donation to the Infirmary. *(Case of appendicitis.)*

The above Report having been considered, the Board made the following appointments as recommended, viz. :—

(Dr. J. M. Moyes appointed Second Assistant Physician.)

Dr. John Murray Moyes to be Second Assistant Physician to the Institution, as from 15th proximo at a salary at the rate of £300 a year with board, lodging and laundry.

(Dr. C. J. Tisdall—Third do.)

Dr. Charles John Tisdall to be Third Assistant Physician to the Institution with salary at the rate of £150 per annum, with board, lodging and laundry, as from 15th March, 1913, when he will enter upon his duties.

Three months notice of termination of above engagements to be given on either side.

(Dr. T. M'M. Anderson appointed locum tenens.)

Dr. Thomas M'Millan Anderson to be locum tenens for Dr. Tisdall, until the latter enters upon his duties in the middle of March, at a salary of £3 3s per week with board, lodging and laundry.

(Medical attendance on Institution staff.)

Consideration of the subject of the Physician Superintendent's Report on Medical attendance on the Institution staff, was remitted to the Lunacy Administration Committee when ready.

(Remit as to cases sent to D. & G. Infirmary.)

Remit was made to the Finance Committee with powers to deal with the Physician Superintendent's suggestion that certain payments should be made on account of attendants requiring treatment in Dumfries and Galloway Royal Infirmary.

Visiting Directors' Reports.

Reports by Lord Stair and Mr Robinson-Douglas, as Visiting Directors for the past month, were submitted as follows :—

By Lord Stair—

Institution visited on 28th November.

Johnston House, including new laboratories, inspected—Recommendation that walls of circular stair at west end of building be lined with pine and be plastered.

By Mr Robinson-Douglas—

Institution inspected on 20th December.

Midpark, Allanbank, and Oakfield visited, where everything seemed satisfactory.

Gardens attached to above Houses inspected, also main vegetable garden at the Institution.

(Alteration in Johnston House.)

(Gardens.)

It was remitted to Works Committee with powers to carry out Lord Stair's recommendation as to improvement in Johnston House, and with reference to the gardens at Midpark, Allanbank, and Oakfield, referred to in Mr Robinson-Douglas' Report and in that of the Head Gardener submitted to House and Gardens Committee on 18th inst., it was agreed that the discontinuance of these gardens shall not apply to the portions of them devoted to flower and ornamental gardening.

Visiting Directors appointed.

Sheriff Fleming and Mr Johnson-Ferguson were appointed Visiting Directors, to report to next Monthly Meeting on 17th January.

Monthly departmental Reports.

Monthly departmental reports by the House Steward, Head Gardener, Farm Steward, and Clerk of Works were submitted, and on motions made by or on behalf of the Conveners of the respective Committees, the reports thereon contained in the minutes aftermentioned were approved as regards subjects falling under their ordinary remits, and special reports and recommendations were *inter alia* dealt with as follows :—

House Committee, of 18th December.

(Tea—purchase of.)

Purchase of tea—approved.

(Cold storage plant—repairs.)

Repair of cold storage plant—approved, and matterr emitted to Works Sub-Committee with powers to give such instructions as to repair of same as they may find necessary.

(Work in Stores department.)

Work done in Stores department—statement approved.

(Garden manures.)

Purchase of garden manures—approved.

Outside gardens—discontinuance of—remit.)

Outside gardens to be discontinued—approved, and remit made to Gardens Committee with powers to give such instructions in regard thereto as they may find necessary.

(Arboretum—plants for.)

Expenditure of £10 for plants for Arboretum—sanctioned.

(Glass houses—report on—remit.)

The remit to Gardens Committee of 18th inst., to consider the Head Gardener's proposals as to erection of glass houses for the garden, was confirmed—it being understood that the Board do not propose to undertake any large scheme during the next two or three years.

Farm Committee, of 18th December.

The Committee's instructions as to the following matters were approved—

Ploughing of lea fields: purchase of lime; purchase of new potato sorter. *(Ploughing of lea, &c.)*

The Board also approved of the permission granted for a visit of the students attending Glasgow Agricultural College to the Crichton Farm. *(Visit of students from Glasgow Agricultural College.)*

Farm and Works Committees, of 28th November.

Acceptance of the following estimates was confirmed—

Cutting and filling drains on Farm—Charles Maxwell, 1/2 per rood. *(Drains on Farm—cutting, &c.)*

18 tons cement—Alexander Edgar, Dumfries, at 42/6. *(Cement.)*

Sand for cricket pitch—Shankland & Co., at 6/5 per ton. *(Sand for cricket pitch.)*

Works Committee, of 15th November.

The Committee's instructions as to formation of proposed lines of road in connection with Maxwell, Galloway, Nithsdale, Kirkcudbright and Wigtown Houses, were approved, and the employment of outside labour was sanctioned. *(New roads.)*

Works Committee, of 18th December.

The Treasurer's Report of payments made on account of new buildings, was approved—also the Clerk of Works' reports on progress made with various buildings and improvements; on renewal of defective vases on parapets of Crichton Hall; and on the completion of the freshwater drain from the new buildings of the Second and Third divisions, at a total cost of £283 15s. *(Crichton Hall—vases on parapets.)* *(Freshwater drain from new buildings.)*

Motor Vehicles Committee, of 18th December.

Monthly Mileage records—Mr Milne-Home's report of examination thereof was read and approved, and the Board instructed the Treasurer to express their thanks to him for the attention which he has paid to the matter. *(Mileage records—report on.)*

The Board desired that information should be given in next month's Report as to the length of the periods during which the Halley motor has been kept standing as well as running during working hours. *(Halley motor—time standing to be reported.)*

Finance Committee, of 18th December.

On the recommendation of the Committee, the Directors resolved that Mary Ann Currie (10,562), be transferred to the £26 rate as from the date of her admission to the Institution, and to admit her thereafter to the benefit of the Fund to the extent of £13 per annum, or half rate. Charitable Fund.

The Treasurer submitted further particulars regarding the application on behalf of Robert M'Jannet (10,538), and the information having been found satisfactory, the patient was admitted to the benefit of the Fund as from the commencement of the current quarter, to the extent of £13 or half rate.

The Board approved the Committee's recommendation that in the special circumstances of the cases as reported in their Minutes of 18th inst., the salaries of John Johnston, Charge Attendant at Farm, and Edward M'Connell, chief garden Attendant, be increased to the maximum wage of £60 per annum as from 1st instant, it being understood that, as suggested by the Committee, this action of the Board is not to be used as a precedent in future cases, other than four exceptional ones referred to, of which the above are two. *(Attendants Johnston and M'Connell—increase of salaries.)*

The further Reports by the Committee were approved, viz.:—

Transfer on 13th inst., of £5000 to the Treasurer's Account on account of expenses of first quarter of current year; submission of statement of Accounts for the fourth quarter of the year ended 11th November, 1912; and the instruction given that the Annual Statement of Accounts for year 1911-12, with the Auditors' Report thereon, be laid before the Annual General Meeting to be held on this date. Accounts—Fourth quarter 1911-12. Annual statement of Accounts—year 1911-12.

Committee on revision of Charitable Fund, of 14th December.

The Committee's recommendation that present grants be continued in 59 cases reported upon by the Treasurer for the year as from 1st February next, was approved, and it was remitted to the members of the Committee present, two a quorum, with powers to examine and deal with the remaining applications. Charitable Fund—revision of.

The Treasurer submitted a report of expenditure in the stables department to 1st November, 1912, which was remitted to the Finance Committee for consideration and report. Stables—Report of expenditure.

The date of the Monthly Ordinary Meeting for January was fixed for 17th proximo at 11.15 a.m., instead of 10th January as in usual course. Date of January Meeting.

W. F. Gordon Ch.

CRICHTON ROYAL INSTITUTION.

Minutes of Annual General Meeting of Directors, held at the Crichton Royal Institution, 27th December, 1912.

PRESENT—

Colonel Dudgeon, C.B., Mr Maxwell, Mr Graham Hutchison, Mr Irving, The Right Honble. The Earl of Stair, Mr Lyon, Provost Thomson, Captain Walker, Mr Robinson Douglas, Colonel Maxwell-Witham, C.M.G.

Colonel Dudgeon in the chair.

The Treasurer submitted intimations from the County Clerks of the respective Counties, of the election of Mr W. J. H. Maxwell on 17th inst., as Convener of the Stewartry of Kirkcudbright; of The Right Honourable The Earl of Stair on same date as Convener of the County of Wigtown: and of Mr H. C. Irving, on 18th inst., as Convener of the County of Dumfries; all of whom, in virtue of said election, are ex officio Directors of the Institution. Conveners.

The minutes of last Annual General Meeting of the Board, held 22nd December, 1911, of which printed copies had been circulated, were held as read and confirmed. Minutes.

The Treasurer submitted Accounts of the Institution for the year ending 11th November, 1912 (with printed Abstract thereof), examined and certified by the Auditors, with their Report thereon and on the operations of the year, resulting in balances at credit of Fixed Capital Account of £413,243 14s 6d; at credit of Floating Capital Account of £22,259 4s 5d; at credit of Reserve Fund of £35,000; and at credit of Staff Accident Insurance Fund of £390 12s 9d; making in all £470,893 11s 8d. The Treasurer explained the chief features of interest in the Annual Accounts, and the Auditors' Report and statement of results were held as read. He reported that he had circulated the printed summary among the Directors, and he was instructed to publish the usual Abstract of Accounts as in former years, and to lay the Accounts before the Board at their next Monthly Ordinary Meeting. A draft of the Directors' Annual Report was submitted, and was held over till next meeting. Annual Accounts.

The interim Report by the Committee appointed to revise applications for continuance of grants from the Crichton Charitable Fund submitted to the Board at their Ordinary Meeting of this date was approved, and the remit to the members of the Committee present at that meeting, with powers to examine and deal with the remaining applications, was confirmed. Charitable Fund—revision of list. Committee's Interim Report.

The minutes of meetings of the Lunacy Administration Committee held on 28th November last, of Meetings of their Sub-Committee held on same date and on 13th December current, and of Meeting of the principal Committee of this date, were submitted, and were reported on by Mr Maxwell, Convener of the Committee. That Report having been considered, the whole actings of the Committee were approved, and the matters remitted to them were continued in their hands, with powers as granted 15th November last. Conditions of service of staff, &c.

The Meeting then proceeded to the election of a Chairman and Vice-Chairman of the Board, to hold office till next Annual General Meeting, as prescribed by section 13 (1) (2) of the Crichton Royal Institution Act, 1897, and it was unanimously resolved that Colonel Robert Francis Dudgeon of Cargen, C.B., be re-elected Chairman, and Mr W. J. H. Maxwell of Munches, Vice-Chairman of the Board for the above term. Election of Chairman and Vice-Chairman.

Election of two Directors.

The term of office of Colonel Maxwell-Witham, C.M.G., and Mr Milne-Home expiring at this Annual General Meeting in terms of the Crichton Royal Institution Act, 1897, section 7 (2), Mr W. J. Maxwell, Terregles Banks, and Mr A. Johnson-Ferguson, Yr. of Springkell, were elected Directors in their stead, to hold office till the close of the third Annual General Meeting after their election (Crichton Royal Institution Act, 1897, section 7 (2))—the Directors for the ensuing year appointed by the Board being Mr Gladstone, Colonel Quentin Agnew, Major Carruthers, Mr W. J. Maxwell, and Mr Johnson-Ferguson.

Committees appointed.

Committees for the ensuing year were appointed as follows, viz. :—

Standing Committees.		*Members.*		*Conveners.*
House Committee,	...	All members of the Board,	...	Mr Irving.
Farm Committee,	...	Do.	...	Mr J. Stewart Lyon.
Works Committee,	...	Do.	...	Mr Maxwell of Munches.
Finance Committee,	...	Do.	...	Do. Do.

Quorum, three members.

SUB-COMMITTEES.

Quorum, three members.

Of House Committee—
(For House and Gardens)—
Mr Irving (Convener),
Major Carruthers.
Mr Robinson-Douglas,
Mr Maxwell of Munches.
Provost Thomson,
Captain Walker.

Of Works Committee—
(For Plans, &c.)—
Mr Maxwell of Munches (Convener),
Mr Gladstone,
Mr Irving,
Mr W. J. Maxwell,
Captain Walker.

Of Finance Committee—
(For Accounts, &c.—~~also for Stables~~)—
Mr Maxwell of Munches (Convener),
Mr Johnson-Ferguson,
Mr Irving,
Mr Lyon,
Captain Walker.

SPECIAL COMMITTEES.

Research Laboratory Committee—Quorum, three members.

Colonel Dudgeon, Convener.

Mr Gladstone.
Mr Irving.
Colonel Agnew.
Mr Maxwell of Munches.
Captain Walker.

Lunacy Administration Committee—Quorum, three members.

Mr Maxwell of Munches, Convener.
All members of the Board.

Motor Vehicles Committee—Quorum, three members.

Mr Gladstone, Convener.

Major Carruthers. Colonel Dudgeon, C.B. Mr Johnson-Ferguson.

Reserve Fund Securities Committee—Quorum, three members.

Colonel Dudgeon, C.B., Convener.

Mr Johnson-Ferguson. Mr Gladstone. Mr Maxwell of Munches.

Rob. F. Dragon - Cl.