

Papers and correspondence relating to changes and alterations in the Rules and Regulations

Publication/Creation

1854-1871

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Relating to Rules
for the Retreat

Rules & Correspondences
Regarding them

John Hitching Esq.

1856

The Retreat

Mr

York.





RECEIVED
RET 1/3/21
★



YORK
JUL 22
1856

21 JUL 21
1856

Order of Draught of Rules
for the Secretary of State.

Introduction.

1 st of Chapter 1 st	= 1
2 nd of do	= 2
3 rd of do	= 3
4 th of Chapter 2 nd	= 4
5 th of Chapter 3 ^d	= 5
6 th of do	= 6
7 th of do	= 7
see paragraph page 7	= 8



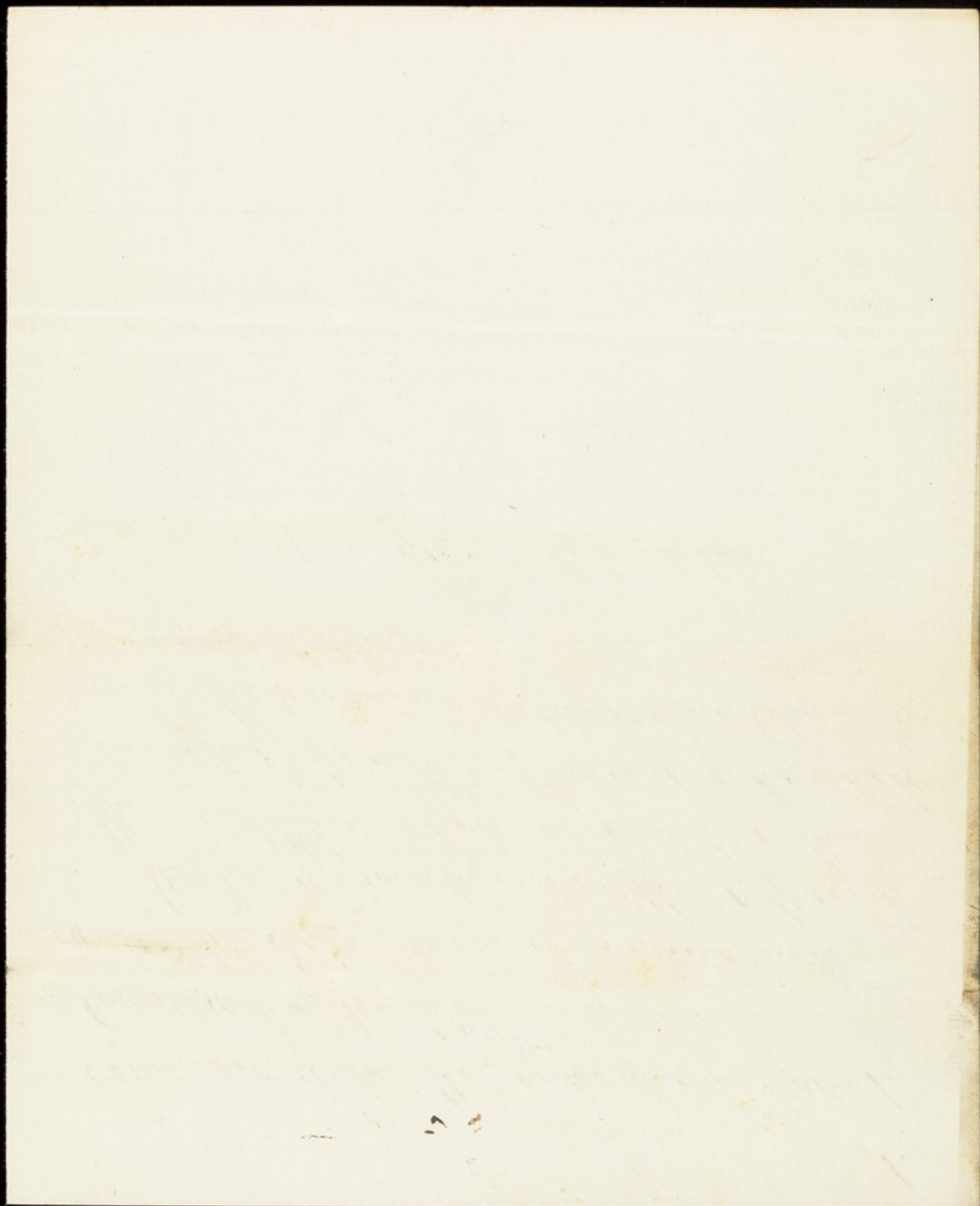
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[Small, illegible handwritten notes or marks in the bottom right corner.]

Commenced with the whole of Folio 1.
Orin Chapter 2nd

Chapter 3rd Rules of Government.

6. The appointments of the officers
of the Institution shall be vested in the
General or Quarterly Meetings, who shall
receive the recommendations of the Committee
in regard to them.



The Committee was observed that the General
of the Retreat resembles very closely that provided
by the 10th Vic. Cap 98 for the meter at funds,
the similarity being a good deal concealed
by the difference of terms applied to the respective
bodies.

Thus the justices of a County or Borough
are represented by the general body of
Directors of the Retreat. This general body of
Directors meets quarterly, their meeting in the
June Quarter constituting what is called
a general Meeting & which is vested with
supreme power to make rules, appoint
the Committee of Management in Council
jointly in conjunction with the Committee of
Visitors (C 97. s. 24.) & fix the salaries of the Officers
(Visitors' Powers. s. 38 & seq.).

2. The Committee of Management (or Visitors)
consists of 8 persons, one of whom is the Treasurer.
Act 22. provides that the number of Visitors shall

not be less than 7.

Secⁿ 24. directs that every Committee shall elect a Chairman. The Society of Friends do not in any of their Meetings elect an Officer under this name. The functions of Chairmen are performed by their Clerks.

By the same section three Visitors are to form a Quorum. Three members of the Committee of the Retreat form a Quorum.

Secⁿ 35 refers to the Meetings of the Committee. Visitors, when convened by the Chairman of the Committee or by two of the Visitors, or by the Superintendent of the Asylum.

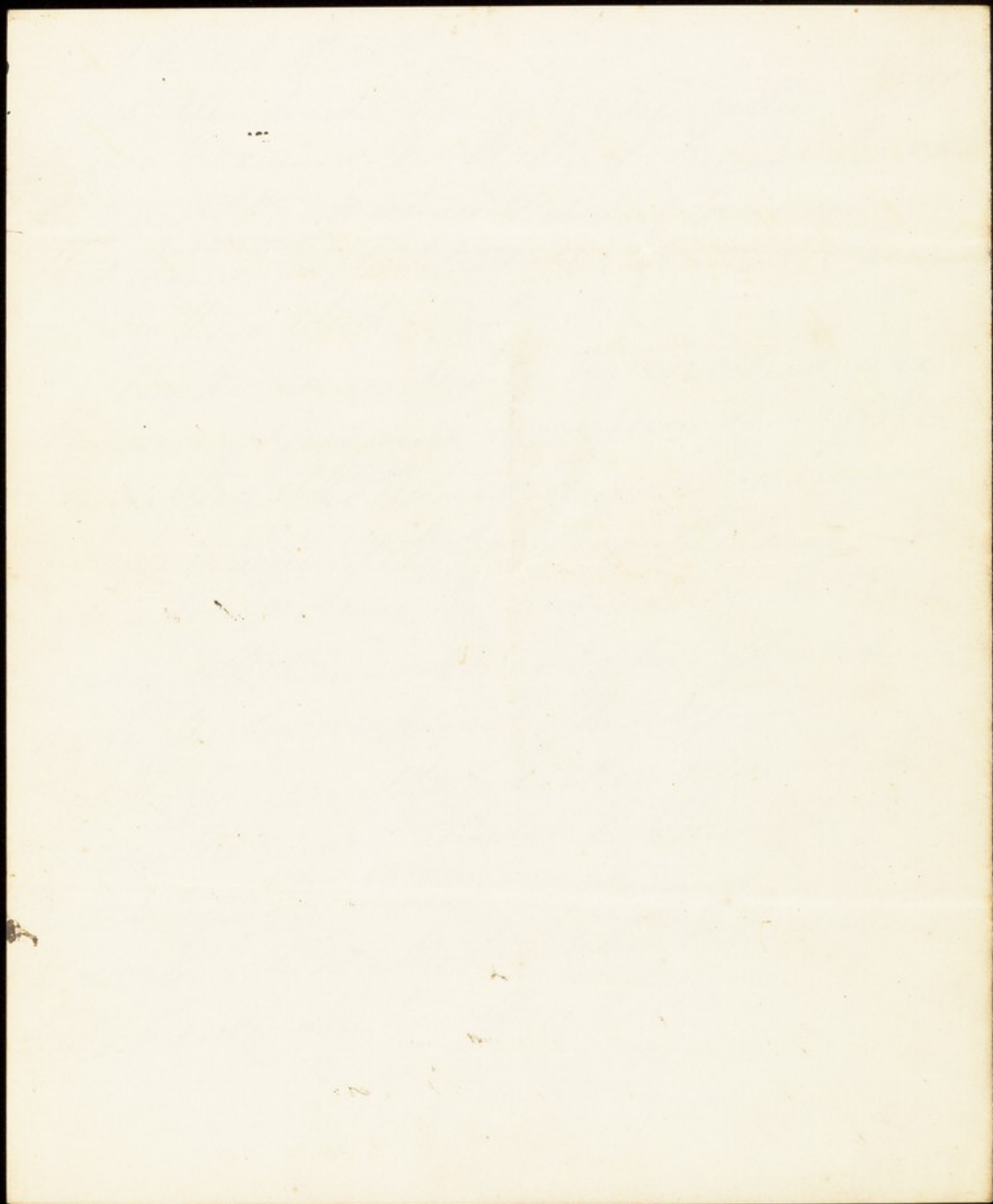
The practice of the Retreat in regard to the Committee is very similar. The Committee are called together whenever any business arises requiring their attention, either by the Superintendent, or by any two of their body.

shall
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lives:



John S.

(6)

Matron.

1st. Next to the Superintendent, the Matron is the head of the female department, & under the direction & subject to the control of the Superintendent, she in regard to treatment she will have the care of the women patients & the overlooking & direction of the nurses.

Ordn 2nd

3rd to form 2. as far as "bedrooms."

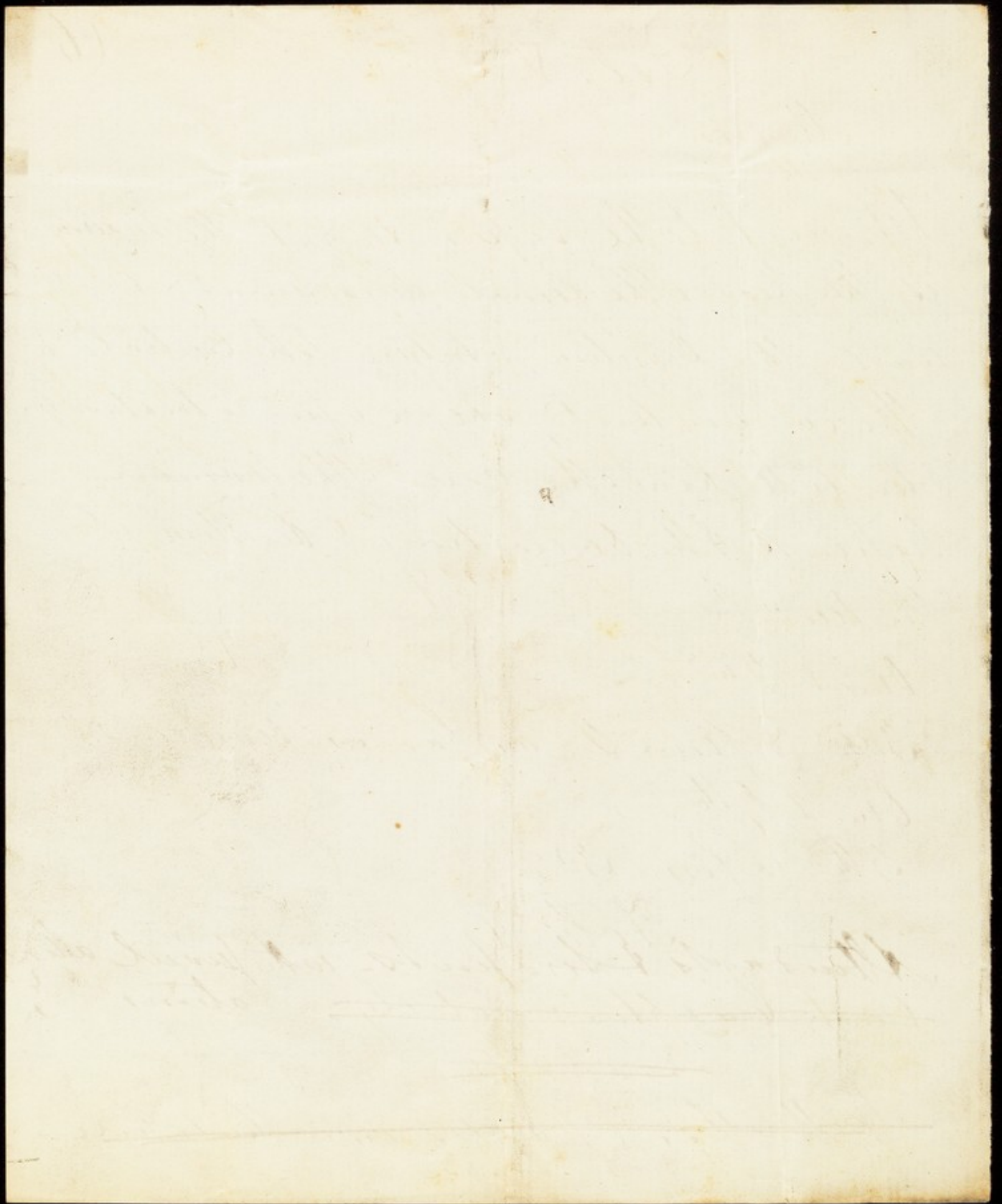
Ordn 4th

5th to form 3rd

Attendants & Scraps, with several alterations
~~Ordn Chapter 5 entirely~~ }
atmos

~~John S.~~

This is the last
~~With this Chapter end the whole.~~



Paragraph to form 8th Rule. (2)

That the General or any Quarterly Meeting
of Directors be authorized to make such regu-
lations or by-laws for the conducting &
governing of the Establishment or any part
thereof as they may deem expedient & desirable
from time to time to revise & alter the
same, such regulations or by-laws to be
consent with or without approval to the
fundamental rules framed for the
Government of the Institution.

[Faint, illegible handwritten text, likely bleed-through from the reverse side of the page. The text is mirrored across the page and is too light to transcribe accurately.]

(Paragraph)

27

That the General or

~~It is competent for any Quarterly Meeting~~
of Directors be at liberty to make such
~~General~~ Regulations or Bye-laws for the
conducting & governing of the Estab^l or any part
thereof, as they may think expedient & desirable
such regulations, ^{or Bye-laws} have consent with or
not opposed to the fundamental rules
framed for the Govern^g of the Institution.

~~Rule 5 of Chap 2nd to be retained -~~



*Stamato
de apulii*

Whitehall
6 August 1866

Sir

I am directed by Mr Secretary
Walpole to acknowledge the receipt
of your letter of the 30th Instant,
and to return to you the Rules
proposed to be adopted at the
"Retreat" near York, Mr Malholo
having certified his approval of the
same.

Very
Yours Obedient Servant

H. Waddington

John Mitchell Esq. M.D.
Medical Superintendent
of the Retreat
near York

[Faint, illegible handwriting on aged paper]

Office of Commissioners in Lunacy,

19, Whitehall Place, S.W.,

21st August 1871.

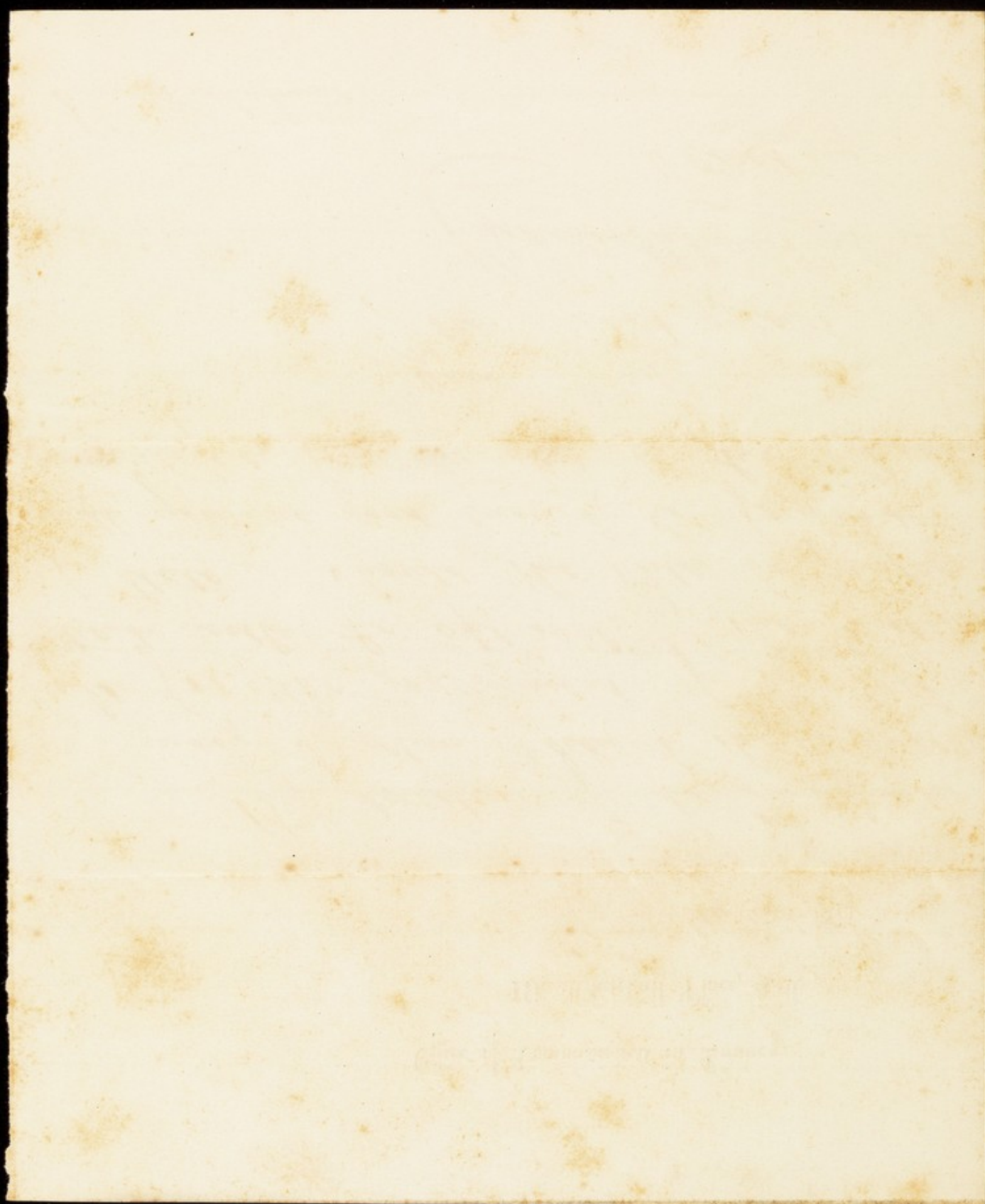
Sir

By direction of the Commissioners in Lunacy I return herewith the amended Rules for the government of the York Retreat with the approval of the Secretary of State, - should the Rules be printed will you be good enough to forward two copies for the use of this Office.

I am, Sir,
Your obed^t serv^t.

Charles Palmer Phillips
Secretary.

S^r Kitching.



23/10mo 1856.

G. J. F.

I have the pleasure of returning the ^{printed} copy of the ^{for the Govt. of the} ~~copy~~ ^{copy} of the ^{report} ~~copy~~ suggestions of the Commissioners. No letter has been presented to the Committee after ~~receipt~~, & have been considered by them, & I am requested to state that as the Commissioners appear to attach considerable importance to their adoption, the Committee have concluded to take upon themselves the responsibility of approving

The Rules in conformity with them.

In my letter of the 3rd April last, reasons were given why some satisfactory letter, Commiserations to by two or three other suggestions were inapplicable to the Report. The remaining suggestions I have ~~only~~ ^{only} to point out ^{a slight alteration in} ~~the~~ ~~Committee~~ ~~think~~ ~~would~~ ~~be~~ ~~work~~ ~~at~~ ~~the~~ ~~advantage~~ ~~of~~ ~~the~~ ~~Institution~~. ~~It~~ ~~is~~ ~~the~~ ~~best~~ ~~tender~~ ~~the~~ ~~the~~ ~~head~~ ~~"~~ ~~Visitors~~ ~~"~~ ~~in~~ ~~place~~ ~~of~~ ~~the~~ ~~word~~ ~~"~~ ~~Directors~~ ~~or~~ ~~"~~ ~~in~~ ~~Rule~~ ~~of~~ ~~the~~ ~~"~~ ~~Visitors~~ ~~"~~.

With these exceptions the Committee are prepared to have a fair copy made after embodying the ^{changes suggested} ~~suggestions~~ by the Commiserations & upon the receipt of their reply, I will answer

have the notes copied in duplicate
& transmitted to your office.

Respectfully

John T. Mahony

574

John C.
Smith
23/11/1802

Office of Commissioners in Lunacy,

19, Whitehall Place,

21st July 1854.

Sir,

In reply to your Letter of the 14th July
instant relative to the Rules of the York Retreat
I am directed by the Board to say that the
Commissioners will not press the Committee
of the Retreat inconveniently to summon
a General Meeting of the Directors before
their usual period for the sole purpose
of authorizing an alteration of the Rules
if in the meantime a carefully arranged

plan of Rules be prepared & submitted
(without loss of time) to the Commissioners
for consideration -

I am

Sr

Y. O. S. W.

Thos. Martin

(for the Secretary)

John Kitching Esq.
Friends Retreat

York

d
y

try

372



Draft of letters to the Commissioners in January

York June 18 1850

To J Forster

The letter of the 5th ult has been laid before the Committee of the Retreat and I am directed to express their regret and disappointment that any further difficulty should have been felt by the Commissioners in recommending the draft of rules as best revised to the approval of the Home Secretary.

In a former letter I stated (what indeed is declared on the draft itself) that the annual general meeting of Directors is the body which for more than half a century has had unquestioned the ^{entire} direction of the Retreat and the framing of its Rules. ~~I need scarcely~~ ^{It may not be unobscurely} and that the services of the Directors and that of the Treasurer & of the Committee is gratuitous and that some of their number have been ~~most interested~~ ^{and} given considerable attention to the

The treatment of lunatics and the
management of Asylums — The
Commissioners will therefore easily un-
derstand why the Committee desire
to avoid (so far as is practicable) bring-
ing before the General Meeting, ^{any} differences
of view, or of expression between the
Commissioners & the Directors, in regard
to the rules for the government of the
Retreat — It will be in the recollection
of the Commissioners, that the first draft
of rules ^{as framed by the Directors,} forwarded to them by the
Committee, was returned by the Com-
missioners with the request that it
might be amended in accordance
with the instructions ^{given by them, and with} which accompanied
their letter ^{was accompanied.} This request of the Commissioners
was cordially united with, ^{by the Managers of the Retreat} and carefully
carried out — A subcommittee was
appointed to prepare an amended

of the Rules thus arising was adopted by the Directors of the Board at their General Meeting held in June 1855.

draft in accordance with the views of the Commissioners and ^{of such amended draft} a proof copy sent to your Board before ^{the draft} it was submitted to the Directors. The further ^{corrections suggested by} suggestions received by the Committee from the Commissioners were carefully considered and incorporated in the Rules so far as they appeared applicable to the special ^{object, and distinctive} character of the Retreat and the ^{known} views of its Directors. It was gratifying to the Committee to find from your letter of April 15th that after assenting to your description of the Medical Superintendent ^{which required no change of prototype} there remained no substantial difference between the Commissioners and themselves and that it did not appear needful ^{or expedient} to again introduce the subject of Rules to the late general meeting of Directors. The Committee trust that the Commissioners will unite with this judgment. They strongly desire the harmonious and united action of the Board & the

Directors, and they believe it may
easily be maintained both being
animated by the ^{single} desire to promote
the ~~single~~ ^{one} object of the establishment of the
"District," the speedy recovery of the
~~and~~ ^{its} afflicted inmates.

In conclusion the Committee
desire me to express the desire which
they entertain that the explanations
now offered may be satisfactory
to the Commission and that the
Rules of the District may ^{forthwith obtain the} approval
of the Home Secretary.

On behalf of the Committee

I am

J. K. —

J. K. —
on behalf of the Committee

Office of Commissioners in Lunacy,

19, Whitehall Place,

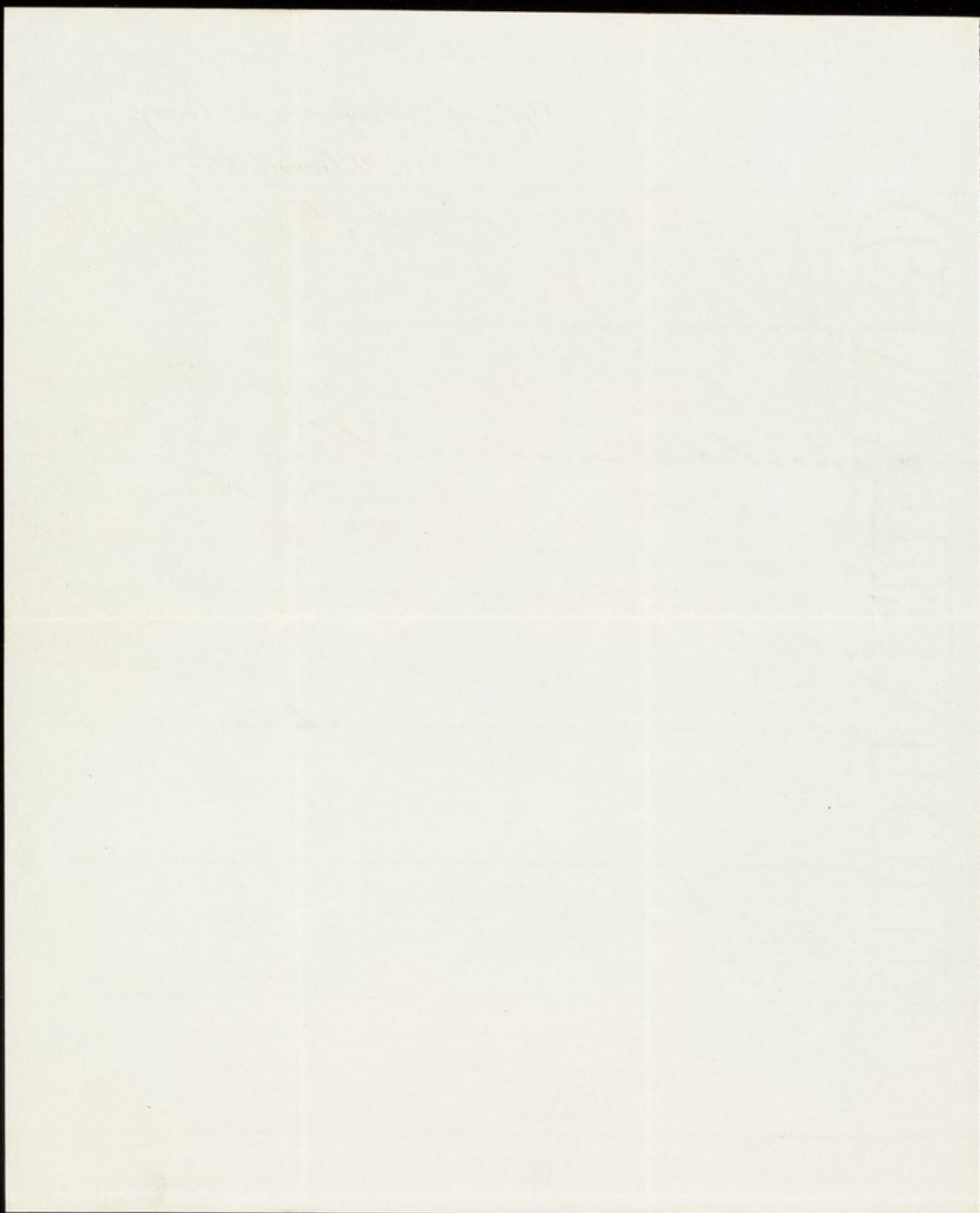
29th Sept^r 1856

Sir;

In compliance with your request I enclose the printed copy of the proposed Rules for the York Retreat in which the Commissioners' suggestions are written in red ink, and will thank you to return the same when the Committee have done with them.

I am, Sir,

Your obt^d Serv^t
J. Hitching Esq^r Secy^r Tho^s Martin
Med^l & Sup^t York Retreat (for the Secy^r)



Office of Commissioners in Lunacy,

19, Whitehall Place,

26th Oct. 1855

Sir,

I am directed by the Commissioners in Lunacy to return you the printed copy of the proposed Rules for the Government of the Retreat, which have been carefully considered by them.

The Commissioners have deemed it their duty to make further additions and alterations in the Rules and I am to state that should those suggestions be substantially adopted

by the Committee the Commissioners
will be prepared to recommend the
Rules as proper to be approved
by the Secretary of State.

I am
Sir

Y. ob. Servt

Thos^d Martineau

John Mitchell Esq^r
The Retreat

in York.

for the Secretary

September 13th.

Office of Commissioners in Lunacy.

19, Whitehall Place,

8th Oct^r 1855.

Sir,

You will oblige
the Commissioners in
Lunacy by returning
to this Office the Draft
of the Rules for the
Government of the York
Retreat with Marginal
Notes which was sent
to you on the 10th of June
last, as they will very
much assist the Commissioners

in examining the copy
forwarded by you on the
25th Aug^r last.

I am, Sir,

Your obt^d Serv^t

Thos^r Martin

(for the Sec^y)

To,
W^r John Hitching
Med^l Super^t
York Retreat.

I am desired by the Committee to inform you
that they have had the subject of your letter
regarding the Rules of the Relief at various
times under their consideration.

The Committee desire now to express the satisfaction
they feel at perceiving that the Rules & Regulations
adopted by them correspond so nearly with views
taken by the Commissioners of the right government
of the Relief, & that the alterations suggested are
of a character wholly unimportant & inconsequential.

Members of the Committee
they remain however that it is suggested
that the Superintendent shall attend every Quar-
terly Meeting of the Directors & they consider that the
adoption of ~~the rules~~ ^{to that effect} ~~is~~ a rule would be a
highly convenient & beneficial arrangement.

Officers. have pleasure in stating

The Committee are glad to perceive that these
are the chief points in the allegations suggested
by the Commission. Their ~~satisfaction~~ ^{pleasure} is the greater
because the Rules & Regulations as submitted to
the Commissioners were adopted by a general Meeting
of the Directors of the Bank, & by the Trust Deeds
of the Institution, no other body has any power to
alter them.

In some points of detail the Committee
are aware that their views of government may be
likely to differ from those held by the Commission,
but the Committee believe that these differences are
chiefly ~~arising~~ ^{attributable to the results of} ~~the~~ ^{as to the kind of} ~~the~~ ^{to the} ~~of~~ ^{of} ~~of~~ ^{of}
belonging to them as a Religious Society, who has
had the entire charge & control of its own institutions.
^{see B} Under these circumstances the Committee hope

The Com^{rs} will ^{not} feel a difficulty in recommending
the Secretary of State to sanction the Rules & Regulations
of the Retreat as they now stand.

~~The Commission into be surprised~~

see B- As the Board, ^{has} from its origin
~~has~~ been an institution of the Religious
Society of Friends - conducted ex-
clusively by members of the Society &
for ^{their} benefit - The Commission
will not be surprised at its an-
nouncements differing in some few
particulars from ~~many~~ ^{those of} other
Assemblies - but the Committee
trust that these differences ~~are~~
will not present any obstacle
to the Commission recommending
the Rules as they now stand to
the Secretary of State for his
approval

[Faint, illegible handwriting throughout the page]

John T. Smith

Office of Commissioners in Lunacy,

19, Whitehall Place,

21st June 1856.

Sir,

The Rules for the government of the Retreat near York, which were some time since under the consideration of the Commissioners, were, as you will remember, returned to you with various alterations on the 26th October 1855.

By the tenor of your letter of the 3rd April last, the Commissioners were led to suppose that the alterations so made by them were approved by the Committee of The Retreat who express their satisfaction generally, that 'the alterations suggested by the Commissioners are mostly of a character which involves no important principle.' Two or three of the alterations are however especially noticed in your letter, and these - with the exception of one, requiring a legal

qualification" in any Medical Officer of The
Regiment, were waived at your suggestion.

The Commissioners were therefore prepared
to receive a copy of the Rules embodying (with
the exception of those waived) the several alterations
made by them and apparently assented to by
the Committee. The copy however which has
been recently received at this Office entirely omits
to embody such alterations, and appears to be
merely a copy of the Rules originally transmitted
to this Office, and which in various instances
it was deemed expedient to amend. Under these
circumstances the Commissioners are induced to
think that some mistake has arisen in reference
to the copy now sent and instruct me to
make the enquiry accordingly.

I am

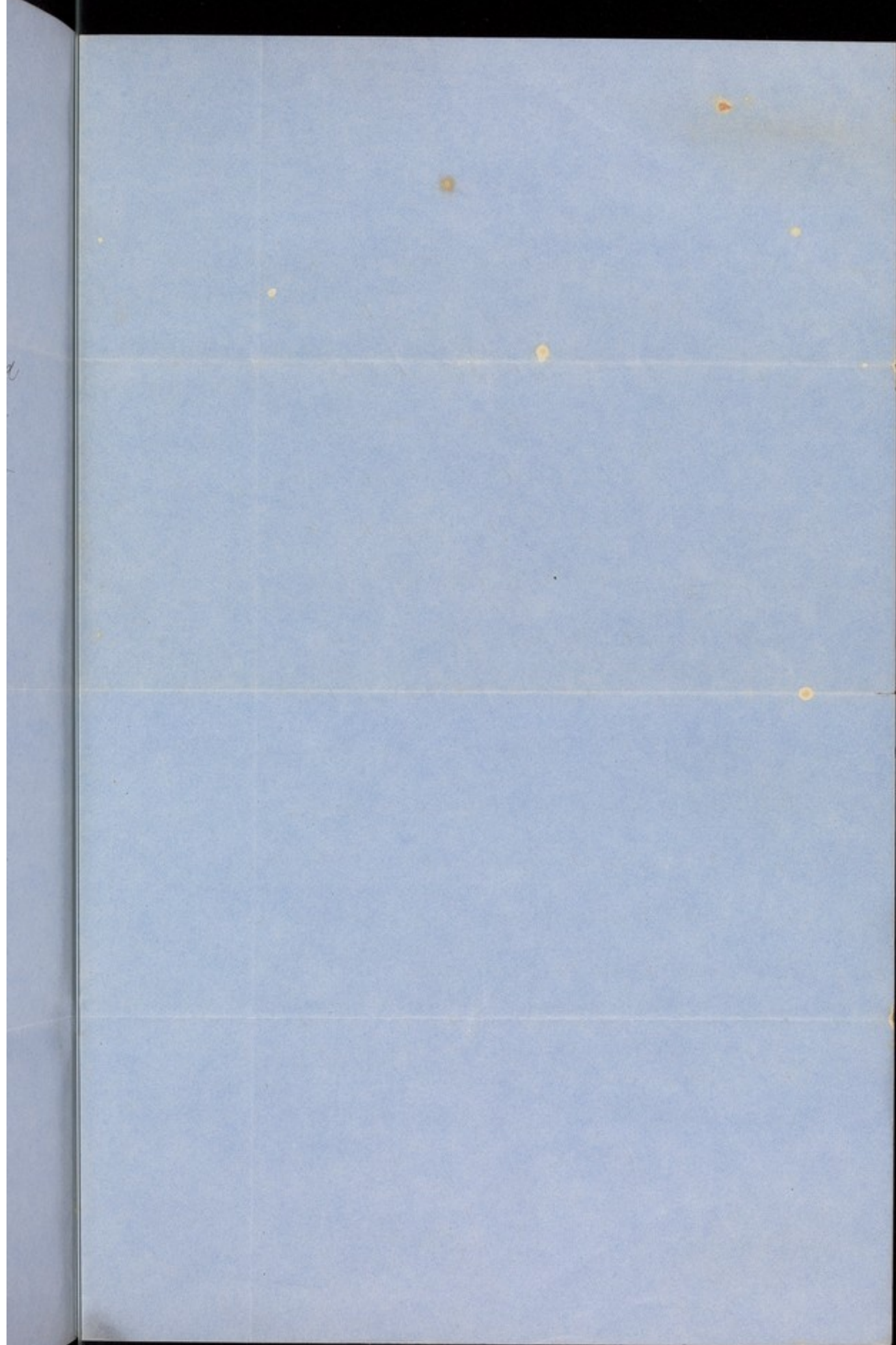
Sir

Yours ob^l Serv^t

John Foster

Mr. John Kitching,
The Regiment
York.

Secretary





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Office of Commissioners in Lunacy,

19, Whitehall Place,

10th June 1855.

Sir,

The Commissioners in Lunacy, have again had under their consideration the proposed Rules for the Government of the Retreat near York.

The Commissioners are of opinion that the Rules, although considerably improved, are still deficient in several important particulars many of which have already been pointed out in a Letter addressed to the Secretary of the Retreat on the 6th July 1854.

The Commissioners therefore desire again to direct the attention of the Directors to that Letter and with a view of assisting them in the consideration of the subject I am instructed to forward the accompanying Rules for the Government of Bethlehem Hospital

Office of the Commissioners of the
County of Albany
1871

together with certain General Rules drawn
up by the Commissioners for the Government
of County Asylums some of which are
equally applicable to Hospitals.

The Commissioners have also made
certain Marginal Notes upon the printed Copy
of Rules herewith returned.

I am

Sir

Yr. Obedt Servant

R. W. S. Lotwidge

Secretary

Mr. John Kitching
Superintendent
The Retreat
York.

Office of Commissioners in Lunacy,

19, Whitehall Place,

24th Oct 1856

Sir,

I am directed to acknowledge the receipt, this day of your letter transmitting the Copy of their Rules for the Retreat containing the suggestions of the Commissioners, and to state, that on your embodying such suggestions in the Rules as you propose the Commissioners will be prepared to recommend them to the Secretary of State for his sanction.

As regards your letter of the 3rd April last, I am to remind you that the two points waived by the Commissioners related to the Attendance of the Medical Superintendent at the Quarterly Boards, and the Duties of the Housekeeper.

The point respecting the qualification

of the Medical Officers, was explained
in the letter addressed to you from
this Office on the 15.th April last, as
merely requiring that each Physician
Surgeon and Apothecary should be
legally qualified. To this of course
the Committee can have no objection.

I am

Sir,

Your O^bd. Serv^t

Thos: Martin
(for the Sec^y)

John Hitching Esq.
The Retreat
York.