

**Rules, regulations, salaries, staff-lists, etc. of the Royal Albert Asylum,
Lancaster, 1880-1889**

Publication/Creation

1880-1910

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LOG
BOOK

THE
LOG BOOK,

(To be kept by the principal Teacher)

SCHOOL.



NEW EDITION.

LONDON:
JAMES MARTIN, 9, LISSON GROVE, MARYLEBONE, N.W.
SIMPKIN, MARSHALL, AND CO., STATIONERS' HALL COURT.

1874.

54



- 34. In every school registers of attendance (a.) A dia (b.) A por of their rece
- 35. The diary or log-b
- 36. The principal tea... **make up at least once a week in the log-book an entry which will specify ordinary progress, and other facts concerning the school or its teachers, such as the dates of withdrawals, commencements of duty, cautions, illness, &c., which may require to be referred to at a future time, or may otherwise deserve to be recorded.**
- 37. No reflections or opinions of a general character are to be entered in the log-book.
- 38. No entry once made in the log-book may be removed or altered otherwise than by a subsequent entry.
- 39. The summary of the inspector's report, and any remarks made upon it by the Education Department, when communicated to the managers, must be copied *verbatim* into the log-book, with the names and standing (*certificated teacher of the — class, or pupil-teacher of the — year, or assistant-teacher*) of all teachers to be continued on, or added to, or withdrawn from, the school staff, according to the decision of the Education Department, upon the inspector's report. The correspondent of the managers must sign this entry, which settles the school staff for the year.
- 40. The inspector will call for the log-book at every visit, and will report whether it appears to have been properly kept. He will specially refer to the entry made pursuant to Article 39, and he will require to see entries accounting for any subsequent change in the school staff.

54 WORTH II (c)

NEW CODE, 1871.

CHAPTER II. PART I. SECTION I.

School Diary or Log-Book.

34. In every school receiving annual grants, the managers must provide out of the school funds, besides registers of attendance (Article 17A).—
(a.) A diary or log-book.
(b.) A portfolio to contain official letters, which should be numbered (1, 2, 3, &c.) in the order of their receipt.
35. The diary or log-book must be stoutly bound and contain not less than 500 ruled pages.
36. The principal teacher must make up at least once a week in the log-book an entry which will specify ordinary progress, and other facts concerning the school or its teachers, such as the dates of withdrawals, commencements of duty, cautions, illness, &c., which may require to be referred to at a future time, or may otherwise deserve to be recorded.
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54400

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(To be kept by the principal Teacher)

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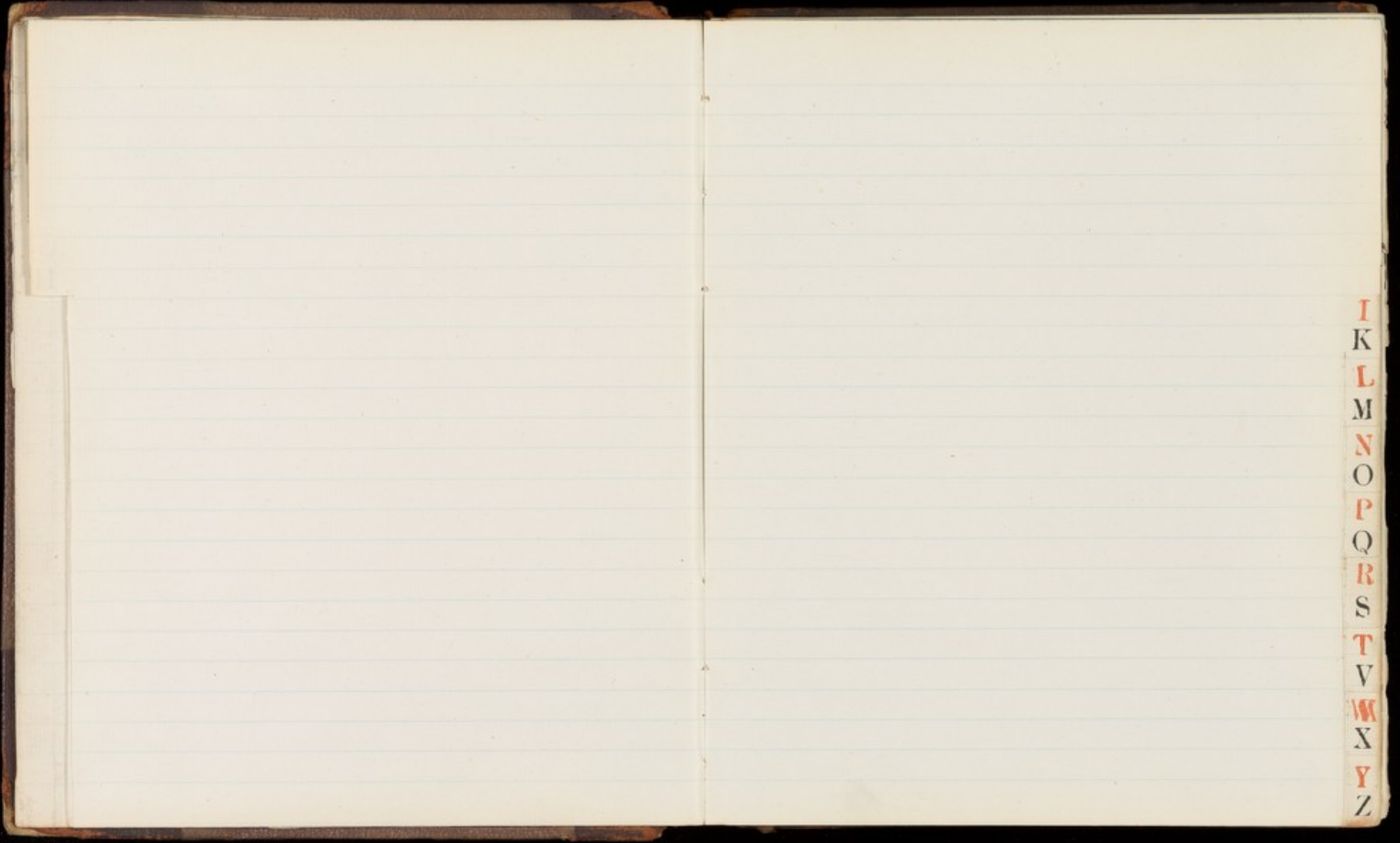
1874.

Attendance (Boys Dept) Page 1.
Ass. - teacher - Rules for Page 25.

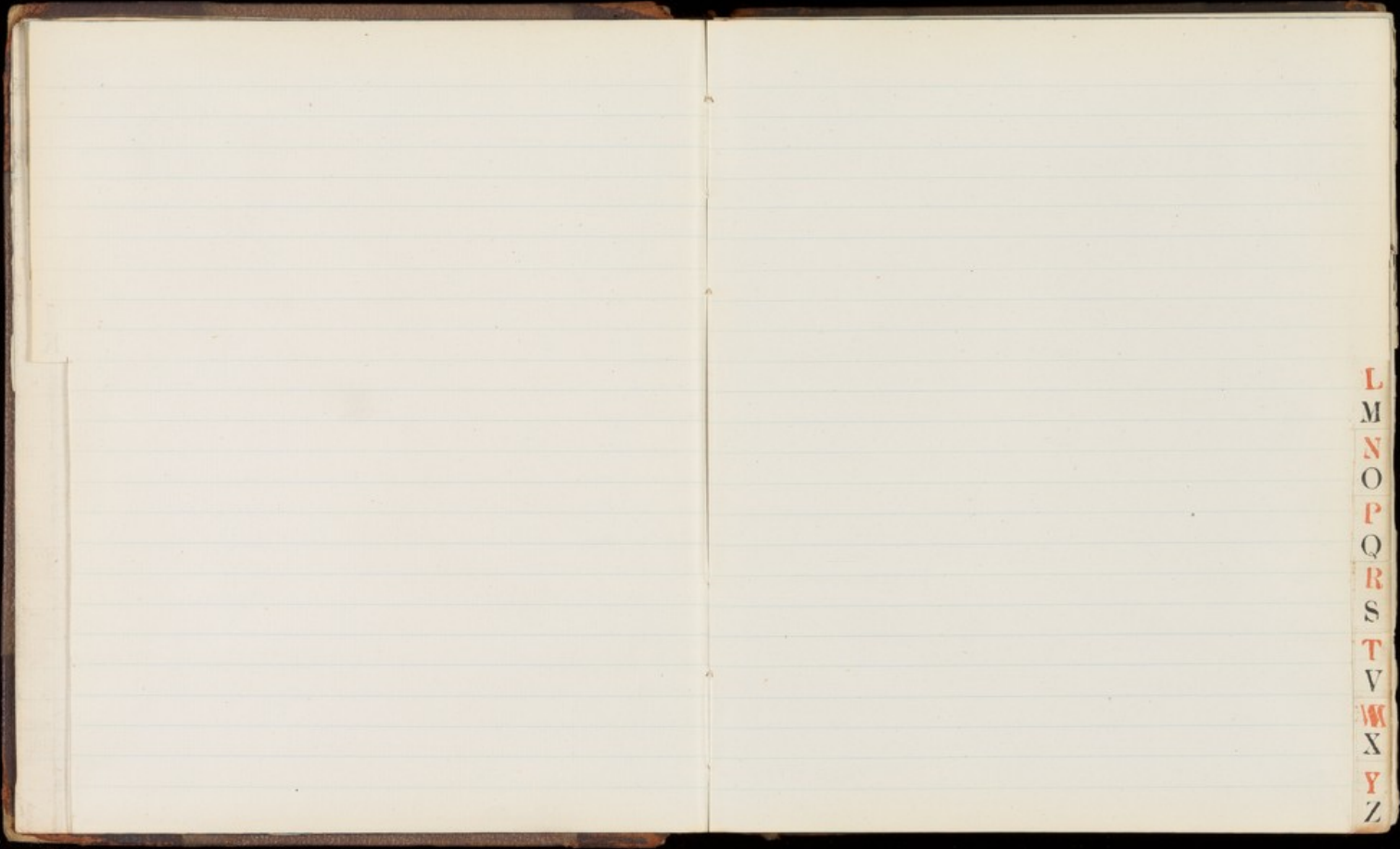
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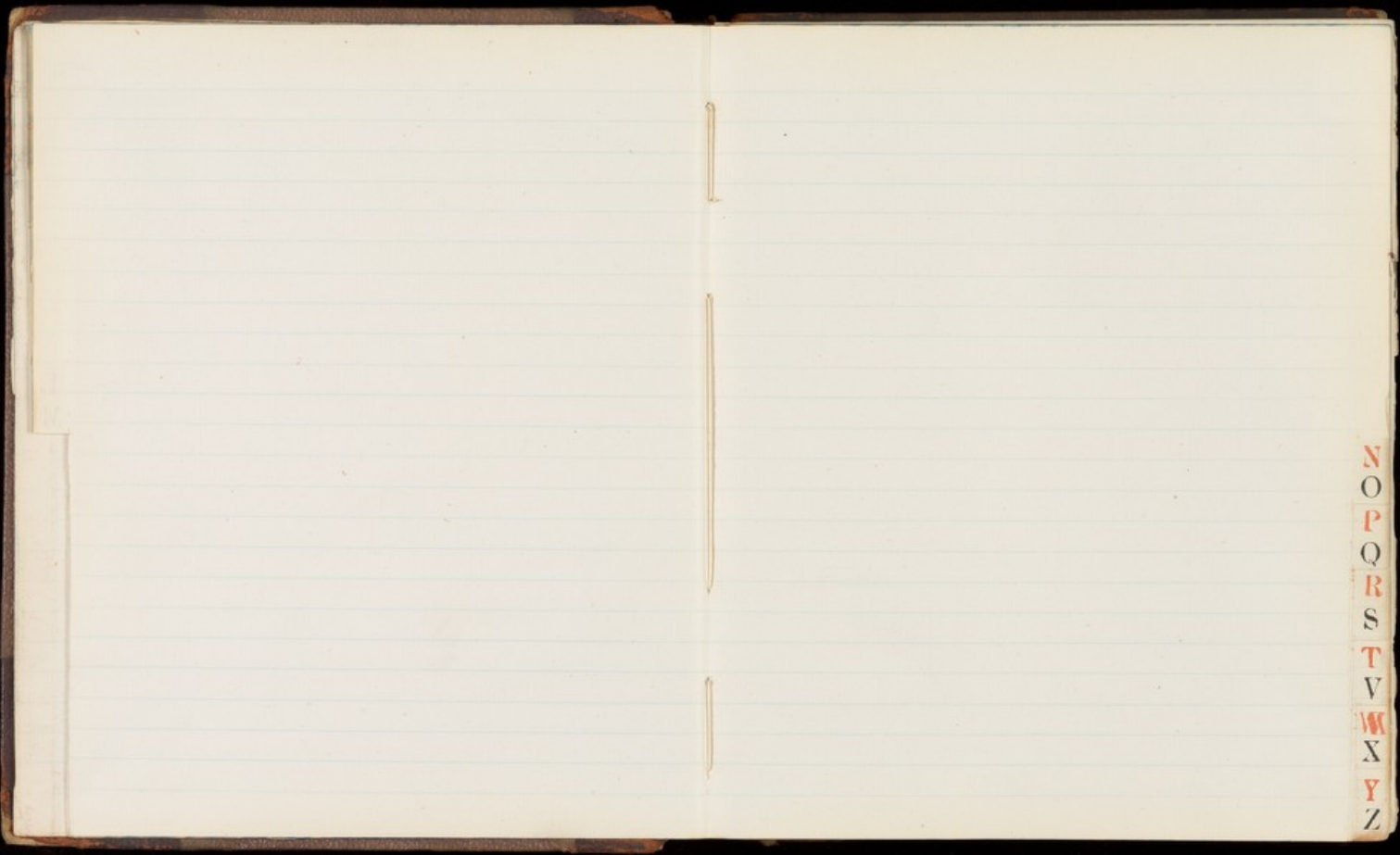
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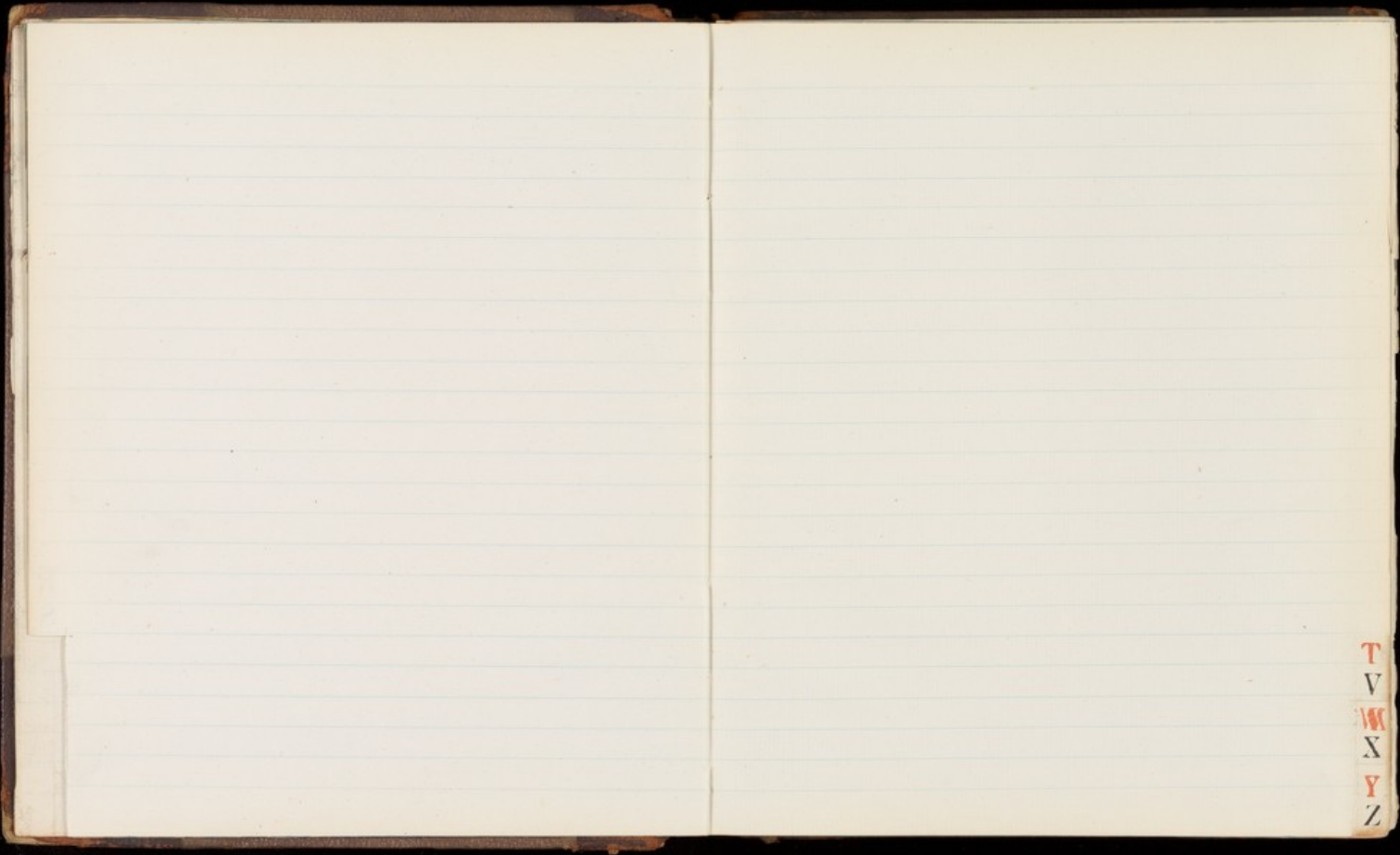


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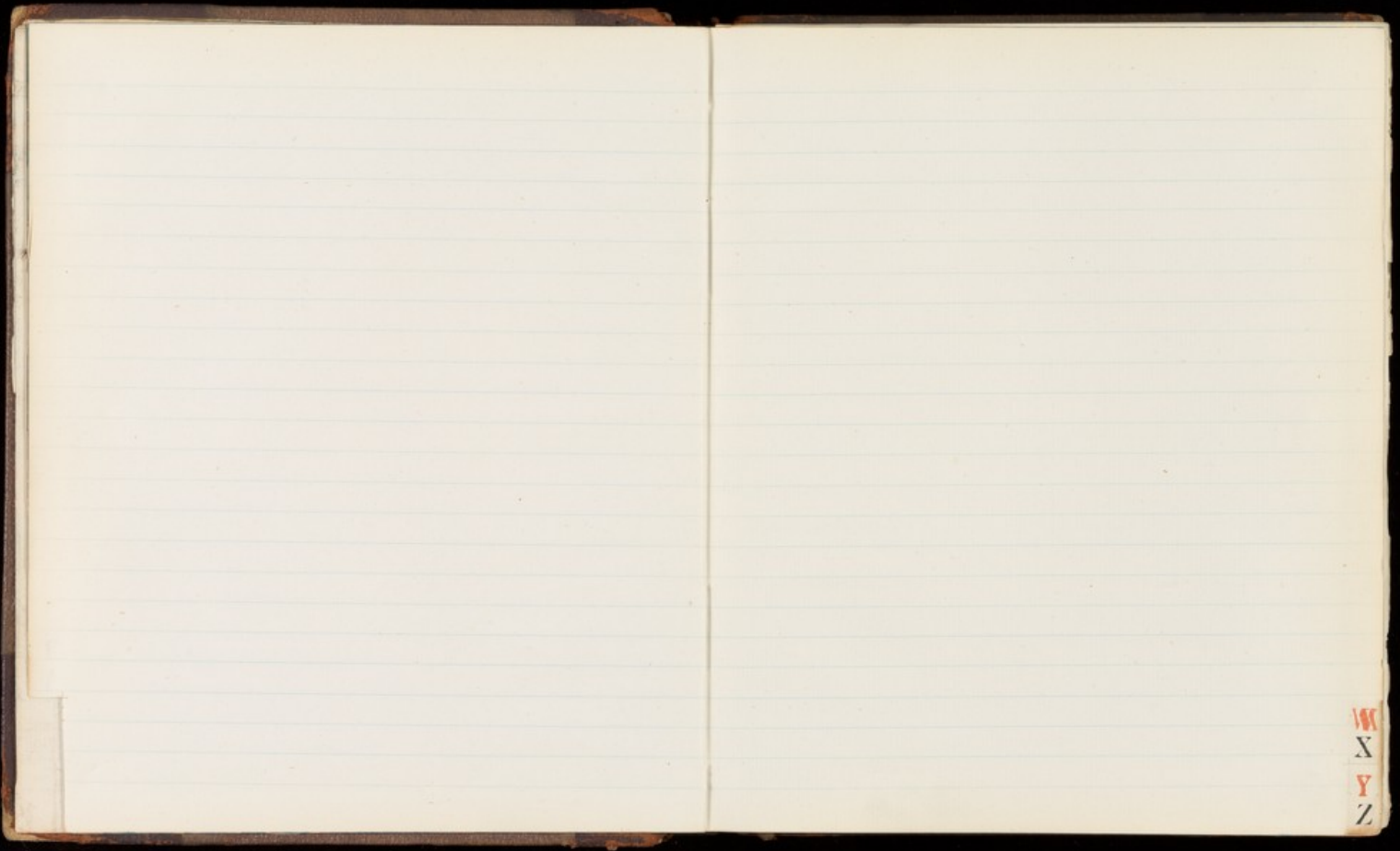


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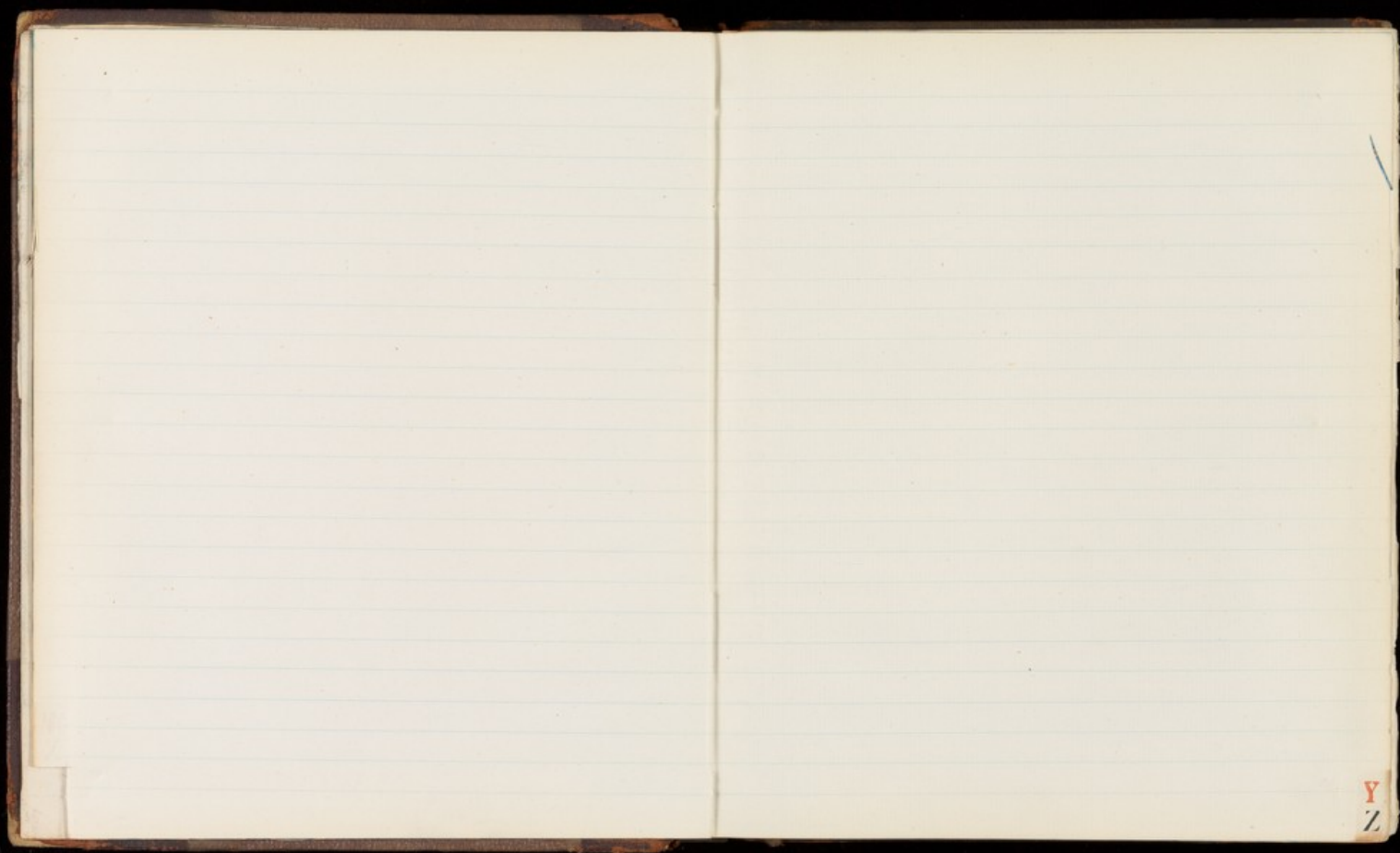
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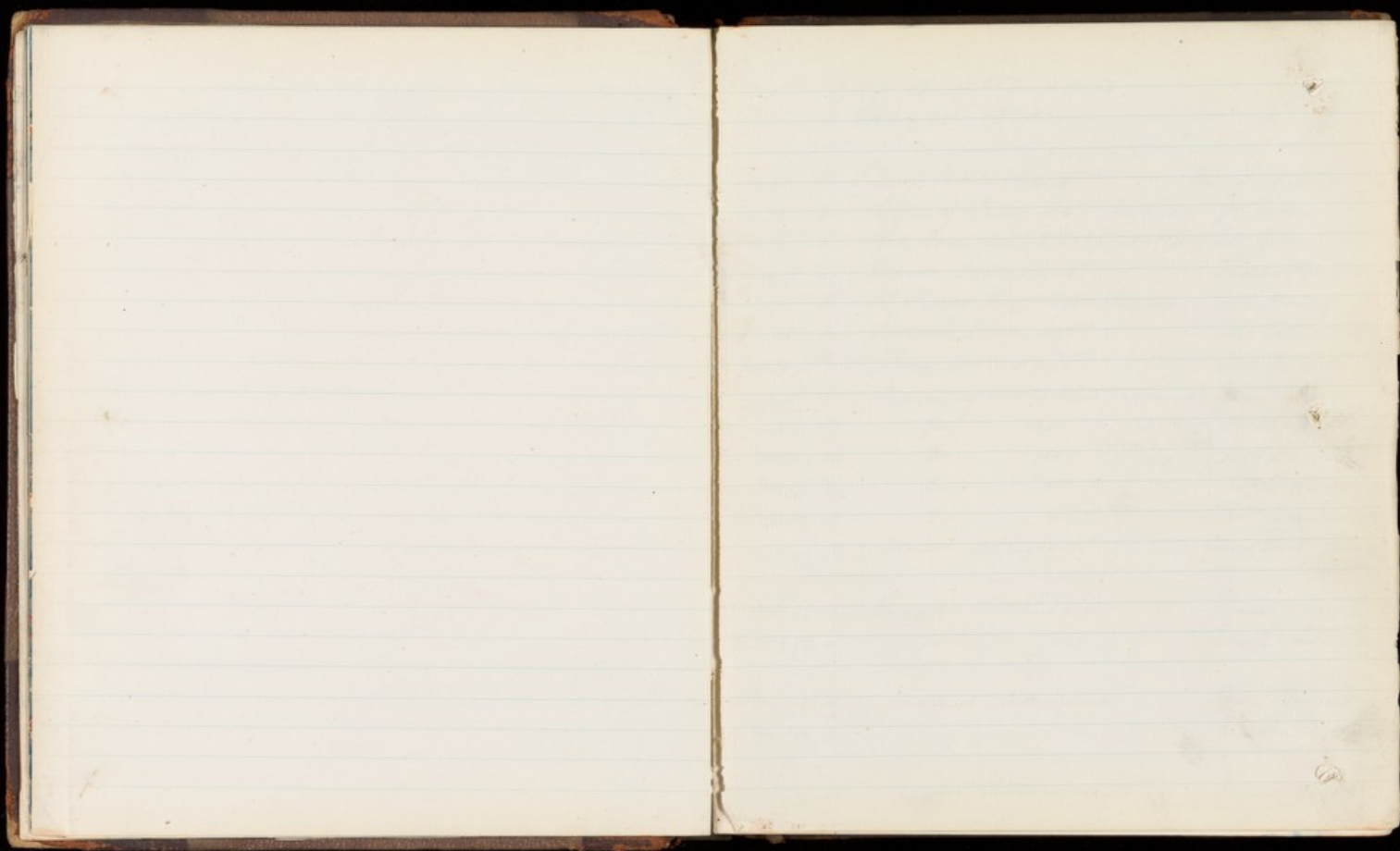
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1. The first part of the book is devoted to a description of the various forms of life which have been discovered in the different strata of the earth. The author begins with the simplest forms of life, such as the Infusoria, and proceeds to the more complex forms, such as the plants and animals. He then discusses the changes which have taken place in the composition of the atmosphere and the earth's surface, and the influence of these changes on the development of life.

2. The second part of the book is devoted to a description of the various forms of life which have been discovered in the different strata of the earth. The author begins with the simplest forms of life, such as the Infusoria, and proceeds to the more complex forms, such as the plants and animals. He then discusses the changes which have taken place in the composition of the atmosphere and the earth's surface, and the influence of these changes on the development of life.

3. The third part of the book is devoted to a description of the various forms of life which have been discovered in the different strata of the earth. The author begins with the simplest forms of life, such as the Infusoria, and proceeds to the more complex forms, such as the plants and animals. He then discusses the changes which have taken place in the composition of the atmosphere and the earth's surface, and the influence of these changes on the development of life.

4. The fourth part of the book is devoted to a description of the various forms of life which have been discovered in the different strata of the earth. The author begins with the simplest forms of life, such as the Infusoria, and proceeds to the more complex forms, such as the plants and animals. He then discusses the changes which have taken place in the composition of the atmosphere and the earth's surface, and the influence of these changes on the development of life.

Officers

110-150.

Salaries & wages for Quarters End^d 30 June 80
 Pres^t - Capt. £450 15 July 70
 Co. In. O. £110. 1 June 80.
 Quarter. £100 1 June 80
 Asst Quarter £60. 1 June 80
 Schoolmaster £70. 1 Feb 72
 1. School Decent £25. Miss Turner 1 Jan 75
 10 - 25 2. " " £25 Miss Bunter 1 Jan 75
 10 - 25 3. " " £25 Miss Taylor 10 Aug 76
 37 1. Asst Schoolmaster £37. W. Spence 15 June 80
 30 2. " " £30 W. Peckley 1 June 80

50 & 70.

10 - 25

10 - 25

20 - 25

37

30

Attendances

Chief Act. £45. Pinkerton. 1 Aug 80.
 School Act. £35. Pinkerton. 20 Aug 74.
 Tailor do. £30. Conthwaite 11 Aug 79.
 "Prob^y" do £25 Leach. 23 Aug 78.
 1st Class. £34 Haskoy. 24 Jan 72
 Pension £20 Kettlebridge 7 Oct 76.
 Low grade £25 Tyndal's. 1 Nov 79.
 Old^y £25 W. to Brown 29 Dec 79.
 Old^y £25 W. D. D. D. 12 Feb 80.
 Old^y £25 A. G. G. 15 May 80.
 Old^y £25 H. G. G. 15 May 80.
 Old^y £25 W. to D. D. 24 June 80.
 School Act 44. Tyndal's. 12 June 80.
 16 - Inspector Act. 20. D. G. G. 24 June 80.
 W. G. G. 1. G. G. G. 20 Feb 70.
 W. G. G. - 11.
 D. G. G. - 11.
 Farm
 Robt Scott £00 11 Dec 76
 W. G. G. £20 20 Aug 77
 John Scott £52. 20 Aug 78

List of Staff - June 1882 -

| Date of joining | Name | Position | Salary | Range |
|-----------------|-----------------|----------------|---------|-------------|
| May 10. 1870 | W. Shuttleworth | M.S. | £450 | (350-450) |
| June 1 - 21 | P. Taylor | Actg. Secy | £120/60 | (110 - 150) |
| " | Miss Babb | Inspector | £65 | (20 - 100) |
| Feb. 72 | Edwards | Schoolmaster | £90 | (£50-75-90) |
| Nov. 81 | Gottidge | Act. do. | £30 | - |
| Apr. 82 | H. Swan | " | £30 | - |
| Jan. 71 | C. Jones | Ban. Secy | 30/- | - |
| Jan. 75 | Miss Lums | School Teacher | £30 | (£20-25-30) |
| " | A. J. Burton | " | £30 | " do |
| " | Miss Taylor | " | £29 | (£10-23-20) |
| 11. | W. Sawthorne | C.A. | 30/- | - |
| 74 | E. Davies | N.A. | 25/- | - |
| - | Edwood | F.C.A. | 14/- | - |
| - | W. Greenhalgh | Druf. | - | - |
| May 15 80 | Yule Andrew | Secy. Gen. | £25 | £25-35 |
| July 74 | Rickson Jas. | Geny. | £40 | 30 - |
| Aug 79 | Coulthwaite C. | Inspector | £32 | - |
| May 30 82 | Smith Tom | Geny. Secy | £30 | - |
| Aug 79 | Lead. Ed. | Druf. | £27 | - |

| | | | |
|------------|----------------------|-----|-------------|
| Jan 24/72 | Harley W. Prop. Oct. | £35 | £25-35 |
| Oct 7/76 | Lethbridge Jno | £30 | |
| May 15/80 | Smith Henry | £21 | |
| Dec 24/80 | Kelton H. M. | £26 | £100 - 1000 |
| Apr 20/81 | Hutchings Thos. | £25 | £100 |
| June 11/81 | Keilly John | £25 | £100 |
| Dec 24/81 | Richardson John T. | £25 | £100 |
| Nov 13/82 | Bowman Joseph | £25 | £100 |
| June 10/82 | Wolkerton W. M. | £26 | £100 |
| | Misses | | |
| Jan 24/72 | Harley W. M. H. | £30 | (£25-27-30) |
| July 17/79 | Lockman on My H. M. | £20 | (£18-20) |
| Oct 7/79 | Pomrod Anne | £19 | |
| Apr 23/79 | Leach Mrs | £17 | |
| Feb 20/70 | Wray Barbara | £17 | Miss £15-20 |
| Oct 7/70 | Wes Jane | £18 | |
| Oct 7/78 | Hume Henrietta | £18 | |
| July 1/79 | Collier Elizabeth | £17 | |
| Nov 13/79 | Blason Margt | £16 | |
| Jan 8/81 | Harlan Amelia | £16 | |
| Jan 15/81 | Atkinson Elizabeth | £16 | |
| Feb 20/81 | Kitchin Marjora | £16 | |
| " | Scott Caroline | £16 | |

| | | | |
|------------|----------------------|-----|----------------|
| June 13/81 | Gaileck Sarah | £15 | |
| June 15/81 | Harper Mrs | £18 | (£18-25) Prof. |
| Sept 6/81 | Waring Anne | £15 | |
| Oct 3 | Staman Sarah M. | £15 | |
| Nov 14 | Allen John | £15 | |
| May 30/81 | Pell Sarah | £15 | |
| June 10/82 | Vacancies | | |
| | <i>Temporarily</i> | | |
| May 4/81 | O'Neill Mary | £16 | (£16-20) |
| | Lowry Marjora | | |
| Feb 27/82 | Roberts Theresa | £16 | (£16-20) |
| Oct 11/81 | Bateman Anne | £14 | |
| | Vacancy | | |
| July 1/81 | Easton Mrs Brynwaite | £16 | (£16-20) |
| Jan 1/81 | Cuthill Chris | £15 | |
| June 28/82 | Richardson M. L. | £12 | |
| May 27/82 | Bell Ada Louisa Rose | £14 | (£14 to 18) |
| Mar 21/81 | Cuthill J. A. | £13 | (£12-18) |
| | <i>3 Tailors</i> | | |

& for needful communications with the friends of Patients who are ill

5. To hold himself in readiness promptly to attend to cases of emergency & to make such visits to the sick as may be necessary, & to make a regular inspection of the dormitories occupied by the Boys under his charge.

6. To assist in post-mortem & other scientific investigations, in the preparation of medical statistics & records

7. When taking Special Charge of the Asylum during the occasional absence of the Medical Superintendent to be responsible for the proper care & treatment of the Patients & in case of serious or fatal accident or other emergency to report immediately to the Secretary, or in his absence to the Vice-Chairman of the

House Committee

& to make such reports to the Medical Superintendent as he may from time to time require & to conform in all respects to the instructions of that Officer.

Approved by the
House Committee February 14. 1878
G. H. Woodworth
Secy. Sup.

WR. The expression in Rule 7 - "Taking general charge of the Asylum" has nothing to do with the Secretary's Office, & the Departments of the Store, Workshops, Garden & other pertaining to him, except so far as regards the care & treatment of the Patients employed therein.

Woods E. Feb 1. 72. ^{50.} £40 Jun 1. 81.
 Parker S. Dec 27. 80 £40 —
 Galloway A. ^{Apr. 27. 80.} £35 Jan 28. ^{Oct 27. 80.}

Baker Emma J. A. Oct 4. 80 £50.
 Hargreaves M. J. Aug 27. 82 £30 £35. Jan 1. 80.
 Cox Mabel Vera. Dec 2. 80 £20.
 Compton Kate. Apr 10. 88 £15

Notes as to Wages at 30 Sept 89.

R. A. H. 3 Supr. Officers. £650. 120 - 80 -
 7 School Staff + Vozz.
 40. 40 - 30 - Boys 30. 50. 35. 20. 15 Girls 20.
 23 Attendants ^{including} £1 monthly 5 weekly ^{incl. C.A.} ^{Ph. 2.}
 24 Nurses R. A. H. including M. N. + N. K.
 3 " R. P.
 11 Sewing Dept.
 3 Upper Housemaids including servants Hall Kitchens
 4 Dormitory Maids
 6 Kitchen including Baker. (BYC 30)
 2 Dispensary Carriers
 Farm - 1st 4 Mr. Mulchance £150. Bibb 30. Haynes 25.
 Breton 10 - M. L. 30
 Eaton 30. Adams 25 - ^{Ph. 2.}
 Cooks 10. 10 and 10. - ^{Ph. 2.}

[Faint, illegible handwriting on page 22]

[Faint, illegible handwriting on page 23]

Rules for Assistant Matron.

Approved by Central Comtee May 18, 1901.

Duties

1. To assist the Matron generally in her duties as long as time to time be arranged to be under her immediate control.
2. To be responsible for the full & efficient performance of the duties of the Matron whenever that officer may be absent or otherwise off duty; and to obtain the Matron's consent in every case of her own occasional absence from the Asylum.
3. To be subject to the general authority of the Head-Superintendent, & to obtain his written sanction whenever her absence extends over one night; such sanction being endorsed by the V-Chairman or two members of the Home-Committee, if her absence is to extend beyond one week.

26

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Rotation of Sunday Duty, June 1953

- | | | |
|--------------------|----|-------------|
| 1. Chief attendant | 9 | D. C. Woods |
| 2. Greenslade | 10 | Conliffe |
| 3. Smith H. G. | 11 | Harley |
| 4. Lytle | 12 | Smith J. M. |
| 5. Hinchliffe | 13 | Wilson |
| 6. Reilly | 14 | Leighton |
| 7. Hume | 15 | Leach |
| 8. Hillier | 16 | Williams |
| From 9. Lunn | | Reid |

[Faint, illegible handwriting on page 30]

3 oranges - 2 quills + 1 box (normal) eggs



S.S. Moldavia
H. Fremantle
30th Nov. '07

arrived, Victoria (A/)

15 1200 /

1910

Dear Dr. Shuttleworth
In reference to my son of whom Dr. Stawell has written to you as an infant asset, I am talking him as far as Colombo where my wife who has been to Japan will pick him up and take him to you. I am distressed that I cannot come further than Colombo myself because my business in Australia demands my presence; and I should like to give you the facts of the case as I understand it, but my wife should not put it as clearly as might be. (4/11/07 when born) the boy is seven years old, was an 8 month child, and nearly died a dozen times during his first three months of life. Since then his physical health has

offic. of being 11
letter of boardman
than 100
to be able to pay
my wife's influence
could likely, but
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that there are
cannot expect this
to inform you under
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to be all the fact
not found to use at
to be carefully for
my wife will
at about the way

steadily improved. Until he was eighteen months old nothing abnormal was noticed in his intellect. ^{By the age of 5 months} ^{his nurse, parents, or the doctor who from time to time saw him} in reference to minor childish ailments, while he has never had any of the more serious illnesses ^{such as measles, which are common to children}. From eighteen months however it became gradually apparent that his brain was not properly developing, he was darty in his habits, did not learn to chew and was subject to what I, a layman would describe as the epileptic tendency, shown in jerky movements, in intense rage and in his laugh.

I then consulted Dr. Stowell who told me he was an infant averté, and also read up his case myself. Since then while using every means of cultivating his intellect which could be suggested, I have devoted myself chiefly to tending his physical health which is I think as good as possible under the circumstances.

At the present time he has completely lost his darty habits and is a cleanly boy, getting out of bed of his own accord to make water when he is impelled to, settling out his nurse in the daytime when he desires to believe

or any of my brother or sister. My wife is the first cousin of my mother; that is my first cousin once removed. Since the birth of the boy I have been writing of we have had three other children, 5, 3 & 1 year old who are normal in every respect. The girl of 5 can read & write, tells fairy tales to her younger sister and is I believe equal in intellect to the average child of 7. The two younger ones show every sign of being equal to her.

My wife is of arademic disposition but otherwise is perfectly sound. I rowed for my college at Oxford, am a director of companies & have stood for Parliament. I have never had any venereal disease.

I mention these things in order to put you in possession of the facts surrounding the case so far as I am able.

I now come to a more difficult subject arising from my inability to leave my business sufficiently long to go to England. The boy's state has always been a great grief to myself & my wife - for myself I am a man - but her hopes and fears for him have clouded her life, and I beg of you that if your verdict is pessimistic, as I fear it will be, you will consider the advisability of toning it down for her and

Yours truly
 [Signature]

of
 Mrs. Victoria (A/

15 1200 /

1910

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file of Secy 11

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my wife will

Yours truly

[Signature]

even of encouraging her to hope. She is eager to return to me and her other children, and during the twelve months or so which will elapse before she can again visit England to see the boy, an opening for hope will mean much to her, while a blank despair would destroy her happiness without benefiting anyone. On the other hand I will be grateful if you will write to me at the Melbourne Club, Melbourne, Victoria a frank statement of your opinion. I am not a rich man as riches are understood in England, but I can if necessary manage to devote up to £500 a year for the boy if necessary. I beg you to spare no expense which might be of use.

I regret that I shall not have the opportunity of meeting you personally at present. Any friend of Dick Stewells is ipso facto a friend of mine.

I am, Dear Sir,
Yours faithfully
Frank G. Clarke.

Postscript - Marseille, 15th Dec. 09.

I came on from Colombo with my wife because I found her dreadfully the sole responsibility. I still send this letter for I could not explain the case at such length at an interview. I hope to call upon you on the 29th inst or thereabouts.

F. G. Clarke

Re Holly Clarke Oct 7.
Son of Frank G. Clarke Esq
Melbourne Club - Melbourne, Victoria (A/)
1st Born - 3 younger children

[Jan 6. First letter Jan 8 went to Sydney Jan 15 12000]

Letter to Mr. Clarke. Jan 22. 1910

As I have not had the opportunity of seeing Mr. Clarke I can perhaps judge better of his own than the general. He is expected to be in London for 11th interview. I am pleased to be able to say that he shows more respect to my wife's influence & interest than at the first interview. I think we may expect to see him under his present & patient treatment. By course there are certain limits beyond which we cannot expect him to pass, & of these I shall be able to inform you more accurately when I have had the opportunity of his capabilities. Whether for me, he is all the fact of the case is, I must confess, a most painful one at present. All we can do is to watch carefully for indications that direct? & I am sure my wife will make the most of any attempt at relief she may

[Faint, mostly illegible handwriting on page 34]

disease & the is killed in oral methods of treatment
 This leads me to say that in my opinion - from
 Kelly's papers are correct rather than any; i.e.
 those insects have been some prophylactic aspect
 in the etiology of his brain & had not gotten to
 work for the abstract of mental part of the epithelium
 There is nothing however in the compound of head
 but in but slightly below the av. in size, or in the
 shape. Characteristic of the 4x-5xables but to
 classify his case under any specific group or
 type of m. def? what strikes me ^{in me} however
 is the excessive irregular masses at. ex. leads
 me to say to waste of horse energy. To obtain this
 diagnosis by means of electricity & tuberculous
 signs & symptoms seems to me the first line of
 treatment; from which the nature of the effect of
 treatment commenced at Gallego San hospital of
 good (the not rapid) results. The graphic & electric
 ability he has may prove stepping stones to as last
 attain. It is a crown to it in a few years; I was allowed
 to be last Thursday behind case. a book of brain disorganized
 with abs. of any kind had? of heart? or next? trouble on all side
 that can only furnish to the above? is due to a cut. of production
 myself. It is more commonly noted in the case of ^{the} young
 parents than of others. 288

A number of blank pages follow
and have not been photographed.

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